

**Pune District Education Association's  
College Of Engineering, Manjari (Bk.), Pune 412307  
CENTRAL PORTFOLIOS  
2018-2019**

COEM/Estb-Notice/2018-19/

[Office Order]

Date:

College level portfolios are allotted for the Academic Year 2018-2019 as follows. Professor Incharge of Portfolio for 2017-2018 should handover the charge with immediate effect to the new Incharge (if applicable). The Professor Incharge should discuss working details and report the progress of compliance to the undersigned fortnightly. Each portfolio Incharge should maintain the separate notebook for maintaining the minutes of the meeting and conduct the meeting fortnightly and report to the undersigned.

All faculty members should extend whole hearted co-operation in conducting the activities successfully.

**A) Principal : Dr. R. V. Patil**

Admission Campaigning Committee, AICTE/DTE/AISHE/RUSA/University & Other Proposal, Discipline Committee, Entrepreneurship Development & Industry Institute Interaction, Research / Academic Grant proposals, NBA/NAAC, Reservation Cell SC/ST Committee, Vishakha Women's Grievance & Ombudsman Committee

**B) Dean Academics : Prof. D. O. Patil**

**Chairman:** First Year Admissions and Direct Second Year Admissions, Higher Classes Admissions, Time Table Execution, T.G.S., Academic Monitoring Committee, C.E.O. and all Examinations, Term Work Committee, Campus Networking Committee, Consultancy and MOU's, IQAC Committee, College Website Committee, Staff Welfare Committee, Library Committee, FUTURIZM 2019, College Prospectus Broucher Committee, ETH Committee.

**C) Dean Student Welfare : Prof. S. A. Patil**

**Chairman:** Student's Representative Council Committee, Alumni Affairs Committee, Cultural Committee, Student Welfare Committee, Anti-Ragging Committee, NSS, Anti-ragging Squad Committee, Hostel Committee, Staff Student Grievance Committee, Sports Gymkhana & Healthcare Committee, College Magazine, ISTE Student & Staff Chapter, Training and Placement Committee.

**D) Dean Office Administration: Shri. M. C. Vaidya**

Electrical Maintenance, Garden, Civil Maintenance & Water Supply Committee, Security Committee, Canteen Committee, Sikhshan Shulk Samiti, Press Publicity & Photography Committee, All types of Scholarships, Student related documents.

## Heads of Department:

1) Mechanical Engg – Prof. S. A. Patil	2) Electronics & TeleComm. Engg – Prof. R.M. Sahu
3) Computer Engg – Dr. R.V.Patil	4) Instrumentation Engg.– Prof .D.O.Patil
5) Information Tech. – Prof. N.R.Jain	6) First Year – Prof. N. B. Bhalerao
7) M.B.A – Prof. A. S. Deshpande	8) Workshop – Prof.B. K. Suryatal
9) C.E.O- Prof.A. B. Gadewar	10) Office – Mr.M.C.Vaidya

### 1. Internal Quality Assurance Cell (IQAC) : Prof. D.O.Patil (Incharge) Prof.A.S.Deshpande(Co-Ordinator)

All HOD's and NAAC Criteria Incharges	1. Prof. M. S. Kedari	2. Prof. R.Y.Pawar
3. Prof. S.B.Kamble	4. Prof.B. S.Kankate	5. Prof. M. C. Pande
6. Prof.V.A.Hirulkar	7.Prof. Shalu Saraswat	

### 2. Student Representative Council Committee: - Prof. K.B.Dumbre (SRC Incharge)

1. Prof. R. B. Rathod	2. Prof. S.S.Sarswat	3. Prof. A. D. Gaikwad	4. Prof. A. T. Borkar
5. Prof. R. K.Moje	6. Prof. A.M.Gudmithe	7. Prof.S.V. Raskar	8. Prof.S.N.Salve
9. Mr.S.B.Borate	10. Mr.A.B.Gund	11. Mr. B. R. Burde	12. Smt. S. V. Dangat
13. Mr. S. M. Shinde	14. G. D. Marne	15.Mr. A.R.Medankar	

### 3. First Year Admission Committee :- Prof M.S. Kedari (Incharge) Direct Second Year Admission Committee: - Prof.R.M.Kawale (Incharge)

1. Prof.V.S.Hiwrale	2. Prof. V. R. Mahajan	3. Prof. A. A. Bamnikar	4. Prof. A. T. Borkar
5. Prof. S. S. Shirsath	6. Prof. S.M.Bankar	7. Prof. S.S.Sarswat	8. Prof.K.B.Dumbre
9.Prof.V.D.Bhosale	10.Prof.L.J.Shinde	11. Mr. P. S. Jagtap	12.Mr. S. R. Salunkhe
13.Mr. D. G. Dumbare	14.Mr.S.S.Pawar	15. Mr. K. D. Ingale	16.Mr.G.D.Marne
17.Smt. S. V. Dangat	18.Mr. A.R.Medankar		

### 4. Training & Placement, Entrepreneurship Development & Industry Institute Interaction & Alumni Affairs Committee: - Prof.L.J.Shinde (Incharge)

1.Prof.A.V.Dumbare	2. Prof. S.V.Shinde	3. Prof. A. T. Borkar	4. Prof. S.S.Sarswat
5. Prof.S.M. Bankar	6. Prof. V.A.Hirulkar	7.Prof.R.Y.Pawar	8. Mr.T.R.Nande

### 5. Library Committee:-

<b>Chairman : Dr. R. V. Patil</b>	Members : All HOD –Mech/Elect/Comp/IT/Inst/M.B.A/ F.E
<b>Secretary : Prof. K. B. Dumbre (Incharge)</b>	Mr. A. B. Gund

### 6. Time Table Execution, T.G.S., Results, Academic Monitoring Committee:-Dr.R.V.Patil

1. Prof.K.B.Dumbre	2. Prof.V.D.Bhosale	3. Prof.L.J.Shinde	All Dept.Time Table Incharges
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### 7. C.E.O., All Examinations & Term work Committee:-Prof.A.B.Gadewar (C.E.O)

Dept. Examination I/C	1. Prof. V. S.Hiwarale	2. Prof. A. A. Bamnikar	3. Prof. S. S. Shirsath	4.Prof. Shalu Saraswat
5. Prof. A.M.Gudmithe	6. Mr.S.D.Ghorpade	7. Mr.S.R.Galande	8. Mr.S.S.Pawar	9.Mr.V.N.Dhavale
10. Mr.C.A.Kale	11. Mr.Sunil R.Pawar	12. Mr.A.B. Gund	13.C.G.Khandave	14.Mr.D.B.Khaladkar
15. Mr.A.B.Sutar	16. Mr.H.K.Shinde			

<b>Winter 2018</b>	<b>Summer 2019</b>
<b>InSem Exam:</b> Prof.R.M.Sahu	<b>InSem Exam:</b> Prof.N.R.Jain Smt.H.P.More
<b>Slot –I:</b> 1.Prof. S. A.Patil 2. Mr.P.B.Londhe	<b>Slot-I:</b> 1. Prof. D.O.Patil 2. Mr.P.B.Londhe
<b>Slot –II:</b> 1. Prof. A.S.Deshpande 2. Smt.H.P.More	<b>Slot-II:</b> 1. Prof.N.B.Bhalerao 2. Smt.H.P.More
<b>Internal Squad:</b> 1.Prof.D.O.Patil 2.Prof. N.R.Jain 3. Prof.N.B.Bhalerao	<b>Internal Squad:</b> 1. Prof. S. A.Patil 2. Prof. A.S.Deshpande 3. Prof.R.M.Sahu

**8. ISTE Staff & Student Chapter Committee: ISTE Staff-Dr.M.C.Hingne (Incharge)****ISTE Student-Prof. M.C.Pande(Incharge)**

1. Prof.N.D.Sonawane	2. Prof. Shalu Saraswat	3. Prof.R.Y.Pawar	4. Prof.A.M.Gudmithe
5. Mr.S.S.Pawar	6. Smt. S.R.Kudale	7. Mr.D.L.Kinale	

**9. Electrical Maintenance Committee: - Mr.S.S.Pawar (Incharge), Prof V.R.Mahajan (Advisor)**

1. Mrs. U. Darandale	2. Mr. S. S. Takawale	3. Mr.S.M.Shinde	4.Mr. A. B. Sutar
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**10. Garden, Civil Maintenance, Cleaning & Water Supply Committee: - Prof.N.B.Bhalerao (Incharge)**

1.Mr.V.N.Daundkar	2. Mr. H. A. Dhide	3. Mr. G. D. Marne
4.Mr.T. R. Nande	5. Mr.M.M.Sutar	6. Mr. A. R. Medankar
7. Mr. D. L. Kinale		

**11. Campus Networking Committee: - Prof.R.B.Rathod (Incharge)**

1. Prof. A.T.Borkar	2. Prof. S.M.Bankar	3. Prof. Shalu Saraswat	4. Prof. S. N. Salve
5. Mr. H. A. Dhide	6. Mr.S.S.Pawar	7. Mr. S.R. Pawar	8. Mr. A. B. Sutar

**12. Off –Line Security Committee: - Mr. S.B.Borate****On-Line Security Committee: - Mr. S.R.Pawar (Maintenance I/C)**

1. Mr. S. R. Galande	2. Mr. S.R.Pawar	3. Mr. C.G.Khandave	4. Mr. D. L. Kinale
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**13. Cultural Committee: - Prof. N. D. Sonawane (Incharge)**

1.Prof.D.S.Hirolikar	2. Prof. V. S. Hiwarale	3.Prof. M. C. Pande	4.Prof. A. D. Gaikwad
5.Prof. R.K.Moje	6.Prof. V. A. Hirulkar	7. Smt.S.R.Kudale	8.Smt. S. U. Jadhav
9. Mr.A.B.Gund	10.Mr.S.D.Thorat		

**14. Staffs and Students Grievances Committee: - Prof. S. A. Patil (Incharge)**

1. Dr.M.C.Hingane      2.Prof.A.S.Deshpande      3. Prof.N.B.Bhalerao      4.Mr.M.C.Vaidya

**15. Staff & Student Welfare Committee: Staff Welfare - Prof.S.V.Phulari (Incharge)****Student Welfare – Dr. M.C.Hingane (Incharge)**

1. Prof. S.B.Kamble	2. Prof. S. S. Shirsath	3. Prof. S.S. Saraswat	4. Prof. V.S.Hiwrale
5. Prof. V.D.Bhosale	6. Mr.S.D.Ghorpade	7. Mr.V.N.Dhawale	

**16. ETH Committee: - Prof. D.S.Hirolikar (Incharge)**

1.Prof.S.M.Bankar	2. Mr. D. P. Chavan	3. Smt. S. U. Darandale	4. Mr. S. B. Borate
5. Mr. S. D. Ghorpade	6. Mr. P. B. Londhe	7. Mr. S. R. Galande	8. Mr.D.G.Dumbre
9. Smt. S. U. Jadhav	10. Smt.M.S.Kale		

**17. Anti-Ragging Committee: -Prof.A.S.Deshpande (Incharge)**

1. Prof. D. S. Hirolikar	2. Prof. A. T. Borkar	3. Prof.B. S. Kankate	4. Prof. N. A. Kumbhar
5. Prof. S. B. Kamble			

**18. AICTE/DTE/University Proposals: - Prof. B. K. Suryatal (Incharge)****AISHE/RUSA & Other Proposals: - Prof.S.V. Phulari (Incharge)**

1. Dr. M. C. Hingane	2. Prof.V.S.Hiwrale	3. Prof. D. S. Hirolikar	4. Prof. A. T. Borkar	5. Prof. S. B. Kamble
6. Prof. N. A. Kumbhar	7. Prof.V.D.Bhosale	8. Prof. A.M.Gudmithe	9. Prof.S.V. Shinde	10. Mr.D.P.Chavan
11. Mr.P.B.Londhe	12. Mr.C.A.Kale	13.Mr.S.D.Ghorpade	14. Mr.S.S.Pawar	15. Mr.V.A.Daundkar
16. Mr.D.G.Dumbre	17. Smt. H. P. More	18. Mr. C. G. Khandave		

**19. Research proposals, Consultancy, MOUs and Various Grants:-Prof. S. T. Sanamdikar (Incharge)**

1. Prof. S.V.Phulari	2. Prof. B. K. Surytal	3. Prof.M.S.Kedari	4. Prof.A.B.Gadewar
5. Prof.A.A.Bagwan	6. Prof. V.S.Hiwrale	7. Prof.D.S.Hirolikar	8. Prof.N.D.Sonawane
9. Prof.M.C.Pande	10. Prof.R.M.Kawale	11. Prof.A.D.Gaikwad	12. Prof. R. K. Moje
13. Prof.S.B.Kambale	14. Prof. V.A.Hirulkar	15. Prof.A.M.Gudmithe	16. Smt.H.P.More
17.Mr. G. S. Mhetre	18.Mr.T.R.Nande		

**20. NBA/NAAC Accreditation Committee: -Prof.N.R.Jain (Incharge)**

All Heads of department and NAAC/NBA Criteria Incharges		1. Prof. S. P. Gade	2. Prof. M. S. Kedari
3. Prof. A.B.Gadewar	4. Prof. A. V. Dumbre	5 Prof. S.M.Bankar	6. Prof. V. A. Hirulkar
7. Prof.M.C.Pande	8. Prof.R.Y.Pawar	9. Mr.S.D.Ghorpade	10. Mr. P. B. Londhe
11. Smt. S. U. Darandale	12. Mr.M.M.Sutar	13. Mr. B. R. Burde	14. Smt. H. P. More
15. Mr. G. S. Mhetre	16.Mr.S.D.Thorat		

**21. FUTURIZM 2019:- Prof. N.B.Bhalerao (Incharge)**

1. Prof. D.S.Hirolikar	2. Prof.S.B.Kambale	Prof.M.C.Pande	3. Prof. P. L. Suryawanshi
4. Prof.R.Y.Pawar	5. Prof A.M.Gudmithe	6. Prof.S.A.Karale	

**22. NSS: - Prof. K. B. Dumbre (Incharge)**

1.Prof. S.S.Shirsath	2.Prof. V.D.Bhosale	3.Prof. B.S.Kankate
4.Prof.A.A.Bamnkar	5. Prof.S.S.Saraswat	6. Prof.A.M.Gudmithe
7. Prof.S.P.Gade	8. Prof. S. M. Bankar	9. Prof.N.D.Sonawane
10. Prof.P.L.Suryavanshi	11. Prof.D.S.Hirolikar	12. Prof.N.D.Khopade
13. Prof.S.A.Karale	14. Prof.S.V. Raskar	15.Prof.S.N.Salve
16. Mr. S. M. Tilekar	17. Mr. M. M. Sutar	18. Smt.S.R.Kudale
19. Smt.M.S.Kale	20. Mr.D.B.Khaladkar	21. Mr.A.R.Medankar

**23. Vishakha Women's Grievance & Ombudsman Committee: - Prof.N.R.Jain (Incharge)**

1.Prof. S.P.Gade	2.Prof. M. C.Pande	3. Prof. S.M.Bankar	4.Smt. H.P.More	5. Smt.S. H. Vaidya
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**24. Website Committee: - Prof.R.M.Kawale (Incharge)**

1. Prof. S. M. Bankar	2.Prof.N.A.Kumbhar	3.Prof.K.B.Dumbre	4.Prof.V.D.Bhosale
5.Prof.L.J.Shinde	6. Prof. S.V.Shinde	7. Prof.S.V. Raskar	8. Mr. S. D. Ghorpade
9.Mr.P.B.Londhe	10. Mr. S. R. Galande	11.Mr.G.D.Marane	12. Mr.S. R. Salunkhe

**25. College Magazine: - Prof.S.P.Gade (Incharge)**

1. Prof.V. H. Hiwrale	2. Prof. A. T. Borkar	3. Prof. B.S.Kankate	4. Prof.S.S.Saraswat
5.Prof. V.R.Mahajan	6. Prof.K.B.Dumbre	7. Prof.R.Y.Pawar	8.Prof.A.M.Gudmithe

**26. Anti-Ragging Squad Committee: - Prof.R.M.Sahu (Incharge)**

1. Prof. M.S.Kedari	2. Prof. A. A. Bagwan	3. Prof. B. S. Kankate	4.Prof.R.K.Moze
5. Prof. V. D. Bhosale	6. Mr. S. M. Tilekar	7.Mr. S.D.Thorat	

**27. Canteen Committee: -Mr. S.R.Galande (Incharge)**

1. Mr. H. A. Dhide	2. Smt. S. U. Darandale	3. Mr. M. M. Sutar
4. Smt. S.V.Dangat	5. Smt.H.P.More	6. Mr. G. S. Mhetre

**28. Admission Campaign Committee: Prof.A.S.Deshpande (Incharge)****Prof.S.A.Patil (Advisor)**

1. Prof. R.K.Moje (Engg I/C)	2.Prof. V. A. Hirulkar (MBA I/C)	3.Prof .N.B.Bhalerao	4. Prof.S.V. Phulari
5. Prof.D.S.Hirolikar	6. Prof.A.D.Gaikwad	7. Prof.B. S.Kankate	8. Prof. V. D. Bhosale
9. Mr.C.A.Kale	10.Mr.G. S. Mhetre		

**29. Hostel Committee:**

<b>Boys Hostel</b>		<b>Girls Hostel</b>	
<b>Prof.V.D.Bhosale (Incharge)</b>		<b>Prof.S.B.Kambale (Incharge)</b>	
1. Prof.N.A.Kumbhar	2.Prof.S.V.Phulari	1.Dr.M.C.Hingne	2. Prof.S.P.Gade
3.Prof.A.A.Bagwan	4.Prof.A.B.Gadewar	3.Prof.V.S.Hiwarale	4.Prof.D.S.Hirolikar
5.Prof.A.D.Gaikwad	6. Mr.B.R.Burde	5. Prof.M.C.Pande	6.Prof.N.D.Sonawane
7. Mr.D.P.Chavan	8. Mr.S.M.Tilekar	7.Prof.S.M.Bankar	8. Smt.S.R.Kudale
9. Mr.S.S.Pawar	10. Mr. V. A. Daundkar	9. Prof.S.A.Karale	10. Prof.N.D.Khopade
11. Mr.H.A.Dhide	12. Mr.H.K.Shinde	11. Smt.S.U.Jadhav	12. Smt.S.U.Darandale
13. Mr.A.R.Medankar		13. Smt.A.P.Jadhav	

**30. Photography, Press & Publicity Committee: Prof. K. B. Dumbre (Incharge)**

1. Mr. A.B.Gund	2. Mr. H.A.Dhide	3. Mr.S.S.Pawar	4. Mr. S. M. Tilekar
5. Mr.S.R.Salunkhe	6. Mr. V. N. Dhawale	7. Mr. S. D.Thorat	8. Mr.H.K.Shinde

**31. Discipline Committee: - Prof. V. D. Bhosale (Incharge)****ALL HODs (Advisor)**

1. Prof. A. V. Dumbare	2. Prof. V. R. Mahajan	3. Prof. S. M.Bankar	4.Prof.B.S.Kankate
5.Prof.K.B.Dumbre	6. Prof.L.J.Shinde	7.Prof. R. Y. Pawar	8. Mr. S. B. Borate
9. Mr. D. P. Chavan	10. Mr. S. D. Ghorapade	11. Mr. P. S. Jagtap	12. Mr.B.R.Burde
13.Mr. D. G. Dumbre	14. Mr. P. B. Londhe		

**32. Reservation Cell SC / ST Committee: Dr.R.V.Patil (Incharge)**

1. Prof. B. K. Suryatal	2. Prof. N. B. Bhalerao	3. Prof.S.P.Gade	4. Smt.H.P.More
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**33. Sports, Gymkhana & Healthcare Committee: Prof.V.D.Bhosale (Incharge), Prof.S.A.Patil, Prof. D.O. Patil (Advisor)**

1. Prof. B. S.Kankate	2. Prof.A.D.Gaikwad	3. Prof.V.A.Hirulkar	4. Prof.S.B.Kambale
5.Prof.M.C.Pande	6. Prof.S.S.Saraswat	7. Mr.A.R.Medankar	

**34. Digital Marketing Admission Campaign Committee: Prof.K.B.Dumbre (Incharge)**

1. Prof. R.M.Kawale	2. Prof. R.K.Moje	3. Prof.V.D.Bhosale	4. Prof.R.B.Rathod
5. Mr.S.B.Borate	6. Mr.A.B.Gund	7. Mr.H.A.Dhide	8. Mr.S.S.Takawale
9. Smt. S.R.Kudale	10. Mr.S.D.Thorat		

**Dr. R. V. Patil**  
**Principal**

- Copy to:** 1. All Deans, HODs & Portfolio Incharge  
2. Estb. Section for record & For Circulation to all staff member  
3. Prof.R.M.Kawale for uploading on website.