



COUNCIL NEWSLETTER

October 23, 2026

UPCOMING MEETINGS

Zoning Commission Q&A	October 29	5:30 PM	Council Chambers
Zoning Commission	November 17	5:00 PM	Council Chambers
Joint Rec Board	January 20	8:00 AM	Council Chambers

Special Council Meeting October 27, 2026

We will need to approve several sets of committee minutes, many of which are from joint committee meetings or committees that have not held a second meeting this year.

Approval of Attorney Invoices

We will need approval, via motion, to pay Attorney invoices for the month of August in the amount of \$3,827.

A motion is needed to accept a donation from the Ottawa Hills School Foundation for the Hardman Field Improvement project in the amount of \$144,628.93. The village has a one-year maintenance bond with the contractor. The maintenance bond is a post-completion surety bond that guarantees the contractor will fix workmanship or material defects for a set period of one year.

Glass City Marathon Race Leadership will attend the Council meeting to discuss the 2027 marathon. Chief Schnoor and I met with Mr. McCormick and Mr. Weatherwax this week to review potential route alternatives and discuss resident and employee feedback, as well as the history of the marathon in the Village. Chief Schnoor proposed an alternative route, which is included in the packet. Mr. McCormick then quickly got back with us with alternatives if Council preference is to alter the current route. Ultimately, it is Council's decision on how to proceed.

Accepting the Tax Rates (Resolution 2026-20)

This is an annual resolution required by the Lucas County Auditor to confirm the property tax rates and estimates. It is due back to the County by October 31st.

Authorizing Property Tax Advances (Resolution 2026-21)

This is an annual resolution which authorizes the Lucas County Auditor to advance property tax receipts ahead of the twice annual distributions. It is due back to the County by October 31st.

FUTURE MEETINGS

- Zoning Q&A Rentals (October 29)
- Zoning Commission (November 17)

FUTURE LEGISLATION

- State of Ohio grant acceptance
- 2027 Appropriations
- 2027 Salary Ordinance
- Employee Handbook

VILLAGE OF OTTAWA HILLS
SPECIAL COUNCIL MEETING

October 27, 2026 – 7:00 P.M.

AGENDA

- I. Roll Call
- II. Pledge of Allegiance
- III. Oath of Office
 - a) Ian Katz
- IV. Glass City Marathon – Clint McCormick & Baily Weatherwax
- V. Approval of Council Minutes
 - a) September 29, 2026
 - b) September 30, 2026
- VI. Approval of Committee Minutes
 - a) March 27, 2026 – Joint Finance & Utilities, Equipment, Building & Grounds
 - b) July 21, 2026 – Services & Environment
 - c) August 25, 2026 – Joint Streets & Finance Committee
 - d) October 1, 2026 – Safety Committee
- VII. Citizen Comments
- VIII. Committee reports:

Finance and Future Planning	-	Mark Mockensturm
Human Resources	-	Heather Phillips
Safety	-	Darren Moore
Services and Environment	-	Wendy Greeley
Streets and Bridges	-	Ian Katz
Utilities, Equipment, Buildings & Grounds	-	Dan Wimmers
- IX. Solicitor's Report
- X. Manager's Report
- XI. Mayor's Report
- XII. Old Business

XIII. New Business

- a) Motion to approve attorney fees
 - Tharp
- b) A motion to accept a donation from the Ottawa Hills School Foundation for Hardman Field Improvement project in the amount of \$144,628.93

XIV. Ordinances and Resolutions

Resolution 2026-20	Accepting the amounts and rates determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, and declaring an emergency.
Resolution 2026-21	Authorizing the Clerk Treasurer to draw on the County Treasury for advances against tax settlement, and declaring an emergency.

XV. Citizen Comments

XVI. Executive Session

- a. Pursuant to ORC §121.22(G)(2) for the purpose of discussing the potential purchase and/or sale of real property.
- b. Pursuant to Section 121.22(G)(3) of the Ohio Revised Code for the purpose of conferring with the Village solicitor in regard to pending or imminent court action.

XVII. Adjournment

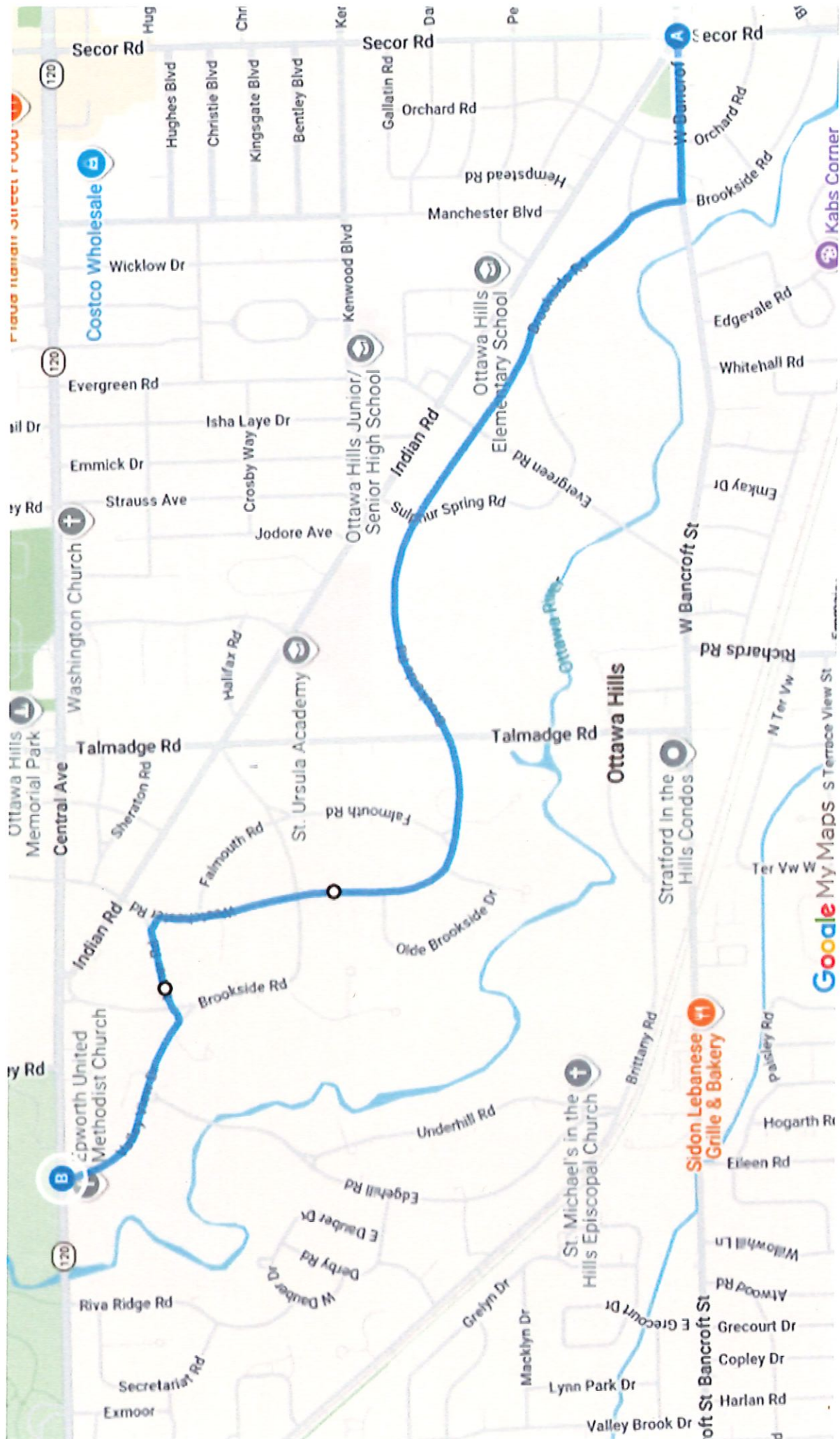
Public comments are limited to three (3) minutes per speaker, unless extended by the Mayor or Council. Comment is permitted only during designated citizen comment periods on the agenda.

Individuals wishing to speak must sign in prior to the meeting, providing: Name; Address; Affiliation (if applicable); Topic of comment

Council and staff will generally not respond during public comments, but limited responses may be given at the Presiding Officer's discretion. The Presiding Officer may limit repetitive comments on a single topic after 30 minutes, provided viewpoints are not restricted based on content.

The full and complete public comment policy is set forth in Section IV of the Rules of Council.

Village Proposal to Glass City Marathon



TO: Village Council Members, Mayor, and & Chief of Police, Village of Ottawa Hills

FROM: Race Leadership, Glass City Marathon

DATE: October 2026

SUBJECT: Collaborative Proposal & 50th Anniversary Glass City Marathon Route Optimization

As the Mercy Health Glass City Marathon prepares for its **50th Anniversary in 2027**, we proudly reflect on our 17-year partnership with the Village of Ottawa Hills. Far more than a local 5K event, the Glass City Marathon has become a premier national road race attracting thousands of runners nationwide. Through nearly two decades of close collaboration with village leadership, emergency services, and residents, Ottawa Hills has become an integral host for one of the Midwest's most celebrated athletic events.

Not only is the Glass City Marathon a USA Track & Field (USATF) certified and sanctioned event, it serves as the 2027 Road Runners Club of America (RRCA) Regional Championship, largely due to its nationally recognized course. Consistently ranked among the fastest in the country, it qualifies roughly 30% of its field to the Boston Marathon and propels elite athletes to the U.S. Olympic Trials to be held in LA in 2028, earning its reputation as America's Fastest Hometown Marathon.

Organizing a major athletic event requires a careful balance between temporary municipal disruption and long-term community benefits. As evidenced by the hundreds of lawn signs and watch parties throughout the neighborhood, Ottawa Hills residents actively embrace this annual tradition.

Welcoming thousands of runners, volunteers, and visitors onto Village streets has strongly reinforced Ottawa Hills' reputation as a warm, beautiful, and inviting host community, demonstrating how civic celebrations foster an appealing place to live and raise families.

Beyond the substantial economic impact, hosting a world-class marathon cultivates a vibrant local culture and generates tangible community goodwill that elevates quality of life for residents. Mass-participation athletic events act as a civic magnet, shaping public perception and transforming quiet residential streets into celebrated spaces of unity and encouragement. As reflected in runner reviews and media coverage, the neighborhood segments, particularly through the tree-lined streets of Ottawa Hills, are consistently cited as the warm heart of the race experience. Athletes frequently highlight how "strangers felt like friends" as residents stepped onto their front lawns, set up neighborhood cheer stations, and drew chalk messages on the pavement. Veteran marathoners note that "the first half is a beautiful, peaceful wind through quiet, tree-lined residential neighborhoods with phenomenal crowd energy," proving that when a community opens its doors to an event of this caliber, it reinforces a shared reputation as an inviting, attractive, and healthy place to live.

During race weekend, local religious organizations offer dedicated Saturday night church services to accommodate runners and residents, and the event directly supports local youth through an ongoing youth art program at Ottawa Hills Elementary, encouraging students to creatively welcome participants. Even broader regional highlights, such as welcoming the USGA Women's Open to the area with their Trophy Tour in 2027, are framed to bring unique engagement opportunities and benefits directly to Ottawa Hills residents. In that spirit of partnership, we have developed a revised route designed to reduce the operational footprint within Ottawa Hills while preserving the world-class status of the event.

Understanding the "Ripple Effect" of Route Modifications

However, a certified, multi-jurisdictional marathon is an interconnected regional grid. Adjusting the course profile in one community creates immediate ripple effects across neighboring municipalities, requiring new road closure permits, altered transit/traffic detours, revised emergency services overlays, and fresh USATF course re-certifications. From 2010 to 2018, annual changes occurred to settle on the route we use today. These changes recognize impact on road closures, access to Churches, safety services, and medical response teams. While we fully recognize the impact of the event and remain open to adaptation, understanding the specific issues Council aims to resolve will help us craft the most effective solution together.

Interactive Runner-Flow Visualizations

In response to Council's direction to minimize Village impact, we present an alternate route for review. While both options provide a fantastic course experience, they carry distinct operational timelines and multi-jurisdictional considerations.

To assist Council in evaluating runner density, timing, and street reopening schedules across both options, we have created interactive simulations using chip-timing data from 2026.

Selecting the links below and pressing play displays real-time overlays of marathon and half-marathon runners on the map alongside a time-of-day clock:

- [Option A Runner Flow \(Established Route\)](#) — *Examine the proven 10-year footprint and timing.*
- [Option B Runner Flow \(Revised Route\)](#) — *Examine the alternate footprint and inter-jurisdictional shift.*

I look forward to meeting with the Council to identify the best route through the village and to continue our long relationship. Without the continued support and partnership of the Village of Ottawa Hills, hosting an event of this caliber and national standing is simply not possible. We view this upcoming meeting not as a formality, but as an active work session to refine traffic detail plans alongside the Chief of Police and Council.

We look forward to answering your questions, incorporating your feedback, and continuing our partnership as we host a historic 50th Anniversary Marathon.

Respectfully submitted,

Clint McCormick

Race Director, Glass City Marathon

419.356.4881

Attachments & Appendices

Appendix A: Course Comparison & Operational Impact Analysis

Appendix B: Demographics & Quality of Life

Attachment 1: Option A Course Map (Marathon)

Attachment 2: Option B Course Map (Marathon)

Attachment 3: Option A Course Map (Half Marathon)

Attachment 4: Option B Course Map (Half Marathon)

APPENDIX A: Course Comparison & Operational Impact Analysis

Glass City Marathon 2027 — 50th Anniversary Edition

Executive Overview

This appendix provides a side-by-side operational comparison between **Option A** (the established course profile utilized over the past decade) and **Option B** (the proposed route designed to streamline the village footprint).

While both options preserve the event’s USA Track & Field (USATF) certification, Boston Marathon qualifying status, and Road Runners Club of America (RRCA) Regional Championship standing, they carry distinct operational profiles, race-day timelines, and inter-jurisdictional logistics.

1. Route Comparison Matrix

Operational Parameter	Option A (Established 10-Year Route)	Option B (Proposed Alternate Route)	Operational Impact Analysis
Supported Events	Marathon, Half Marathon, Relay	Marathon, Half Marathon, Relay	Both routes accommodate all three race divisions.
Village Distance Footprint	Miles 4–10 (Marathon) Miles 4–12 (Half)	Miles 6–9 (Marathon & Half)	Option B reduces the total distance footprint inside Ottawa Hills by 3 miles .
Relay Infrastructure	Relay Exchange Point located on Minor Rd	No Relay Exchange Point inside Village	Option B eliminates relay runner staging and team shuttle stops on Minor Rd.
First Runner Arrival	6:45 AM	6:55 AM	Option B delays initial race activity in the village by 10 minutes.
Village All-Clear Time	10:00 AM (Bancroft Ave)	9:15 AM (onto Central Ave) 9:45AM Central Ave Opens	Option B achieves full Village reopening 45 minutes earlier .
Outbound Return Corridor	Bancroft Avenue	Central Avenue	Option A distributes return traffic along Bancroft; Option B

concentrates return flow
along Central.

2. Race-Day Clearance Timelines

OPTION A (Established Route)

[6:50 AM] First Runner Enters Village

- └─ [8:30 AM] Manchester Rd Cleared & Reopened
- └─ [9:15 AM] Essex Rd & Central Ave Cleared & Reopened
- └─ [9:45 AM] All roads North and West of Talmadge Cleared & Reopened
- └─ [10:00 AM] ALL ROADS CLEAR — Bancroft Ave Cleared & Reopened

OPTION B (Proposed Alternate Route)

[7:00 AM] First Runner Enters Village

- └─ [8:45 AM] Talmadge Rd Cleared & Reopened
- └─ [9:15 AM] Village Neighborhood Interior Fully Cleared
- └─ [9:45 AM] ALL ROADS CLEAR — Central Ave Cleared & Reopened

3. Multi-Jurisdictional "Ripple Effect" & Operational Considerations

Modifying an established, multi-city marathon course creates cascading operational impacts across neighboring municipalities. These considerations are outlined below to ensure full transparency during Council review:

A. Municipal Permitting & Lead Times

- **Option A:** Fully permitted under existing inter-agency agreements with zero administrative delay.
- **Option B:** Requires submitting new permit applications, safety protocols, and road-use agreements to surrounding municipalities, introducing multi-agency approval dependencies and strict lead-time requirements ahead of USATF re-certification.

B. External Road Closures & Traffic Grid

- **Option A:** Utilizes 17 years of traffic mitigation and detour patterns familiar to regional public safety agencies, spectator flow, and resident egress.
- **Option B:** Concentrates outbound runner flow onto Central Avenue, requiring additional and more extensive road closure points in adjacent jurisdictions surrounding the village perimeter. May have an unforeseen negative impact on egress control for residents of the Village.

C. Spectator Transit & Relay Bus Logistics

- **Option A:** Integrates the active relay exchange point on Minor Road, supported by established shuttle routes.
- **Option B:** Eliminates the Minor Road exchange point, requiring the relocation of relay team buses to external transit hubs outside Ottawa Hills.

APPENDIX B — Demographics & Quality of Life

1. Youth & Scholastic Athletic Synergy

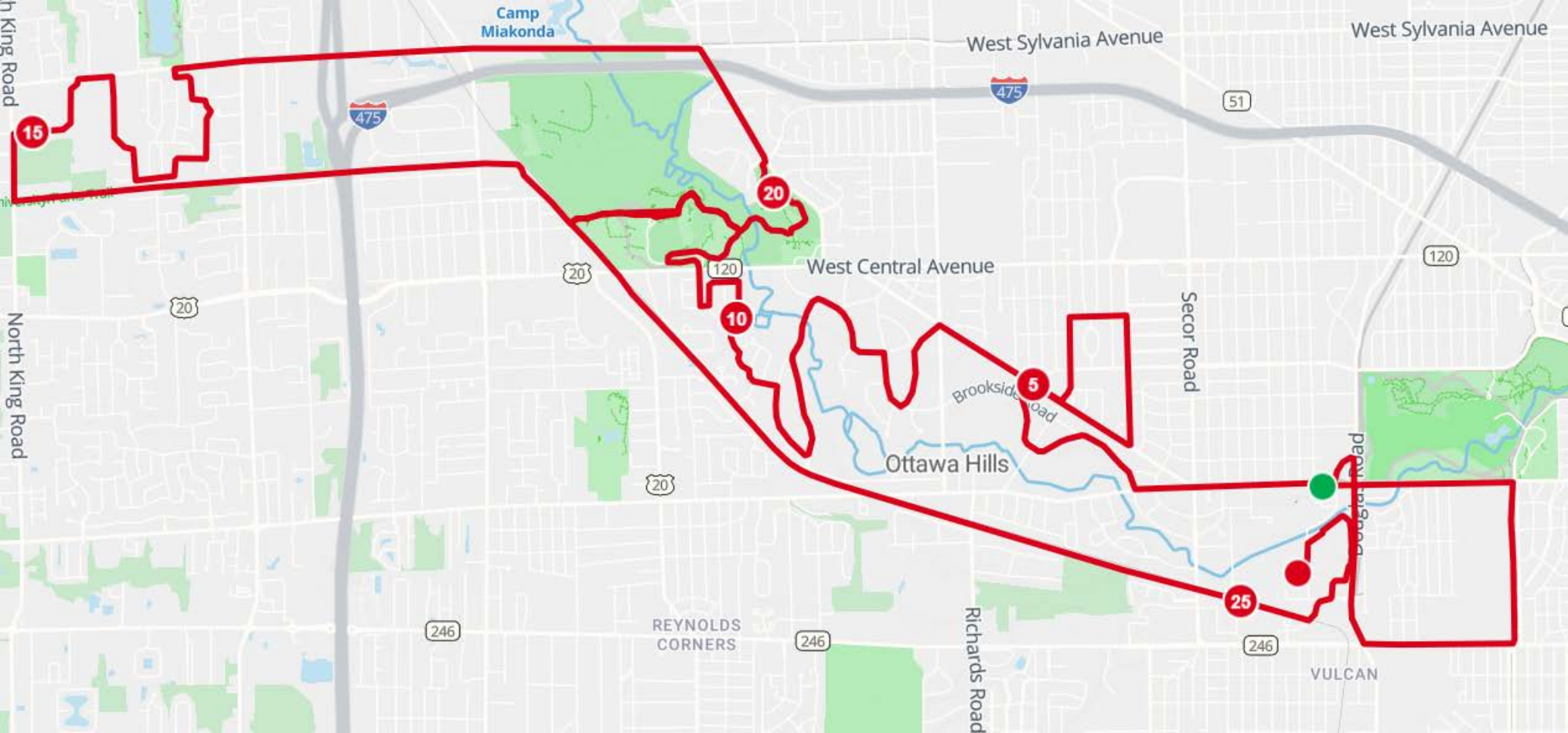
- **Inspiring the Next Generation:** Runs directly along training routes used by Ottawa Hills Local Schools' championship-caliber Cross Country and Track & Field programs (OHSAA Division III contenders).
- **Direct Student Involvement:** Over 150 local high school and junior high student-athletes participate annually as runners, course volunteers, and water station captains—building civic pride and fulfilling community service hours.
- **Building Lifelong Health:** Research shows youth exposed to major community athletic celebrations are **2.5x more likely** to maintain active, healthy lifestyles through adulthood.

2. Hyper-Local Runner Demographics

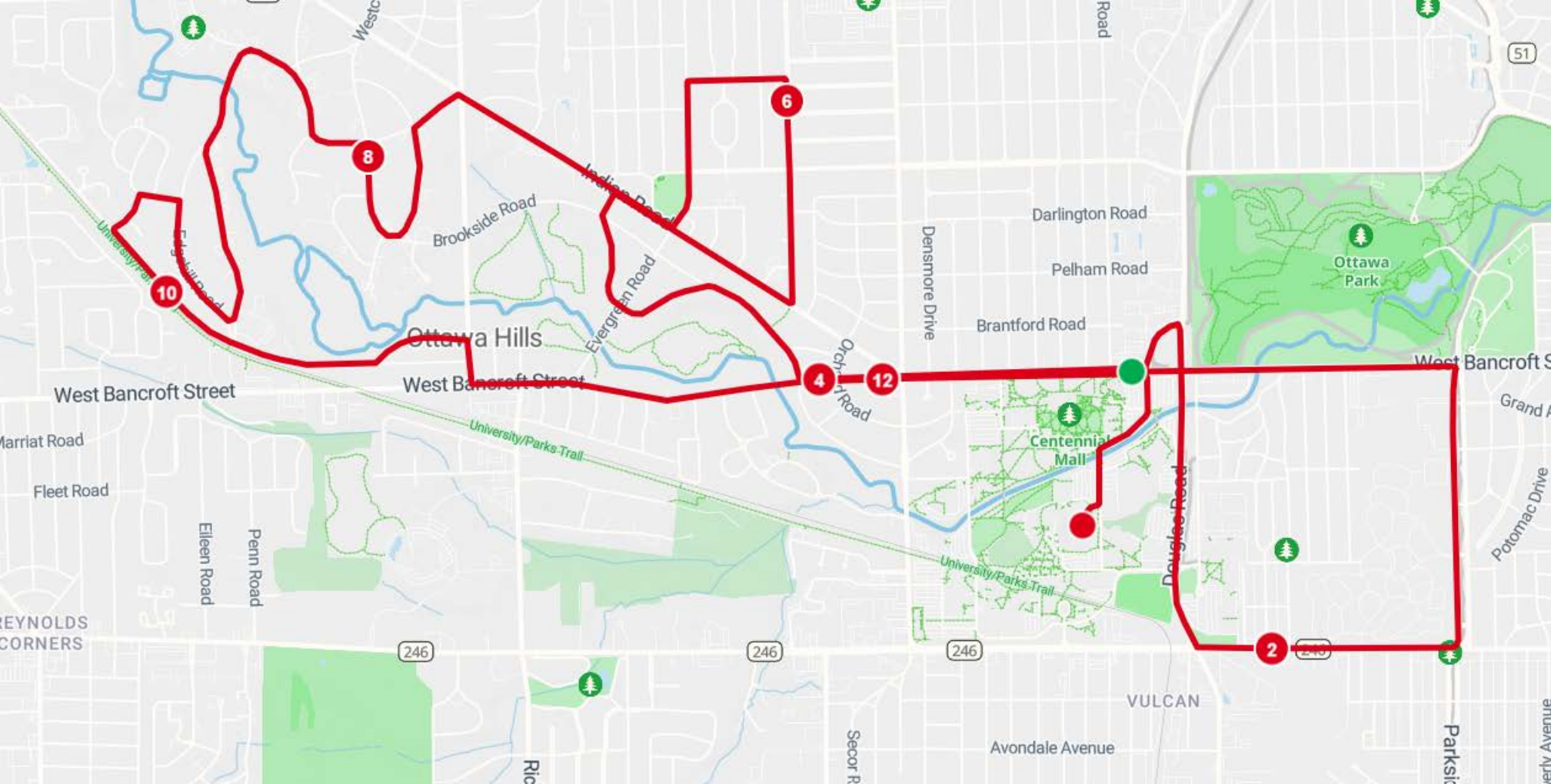
- **Peak Per-Capita Participation:** The **43606 zip code** (Ottawa Hills) and adjacent residential corridors represent one of the highest concentrations of registered runners across all race divisions (Marathon, Half, 5K, Relay).
- **Family & Neighborhood Engagement:** Over **65% of local participants** run alongside family members, neighbors, or workplace teams, reinforcing Ottawa Hills as an active, health-conscious community hub.
- **Regional & National Draw:** Draws **9,000+ total runners** and 15,000+ spectators to Northwest Ohio—positioning Ottawa Hills as a warm, welcoming, and vibrant host community on a national stage.

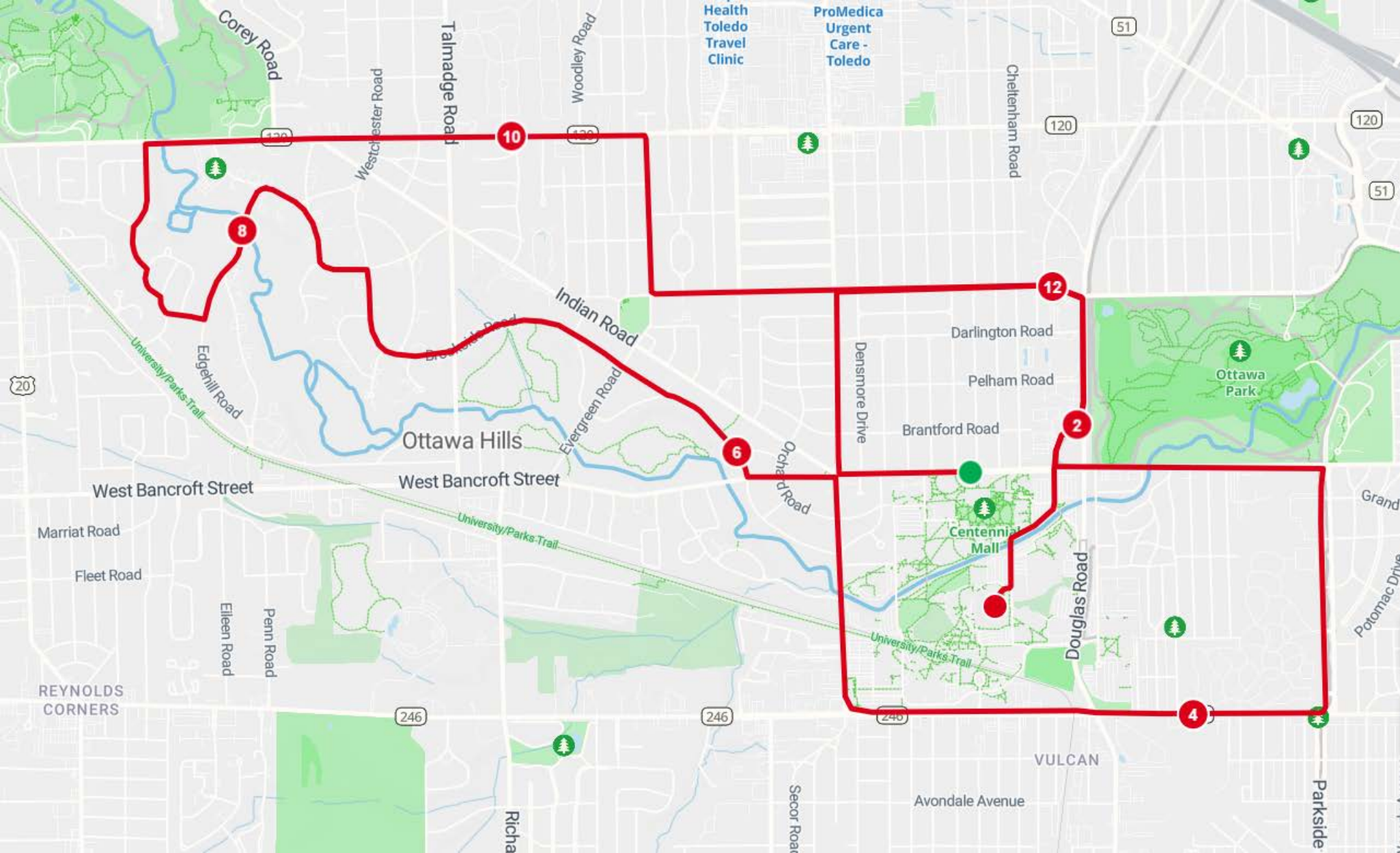
3. Science-Backed Quality of Life & Goodwill

- **Public Health Impact:** Peer-reviewed cardiovascular research (*Journal of the American College of Cardiology*) confirms regular running reduces all-cause mortality by **30%–45%** and increases life expectancy by an average of 3 years.
- **Strengthening Social Cohesion:** Major civic events increase neighborhood "social capital," transforming quiet residential streets into shared spaces of unity, celebration, and neighborhood pride.
- **Desirable Residential Culture:** Municipalities that actively host active-living events and open-street athletic celebrations consistently score higher in **resident satisfaction, community reputation, and long-term property values**.
- **Healthcare Leadership Alignment:** With a significant concentration of medical specialists residing in Ottawa Hills, championing active, healthy lifestyles directly aligns with the community's professional ethos and core values.









**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
September 29, 2026 7:00 PM**

Call to Order – Mayor Thompson

7:00 PM

Village Representatives in Attendance

Mayor Thompson
Councilman Darren Moore
Councilman Mark Mockensturm
Councilman Dan Wimmers
Councilwoman Heather Phillips

Councilwoman Wendy Greeley
Village Administrator April McDonald

Citizen Attendees

Nasrin Afjeh
Zachary Stone
Ian Katz
Adam Smidi
Shawn Wolffersdorff

David Kelley
Carrie Connelly
Phil Runyan
Scott Medling

Acting Clerk

A motion was made by Ms. Phillips and seconded by Mr. Mockensturm to appoint Ms. McDonald as acting clerk for the meeting. The motion passed unanimously.

Citizen Comments

No Comments

Executive Session

At 7:06 p.m., Mr. Mockensturm made a motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Ms. Phillips seconded the motion. The motion passed unanimously.

Mayor Thompson invited Mr. Kelley, Mr. Stone, Ms. Connelly, Mr. Katz, Mr. Runyan, Mr. Smidi, Mr. Medling, Mrs. Afjeh, and Ms. Wolffersdorff to join the executive session.

At 9:54 PM Council returned to regular session.

Citizen Comments

Mrs. Afjeh thanked Council although a portion of her comments were inaudible.

Adjournment

9:55 pm

Mayor Thompson

**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
September 30, 2026 7:00 PM**

Call to Order – Mayor Thompson

7:00 PM

Village Representatives in Attendance

Mayor Thompson
Councilman Darren Moore
Councilman Mark Mockensturm
Councilman Dan Wimmers
Councilwoman Heather Phillips

Councilwoman Wendy Greeley
Clerk/Treasurer Kevin Merrill
Solicitor Kati Tharp
Village Administrator April McDonald

Citizen Attendees

Nasrin Afjeh
Tim Cummins
Sara Andrews
Zac Stone

Yarko Kuk
Phil Runyan
Jason Stelmaszak

Acting Clerk

A motion was made by Ms. Phillips and seconded by Mr. Wimmers to appoint Ms. McDonald as acting clerk for the meeting. The motion passed unanimously.

Appointment of Clerk/Treasurer

Mayor Thompson administered the oath of office to Mr. Merrill.

Minutes

A motion was made by Ms. Phillips and seconded by Mr. Wimmers to approve the September 9, 2026, Council meeting. The motion passed unanimously.

Citizen Comments

Mrs. Afjeh stated Council should not spend money that it does not have.

Finance & Future Planning – Mr. Mockensturm

Mr. Mockensturm reported that September income tax collections totaled \$272,000, bringing year-to-date collections to \$3,677,000 with a 2026 budget of \$4,530,000. He noted that the Village is approximately \$850,000 short of the budgeted amount for the year; however, this is the final month for extension filings, which are expected by October 15. The second-half real estate tax collection brought in \$635,700. The Village's starting balance for the month was \$9.6 million, with an ending balance of \$9.4 million. Regarding Edgevale Road infrastructure costs, the Village has spent \$901,000 to date on contractor costs, with an outstanding purchase order of \$1,599,000. The Village expects a reimbursement from Lucas County for the water line portion.

**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
September 30, 2026 7:00 PM**

Human Resources – Ms. Phillips

Ms. Phillips presented a proposal to add a second hourly staff member to assist with sports management for the Village Life program due to the program's growth since 2018. Program registrations increased from approximately 1,320 in 2018 to 2,035 in 2025, basketball teams increased from approximately 10 to 21, and summer camps increased from 40 to 61. The proposal will be evaluated further at a joint HR/Finance Committee meeting. Regarding the Employee Handbook, department heads are identifying priorities for updates to modernize the handbook, including incorporating recent salary ordinance changes and updates regarding vacation and sick leave, holiday pay, shift commander pay, and flex time. The updates are targeted for implementation in 2027.

Safety – Mr. Moore

Mr. Moore reported that a Safety Committee meeting was scheduled for the following morning at 8:30 a.m. Topics to be discussed include the Glass City Marathon, Ashborne traffic flow, e-bike regulations, the Exmoor Drive speed table, and crosswalk markings.

Services & Environment – Mrs. Greeley

No report

Streets & Bridges

Ms. McDonald reported that the water line tie-ins and storm sewer work for the Edgevale Road improvements project are complete. Subgrade preparation and roadway reconstruction are underway, with concrete curb and pavement installation scheduled to begin October 12. Substantial project completion is targeted for the week before Thanksgiving. Maintenance work is also underway at the Exmoor traffic signal to address issues with the damaged light.

Equipment, Utilities, Building & Grounds – Mr. Wimmers

Mr. Wimmers reported that construction of the baseball field at Hardman Field is underway. Sod installation is scheduled for early October, with substantial completion targeted for October 15. Project costs are being reimbursed by the Ottawa Hills Schools Foundation.

Solicitors Report – Mrs. Tharp

No Report

Administrator's Report

Ms. McDonald reported that the Village received the annual property tax rates from Lucas County, with a submission deadline of October 31. Due to the Lucas County deadline, Ms. McDonald stated that she would like to review the Council members' calendars to determine whether the November Council meeting could be scheduled earlier than the regularly scheduled meeting on November 4.

**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
September 30, 2026 7:00 PM**

Mayors Report

Mayor Thompson stated that there was significant interest from residents in the Council vacancy and that it was encouraging to have residents step forward and express their interest in serving. He noted that the applicants included several individuals who demonstrated a strong commitment to the community. Mr. Moore echoed the mayor's comments and expressed his appreciation on behalf of the Council to all of the residents who expressed interest in serving.

Old Business

No old business

New Business

Ms. Phillips requested discussion regarding clarification of the definitions of "Regular" and "Special" meetings in the Council Rules. It was noted that special meetings are designated based on scheduling rather than the subject matter of the meeting. Ms. Phillips also stated that it would be helpful to develop a reference guide outlining the respective duties of Council, the Mayor, the Village Administrator, and the Clerk-Treasurer. Mayor Thompson stated that the Council could work on an internal draft, noting that some of the roles and responsibilities are established in the Ohio Revised Code because the Village is a statutory village. Mrs. Tharp stated that most of the roles are also established in the Village's ordinances. Ms. Phillips acknowledged that the information is available but stated that consolidating it into one reference document would be helpful.

Ms. Phillips noted that a Mercy Health Life Flight helicopter landing is scheduled for a student program during the week before Thanksgiving.

Mayor Thompson asked each Council member to identify their top three choices for the vacant Council seat and submit their selections to Mrs. Tharp for tallying. Nine residents applied for the open Council seat following the vacancy created on September 8. Mrs. Tharp then reported that the ballots had been submitted and tallied. Ian Katz received four votes, David Kelley received three votes, and Zachary Stone, Carrie Connelly, Phil Runyan, and Adam Smidi each received two votes. Nasrin Afjeh, Shawn Wolffersdorff, and Scott Medling received no votes.

A motion was made by Mr. Wimmers and seconded by Mr. Mockensturm to appoint Mr. Katz to fill the vacant Council seat. The motion passed unanimously.

Citizen Comments

Tim Cummins recommended revising the Council Rules to clarify the different types of meetings for the public.

Mr. Runyan stated that Council had voted to appoint someone who had not attended meetings and was unable to attend the current meeting. He also referenced an article in Stroll regarding the Village's tree program and stated that, while he appreciated the article, he took issue with the reference to bids because the Village received only one bid for the tree work. Mr. Runyan stated that the bid was advertised in The Blade for two weeks to allow companies an opportunity to submit bids and questioned whether the Village could make additional efforts to obtain at least

**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
September 30, 2026 7:00 PM**

three bids. Mayor Thompson stated that, in addition to the required advertisement in The Blade, the Village reached out to companies to encourage them to submit bids. Mr. Runyan asked whether the Village received multiple bids, and Mayor Thompson confirmed that the Village received one bid. Mr. Runyan stated that the Village needed to do better and responded with a profane remark and Mayor Thompson stated profanity is inappropriate.

Mrs. Afjeh stated that the number of individuals who expressed interest in replacing Mr. Shimborske was due to their opposition to the Mayor and urged the Mayor to resign.

Executive Session

At 7:46 PM Mr. Mockensturm made a motion to move into an executive session for the purpose of discussing the potential purchase and/or sale of real property, Mrs. Greeley seconded the motion, which passed unanimously

At 8:23 PM Council returned to regular session.

Next Meeting Date

October 27, 2026

Adjournment

8:25 pm

Mayor Thompson

**OTTAWA HILLS VILLAGE
JOINT FINANCE & UTILITIES, EQUIPMENT, BUILDING & GROUNDS
COMMITTEE MEETING MINUTES**

March 27, 2026 8:30 AM

Call to Order – Councilman Dan Wimmer

8:30 AM

Village Representatives in Attendance

Mayor Thompson
Councilman Dan Wimmers (Chair)
Councilman Mark Mockensturm (Chair)
Councilman Darren Moore
Councilwoman Heather Phillips
Councilman Edward Shimborske

Village Administrator April McDonald
Finance Director Debra Hoffman

Citizen Attendees

Nasrin Afjeh
Service Foreman Jason Pelland
Tony Pauly
Matt Biel
Kelly Bensman
John Hull (Zoom)

Citizen Comments

Mrs. Afjeh stated that the matter should not be discussed because it had not been identified in advance and Council had not been provided an opportunity to prepare questions. Mr. Wimmers stated that she would have three minutes to speak at the next citizen comment section of the agenda.

Service Department Roof – Tony Pauly

Mr. Wimmers discussed ongoing issues with the Service Department roof, which has experienced leaks over time and has received several patch repairs. Tony Pauly of Pauly Construction presented a proposal for a liquid-applied roofing system and explained that he has installed approximately 200,000 square feet of the system over the past 10 years without receiving callbacks for repairs.

Mr. Pauly reviewed the current condition of the roof and explained that the EPDM membrane is delaminating from the building. Core samples indicated moisture saturation extending down to the asphalt layer, while the underlying particle base remained intact. The proposed repairs would include cutting and patching areas of delaminated rubber, followed by application of the coating system.

The addition of specialized moisture-relief vents was also discussed at an estimated cost of approximately \$500 per unit. Mr. Pauly indicated that including the vents would not significantly increase the overall project cost. The proposal includes a 10-year warranty based on the application thickness, with an anticipated loss of approximately one mil per year.

**OTTAWA HILLS VILLAGE
JOINT FINANCE & UTILITIES, EQUIPMENT, BUILDING & GROUNDS
COMMITTEE MEETING MINUTES**

March 27, 2026 8:30 AM

Mr. Pauly agreed to conduct a pull test on the existing rubber to verify adhesion and provide references from previous projects. Following discussion, the Committee granted staff authority to proceed with the project, contingent upon satisfactory results from the pull test.

White Field Soil Sampling – Verdantas & John Hull

Mr. Wimmers reported that representatives from Verdantas were present, including project manager Matt Biel, geologist Kelly Bensman, and John Hull, to discuss the recent sampling and assessment of White Field.

Mr. Biel presented a comparison of the 2022 study results with the 2025/2026 sampling results. Both studies utilized 18-inch-square test plots, with samples collected from the 0–6-inch and 6–12-inch soil depth intervals. The 2025/2026 testing showed no statistically significant change in the 0–6-inch soil layer when compared with the 2022 results. A slight difference was identified in the deeper 6–12-inch layer, which was attributed to potential historical grading activities or variations in imported soil.

Mr. Hull addressed the theory that glass had migrated upward through frost heave. He explained that such migration would require fine-grained soils, saturated conditions, and freezing temperatures, none of which were present at the field. He stated that the glass identified at the site is primarily bottle or container glass rather than plate glass and was likely introduced during the original soil blending, placement, and site work.

The recommended remediation would involve removing approximately five to six inches of existing surface material above the primary irrigation lines, clearing sprinkler heads as necessary, and replacing the material with approximately six to eight inches of clean, verified topsoil and new turf. Mr. Hull recommended against installing a geotextile barrier due to the additional cost and the potential for the barrier to interfere with drainage and root growth. Verdantas also recommended extending soil removal and turf replacement at least 20 feet beyond the perimeter of the active playing field. Ms. McDonald discussed the importance of maintaining a full-time inspector on site throughout construction.

Mayor Thompson shared the Ottawa Hills School Foundation has pledged a 50% matching grant for the project, up to \$500,000. Staff will proceed with procuring engineering design services to update the plan sets and prepare formal bid specifications.

Hardman Field

Mr. Wimmers discussed proposed improvements to Hardman Field. The proposed scope includes replacing the existing infield turf and grass and extending the new grass approximately three feet beyond the baselines to replace the current baseline grass configuration. Additional improvements include raising the backstop fence by approximately 10 feet and installing 10-foot safety netting extending to the end of the dugout area. The improvements also include installing an awning over the green spectator seating and removing select planting beds to reduce future maintenance requirements. Mr. Hardman stated that the foundation has raised approximately \$210,000 to date to fund construction and engineering expenses. Donor signage was also discussed. Fishbeck will

**OTTAWA HILLS VILLAGE
JOINT FINANCE & UTILITIES, EQUIPMENT, BUILDING & GROUNDS
COMMITTEE MEETING MINUTES**

March 27, 2026 8:30 AM

assist with defining the initial scope of work and determining whether the improvements should be bid as a single project or phased over multiple years.

Cybersecurity

Mr. Wimmers discussed proposed updates to the Village's cybersecurity policy, which was adopted in compliance with applicable state requirements. Discussion focused on establishing clear administrative responsibility within each department for the management and security of digital assets, equipment, and devices.

The Police Department was identified as a critical stakeholder due to the sensitive nature of the digital records it maintains, including personally identifiable information, payroll information, and records involving minors. The Village currently utilizes Nemsys for managed information technology services and administrative access controls.

The Committee also discussed the state requirement to report suspected cybersecurity incidents within 24 hours. Mrs. Tharp will review the proposed policy revisions and present updated guidelines for further consideration.

Redevelopment Project

Mr. Mockensturm discussed a potential property acquisition involving the First Church of Christ, Scientist property on Central Avenue. The approximately 1.75-acre property, excluding the separately parceled garage property, is currently listed for an asking price of \$395,000.

The Committee discussed potential uses for the property, including administrative offices and Police Department operations, while recognizing that interior renovations would be necessary. Mr. Moore discussed the potential strategic benefit of acquiring the property, including the possibility of making the current municipal site available for future redevelopment or joint development and potentially returning that property to the tax base.

Potential financing options discussed included municipal mortgage financing, assistance through a port authority, and traditional commercial lending. The property is currently zoned single-family residential with special-use provisions.

As a next step, staff will coordinate individual site walk-throughs for interested Committee members. The Committee also discussed the potential engagement of real estate or municipal planning professionals to conduct a broader inventory of Village-owned and other strategically located properties and to develop potential redevelopment alternatives as part of a comprehensive master-planning process.

Citizen Comments

Mrs. Afjeh expressed concerns regarding municipal spending, the use of tax revenues, the potential defeat of the levy, and potential property acquisitions. She also questioned why there is no waiver for parents to sign for children to use the field and expressed concern that the Village's activities

**OTTAWA HILLS VILLAGE
JOINT FINANCE & UTILITIES, EQUIPMENT, BUILDING & GROUNDS
COMMITTEE MEETING MINUTES**

March 27, 2026 8:30 AM

and expenditures are focused primarily on children. She asked what is being done to benefit the broader community.

Adjournment

10:16 AM

Chair Dan Wimmers

Chair Mark Mockensturm

DRAFT

OTTAWA HILLS VILLAGE
SERVICES & ENVIRONMENT COMMITTEE MEETING MINUTES
July 21, 2026 8:30 AM

Call to Order – Councilman Darren Moore

8:30 AM

Village Representatives in Attendance

Councilwoman Wendy Greeley (Chair)
Councilman Ed Shimborske III
Councilman Dan Wimmers

Support Services Coordinator Carly Chester
Village Administrator April McDonald

Citizen Attendees

Nasrin Afjeh
Jim McCartney

Citizen Comments

Mrs. Afjeh asked Mr. and Mrs. Chester to introduced themselves. Mrs. Afjeh inquired about receiving Human Resources reports and Mrs. Greeley clarified that the current meeting was Services and Environment Committee. We are discussing the Village's deer cull program and that formal committee reports are presented at regular Village Council meetings.

Deer Cull Discussion

Mrs. Greeley reviewed deer cull statistics dating back to the 2015–2016 season. Mrs. Greeley discussed observations regarding the health and dynamics of the deer herd. Mr. McCartney reported observing fawns retaining their spots into October and November, which was described as an indication of extended breeding cycles associated with an imbalance in the buck-to-doe ratio. It was further noted that does are now frequently observed with two or three fawns, compared with single fawns in earlier years, indicating improved herd health and resource availability. Mr. McCartney stated that hunting has become significantly more difficult compared with the early years of the program, which was viewed as evidence that the cull program has been effective in managing the deer population. Mr. McCartney also discussed the movement of deer across jurisdictional boundaries, including Wildwood, Welltower, and the river corridors, making precise static population counts difficult and potentially costly.

Mrs. Chester reviewed police data concerning deer-related vehicle crashes and nuisance calls. Reports have remained relatively consistent with recent years, with a minor increase of approximately three to four reported crashes. It was noted that some reported deer carcasses resulted from collisions that originated in adjacent jurisdictions, including the Metroparks and Central Avenue areas, while others involved non-traffic incidents, such as deer becoming trapped on fences.

Mr. Wimmers asked about the utilization of deer harvested through the program. Mr. McCartney stated deer can be donated through the *Farmers and Hunters Feeding the Hungry* program, with processing handled by St. Mary's Meats in Assumption, Ohio. The Village currently maintains a group of 10 experienced hunters who work collaboratively and coordinate through group communications. Under applicable regulations, each hunter is limited to four deer per season, resulting in a theoretical maximum harvest of 40 deer among the 10 participating hunters.

**OTTAWA HILLS VILLAGE
SERVICES & ENVIRONMENT COMMITTEE MEETING MINUTES
July 21, 2026 8:30 AM**

A motion was made by Mrs. Greeley and seconded by Mr. Wimmers to authorize the upcoming deer cull season with an increased limit of 40 deer.

Ms. McDonald stated the committee will forward its recommendation to Village Council for formal consideration and approval at the next regular Council meeting as part of the committee report.

Citizen Comments

Mrs. Afjeh stated that there are individuals using the building for their own benefit and asked what the Human Resources Committee is doing regarding the matter. Mrs. Greeley clarified that the meeting today was not a Human Resources Committee meeting. Mrs. Afjeh stated that she thought Mrs. Greeley is the head of the Human Resources Committee and therefore believed she should provide an update. Mrs. Greeley corrected Mrs. Afjeh, stating that she is the Chair of the Services & Environment Committee and that Ms. Phillips is the Chair of the Human Resources Committee.

Adjournment

9:01 AM

Chair Wendy Greeley

**OTTAWA HILLS VILLAGE
JOINT STREETS & FINANCE COMMITTEE
AUGUST 25, 2026 8:30 AM**

Call to Order – Councilwoman Heather Phillips

8:30 AM

Village Representatives in Attendance

Councilman Edward Shimborske (Chair)

Village Administrator April McDonald

Councilman Mark Mockensturm (Chair)

Councilwoman Wendy Greeley

Councilwoman Heather Phillips

Councilman Dan Wimmers

Citizen Attendees

Nasrin Afjeh

Jon Drummond

Kevin Merrill

Citizen Comments

Kevin Merrill introduced himself to the committee as a 17-year resident of the Village of Ottawa Hills and stated that he was hoping to be the next Clerk-Treasurer.

Mrs. Afjeh expressed frustration with the meeting format, specifically the restriction on real-time questions and answers during presentations. Mr. Shimborske explained that public comments and questions would be addressed during the designated citizen comment portion of the meeting and requested that attendees hold their comments and questions until that time.

Financial Future Planning & Infrastructure Discussion – Jon Drummond

Ms. McDonald discussed a proposal, estimated at approximately \$20,000, to retain a professional firm to conduct an updated condition assessment of all Village streets and sidewalks. Mr. Drummond explained that the Village currently uses the 2020 road assessment as a baseline, with staff manually updating condition ratings annually based on anticipated pavement deterioration and adjusting scores following resurfacing projects. After discussion and consideration of current budget constraints, the Committee determined that a new professional assessment was not necessary at this time and agreed to continue using the existing data-driven assessment and road maintenance plan.

Mr. Drummond reviewed the Village's approach to road maintenance and future improvement projects. The Village's primary focus will be on milling and filling, which generally involves removing and replacing approximately 1.5 to 3 inches of pavement, rather than complete street reconstruction or changes to existing street layouts. Mr. Shimborske discussed grant funding. Ms. McDonald reported that the Village requests from the Ohio Public Works Commission (OPWC) and ODOT, when applicable. She noted that larger grants are generally more difficult to obtain for routine maintenance projects; however, the Village intends to continue submitting annual OPWC grant applications.

Ms. McDonald emphasized the importance of coordinating road improvements with underground utility infrastructure, including water, gas, and sewer lines. Water infrastructure was identified as a

**OTTAWA HILLS VILLAGE
JOINT STREETS & FINANCE COMMITTEE
AUGUST 25, 2026 8:30 AM**

primary concern because aging waterlines may require replacement after a road has been resurfaced. Mayor Thompson stressed the need to coordinate with Lucas County regarding anticipated waterline replacement projects to avoid disturbing newly paved streets. Brookside Road was identified as a high-priority project due to its current condition and function as a neighborhood collector street. Mr. Shimborske agreed that the road improvement schedule should remain flexible to accommodate County utility projects, grant opportunities, and other infrastructure work, allowing individual streets or geographic segments to be adjusted as needed.

Mrs. Hoffman reviewed the funding sources available for road improvements, including approximately \$600,000 annually from the Village's levy, approximately \$90,000 from TARTA, and variable revenue from state gas excise taxes. The Committee also discussed the impact of major capital projects on the Village's cash reserves. The Edgevale Road Project is expected to result in a net cost exceeding \$2 million and the 2027 bridge project has an estimated total cost of approximately \$3 million; however, the Village's net cost is expected to be less than \$500,000 due to state funding and OPWC grant reimbursements. The Committee also reviewed Regional Income Tax Agency (RITA) collection costs. The Village pays a 3% initial retainer for regional income tax collection, with the effective net cost estimated at approximately 1% after accounting for annual proportional share refunds.

Citizen Comments

Mrs. Afjeh expressed concerns regarding the committee's public comment procedures and transparency in the conduct of its meetings.

Adjournment

9:23 AM

Chair Mark Mockensturm

**OTTAWA HILLS VILLAGE
SAFETY COMMITTEE MEETING MINUTES
October 1, 2026 8:30 AM**

Call to Order – Councilman Darren Moore

8:30 AM

Village Representatives in Attendance

Councilman Darren Moore (Chair)

Councilman Dan Wimmers

Councilwoman Wendy Greeley

Village Administrator April McDonald

Chief of Police Rick Schnoor

Citizen Attendees

Nasrin Afjeh

Minutes

A motion was made by Mr. Wimmers to approve the minutes, from May 19, 2026, meeting, and Mrs. Greeley seconded the motion. The motion passed unanimously.

Citizen Comments

Mrs. Afjeh expressed safety concerns regarding the intersection between the student area and the field, noting that previous structural changes had worsened conditions. She offered to provide a letter outlining the intersection's history. Mrs. Afjeh also raised concerns regarding the Glass City Marathon, citing excessive noise, litter, and disruptions that prevent residents from leaving their neighborhoods during the event weekend. She requested that the Village conduct a resident survey to assess community interest in continuing to host the marathon, noting that Village residents do not receive any direct financial benefit from the event.

Parking Tickets

The Chief of Police reviewed the Village's current parking fine structure, noting that the standard parking fine is \$15, while handicap parking violations carry a state-mandated fine of \$250. He noted that speeding fines are considerably higher, typically exceeding \$140. The Chief emphasized his preference for a community-oriented, problem-solving approach to enforcement, encouraging officers to educate residents and issue verbal warnings when appropriate before issuing citations. Mr. Wimmers discussed the cost of parking ticket booklets, which are funded through the Village budget, and the administrative fees charged by ParkSmart, which may leave little to no net revenue from \$15 parking citations. Mr. Moore noted that neighboring jurisdictions generally charge between \$25 and \$30 for parking violations. The Chief agreed to research parking fine structures in neighboring communities and provide additional information regarding ParkSmart's administrative fees.

Glass City Marathon

Ms. McDonald discussed the operational impact of the Glass City Marathon on Village resources, noting that police officers and Service Department personnel must begin working extended hours as early as 3:00 a.m. to support race safety and traffic management. The marathon reimburses the Village for direct staff wages and safety signage costs. To minimize neighborhood disruptions and reduce access restrictions for residents, the Chief recommended requesting a straight-through race route along roads such as Indian, Bancroft, or Brookside, rather than a looped configuration. He

**OTTAWA HILLS VILLAGE
SAFETY COMMITTEE MEETING MINUTES
October 1, 2026 8:30 AM**

noted that this approach could reduce staffing requirements to approximately four or five officers. The Village will contact marathon organizers early in the planning process to discuss potential route modifications before the route is formally certified.

Running Projects List

Mr. Moore discussed traffic congestion, speeding, and pedestrian safety concerns associated with morning school drop-off near the elementary and high schools along Ashborne and Bexford. Mr. Wimmers considered making Ashborne a one-way street during school hours; however, resident feedback has been mixed due to concerns about inconvenience and changes to established traffic patterns. The Committee agreed that a formal traffic study conducted by a professional engineering firm is necessary to evaluate potential solutions rather than relying on informal plans developed by residents. The Village will explore a cost-sharing arrangement with the school board to help fund the study.

Ms. McDonald clarified that the Village does not conduct comprehensive sidewalk assessments as a single village-wide project. Instead, sidewalk conditions and improvement needs are evaluated on a street-by-street basis through the Streets Committee in conjunction with scheduled road replacement projects. The Chief also clarified that the prominent white lines along Village roads are fog lines rather than designated bicycle lanes. Because on-street parking is permitted over these lines, establishing official bicycle lanes would be challenging without eliminating parking in certain areas or widening existing streets.

Mr. Moore reviewed the results of a previous speed study on Exmoor Drive, which indicated that more than 80% of vehicles measured midway along the street were traveling well above the posted 25 mph speed limit. The speeding was attributed in part to drivers using the street as a cut-through route while attempting to reach nearby traffic signals. Mr. Wimmers discussed the potential installation of a speed table, estimated to cost approximately \$20,000. The Service Department expressed a preference for speed tables over traditional speed bumps due to concerns about snowplow damage. The Committee will consult Fishbeck regarding the comparative effectiveness of speed tables and speed bumps, including available statistical data, before determining whether to include the project in future capital budget requests.

The Chief of Police discussed growing safety concerns involving high-speed electric dirt bikes that lack pedals, can exceed 40 mph, and are frequently operated by underage riders. He explained that these vehicles may qualify as motorcycles under Ohio law and cannot legally be operated on public roads without the required registration and licensing. The Chief also reviewed state requirements for Class 3 e-bikes, including the minimum operator age of 16 and mandatory helmet use. Police have conducted traffic stops involving underage riders, temporarily retained unregistered e-motorcycles until parents retrieved them, issued citations when appropriate, and partnered with the school to distribute educational flyers. The Committee discussed the possibility of local legislation requiring helmet use for all e-bike riders aged 18 and under and local registration stickers for youth-operated e-bikes, with registration requiring a parent or guardian's signature. The Chief will obtain sample ordinances from nearby communities, including Perrysburg, Holland, and Waterville, and coordinate with the Village Solicitor to prepare proposed legislation for Council consideration.

**OTTAWA HILLS VILLAGE
SAFETY COMMITTEE MEETING MINUTES
October 1, 2026 8:30 AM**

The Chief outlined operational concerns associated with the Lucas County consolidated dispatch system, including call-taker screening procedures, shared radio channels serving multiple suburban jurisdictions, and limited familiarity with local geography. He reported that these factors have contributed to emergency response delays compared with the Village's former local dispatch operations. The Committee discussed the legal and financial challenges of withdrawing from the countywide system, including state funding requirements and the substantial cost of acquiring dispatch equipment and computer-aided dispatch software, estimated at approximately \$2 million. As a potential long-term solution, the Chief identified the possibility of establishing a multi-jurisdictional joint dispatch operation with neighboring communities, such as Sylvania City, Sylvania Township, Holland, or Maumee. This concept could be included on Council's future planning list for further consideration.

The Chief reported on recent domestic violence calls within the Village involving households with firearms and ammunition, emphasizing the importance of officer safety protocols and coordination with other law enforcement agencies when responding to high-risk situations. He also advised that the Police Department plans to conduct live emergency preparedness training with school staff in February. In addition, the Chief recommended establishing a dedicated School Resource Officer (SRO) program to strengthen school security, assist with traffic management, and provide student mentoring, counseling, and DARE education. The Committee expressed support for further exploring the proposal, including a potential 50/50 cost-sharing agreement between the Village and the school board. The proposed arrangement could support an increase in Police Department staffing to 14 officers.

Citizen Comments

Mrs. Afjeh expressed concerns regarding transparency and public notification practices associated with Zoning Commission meetings. She referenced a July 21 preliminary discussion concerning a variance for a property on Ridgewood and alleged that neighboring residents had not been notified in advance. Mrs. Afjeh advocated for greater Council member oversight of Zoning Commission activities to help ensure that residents receive appropriate notification of public variance requests and that zoning proceedings are conducted transparently.

Adjournment

9:58 AM

Chair Darren Moore

VILLAGE OF OTTAWA HILLS
October FINANCIAL RECAP
As of 10/23/2026

REVENUE *

Operating:

October income tax collections totaled approximately \$345,577 and the revenue budget for 2026 is \$4,534,117. Our ytd income tax collections total: \$4,022,473.

Other revenues in October include \$3,371 from Village Life & Yard waste, \$23,849 from Workers Comp, \$224,106 from OPWC and \$17,667 in gas excise.

EXPENDITURES *

Operating:

We have expended 63% of our operating budget and 54% of the overall budget. In addition to normal and OT payroll costs, other expenses included \$132,343 for engineering, \$30,102 for Village Life instructors, \$16,860 for police pension.

Capital: We expended \$372,890 to Salenbien Trucking for our Edgevale Rd project.

We expended \$144, 628.93 for Hardman field and have submitted for reimbursement which should arrive late next week.

**monthly reports have not been finalized, and these figures will change.*

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Kati E. Tharp, Attorney at Law

Village of Ottawa Hills
2125 Richards Road
Toledo, OH 43606

Balance \$3,827.00
Invoice # 01013
Invoice Date October 13, 2026
Payment Terms
Due Date

Ottawa Hills_September 2026

Securely pay online



<https://kati-e-tharp-attorney-at-law.mycase.com/xz4k95xj>

Time Entries

DATE	ACTIVITY	DESCRIPTION	RATE	HOURS	LINE TOTAL
09/01/2026	Other	Public Records Request	\$215.00	0.4	\$86.00
09/01/2026	Document Preparation	Letter	\$215.00	0.2	\$43.00
09/01/2026	Document Preparation	Procedure update	\$215.00	0.4	\$86.00
09/01/2026	Other	Public Records	\$215.00	0.4	\$86.00
09/02/2026	Meeting	Meeting	\$215.00	1.0	\$215.00
09/07/2026	Research	Public records request	\$215.00	0.3	\$64.50
09/08/2026	Other	Research	\$215.00	0.5	\$107.50
09/09/2026	Communication	Call with administrator	\$215.00	0.4	\$86.00
09/09/2026	Meeting	Meeting	\$215.00	1.3	\$279.50
09/15/2026	Out of Court	Zoning letter; speaking with administrator	\$215.00	0.6	\$129.00
09/15/2026	Other	Research public records issue; zoning letter	\$215.00	0.8	\$172.00
09/15/2026	Meeting	Zoning	\$215.00	0.5	\$107.50
09/15/2026	Meeting	Zoning meeting	\$215.00	0.6	\$129.00
09/16/2026	Other	Public records/communication/research	\$215.00	0.8	\$172.00
09/21/2026	Communication	Public records request-village life	\$215.00	0.4	\$86.00
09/21/2026	Other	Call with police chief; research	\$215.00	0.6	\$129.00
09/21/2026	Document Review	Public records request	\$215.00	1.2	\$258.00
09/22/2026	Communication	Email	\$215.00	0.2	\$43.00

09/23/2026	Communication	Emailing/reviewing policy (JRB)/phone calls	\$215.00	0.7	\$150.50
09/25/2026	Communication	Email	\$215.00	0.3	\$64.50
09/28/2026	Other	Council vacancy; public records request	\$215.00	1.9	\$408.50
09/29/2026	Document Review	Public records request	\$215.00	1.3	\$279.50
09/29/2026	Document Preparation	Public records request	\$215.00	0.9	\$193.50
09/29/2026	Document Review	ODOT Contract	\$215.00	0.6	\$129.00
09/30/2026	Meeting	Meeting	\$215.00	1.5	\$322.50
Totals:				17.8	\$3,827.00

Time Entry Sub-Total:		\$3,827.00
Sub-Total:		\$3,827.00
Total:		\$3,827.00
Amount Paid:		\$0.00
BALANCE DUE:		\$3,827.00

Outstanding Balance Summary

INVOICE #	DUE DATE	ORIGINAL BALANCE	BALANCE DUE
996		\$3,913.00	\$3,913.00

Outstanding Balance Total: \$3,913.00

RESOLUTION No. 2026-20

Years _____ Days _____

Passed as an emergency measure

Yeas _____ Nays _____

Date of passage

Attest:

President of Council

Clerk of Council

RESOLUTION No. 2026-21

Clerk of Council