

THIS INFORMATION IS NEEDED IN THE PRESBYTERY OFFICE IN ORDER TO UPDATE OUR RECORDS. PLEASE RETURN THIS FORM TO THE PRESBYTERY OFFICE ELECTRONICALLY BY **January 14, 2019**. THANK YOU.

**NAME OF CHURCH** \_\_\_\_\_  
**PHONE** \_\_\_\_\_ **FAX** \_\_\_\_\_  
**E-MAIL ADDRESS** \_\_\_\_\_  
**WEBSITE ADDRESS** \_\_\_\_\_  
**CHURCH ADDRESS** \_\_\_\_\_  
**MAILING ADDRESS** \_\_\_\_\_

**MINISTER** \_\_\_\_\_ **SPOUSE** \_\_\_\_\_  
**DATE OF ORDINATION** \_\_\_\_\_ **DATE OF BIRTH** \_\_\_\_\_  
**HOME PHONE** \_\_\_\_\_ **CELL PHONE** \_\_\_\_\_  
**HOME ADDRESS** \_\_\_\_\_  
**EMAIL ADDRESS** \_\_\_\_\_

**ASSISTANT OR ASSOC. MINISTER** \_\_\_\_\_ **SPOUSE** \_\_\_\_\_  
**DATE OF ORDINATION** \_\_\_\_\_ **DATE OF BIRTH** \_\_\_\_\_  
**HOME PHONE** \_\_\_\_\_ **CELL PHONE** \_\_\_\_\_  
**HOME ADDRESS** \_\_\_\_\_  
**E-MAIL ADDRESS** \_\_\_\_\_

**CHURCH SECRETARY** \_\_\_\_\_ **OFFICE HOURS** \_\_\_\_\_  
**E-MAIL ADDRESS** \_\_\_\_\_

**CHURCH BOOKKEEPER** \_\_\_\_\_ **OFFICE HOURS** \_\_\_\_\_  
**E-MAIL ADDRESS** \_\_\_\_\_

**CHRISTIAN EDUCATION CONACT** \_\_\_\_\_ **PHONE** \_\_\_\_\_  
**E-MAIL ADDRESS** \_\_\_\_\_

**CLERK OF SESSION** \_\_\_\_\_ **HOME PHONE** \_\_\_\_\_  
**HOME ADDRESS** \_\_\_\_\_  
**E-MAIL ADDRESS** \_\_\_\_\_

**2<sup>nd</sup> SESSION MEMBER** \_\_\_\_\_ **HOME PHONE** \_\_\_\_\_  
**E-Mail ADDRESS** \_\_\_\_\_

**SESSION TREASURER:** \_\_\_\_\_ **PHONE** \_\_\_\_\_  
**EMAIL ADDRESS** \_\_\_\_\_

Please be as thorough as possible while completing this form. If you have questions please call Melinda in the office at 814-868-4891 Ext 3.