

**OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES**

**March 01, 2021 6:00 PM
Video Teleconference**

Call to Order – Mayor Gilmore

6:02 PM

Village Representatives in Attendance

Mayor Kevin Gilmore	Councilman Edward Shimborske III
Councilwoman Dana Dunbar	Councilman John Lewis
Councilman Jeff Gibbs	Councilwoman Katherine O’Connell
Councilman Rex Decker	Village Administrator John Wenzlick
Solicitor Sarah McHugh	

Citizen Attendees

Joy Kight
Jenny Berschback
Harvey Schwager
David Krieger
Nasrin Afjeh

Other Zoom Users Present

“Nick”

A motion was made by Mr. Gibbs and seconded by Mrs. O’Connell to appoint John Wenzlick as the acting Clerk/Treasurer. The motion passed unanimously.

Minutes

A motion was made by Mr. Gibbs to approve the minutes from the January 04, 2021 Council meeting, and Mr. Lewis seconded the motion. The motion passed unanimously.

Citizens Comments

Joy Kight and Jenny Berschback presented a request on behalf of the After Prom Committee requesting financial support and providing student community hours. Mrs. Kight and Mrs. Berschback have made arrangements with the Nature Conservancy for 40 volunteers to work on a community environmental project on March 13, 2021. Mr. Gibbs made a motion that the Council accept the request to provide \$2,000 in funding to the After Prom event in exchange for community service hours by the students as described. Mr. Shimborske seconded the motion and it passed, with Mrs. Dunbar abstaining due to her involvement with the event.

Visioning Committee – Mrs. Dunbar

Mrs. Dunbar reported that the Visioning Committee met on February 25, 2021 to review the RFQs. There has been some follow up discussion with Harmon Group, which is the developer that our consultants at OHM have recommended moving forward to the next step in the process. Mrs. Dunbar also described the frequently asked questions document that was developed and shared with the community.

Mr. Wenzlick noted that there is a meeting scheduled for March 8th with participation by school representatives and the public. Representatives from OHM will attend and it will be an

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opportunity to address questions and concerns at this very early stage. Many comments from the public have been received.

Harvey Schwager from OHM described the process to this point and indicated that Harmon Group was qualified to move forward to provide an RFP. The RFP would be submitted at the end of March and it would include more details of the project they would propose, what they would provide and what they would expect from the Village. Mr Schwager emphasized that at any point in this process the Village would be able to stop or move in a different direction, because there is nothing binding at this point.

Mayor Gilmore noted that we are at a very early stage of this potential project. There will be a lot of discussion as we move forward and there will be opportunities for public input as the project evaluation moves ahead. The Mayor thanked Mrs. Dunbar for her hard work.

Mrs. Dunbar made a motion to request a proposal from the NAI/Harmon Group on the Richards Road project. The motion was seconded by Mr. Shimborske, and it was passed unanimously.

Finance & Future Planning – Mr. Lewis

Mr. Lewis provided the January and February income tax receipts and indicated that collections were 15% above projection and 9% above 2021.

Mr. Decker then made a motion to conform the Village income tax law with the State of Ohio income tax law when the State adopts legislation conforming to the federal rules regarding the payroll protection program. Mrs. O’Connell seconded the motion, and it was passed unanimously.

Human Resources – Mr. Gibbs

None

Safety – Mrs. O’Connell

Mrs. O’Connell reported that the Safety Committee will meet on March 11, 2021.

Streets & Bridges – Mr. Shimborske

Mr. Shimborske reported that the owner of a vacant property on Edgehill Road approached the committee about reducing some of the 130 feet of guardrail that is in front of it. Our engineers will review the situation and provide cost estimates for any possible solution, for further consideration.

Services & Environment – Mrs. Dunbar

Mrs. Dunbar reported that the committee met jointly with the Utilities, Equipment, Buildings and Grounds Committee on February 23, 2021. The committees heard from representatives of the Nature Conservancy and A. & J. Environmental regarding the Riva Ridge Road restoration project. A letter was sent to property owners adjacent to the project and several attended the meeting. Some of the property owners have extended their lawns onto Village property in this

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area. The committee received a project update from A. & J. Environmental. It was confirmed that all the Village-owned property in the project area will be restored and that signage would be added near the border of the properties to designate the property, after a survey is completed.

Utilities, Equipment, Buildings & Grounds – Mr. Decker

Mr. Decker noted that a meeting would take place on March 2nd to discuss restoration in the flood plain in sled hill area. The restoration would improve water flow in the area. Mr. Decker also expressed anticipation for completion of the work on White Field as the weather cooperates.

Solicitor's Report

None

Administrator's Report

None

Mayor's Report

Mayor Gilmore noted that the Solheim Cup committee asked about using the parking lot at White Field in late summer as an Uber drop off/pick up point. The field will not be in use until next year, so this seems like a small way to support a huge event for the region. John will provide more information in upcoming newsletters.

Old Business

None

New Business

None

Ordinances & Resolutions

Mayor Gilmore read Resolution 2021-2

Resolution 2021-2

Authorizing the alteration of the special use permit to allow the placement of a temporary classroom in the parking lot on the south side of the Ottawa Hills Junior/Senior High School during the 2021-22 school year, and declaring an emergency.

Mrs. O'Connell reported that the Zoning Commission reviewed this request and unanimously recommended that Council approve this special use permit request for a temporary classroom. After some discussion Solicitor McHugh indicated that she would verify the need for any additional special use permits as the school improvements move forward.

Motion to waive three readings: Motion – Mrs. O'Connell

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Second – Mr. Gibbs
Unanimous Approval

Motion to declare an emergency: Motion – Mrs. O’Connell
Second – Mr. Gibbs
Unanimous Approval

Motion to adopt legislation
as an emergency: Motion – Mrs. O’Connell
Second – Mr. Gibbs
Yeas (6) – Mrs. Dunbar, Mr. Lewis,
Mr. Shimborske, Mr. Gibbs,
Mrs. O’Connell, Mr. Decker
Nays (0) –

Mayor Gilmore read Resolution 2021-3

Resolution 2021-3	Authorizing the purchase of property, casualty, and liability insurance for the Village of Ottawa Hills, and declaring an emergency.
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Motion to waive three readings: Motion – Mr. Lewis
Second – Mr. Decker
Unanimous Approval

Motion to declare an emergency: Motion – Mr. Lewis
Second – Mrs. O’Connell
Unanimous Approval

Motion to adopt legislation
as an emergency: Motion – Mr. Lewis
Second – Mrs. O’Connell
Yeas (6) – Mrs. Dunbar, Mr. Lewis,
Mr. Shimborske, Mr. Gibbs,
Mrs. O’Connell, Mr. Decker
Nays (0) –

Executive Session

None

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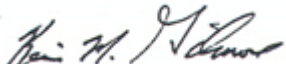
Next Meeting Date

April 05, 2021 at 6:00 PM

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Adjournment

6:21 PM

A handwritten signature in black ink, appearing to read "Kevin H. Gilmore", is enclosed within a thin black rectangular border.

Mayor Kevin Gilmore