

**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
March 20, 2020 12:30 PM
Council Chambers & Video Conference**

Call to Order – Mayor Gilmore

12:33 PM

Village Representatives in Attendance

Mayor Kevin Gilmore (remote)	
Councilwoman Dana Dunbar (remote)	Councilman John Lewis (in-person)
Councilwoman Katherine O’Connell (remote)	Councilman Rex Decker (remote)
Councilman Edward Shimborske III (in-person)	Councilman Jeff Gibbs (remote)
Solicitor Sarah McHugh (remote)	Village Administrator John Wenzlick (in-person)

Citizen Attendees

Nasrin Afjeh (in-person)

Mr. Wenzlick was appointed acting clerk for the meeting by unanimous vote.

Citizen Comments

None

Human Resources Committee Report – Mr. Gibbs

Mr. Gibbs asked Mr. Wenzlick to provide an overview of the current status of employees and the proposed legislation on the agenda. Mr. Wenzlick gave an employee update to Council and discussed non-essential employees and alternate work methods. Mr. Wenzlick informed Council that one Village employee had been tested for COVID-19 and was under self-quarantine until the test result was received.

Mr. Wenzlick indicated that the proposed legislation would address two areas. First, the legislation would continue employee base salaries for those employees who are ordered not to work due to COVID-19. This provision would expire on June 20, 2020, unless further action is taken by Council. Second, an employee who is quarantined while waiting for a COVID-19 test result or is off due to a COVID-19 diagnosis would continue to receive 100% of their base pay, without using paid leave. This section would expire September 30, 2020, unless further action is taken by Council.

Mayor Gilmore provided support for the legislation, and Mr. Gibbs reported that the Human Resources Committee made minor changes to the original proposed legislation and is unanimously supportive of the current proposed legislation.

**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
March 20, 2020 12:30 PM
Council Chambers & Video Conference**

Ordinances & Resolutions

Mayor Gilmore read Ordinance 2020-5

Ordinance 2020-5 (first reading)	Temporary salary modification for certain employees impacted by COVID-19, and declaring an emergency.
-------------------------------------	---

Motion to waive three readings:	Motion – Mr. Gibbs Second – Mrs. O’Connell Unanimous Approval
---------------------------------	---

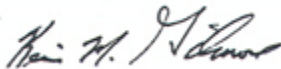
Motion to pass as an emergency:	Motion – Mr. Gibbs Second – Mrs. O’Connell Unanimous Approval
---------------------------------	---

Motion to adopt legislation:	Motion – Mr. Gibbs Second – Mr. Shimborske Yeas (6) – Mr. Lewis, Mr. Decker, Mrs. Dunbar, Mrs. O’Connell, Mr. Shimborske, Mr. Gibbs Nays (0) –
------------------------------	---

Mayor Gilmore then discussed extending the Village tax deadline to mirror that which was issued by the federal government. Mayor Gilmore asked Council if any members had an issue with extending the tax filing and payment deadlines. Mr. Decker was not sure if legislation was needed to waive interest on payments, but he would be in favor of it. A decision was made to inform the residents of our intent to extend the Village’s tax filing and payment deadlines until July 15, 2020.

Adjournment

12:51 PM



Mayor Kevin Gilmore