

**OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
March 02, 2020 7:30 PM
Council Chambers**

Call to Order – Mayor Gilmore

7:30 PM

Village Representatives in Attendance

Mayor Kevin Gilmore	Councilwoman Dana Dunbar
Councilman John Lewis	Councilwoman Katherine O’Connell
Councilman Rex Decker	Councilman Edward Shimborske III
Solicitor Sarah McHugh	Village Administrator John Wenzlick

Citizen Attendees

Nasrin Afjeh	Drew Hoffman	Heather Phillips
John Card	Mary Yark	Yarko Kuk
Nancy Schiciano	Darcy Brown	

A motion was made by Mr. Lewis to appoint Mr. Wenzlick as acting Clerk for the meeting. Mr. Gibbs seconded the motion, which passed unanimously.

Mayor Gilmore welcomed everyone to the meeting and led in the Pledge of Allegiance.

Minutes

A motion was made by Mrs. Dunbar to approve the minutes from the February 10th Council meeting, and Mr. Shimborske seconded the motion. The motion passed unanimously.

Citizen Comments

Mary Yark addressed Village Council by describing after-prom, current after-prom fundraising, and the need for supplemental funding for the event. Mrs. Yark requested a \$2,000 contribution from the Village for after-prom, offering 80 hours of student volunteer service in return. Ottawa Hills High School senior Drew Hoffman described the student experience at after-prom, and the volunteer work he engaged in for the Village the year before. Darcy Brown explained her role in assisting with National Honor Society students, as well as the prom committee, and offered her support for the contribution. In response to a question posed by Mr. Decker, Mrs. Brown told Council that the school does not contribute to after-prom but does cover the entire cost of prom.

Mr. Shimborske made a motion for the Village to contribute \$2,000 to the after-prom committee. The motion was seconded by Mrs. O’Connell and passed unanimously.

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Finance Committee Report – Mr. Lewis

Mr. Lewis reported the Village is just above last year's year-to-date income tax collections, as well as our projections.

Human Resources Committee Report

Mr. Wenzlick told Council that the Human Resources Committee will meet soon to discuss employee healthcare.

Safety Committee Report – Mrs. O'Connell

Mrs. O'Connell had nothing to report for the Safety Committee. Mr. Decker then asked if there is an increase in accidents at the redesigned Central and Talmadge intersection. Mr. Decker noted that since the redesign, there has been a fatal accident, as well as a serious accident within the last two weeks. Mr. Wenzlick told Council that he has contacted Toledo about the potential issue and is awaiting a response.

Services and Environment Committee – Mrs. Dunbar

Mrs. Dunbar had nothing to report for the Services and Environment Committee. Mr. Decker then expressed concern over trees that are removed on private property. Mr. Decker commented that the Village cannot control which trees a resident removes on their property but wanted to ensure the Village had a policy to promote tree canopy. Mrs. Dunbar requested an article in an upcoming Resident Newsletter discussing the importance of trees and tree canopy.

Street Committee Report – Mr. Shimborske

Mr. Shimborske told Council that legislation was on the agenda to increase the contract amount for designing a sidewalk on the proposed Secor Road bridge. Next, Mr. Shimborske provided an update on the surveys related to the proposed sidewalk on the north side of Indian Road, between Evergreen and Manchester. Mr. Lewis told Council that one survey recipient complained the cost of the proposed sidewalk was not included in the survey. Mr. Lewis drew a parallel with a past, failed school levy that asked for a building wish list but did not discuss the costs associated with it. Mrs. Phillips then thanked the Village for sending out the survey and said she received positive feedback from other residents about it. Mr. Decker then asked a question related to the legislation on the agenda to increase the bridge design funding for the proposed Secor Road bridge. Mr. Decker asked if the Village had an estimate as to how much it will cost to actually construct the sidewalk on the Village's side of the bridge. Mr. Wenzlick told Council that we had an estimate as to the cost of the entire bridge, but not to add a sidewalk on our side of the bridge.

Visioning Committee Report - Mrs. Dunbar

Mrs. Dunbar told Council that the upcoming Visioning Committee will be dedicated to OHM Advisors presenting their Richards Road land study and invited any interested members of Council to attend.

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Solicitor's Report – Solicitor McHugh

Mrs. McHugh informed Council that Toledo Municipal Court found in favor of the Village on property maintenance issues related to 3819 Sulphur Spring Road. Mrs. McHugh reported that most of the maintenance issues have been addressed, and the defendant has time for appeal.

Village Administrator's Report – Mr. Wenzlick

Nothing to report.

Mayor's Report – Mayor Gilmore

Nothing to report.

Old Business

Mrs. Dunbar inquired as to whether additional animal waste receptacles have been installed throughout the Village; this was discussed at a previous Council meeting. Mr. Wenzlick said the Village will look at the placement of new animal waste receptacles.

New Business

None

Ordinances & Resolutions

Mayor Gilmore read Ordinance 2020-1

Ordinance 2020-1 (third reading)	Amending Ordinance 2002-8 known as the Ottawa Hills Zoning Code and Ordinance 2010-7 and 2017-7 by the addition of language updating the sign and special use provisions of the Zoning Code.
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Mr. Decker discussed concern over piecemealing variances to the sign ordinance. Mr. Decker noted that the Ottawa Hills School electronic sign had three variances, 1) 100' from a residential property, 2) the sign did not front on Secor Road or Central Avenue, and 3) allowing color on a digital sign. Mr. Decker stated that only two businesses were left in the Village that met the Central Avenue and Secor Road requirement. Mr. Decker believes the requirement to have frontage on Secor Road or Central Avenue should be abolished if the color prohibition is being abolished. Mr. Decker did agree with the portion of the legislation that requires any installation or modification of a sign on a special use property to go through the special use process.

Discussion with Nancy Schiciano, representing Hope Church, Mr. Decker, and Mrs. McHugh ensued describing the procedural history of the sign at Hope Church.

Mr. Decker reiterated that he believes the Central Avenue and Secor Road provision should be removed, instead of making the two remaining businesses apply for a variance. Mrs. O'Connell

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stated she thinks oversight is still necessary on this standard, especially related to size, scale, and neighborhood impact of any future proposed signs. Mr. Shimborske and Mr. Decker discussed the current sign ordinance, and the impact of variances from the ordinance. Mrs. McHugh noted the Zoning Commission is careful to distinguish specific reasons as to why some variances are granted, and others are not.

Mrs. O'Connell suggested that Council may want to consider tabling the legislation to review it further. Mr. Decker said that he would support tabling the legislation for further review. Mr. Shimborske then made a motion to adopt the proposed legislation.

Motion to adopt legislation:	Motion –	Mr. Shimborske
	Second –	Mrs. Dunbar
	Yeas (2) –	Mrs. Dunbar, Mr. Shimborske
	Nays (3) –	Mr. Lewis, Mr. Decker, Mrs. O'Connell

Mr. Decker then proposed to send the legislation to the Zoning Commission for further consideration. Mayor Gilmore notified Hope Lutheran Church they now need to adhere to the amber lettering and black background requirement. It was further clarified by Mayor Gilmore and Mrs. McHugh that this change must occur as soon as practicable. Mayor Gilmore assigned a review of the proposed sign legislation to the Services and Environment Committee for further review. Mayor Gilmore encouraged all members of Council to attend the meeting in an attempt to better establish a consensus among Council.

Mayor Gilmore read Ordinance 2020-3

Ordinance 2020-3 (first reading)	Enacting a Village Permissive Motor Vehicle License Tax pursuant to Ohio Revised Code Sections 4504.172 and 4504.173.
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Mayor Gilmore read Ordinance 2020-4

Ordinance 2020-4 (first reading)	Declaring certain items as surplus property and no longer needed for municipal purposes.
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Motion to waive three readings:	Motion –	Mr. Decker
	Second –	Mr. Lewis
	Unanimous Approval	

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Motion to adopt legislation:	Motion –	Mr. Decker
	Second –	Mr. Lewis
	Yeas (5) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske
	Nays (0) –	

Mayor Gilmore read Resolution 2020-6

Resolution 2020-6 (first reading)	Authorizing an addition to the contract with DLZ Engineers for increased costs for engineering services related to the addition of a sidewalk on the west side of the Secor Road bridge.
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Motion to waive three readings:	Motion –	Mr. Shimborske
	Second –	Mrs. Dunbar
	Unanimous Approval	

Motion to adopt legislation:	Motion –	Mr. Shimborske
	Second –	Mrs. Dunbar
	Yeas (5) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske
	Nays (0) –	

Mayor Gilmore read Resolution 2020-7

Resolution 2020-7 (first reading)	Authorizing the purchase of property, casualty, and liability insurance for the Village of Ottawa Hills, and declaring an emergency.
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Motion to waive three readings:	Motion –	Mr. Lewis
	Second –	Mr. Decker
	Unanimous Approval	

Motion to pass as an emergency:	Motion –	Mr. Lewis
	Second –	Mr. Decker
	Unanimous Approval	

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Motion to adopt legislation:	Motion –	Mr. Lewis
	Second –	Mr. Shimborske
	Yeas (5) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske
	Nays (0) –	

Mayor Gilmore read Resolution 2020-8

Resolution 2020-8 (first reading)	Authorizing the transfer of \$1,200,000 from the Income Tax Fund and \$1,000,000 from the Capital Reserve Fund, \$1,200,000 to the Recycling Fund, \$560,000 to the Capital Projects Fund, \$360,000 to the Road Levy Fund, \$40,000 to the Shade Tree Fund and \$120,000 to the Police Pension Fund, and declaring an emergency.
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Motion to waive three readings:	Motion –	Mr. Lewis
	Second –	Mr. Shimborske
	Unanimous Approval	

Motion to pass as an emergency:	Motion –	Mr. Lewis
	Second –	Mr. Shimborske
	Unanimous Approval	

Motion to adopt legislation:	Motion –	Mr. Lewis
	Second –	Mr. Shimborske
	Yeas (5) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske
	Nays (0) –	

Executive Session

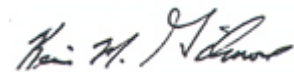
None

Next Meeting Date

April 06, 2020 at 7:30 PM

Adjournment

8:36 PM



Mayor Kevin Gilmore