

OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
May 04, 2020 7:30 PM
Video Teleconference

Call to Order – Mayor Gilmore

7:32 PM

Village Representatives in Attendance

Mayor Kevin Gilmore	Councilman Edward Shimborske III
Councilwoman Dana Dunbar	Councilman John Lewis
Councilman Jeff Gibbs	Councilwoman Katherine O’Connell
Councilman Rex Decker	Clerk/Treasurer Eric Shreve
Solicitor Sarah McHugh	Village Administrator John Wenzlick

Minutes

A motion was made by Mr. Gibbs to approve the minutes from the April 06, 2020 Council meeting, and Mr. Shimborske seconded the motion. The motion passed unanimously.

Citizen Comments

Kimberly Dunham, General Manager of TARTA, and Danny Woodcock, President of the TARTA Board of Trustees, made a PowerPoint presentation to Council related to TARTA. The presentation provided an overview of TARTA, explained the condition of the current bus fleet, reasons riders use TARTA, future plans and focuses, and current and planned funding models. Ms. Dunham then discussed TARTA’s request for the Village to pass a resolution that would add Lucas County as a member of TARTA, restructure the TARTA board, and allow TARTA to place a measure on the November ballot. That measure, if approved, would eliminate their current property tax measures, add a .5% sales and use tax, and allocate money to municipal infrastructure projects.

Mayor Gilmore told Council that he recently met with Ms. Dunham, was impressed with her vision, and was supportive of their request. Mr. Decker told Ms. Dunham that Ottawa Hills has been a longtime supporter of TARTA, and that he was also supportive of the measure.

Mrs. Dunbar inquired as to whether the State of Ohio was increasing any funding to TARTA. Ms. Dunham stated that ODOT is supportive of mass transit and that her team is aggressively pursuing grants that may increase their funding. Mrs. Dunbar thanked the TARTA representatives and stated she was supportive of the legislation.

Mr. Decker stated that since Ottawa Hills is a longtime supporter of TARTA, he did not believe three readings of the resolution was necessary, and that he would be comfortable voting on it tonight.

OTTAWA HILLS VILLAGE COUNCIL

MEETING MINUTES

May 04, 2020 7:30 PM

Video Teleconference

Mayor Gilmore read Resolution 2020-13

Resolution 2020-13 A resolution amending the resolutions and ordinances previously adopted which created the Toledo Regional Transit Authority (TARTA) by: (1) adding Lucas County as a member of TARTA; (2) eliminating TARTA's 2.5 mill property taxes and substituting a .5% sales and use tax and (3) allocating monies from the sales and use tax collected to TARTA to directly fund its operations and allocate monies from the sales and use tax collected to other local governmental entities for the installation, maintenance and improvement of mass transit related infrastructure; provided that such changes are contingent upon voter approval of the new TARTA funding system at the November 3, 2020 general election, and declaring an emergency.

Motion to waive three readings:

Motion –	Mr. Gibbs
Second –	Mr. Decker
Unanimous Approval	

Motion to declare an emergency: Motion – Mr. Gibbs
Second – Mrs. Dunbar
Unanimous Approval

Motion to adopt legislation:	Motion –	Mrs. O’Connell
	Second –	Mr. Shimborske
	Yeas (6) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske, Mr. Gibbs
	Nays (0) –	

Finance Committee Report – Mr. Lewis

The Village received income tax figures for the month, which came in at approximately \$318,000. Mr. Lewis told Council this was approximately \$1.1 million short of the projections, and last year's actuals. Mr. Lewis noted this was not a surprise since the income tax deadline was extended until July.

OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
May 04, 2020 7:30 PM
Video Teleconference

Human Resources Committee Report – Mr. Gibbs

Nothing to report.

Safety Committee Report – Mrs. O’Connell

Mrs. O’Connell stated that the Safety Committee has not met. However, an issue related to residents conducting at home music concerts during the pandemic, causing large gatherings, was resolved. With education and a few phone calls, the Village was able to help mitigate the situation.

Mrs. O’Connell noted that she saw the issue of food trucks had been assigned to the Safety Committee. Mr. Wenzlick told Council he had spoken with Mayor Gilmore about a recent request by a food truck vendor to sell near the school. The request was denied due to concerns of drawing crowds during the pandemic, as well as the need for an overall review of the Village’s position on allowing food truck sales in the Village.

Services and Environment Committee – Mrs. Dunbar

Nothing to report.

Street Committee Report – Mr. Shimborske

Mr. Shimborske stated the Street Committee has not met recently, however the Indian Road sidewalk issue will need discussion. Mr. Shimborske expressed the desire for the meeting to be in person and, therefore, plans for the meeting were temporarily on hold to see if this could be accomplished. The meeting would need to occur sometime during, or before, July so a decision could be made before the conclusion of the year’s street projects.

Mr. Shimborske told Council that there was legislation on the agenda to authorize engineering for the Riva Ridge Road bridge project.

Utilities, Equipment, Buildings & Grounds - Mr. Decker

Mr. Decker informed Council there was legislation on the agenda related to replacing the boilers in the municipal building. Mr. Decker noted that even though we are exploring options for the municipal building, there is an immediate need to replace the boilers due to failed inspections. Mr. Decker stated the Committee unanimously recommended Wichman Company for the boiler replacement after reviewing the prices and terms of the quotes received. It was noted that Wichman Company has also serviced the Village’s HVAC system for decades.

Mr. Decker also reminded Council that we were actively soliciting bids for White Field.

OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
May 04, 2020 7:30 PM
Video Teleconference

Visioning Committee Report - Mrs. Dunbar

Mrs. Dunbar informed Council a committee meeting took place to review the Richards Road land study concept. Mrs. Dunbar said OHM Advisors is currently speaking with marketing analysts to determine what would need to be included in an RFP for the financial feasibility study of the project.

Solicitor's Report – Solicitor McHugh

Nothing to report.

Village Administrator's Report – Mr. Wenzlick

Mr. Wenzlick reported that the Village is continuing to work with Madhouse on the Village's website redesign. The Village Life portion of the website is a significant portion of the project, and Becky Hauck has been working extensively with Madhouse during some very challenging times. Madhouse has provided the Village with a roadmap of what the website may look like, and department heads have met with Madhouse to provide their input. Additionally, Madhouse has provided an early draft of what the website design and layout will be.

Mr. Wenzlick also told Council he was exploring options to beautify the walk paths in the Village. An electrician estimated power runs to each site would cost about \$3,000, and he was researching possible lighting solutions. Mrs. Dunbar suggested the use of lighting within the fencing, and Mrs. O'Connell suggested we explore solar lighting options.

Mayor's Report – Mayor Gilmore

Nothing to report.

Old Business

None.

New Business

Food trucks were discussed earlier in the meeting during the Safety Committee report.

Mrs. Dunbar asked Mr. Decker if there were any updates from the Foundation related to Arrowhead Point. Mr. Decker said that he had not heard anything recently, and he would follow up with Mr. Kuk.

Mrs. O'Connell stated she has received several complaints about lawn restoration on Brookside Road. Mr. Wenzlick informed Council that once weather breaks, the contractor will return to add more fill and reseed as necessary.

Mr. Gibbs asked Mr. Wenzlick if the Village could research a text notification option for emergencies. Mr. Gibbs said residents expressed concern that Facebook may not have been the best delivery method for a recent emergency water shutoff notification to residents.

OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
May 04, 2020 7:30 PM
Video Teleconference

Mr. Decker inquired as to whether we knew of any COVID positive individuals within the Village. Mr. Wenzlick stated he was not certain of any positive cases, but said they were in frequent contact with health officials. Mr. Gibbs told Council a map is available that identifies the number of cases by zip code. Mr. Gilmore noted that the 43615 zip code, which includes a portion of the Village, has a high number of cases.

Ordinances & Resolutions

Mayor Gilmore read Ordinance 2020-3

Ordinance 2020-3 (third reading)	Enacting a Village Permissive Motor Vehicle License Tax pursuant to Ohio Revised Code Sections 4504.172 and 4504.173.
-------------------------------------	---

Motion to adopt legislation:	Motion –	Mr. Decker
	Second –	Mr. Lewis
	Yeas (6) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske, Mr. Gibbs
	Nays (0) –	

Mayor Gilmore read Resolution 2020-11

Resolution 2020-11	Authorizing the replacement of two boilers at the municipal building, and declaring an emergency.
--------------------	--

Motion to waive three readings:	Motion –	Mr. Decker
	Second –	Mr. Shimborske
	Unanimous Approval	

Motion to declare an emergency:	Motion –	Mr. Decker
	Second –	Mr. Shimborske
	Unanimous Approval	

Motion to adopt legislation:	Motion –	Mr. Decker
	Second –	Mr. Shimborske
	Yeas (6) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske, Mr. Gibbs
	Nays (0) –	

May 04, 2020 7:30 PM
Video Teleconference

Resolution 2020-12 Authorizing a contract with Fishbeck for engineering services related to the 2022 replacement of the Riva Ridge Road bridge, and declaring an emergency.

Motion to adopt legislation:	Motion –	Mr. Shimborske
	Second –	Mr. Gibbs
	Yeas (6) –	Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske, Mr. Gibbs
	Nays (0) –	

8:26 PM

Mayor Kevin Gilmore