THE VILLAGE OF Ottawa HILLS

COUNCIL NEWSLETTER
November 13, 2026

UPCOMING MEETINGS

Zoning Commission	November 17	5:00 PM	Council Chambers
Council Meeting	December 7	7:00 PM	Council Chambers
Zoning Commission	December 15	5:00 PM	Council Chambers
Joint Rec Board	January 20	8:00 AM	Council Chambers

Special Council Meeting November 16, 2026

Approval of Attorney Invoices
We will need approval, via motion, to pay Attorney invoices for the month of October in the amount of $4,558.

Motion: We will need a motion to accept bids for The Dana D. and H. David White Sports Complex. Our engineer, Fishbeck, plans to advertise for bids in January.

E-Bikes: Solicitor Tharp has drafted legislation for e-bike regulations. This is *only a draft* for Council to review and will not be a first reading. The legislation was presented to the Safety Committee this week.

Amending Salary Ordinance (Ordinance 2026-8)
Ordinance 2026-8 authorizes a one-time bonus payment of $3,000 for full-time employees and $1,500 for part-time employees, to be paid on December 18, 2026. Council hereby explicitly clarifies that this payment is a one-time bonus payment. Looking forward to 2027, Council has expressed its desire to review the current approach to bonus payments and explore alternative options as part of its future compensation discussions.

2026 Appropriation Adjustment (Ordinance 2026-9)
Ordinance 2026-9 is an internal budget adjustment within the General Fund. We are shifting appropriations between existing accounts to better reflect where expenditures are expected to occur. We are not increasing the budget or adding any new spending authority. The total General Fund appropriations remain unchanged, so the net impact is zero dollars.

2027 Appropriation Ordinance (Ordinance 2026-10)
The appropriation ordinance reflects the proposed 2027 budget as reviewed and recommended by the Finance and Human Resources Committees. The details of the proposed budget are

included in the Council packet. The total appropriation ordinance includes the budget at $11,302,012 plus transfers totaling $610,000.

2027 Salary Ordinance (Ordinance 2026-11)

Legislation to authorize salaries for 2027. This legislation includes the 3% increase in compensation as reviewed by the Finance and Human Resources Committees.

Amending Employee Handbook (Ordinance 2026-12)

This ordinance proposes several updates and revisions to the Village of Ottawa Hills Employee Handbook. The amendments address vacation accrual and accumulation, holiday pay, funeral leave, sick time, the sick leave incentive and personal days, employee appreciation, and a flex-time bank. The purpose of these revisions is to clarify existing policies and ensure the handbook reflects the Village's current personnel practices and expectations as discussed with the HR and Finance Committees.

FUTURE MEETINGS

Zoning Commission (November 17)

- *3447 Indian (Fence Variance)*
- *2234 Innisbrook (Paved Area Maximum)*
- *2550 Orkney (Accessory Structure Location)*

Zoning Commission (December 15)

- *22 Exmoor (Garage Addition Location)*

VILLAGE OF OTTAWA HILLS
SPECIAL COUNCIL MEETING
November 16, 2026 – 7:00 P.M.
AGENDA

I. Roll Call

II. Pledge of Allegiance

III. Approval of Council Minutes
a) October 27, 2026

IV. Citizen Comments

V. Committee reports:

Finance and Future Planning	-	Mark Mockensturm
Human Resources	-	Heather Phillips
Safety	-	Darren Moore
Services and Environment	-	Wendy Greeley
Streets and Bridges	-	Ian Katz
Utilities, Equipment, Buildings & Grounds	-	Dan Wimmers

VI. Solicitor's Report

VII. Manager's Report

VIII. Mayor's Report

IX. Old Business

X. New Business

a) Motion to approve attorney fees
- Tharp

b) Motion to accept bids for The Dana D. and H. David White Sports Complex

c) E-Bike Discussion – Draft legislation only

XI. Ordinances and Resolutions

Ordinance 2026-8	Amending Ordinance 2025-10 and 2026-6 fixing Salaries for Village Employees for calendar year 2026.
Ordinance 2026-9	Making appropriations and deductions from previous Appropriations, amending Ordinances 2025-9 and 2026-3 and declaring an emergency.

Ordinance 2026-10	Annual Appropriation Ordinance
Ordinance 2026-11	Fixing the salaries for Village Employees for 2027 and repealing Ordinance 2025-10, and Ordinance 2026-6.
Ordinance 2026-12	Amending the Employee Handbook of the Village of Ottawa Hills with an effective implementation date of January 1, 2027.

XII. Citizen Comments

XIII. Executive Session

a. Pursuant to ORC §121.22(G)(2) for the purpose of discussing the potential purchase and/or sale of real property.

b. Pursuant to Section 121.22(G)(3) of the Ohio Revised Code for the purpose of conferring with the Village solicitor in regard to pending or imminent court action.

XIV. Adjournment

Public comments are limited to three (3) minutes per speaker, unless extended by the Mayor or Council. Comment is permitted only during designated citizen comment periods on the agenda.

Individuals wishing to speak must sign in prior to the meeting, providing: Name; Address; Affiliation (if applicable); Topic of comment

Council and staff will generally not respond during public comments, but limited responses may be given at the Presiding Officer's discretion. The Presiding Officer may limit repetitive comments on a single topic after 30 minutes, provided viewpoints are not restricted based on content.

The full and complete public comment policy is set forth in Section IV of the Rules of Council.

OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES
October 27, 2026 7:00 PM

Call to Order – Mayor Thompson

7:00 PM

Village Representatives in Attendance

Mayor Thompson
Councilman Darren Moore
Councilman Mark Mockensturm
Councilman Dan Wimmers
Councilwoman Heather Phillips
Councilwoman Wendy Greeley
Councilman Ian Katz
Clerk/Treasurer Kevin Merrill
Village Administrator April McDonald
Solicitor Kati Tharp

Citizen Attendees

Nasrin Afjeh
Clint McCormik
Phillip Navarre
Yarko Kuk
Baily Weatherwax

Appointment of Councilman Ian Katz

Mayor Thompson administered the oath of office to Mr. Katz.

Glass City Marathon – Clint McCormik & Baily Weatherwax

Event representatives Clint McCormik and Baily Weatherwax provided historical context regarding the Glass City Marathon, noting its growth from approximately 1,500 runners in 2010 to nearly 10,000 participants at its peak. Mr. McCormik presented chip-timing simulation data illustrating course flow and anticipated road closures affecting the Village from approximately 6:30 a.m. to 10:00 a.m. Discussion focused on minimizing disruptions in traffic, as well as establishing egress routes for residents who may be unable to access their properties during the event. Alternative routes were reviewed, with concerns raised regarding potential traffic impacts on neighboring jurisdictions, including Toledo and Sylvania. Council also discussed improving public communication through a second mailer closer to the event date and additional community education sessions. The matter was referred to the Safety Committee for further review and detailed planning with race organizers.

Minutes

A motion was made by Mr. Mockensturm and seconded by Ms. Phillips to approve the September 29, 2026, Council meeting. The motion passed unanimously.

A motion was made by Mr. Mockensturm and seconded by Ms. Phillips to approve the September 30, 2026, Council meeting. The motion passed unanimously.

A motion was made by Mr. Wimmers and seconded by Mr. Mockensturm to approve the March 27, 2026, Joint Finance & Utilities, Equipment, Building & Grounds Committee meeting. The motion passed unanimously.

A motion was made by Mrs. Greeley and seconded by Mr. Mockensturm to approve the July 21, 2026, Service & Environment Committee meeting. The motion passed unanimously.

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A motion was made by Mr. Mockensturm and seconded by Ms. Phillips to approve the August 25, 2026, Joint Finance & Streets Committee meeting. The motion passed unanimously.

A motion was made by Mr. Moore and seconded by Mrs. Greeley to approve the October 1, 2026, Safety Committee meeting. The motion passed unanimously.

Citizen Comments

Mrs. Afjeh expressed strong opposition to the Glass City Marathon, citing noise, disruptions, and restricted residential access during the event. She also raised concerns regarding Village leadership and decisions made by previous administrations.

Philip Navarre shared his perspective as a former member of the marathon committee during the 1990's. He emphasized the event's regional prestige as a Boston Marathon and Olympic Trials qualifier and advised against making course changes without careful consideration of the potential consequences, noting the positive reputation the marathon brings to the region and the Village.

Finance & Future Planning – Mr. Mockensturm

Mr. Mockensturm reported that October income tax collections totaled $345,577, bringing year-to-date collections to $4,022,473, approximately $300,000 below the annual budget of $4.34 million. Additional extension payments remain pending. The Village also received $224,000 from the Ohio Public Works Commission (OPWC), and $17,667 in gas excise tax revenue. Operating budget expenditures stood at 63%, while overall budget expenditures were at 54%.

Project expenditures included $373,000 associated with the Edgevale Road project and $144,628 for Hardman Field improvements, which will be fully reimbursed by the Ottawa Hills School Foundation. Upcoming budget discussions will include the 2026 employee bonus, 2027 salary adjustments, Village Life staffing, and the employee appreciation fund.

Human Resources – Ms. Phillips

Ms. Phillips outlined upcoming budget discussion items, including the 2026 employee bonus, 2027 salary adjustments, Village Life staffing, and the employee appreciation fund.

Safety – Mr. Moore

Mr. Moore discussed aligning traffic fines, conducting a traffic study on Ashborne, and considering a speed table on Exmoor Drive for inclusion in next year's budget. The Committee is also evaluating potential e-bike regulations, including registration requirements, helmet mandates, and possible changes to state legislation. A comprehensive recommendation package is anticipated before spring.

Additionally, the Committee discussed establishing a School Resource Officer (SRO) position in partnership with the school district to support student relationships and enhance school safety. The Police Chief is preparing a statistical fact sheet and exploring grant opportunities and potential cost-sharing arrangements with the school district.

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Services & Environment – Mrs. Greeley
Mrs. Greeley reported the deer season began September 26th and runs through February 7th. As of the meeting, 17 of the 40 authorized deer had been culled.

Streets & Bridges
Ms. McDonald reported Edgevale Road curbing and driveway restoration were complete, and sidewalk installation was underway. Topsoil placement and hydroseeding are expected to occur over the following two weeks, with paving scheduled to begin November 9. Substantial completion is anticipated during the week before Thanksgiving. Plans for the Evergreen Bridge remain under review by the Ohio Department of Transportation (ODOT).

Equipment, Utilities, Building & Grounds – Mr. Wimmers
Mr. Wimmers shared construction and hydroseeding at Hardman Field were completed.

Solicitors Report – Mrs. Tharp
No Report

Administrator's Report
Ms. McDonald shared the second public question-and-answer session regarding the proposed rental legislation was scheduled for Thursday at 5:30 p.m.

The annual Thanksgiving Day Meadow Run was also announced for 9:00 a.m. on Thanksgiving morning.

Mayors Report
No report

Old Business
No old business

New Business
A motion was made by Mr. Mockensturm and seconded by Ms. Phillips to approve the payments to Kati Tharp in the amount of $3,827 for the period of September 2026. The motion passed unanimously.

A motion was made by Mr. Wimmers and seconded by Mr. Mockensturm to accept a donation from the Ottawa Hills School Foundation for the Hardman Field Improvement project in the amount of $144,628.93.

Resolutions
Mayor Thompson read Resolution 2026-20:

Resolution 2026-20:	Accepting the amounts and rates determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor,

and declaring an emergency.

Motion to waive three readings:

Motion – Mr. Wimmers
Second – Mr. Mockensturm
Unanimous Approval

Motion to declare an emergency:

Motion – Mr. Wimmers
Second – Mr. Mockensturm
Unanimous Approval

Motion to adopt legislation:

Motion – Mr. Wimmers
Second – Mr. Mockensturm

Yeas (6) – Mrs. Greeley, Mr. Mockensturm
Mr. Moore, Ms. Phillips,
Mr. Wimmers, Mr. Katz

Nays (0) –

Mayor Thompson read Resolution 2026-21:

Resolution 2026-21: Authorizing the Clerk Treasurer to draw on the County Treasury for advances against tax settlement, and declaring an emergency.

Motion to waive three readings:

Motion – Mr. Wimmers
Second – Mr. Mockensturm
Unanimous Approval

Motion to declare an emergency:

Motion – Mr. Wimmers
Second – Mr. Mockensturm
Unanimous Approval

Motion to adopt legislation:

Motion – Mr. Wimmers
Second – Mr. Mockensturm

Yeas (6) – Mrs. Greeley, Mr. Mockensturm
Mr. Moore, Ms. Phillips,
Mr. Wimmers, Mr. Katz

Nays (0) –

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Citizen Comments
Mrs. Afjeh stated concerns regarding the Mayors past actions and the disruptions associated with the Glass City Marathon.

Next Meeting Date
November 16, 2026

Adjournment
8:24 pm

_____
Mayor Thompson

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VILLAGE OF OTTAWA HILLS
October FINANCIAL RECAP
As of 11/13/2026

REVENUE *

Operating:
October income tax collections totaled approximately $345,577 and the revenue budget for 2026 is $4,534,117. Our ytd income tax collections total: $4,022,473.

Other revenues in October include $7,850 from Village Life & Yard waste, $23,849 from Workers Comp, $224,106 from OPWC and $17,667 in gas excise.

EXPENDITURES *

Operating:
We have expended 64% of our operating budget and 54% of the overall budget. In addition to normal and OT payroll costs, other expenses included $132,343 for engineering, $30,102 for Village Life instructors, $16,860 for police pension.

Capital: We expended $372,890 to Salenbien Trucking for our Edgevale Rd project.
We expended $144, 628.93 for Hardman field and have submitted for reimbursement which should arrive late next week.

**monthly reports have not been finalized, and these figures will change.*

Kati E. Tharp, Attorney at Law
420 Madison Avenue, Suite 1101
Toledo, OH 43604
United States
419-255-6070

Kati E. Tharp, Attorney at Law

Village of Ottawa Hills
2125 Richards Road
Toledo, OH 43606

Balance	$4,558.00
Invoice #	01018
Invoice Date	November 3, 2026
Payment Terms	
Due Date	

Ottawa Hills_October 2026

Securely pay online

https://kati-e-tharp-attorney-at-law.mycase.com/x8j8by82

Time Entries

DATE	ACTIVITY	DESCRIPTION	RATE	HOURS	LINE TOTAL
10/01/2026	Communication	Public record request email	$215.00	0.1	$21.50
10/01/2026	Document Preparation	ODOT Contract	$215.00	1.7	$365.50
10/02/2026	Other	Research/drafting motion re zoning regulations	$215.00	1.3	$279.50
10/02/2026	Other	Public Records	$215.00	0.6	$129.00
10/05/2026	Communication	Email re zoning	$215.00	0.2	$43.00
10/05/2026	Other	Communication re village life	$215.00	0.6	$129.00
10/05/2026	Communication	Public records request email	$215.00	0.2	$43.00
10/05/2026	Communication	Village life correspondence	$215.00	0.2	$43.00
10/05/2026	Out of Court	Public Records Request	$215.00	2.0	$430.00
10/06/2026	Communication	DBH Email	$215.00	0.1	$21.50
10/06/2026	Document Preparation	Public Records request	$215.00	2.0	$430.00
10/07/2026	Document Preparation	Public Records request	$215.00	3.1	$666.50
10/07/2026	Communication	Reviewing emails/responding	$215.00	0.1	$21.50
10/09/2026	Meeting	Meeting	$215.00	1.5	$322.50
10/09/2026	Document Preparation	Document prep; audit letter	$215.00	0.5	$107.50
10/12/2026	Document Preparation	Salary; communication regarding document	$215.00	0.3	$64.50

10/12/2026	Document Review	Public records request 10/2/26	$215.00	3.2	$688.00
10/13/2026	Communication	Emails re village life public records	$215.00	0.2	$43.00
10/16/2026	Communication	Email/Phone Call re Village Life	$215.00	0.2	$43.00
10/20/2026	Meeting	Zoning Meeting	$215.00	0.5	$107.50
10/21/2026	Document Preparation	Public Records Request	$215.00	0.6	$129.00
10/23/2026	Communication	Email	$215.00	0.1	$21.50
10/26/2026	Communication	Re public records	$215.00	0.1	$21.50
10/27/2026	Meeting	Meeting	$215.00	1.5	$322.50
11/03/2026	Communication	Zoning email	$215.00	0.3	$64.50
			Totals:	**21.2**	**$4,558.00**

Time Entry Sub-Total:	$4,558.00
Sub-Total:	$4,558.00
Total:	$4,558.00
Amount Paid:	$0.00
BALANCE DUE:	**$4,558.00**

Outstanding Balance Summary

INVOICE #	DUE DATE	ORIGINAL BALANCE	BALANCE DUE
996		$3,913.00	$3,913.00
1013		$3,827.00	$3,827.00

Outstanding Balance Total: $7,740.00

VILLAGE OF OTTAWA HILLS, OHIO

ORDINANCE No. 2026-13

AN ORDINANCE ADDING SECTIONS 75.08, 75.09, AND 75.10 AND AMENDING SECTION 70.99(A) OF THE CODIFIED ORDINANCES TO PROVIDE FOR ELECTRIC BICYCLE REGISTRATION, ADDITIONAL HELMET REQUIREMENTS, AND ENFORCEMENT.

WHEREAS, Council seeks to promote safe electric bicycle use and facilitate identification and recovery of electric bicycles; and

WHEREAS, R.C. 4511.07(A)(8) and (9) authorize local bicycle regulation and registration within the limits stated therein, and R.C. 4511.01(G) includes electric bicycles within the definition of bicycle; and

WHEREAS, Council desires to supplement the existing electric bicycle provisions with resident registration and additional helmet requirements consistent with applicable law;

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, THAT:

SECTION 1. Additional electric bicycle provisions

Sections 75.08, 75.09, and 75.10 are hereby added to the Codified Ordinances to read as follows:

75.08 Electric bicycle registration

(A) Definitions. For purposes of this section and Sections 75.09 and 75.10:
(1) “Electric bicycle,” “class 1 electric bicycle,” “class 2 electric bicycle,” and “class 3 electric bicycle” have the meanings assigned by R.C. 4511.01 as in effect on the effective date of this ordinance. A device that does not satisfy those definitions is not eligible for registration under this section.
(2) “Public riding area” means a public street, highway, sidewalk, bicycle path, shared-use path, or Village park within the Village. Inclusion in this definition does not authorize riding where otherwise prohibited.
(3) “Resident” means a natural person whose principal residence is within the Village. “Resident owner” means a resident who owns an electric bicycle. “Responsible registrant” means the adult resident owner or, if the owner is a minor, a resident parent or legal guardian having custody or control of the bicycle. Registration is assigned to the bicycle and does not require separate registration by each rider.
(B) Registration required. Subject to divisions (C) and (G), no resident shall knowingly operate a resident-owned electric bicycle in a public riding area unless the bicycle is registered with the Police Department and displays the assigned decal. No responsible registrant shall knowingly permit such operation by a resident. Mere ownership, storage, or possession without such operation or permission is not a violation.
(C) Time to register. Existing resident owners shall have until the enforcement commencement date specified in this ordinance to register. A person acquiring an electric bicycle or establishing Village residency thereafter shall have thirty days to register before division (B) becomes enforceable as to that bicycle. Pending a decision and delivery of the decal, an applicant or authorized rider may operate if carrying or able to produce the Department’s dated acknowledgment of the complete application. After decal issuance, this authorization continues for fourteen days to allow delivery and attachment. A denial ends this temporary authorization, subject to division (H). The Department shall provide an immediate electronic acknowledgment of online submission, subject to correction of incomplete information.

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(D) Application. Registration shall be free. The application shall state the responsible registrant's name, residential address, and telephone number or email address; the bicycle's make, model, color, serial number, class, motor wattage, and maximum assisted speed; and, if applicable, that the owner is a minor. A manufacturer's specification sheet or photograph of the classification label may supply the bicycle specifications. The Department shall provide online and in-person application methods. It shall not require a driver's license, operator examination, Social Security number, or minor's date of birth.
(E) Issuance and decal. Upon receipt of a complete application identifying an eligible bicycle, the Department shall issue a unique registration number and decal without charge. The decal shall be affixed visibly to the bicycle frame without covering the manufacturer's label or serial number. A replacement decal shall be available without charge. A decal is specific to the registered bicycle and shall not be transferred to another bicycle. No person shall knowingly display a decal assigned to a different bicycle or knowingly alter a decal to misrepresent registration.
(F) Duration and updates. Registration does not require annual renewal and remains valid while the same resident owner owns the bicycle. While registration is required, the responsible registrant shall report an ownership transfer, change of contact information, or material change in registered specifications within thirty days. A new resident owner shall submit a new application, subject to division (C). The Department shall update the record and replace the decal when necessary. Registration and continuing update duties end when the owner ceases to reside in the Village. Reporting a modification does not authorize unlawful operation.
(G) Exemptions and existing records. Nonresident owners and nonresident operators have no duty to register, apply for registration, display a Village decal, or maintain registration records under this section. This exemption includes visitors and riders passing through the Village, including a nonresident riding a resident-owned bicycle. A resident's temporary use of a bicycle owned by a nonresident, or a rented, leased, entity-owned, or governmental bicycle, does not require registration under this section. Existing Village bicycle registration satisfies this section after any missing information required by division (D) is supplied and a decal issued or approved for this purpose is displayed. One Village registration satisfies this section for all resident riders of the registered bicycle.
(H) Decisions and review. The Department shall issue the registration or give written notice of any deficiency within ten business days after receiving an application. A denial or cancellation may be based only on failure to supply required information, materially false information knowingly supplied, or reliable specifications establishing that the device is not an eligible electric bicycle. The notice shall state the reasons and how to request review. The applicant may request review by the Village Administrator within fifteen days after receipt. The Administrator shall permit a written response and, if requested, an informal hearing, and shall issue a written decision within thirty days after the request. Existing registration remains effective during timely review unless the applicant agrees otherwise; continued registration does not authorize an otherwise unlawful device or use. This review does not limit judicial review available by law.
(I) Administration and effect. The Chief of Police may prescribe forms, decal placement instructions, and recordkeeping procedures consistent with this section, but may not impose additional eligibility conditions, fees, or offenses. Records shall be maintained and disclosed in accordance with applicable public-records and retention laws. Registration is for identification and does not constitute a Village inspection, safety certification, ownership adjudication, or authorization to operate contrary to law. Nothing in this section authorizes a warrantless search or inspection otherwise prohibited by law.
(J) Penalty. Whoever violates a prohibition or registrant duty imposed by this section is subject exclusively to the offense classification, applicable penalties, notice requirements, and correction provisions in Section 75.10. Section 70.99(A) does not apply to such a violation. Administrative duties assigned to Village officials do not create criminal offenses for those officials.

75.09 Additional helmet requirements

(A) Class 1 and class 2 bicycles. No person, regardless of age or residency, shall operate or ride as a passenger on a class 1 or class 2 electric bicycle in a public riding area unless wearing a properly fitted protective bicycle helmet, with the retention strap fastened in accordance with the manufacturer's instructions. The helmet shall comply with the United States Consumer Product Safety Commission bicycle helmet standard in 16 C.F.R. Part 1203.

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(B) Minor passengers. No person shall knowingly operate a class 1 or class 2 electric bicycle in a public riding area while carrying a passenger under eighteen years of age who does not comply with division (A). This division does not authorize a passenger or seating arrangement otherwise prohibited by law.
(C) Class 3 bicycles. The helmet and minimum operator-age requirements applicable to class 3 electric bicycles under Section 75.03 and R.C. 4511.522 remain in force. This section does not reduce, replace, or delay those requirements or their applicable penalties.
(D) Scope. Division (A) applies whether or not the motor is engaged. It does not apply to a person walking a bicycle while dismounted. No parent or guardian is liable under this section solely because of that relationship to a rider.
(E) Penalty. Whoever violates division (A) or (B) is subject exclusively to the offense classification, applicable penalties, notice requirements, and correction provisions in Section 75.10. Section 70.99(A) does not apply to such a violation. Division (C) preserves the separate requirements and penalties applicable to Class 3 electric bicycles and creates no additional offense.

75.10 Enforcement and pentalties for new provisions
(A) Initial notice and correction. Before issuing a citation under Section 75.08, an officer shall give the alleged offender written notice identifying the deficiency and allowing thirty days to correct it. No citation shall issue for that deficiency if it is corrected within that period. Before citing a person for a violation of Section 75.09(A) or (B), an officer shall give that person one documented written warning explaining the helmet requirement. A citation may issue for a later, separate incident after that warning. A warning is not permission to continue riding without required equipment.
(B) Classification and adult penalties. Whoever violates a prohibition or registrant duty under Section 75.08, or violates Section 75.09(A) or (B), after satisfaction of division (A), commits a minor misdemeanor. For an adult, the fine shall not exceed twenty-five dollars if the offender has no prior conviction under those provisions within twelve months before the current offense, fifty dollars if the offender has one such prior conviction, and one hundred dollars if the offender has two or more such prior convictions. Every such offense remains a minor misdemeanor regardless of prior offenses. Section 70.99(A) and the repeat-offense grading in Section 75.03(E) do not apply. These maximum fines control over inconsistent general fine provisions. No jail term or registration suspension is authorized. Division (D) governs juvenile dispositions.
(C) Correction following citation. Upon proof of registration or correction of the decal deficiency, or proof of acquisition of a conforming helmet, as applicable, within thirty days after citation or before the initial hearing, whichever is later, the prosecuting attorney shall request dismissal of a first cited offense under Section 75.08 or Section 75.09(A). A rider may instead establish access to a conforming helmet without purchasing a new one. This provision does not require dismissal of an offense under Section 75.09(B).
(D) Juveniles. The prohibitions and registrant duties in Sections 75.08 and 75.09(A) and (B) apply to persons under eighteen as their terms provide. Alleged juvenile violations shall be handled in the court having jurisdiction, and adjudication and disposition shall be governed by applicable juvenile law and procedure. The adult fine schedule in division (B) does not prescribe juvenile dispositions. Nothing in these sections enlarges court jurisdiction or authorizes Village administrative adjudication of juvenile offenses.
(E) No automatic seizure or continuing daily offenses. A bicycle shall not be seized or impounded solely for a violation of Section 75.08 or Section 75.09. This does not limit an independently lawful seizure or other action authorized by law. Failure to register shall not constitute a separate offense for each day of nonregistration. The same person shall not be charged under both Section 75.09(A) and (B) for the same helmet omission.
(F) Existing offenses. These notice, correction, and penalty provisions govern only Sections 75.08 and 75.09(A) and (B). They do not alter enforcement of Section 75.03, state law, or other independently applicable traffic and safety requirements.
(G) Culpability. Unless a provision expressly states otherwise, a violation of Section 75.08 requires knowing conduct, including a knowing failure to perform a required duty. A violation of Section 75.09(A) is a strict liability offense; strict liability is the culpable mental state specified for that offense. Section 75.09(B) requires knowing conduct as stated therein.

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SECTION 2. General penalty coordination

Section 70.99(A) is amended to read as follows. The existing division (A) is repealed and replaced by the following division; all other divisions of Section 70.99 remain in effect:

(A) Generally. Except for violations of Sections 75.08 and 75.09(A) and (B), which are governed exclusively by Section 75.10, whoever violates any provision of this traffic code for which no penalty otherwise is provided in the section violated is guilty of one of the following:

(1) Except as otherwise provided in division (A)(2) or (A)(3) of this section, a minor misdemeanor;

(2) If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, a misdemeanor of the fourth degree;

(3) If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to two or more predicate motor vehicle or traffic offenses, a misdemeanor of the third degree.

SECTION 3. Education and notice signs

The Village Administrator and Chief of Police shall implement registration, publish a plain-language explanation, coordinate public education with the schools, and arrange installation of notice signs required by R.C. 4511.07(B). Education shall distinguish the new Village requirements from existing Class 3 requirements.

SECTION 4. This ordinance shall take effect at the earliest time permitted by law. The new registration, decal, update, and helmet duties and offenses shall become enforceable ninety days after the effective date. Registration and education may begin earlier. No new operating regulation shall become effective or be enforced before the signs required for that regulation by R.C. 4511.07(B) have been posted. Delay in implementation of these new provisions shall not suspend any existing state or Village requirement.

SECTION 5. If any provision or application of this ordinance is held invalid, the remaining provisions and applications shall remain in effect to the extent they can operate independently. Existing provisions, including Section 75.03, remain in effect except to the extent expressly amended by this ordinance.

SECTION 6. Council finds that all formal actions concerning and relating to the adoption of this ordinance were taken in an open meeting, and that all deliberations of Council and its committees resulting in those actions were in meetings open to the public, in compliance with applicable law, including R.C. 121.22.

SECTION 7 This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

Vote on passage Yeas _____ Nays _____

_____
Date of passage

_____
Attest: President of Council

_____
Clerk of Council

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VILLAGE OF OTTAWA HILLS, OHIO

ORDINANCE No. 2026-8

AMENDING ORDINANCE 2025-10 and 2026-6 FIXING SALARIES FOR VILLAGE EMPLOYEES FOR CALENDAR YEAR 2026.

WHEREAS, the Human Resource Committee has reviewed compensation for Village employees for 2026, and

WHEREAS, as a result of this review, both the Human Resource and Finance Committees have recommended to Council that the Village provide a one-time bonus payment to Village employees to be distributed through payroll for the payroll check date of December 18, 2026, and

WHEREAS, Council hereby explicitly clarifies that this payment is a one-time bonus payment. This payment is executed entirely outside of the scope of regular, reocurring, or scheduled earnings, and has no look-back periods, or historical periods of service associated with it.

WHEREAS, an amendment to the compensation legislation is necessary to authorize additional compensation.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, THAT:

SECTION 1. Section 2 of Ordinances 2025-10 and 2026-6 is hereby amended to add the following:

> Active full-time and part-time employees of the Village of Ottawa Hills as of November 16, 2026 shall receive a one-time payment, with full-time employees receiving $3,000 and part-time employees receiving $1,500, to be distributed through payroll for the payroll check date of December 18, 2026.

SECTION 2. It is hereby found and determined that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were adopted in open meetings, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 3. This Ordinance shall take effect and be in force at the earliest time permitted by law.

Vote on passage Yeas _____ Nays _____

_____
Date of passage

_____
President of Council

Attest:

_____
Clerk of Council

VILLAGE OF OTTAWA HILLS, OHIO

ORDINANCE No. 2026-9

MAKING APPROPRIATIONS AND DEDUCTIONS FROM PREVIOUS APPROPRIATIONS, AMENDING ORDINANCES 2025-9 AND 2026-3 AND DECLARING AN EMERGENCY.

WHEREAS, revision of the Annual Appropriation Ordinance is necessary due to changing conditions which require adjustment in operations.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, THAT:

SECTION 1. Appropriations from the General Fund be adjusted in the amounts shown as indicated hereunder:

	ADDITIONS	DEDUCTIONS
Police		
Operating and Maintenance		6,500
Total Police		**6,500**
Fire		
Operating and Maintenance		41,000
Total Fire		**41,000**
Refuse		
Personal	45,000	
Total Refuse	**45,000**	
Recycling		
Operating and Maintenance	3,000	
Total Recycling	**3,000**	
Street Lights		
Operating and Maintenance		5,000
Total Street Lights		**5,000**
Street Cleaning		
Personal		35,000
Operating and Maintenance	3,000	
Total Street Cleaning	**3,000**	**35,000**
Parks		
Personal		5,800
Operating and Maintenance	18,000	
Total Parks	**18,000**	**5,800**
Administration Building		
Operating and Maintenance	15,000	
Total Administration Building	**15,000**	
Municipal Garage		
Construction		20,000
Total Municipal Garage		**20,000**
Clerk-Treasurer		
Personal		11,000
Operating and Maintenance	300	
Total Clerk-Treasurer	**300**	**11,000**

Village Administrator		
Personal	20,000	
Total Village Administrator	**20,000**	
Village Life		
Personal	2,500	
Operating and Maintenance	17,500	
Total Village Life	**20,000**	
	124,300	**124,300**
TOTAL ALL FUNDS	**124,300**	**124,300**

SECTION 2. It is hereby found and determined that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were adopted in open meetings, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 3. That this Ordinance, being necessary for the immediate protection of the public welfare, safety, health, and property, and for the further reason that actual expenses are varying from estimates in the original budget, is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage.

Vote on emergency measure Yeas _____ Nays _____

Passed as an emergency measure Yeas _____ Nays _____

_____
Date of passage

_____
President of Council

Attest:

_____
Clerk of Council

VILLAGE OF OTTAWA HILLS, OHIO

ORDINANCE No. 2026-10

ANNUAL APPROPRIATION ORDINANCE

WHEREAS, the Village of Ottawa Hills wishes to provide for the current expenditures of the Village during the fiscal year ending December 31, 2027.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, THAT:

SECTION 1. There be appropriated from the General Fund:

	2027 Appropriation	
PROGRAM I SECURITY OF PERSONS & PROPERTY		
Police Law Enforcement		
Personal Services	1,909,793	
Operating and Maintenance	435,960	
Total Police Law Enforcement		**2,345,753**
Fire		
Operating and Maintenance	125,000	
Total Fire		**125,000**
Civil Defense		
Operating and Maintenance	1,400	
Total Civil Defense		**1,400**
Street Lights (Village share)		
Personal Services	1,732	
Operating and Maintenance	15,400	
Total Street Lights		**17,132**
PROGRAM II PUBLIC HEALTH		
County Health		
Operating and Maintenance	60,400	
Total County Health		**60,400**
PROGRAM III LEISURE TIME ACTIVITIES		
Village Life		
Personal Services	105,777	
Operating and Maintenance	218,500	
Total Village Life		**324,277**
Parks		
Personal Services	146,440	
Operating and Maintenance	426,850	
Construction	15,200	
Total Parks		**588,490**
PROGRAM V BASIC UTILITIES SERVICE		
Storm Sewers		
Personal Services	1,155	
Operating and Maintenance	18,100	
Total Storm Sewer		**19,255**

	2027 Appropriation	
Rubbish Collection and Disposal		
Personal Services	545,386	
Operating and Maintenance	265,290	
Total Rubbish Collection and Disposal		**810,676**
Recycling		
Personal Services	122,479	
Operating and Maintenance	58,840	
Total Recycling		**181,319**
PROGRAM VI TRANSPORTATION		
Cleaning, Snow and Ice Removal (Streets)		
Personal Services	282,814	
Operating and Maintenance	232,090	
Total Cleaning, Snow and Ice Removal (Streets)		**514,904**
Traffic Signs and Signals		
Operating and Maintenance	14,610	
Total Traffic Signs and Signals		**14,610**
Municipal Garage		
Personal Services	4,655	
Operating and Maintenance	324,510	
Construction	10,000	
Total Municipal Garage		**339,165**
PROGRAM VII GENERAL GOVERNMENT		
Village Administrator		
Personal Services	330,078	
Operating and Maintenance	70,260	
Total Village Administrator		**400,338**
Legislative Activities (Council)		
Personal Services	958	
Operating and Maintenance	12,930	
Total Legislative Activities (Council)		**13,888**
Clerk-Treasurer		
Personal Services	278,360	
Operating and Maintenance	59,713	
Total Clerk-Treasurer		**338,073**
Income Tax		
Operating and Maintenance	245,080	
Transfers	610,000	
Total Income Tax		**855,080**
Administration Building		
Operating and Maintenance	128,480	
Total Administration Building		**128,480**
County Auditor and Treasurer Fees		
Operating and Maintenance	9,500	
Total County Auditor and Treasurer Fees		**9,500**
State Auditor and Treasurer Fees		
Operating and Maintenance	2,000	
Total State Auditor and Treasurer Fees		**2,000**
Legal Services (Solicitor)		
Operating and Maintenance	37,870	
Total Legal Services (Solicitor)		**37,870**

	2027 Appropriation	
Legal Advertising		
Operating and Maintenance	4,000	
Total Legal Advertising		**4,000**
Election		
Operating and Maintenance	3,200	
Total Election		**3,200**
Lawsuits		
Operating and Maintenance	10,000	
Total Lawsuits		**10,000**
Employee Appreciation		
Operating and Maintenance	9,000	
Total Employee Appreciation		**9,000**
TOTAL GENERAL FUND WITH TRANSFERS		**7,153,810**

SECTION 2. There be appropriated from the following Special Revenue Fund (Street Construction, Maintenance and Repair):

PROGRAM VI TRANSPORTATION		
Street Construction, Maintenance and Repair		
Operating and Maintenance	104,540	
Construction	76,890	
Total Street Construction, Maint. and Repair		**181,430**

SECTION 3. There be appropriated from the following Special Revenue Fund (State Highway Improvement):

PROGRAM VI TRANSPORTATION		
State Highway Improvement		
Operating and Maintenance	4,850	
Construction	5,900	
Total State Highway Improvement		**10,750**

SECTION 4. There be appropriated from the following Special Revenue Fund (Drug Enforcement):

PROGRAM I SECURITY OF PERSONS & PROPERTY		
Drug Enforcement		
Operating and Maintenance	500	
Total Drug Enforcement		**500**

SECTION 5. There be appropriated from the Capital Improvement Fund:

PROGRAM VI TRANSPORTATION		
Capital Project		
Operating and Maintenance	33,000	
Capital	1,105,000	
Total Capital Projects		**1,138,000**

SECTION 6. There be appropriated from the Capital Grant Fund:

PROGRAM VI TRANSPORTATION		
Capital Grant Fund		
Capital	2,687,087	
Total Capital Grant Fund		**2,687,087**

		2027 **Appropriation**
SECTION 7.	There be appropriated from the Road Levy Fund:	
Road Levy		
Operating and Maintenance	19,000	
Total Road Levy Fund		**19,000**
SECTION 8.	There be appropriated from the Street Lighting Assessment Fund:	
PROGRAM I SECURITY TO PERSONS & PROPERTY		
Street Lighting		
Operating and Maintenance	61,110	
Total Street Lighting		**61,110**
SECTION 9.	There be appropriated from the Shade Tree Assessment Fund:	
PROGRAM III LEISURE TIME ACTIVITIES		
Shade Tree		
Operating and Maintenance	188,900	
Construction	45,600	
Total Shade Tree		**234,500**
SECTION 10.	There be appropriated from the Police Pension Fund:	
PROGRAM I SECURITY OF PERSONS & PROPERTY		
Police Pension		
Personal Services	249,225	
Operating and Maintenance	800	
Total Police Pension		**250,025**
SECTION 11.	There be appropriated from the Fire Pension Fund:	
PROGRAM I SECURITY OF PERSONS & PROPERTY		
Fire Pension		
Operating and Maintenance	175,800	
Total Fire Pension		**175,800**
TOTAL ALL FUNDS		11,302,012
TOTAL TRANSFERS		610,000
TOTAL ALL FUNDS WITH TRANSFERS		**11,912,012**

SECTION 12. The Village Clerk is hereby authorized to draw on the Village Treasury for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the board of officers authorized by the law to approve the same, or an Ordinance to make expenditures; provided that no warrant shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or Ordinance. Provided further that the appropriations for contingencies can only be expended upon appeal of two-thirds vote of Council for items of expense constituting a legal obligation against the Village, and for the purpose other than those covered by the other specific appropriations herein made.

SECTION 13. Authorization is provided for the use of blanket and super-blanket purchase orders in compliance with ORC 5705.41(D)(3) in an amount not to exceed $1,000 per purchase order.

SECTION 14. The Finance Director is hereby authorized to move appropriations between accounts within a department, provided that appropriations for salaries and wages are made in accordance with law or Ordinance.

SECTION 15. It is hereby found and determined that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were adopted in open meetings, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 16. This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

Vote on passage Yeas _____ Nays _____

_____
Date of passage

_____
President of Council

Attest:

_____
Clerk of Council

VILLAGE OF OTTAWA HILLS, OHIO

ORDINANCE No. 2026-11

FIXING THE SALARIES FOR VILLAGE EMPLOYEES FOR 2027 AND REPEALING ORDINANCE 2025-10, AND ORDINANCE 2026-6.

WHEREAS, the Council of the Village of Ottawa Hills desires to establish compensation for employees for 2027 in accordance with the duties performed.

WHEREAS, Beginning Januaury 1, 2027, All ordinances, or parts thereof, that are inconsistent with the provisions of this Ordinance are hereby repealed.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, THAT:

SECTION 1. Beginning January 1, 2027 the compensation of the employees of the Village of Ottawa Hills working in the various departments shall be and hereby is fixed as shown below.

	Lower Limit	Upper Limit
Police Chief	113,839	134,158
Police Lieutenant	102,303	112,157
Police Sergeant	94,201	100,509
Police Officer	76,439	90,871
Support Services Coordinator	74,054	90,871
Police Administrative Assistant	60,767	74,053
Part Time Officer (hourly)	36.7496	43.688
School Crossing Guard (hourly)	15.36	20.48

For payroll purposes, full time police officers will be paid 1/26th of their annual compensation every two weeks, not including overtime.

Shift Commander pay: A non-supervisory Police Officer shall be compensated at their regular base hourly rate plus an additional five percent (5%) for any hours worked while patrolling alone, acting as a department instructor, or serving as Shift Commander with other officers on duty in the absence of a Sergeant. Employees holding the rank of Sergeant or higher are excluded from receiving Shift Commander pay. All instances of this extra compensation require the approval of the Chief of Police and the completion of any required training.

	Lower Limit	Upper Limit
Director of Public Services	100,577	114,918
Public Service Supervisor	71,751	81,221
Public Service Specialist	48,835	70,168
Public Service Laborer	44,596	59,841
Part-time/Seasonal (hourly)	15.53	25.00
Acting Public Service Supervisor (hourly)		5.31

Acting Public Service Supervisors assigned to fulfill the duties of a Public Service Supervisor on a temporary basis shall be compensated for all duties performed while in that capacity at the additional Public Service Supervisor rate, but only if said employee had worked in that capacity and performed all designated duties of such. Work turn-out gear to be provided as needed.

	Lower Limit	Upper Limit
Mayor		120
Council Members & Clerk		120
Village Administrator	128,828	163,126
Finance Director	86,871	119,147

Accounting Assistant	60,767	74,053
Executive Assistant	60,767	74,053
Director of Village Life	29,334	47,403
Part-time Village Life Sports	18.00	25.00

The above shall be used to help set the salary for all full and part-time employees as recommended by the Department Head and approved by the Village Administrator.

SECTION 2. That in addition to the other compensation identified in this legislation, the following shall be authorized:

The Village Administrator shall receive additional compensation in the amount of $6,000 annually.

SECTION 3. Authorization is provided for the Village to make a contribution to each eligible employee's Health Savings Account (H.S.A.). For employees who are eligible as of January 1, 2027, the contributions will be $1,500. For employees who become eligible for health insurance after January 1st the employer contribution will be prorated based on pay periods.

SECTION 4. Approximately every 11 years, the bi-weekly pay schedule may result in a calendar year with 27 pay periods rather than the standard 26. Employees paid a standard bi-weekly amount, calculated as 1/26th of their annual salary, shall receive the same bi-weekly amount for each pay period, including any year in which 27 pay periods occur.

SECTION 5. That the standard work period for most departments is 40 hours per week. For the purpose of computing pay, the pay period for all employees is defined as Sunday through the following Saturday. If an employee, other than those exempted by the employee handbook, is required to work more than that which he/she is regularly scheduled to work, then they shall be paid at the rate of one and a half times the normal rate of pay. When calculating overtime or compensatory time for payroll purposes the use of sick time, multiple job situations, or dissimilar duties, training credit days, make up days, work outside of employment, compensatory days and other leaves of absence will not be considered as hours worked or counted as active pay status for overtime pay purposes.

SECTION 6. It is hereby found and determined that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were adopted in open meetings, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 7. This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

Vote on passage Yeas _____ Nays _____

_____
Date of passage

_____
President of Council

Attest:

_____
Clerk of Council

VILLAGE OF OTTAWA HILLS, OHIO

ORDINANCE No. 2026-12

AMENDING THE EMPLOYEE HANDBOOK OF THE VILLAGE OF OTTAWA HILLS WITH AN EFFECTIVE IMPLEMENTATION DATE OF JANUARY 1, 2027.

WHEREAS, amendments to the Employee Handbook of the Village of Ottawa Hills are needed periodically, and

WHEREAS, amendments to the Employee Handbook are necessary to ensure that the policies and procedures remain current and accurately reflect the operational needs and practices of the Village of Ottawa Hills.

WHEREAS, the amendments to the Employee Handbook authorized by this Ordinance shall be implemented effective January 1, 2027. The existing Employee Handbook provisions shall remain in effect through December 31, 2026, except as otherwise required by applicable law.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, LUCAS COUNTY, OHIO THAT:

Section 1: The following sections of the Employee Handbook are hereby amended as shown below with new language shown in bold and deleted language shown with strike through:

EMPLOYEE ASSISTANCE

The Village believes in offering assistance to employees with a substance problem. We have contracted with an outside company to provide an Employee Assistance Program (EAP) which allows employees to be assessed and referred to appropriate treatment programs when necessary. Employees or their dependents may contact the EAP voluntarily and confidentially for help with a variety of problems from alcohol and drug abuse to legal problems. The Village does not provide a rehabilitation program, but we will support employees taking action on their own behalf to address a substance problem. Health insurance offered through the Village may provide coverage for some of these services. **Authorization is provided to contract for an Employee Assistance Program (EAP) at a cost not to exceed $1,500.**

VACATION TIME

Full-time employees begin accumulation of vacation commencing on their first day of full-time employment with the Village.

Prior full-time ~~and part-time~~ service with ~~any Ohio Municipality~~ **the State of Ohio or any political subdivision of Ohio,** shall be recognized for purposes of determining vacation for full-time employees employed as of April 1, 1994. Such prior service ~~may~~ **shall** be recognized for full-time employees hired after April 1, 1994.

Accumulation will be according to the following schedule:

From the commencement of employment through completion of ~~four~~ **two** years the accumulation rate will be 3.08 hours per pay period which amounts to 2 weeks per year.

Beginning with the first day of the ~~5th~~ **3rd** year and through the completion of the ~~14th~~ **7th** year the accumulation rate will be 4.62 hours per pay period which amounts to 3 weeks per year.

Beginning with the first day of the ~~15th~~ **8th** year and through the completion of the ~~23rd~~ **12th** year the accumulation rate will be 6.15 hours per pay period which amounts to 4 weeks per year.

Beginning with the first day of the ~~24th~~ **13th** year and thereafter the accumulation rate will be 7.70 hours per pay period which amounts to 5 weeks per year.

The Village shall conduct a lookback review of employee start dates and qualifying prior service. The review of prior service shall be for purposes of determining vacation accrual eligibility only and shall not create retroactive vacation accrual or additional vacation leave for any period preceding January 1, 2027.

Employees may not accumulate vacation totaling more than 1.5 times their annual accumulation amount.

The Village Administrator has authorization to advance an employee by one tier in the vacation accrual structure as deemed necessary for hiring or retention. Vacation accrual adjustment beyond this authorization will require approval by the Human Resources Committee.

HOLIDAY PAY

Full-time employees shall receive the following paid holidays. Part-time employees shall not receive holiday pay.

The following twelve (12) days will be observed as paid holidays:
New Year's Day (the first day of January)
Martin Luther King Day (the third Monday of January)
Presidents' Day (the third Monday in February)
Memorial Day (the last Monday in May)
Juneteenth (June 19th)
Independence Day (the fourth day of July)
Labor Day (the first Monday in September)
Veterans Day (November 11th)
Thanksgiving Day (the fourth Thursday in November)
Day after Thanksgiving (the Friday following Thanksgiving)
Christmas Eve (~~1/2 day on the~~ 24th of December)
Christmas Day (25th of December)
~~New Year's Eve (1/2 day on the 31st of December)~~
~~3 Personal Days (1 Personal Day earned January 1, March 31, and June 30)~~

Full-time **police personnel** ~~employees~~ required to work a holiday shall be granted another day off in lieu of the actual holiday. Police personnel will be permitted to schedule all holidays as floating holidays, in accordance with departmental policy.

Unused holiday time ~~and personal days~~ will be forfeited if not used in the calendar year. Holidays ~~time and personal days~~ which are accumulated and earned but unused at time of separation from employment will be paid to the employee.

Full-time Service Department employees required to work on a designated Village holiday shall be compensated at one and one-half (1.5) times their regular hourly rate for all hours actually worked on the holiday. For the remaining hours of the employee's regularly scheduled eight (8)-hour shift that are not worked, the employee shall receive holiday pay at their regular hourly rate.

~~Full-time employees shall earn three personal days (24 hours) each year in accordance with the time schedule indicated above. Personal days shall only be taken with the advance approval of the employee's appropriate department head and in accordance with departmental policy.~~

FUNERAL LEAVE

After completion of the 180 day probationary period, full-time employees who have a death in their immediate family may be granted up to three ~~working~~ **paid** days **not taken from sick time leave bank, one of which must be the funeral. Must be immediate family as defined by Ohio Administrative Code Rule 123:1 – 47-01 (A) 30.** ~~Additional time up to 2 days, may be granted in extraordinary circumstances.~~

SICK TIME

Sick leave is a benefit earned by full time employees and provided by the Village. Sick leave may be used for absence due to personal illness, pregnancy, injury, or exposure to a contagious disease which requires that the employee be absent from work. Further, illness or injury in an employee's family which requires that the employee be present at the employee's home or at a hospital or health care facility may be a valid use of sick time.

Sick time usage during a leave covered under the Family and Medical Leave Act (FMLA) will be subject to the procedures outlined under that section of the handbook.

For sick leave usage not subject to FMLA, the Village may require an employee to provide written explanation and/or a doctor's statement detailing all relevant information, prior to allowing an employee to return to work or prior to payment for sick leave. **Employees should refer to their Department Head for any department-specific requirements or policies.**

Full-time employees shall earn sick leave at a rate of 4.62 hours for every eighty (80) regular hours actually worked. When used, it shall be deducted on the basis of one hour for every hour of absence.

Full time employees hired beginning on December 7, 2021, who have an accumulated sick leave balance from another political subdivision may be permitted to carryover up to 240 hours of accrued sick leave to the Village at time of hire, if approved by the Village Administrator. Documentation of the available balance will be required from the previous

political subdivision employer. The Village Administrator may request approval from the Human Resources Committee for carryover of additional sick leave hours.

Accumulated sick time is payable only upon retirement to employees who have completed ten (10) years of service with the Village. Upon retirement with 10 years of service with the Village of Ottawa Hills, an employee will be paid any unused accumulated sick time not to exceed 240 hours. Payment will be made in accordance with the pay scale in effect at the time of retirement. Part-time employees shall not earn paid sick leave.

An employee who is unable to work and who does not notify his/her immediate supervisor or other designated person within one-half (1/2) hour before the time scheduled to work on the first day of illness and each day thereafter unless instructed otherwise will lose earned sick leave pay for each day(s) this occurs. In departments operating 24 hours a day, including Police and Dispatchers, notification must be made at least two (2) hours before the scheduled reporting time in order not to lose earned sick leave pay.

UNIFORMS

Uniforms may be provided by various departments in a manner consistent with departmental policy and practice. ~~Likewise, uniform cleaning and maintenance allowances may be made available consistent with departmental policy and practice.~~

The full-time Detective shall be eligible for reimbursement of clothing expenses in an amount not to exceed Seven Hundred Dollars ($700.00) annually. Reimbursement shall be limited to clothing items appropriate and necessary for the performance of assigned investigative duties. All requests for reimbursement must be supported by original receipts and submitted to the Chief of Police for review and approval. Reimbursement shall not exceed the actual cost of eligible purchases or the annual maximum allowance of $700.00.

~~SICK LEAVE BONUS~~

~~As of January 1, 2000 a bonus will be put in effect for employees who use 16 or less hours of sick time in a payroll year. The bonus shall be paid in January of the following year. The rate of bonus shall be as follows:~~

~~No sick time taken - $500~~
~~8 hrs or less taken - $250~~
~~16 hrs or less taken - $100~~

~~Funeral leave will not count as sick time taken for bonus purposes.~~

Section 2: The following are new sections of the Employee Handbook hereby added as shown below with new language shown in bold:

SICK LEAVE INCENTIVE/PERSONAL DAYS

Employees who use four (4) hours or less of sick leave during a calendar quarter will receive eight (8) hours of personal leave.

Employees hired during a calendar quarter will become eligible to earn personal leave, beginning with the first full calendar quarter following their date of hire.

Employees may earn up to thirty-two (32) hours of personal leave per calendar year, based on qualifying quarterly usage. Employees may carry over a maximum of two (2) personal days (16 hours) into the following calendar year, provided they are used by the end of the first quarter. Unused personal days carried over will be forfeited if not used by the end of the first quarter. Accumulated and earned but unused at time of separation from employment will be paid to employee.

EMPLOYEE APPRECIATION

The Village Administrator may provide special recognition quarterly in the form of a recognition/appreciation luncheon for all Village employees to be used from the general fund. The Village Administrator is authorized to purchase refreshments for training meetings involving employees, within the "de minimus" guidelines of the Ohio Revised Code of Ethics.

FLEX-TIME BANK

The Village may provide a Flex Time Bank for over-time exempt employees who work additional hours beyond their regular schedule due to operational or departmental needs. Over-time exempt employees may accrue flex time on an hour-for-hour basis, up to a maximum balance of forty (40) hours and can be carried over to the next calendar year. The use of flex time must not interfere with the orderly operation of the Village or the employee's departmental responsibilities. Unused flex time will not be paid out upon separation, retirement, or termination of employment.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meetings in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall take effect at the earliest time permitted by law, with implementation of the Employee Handbook amendments deferred until January 1, 2027.

Vote on passage Yeas _____ Nays _____

_____
Date of passage

_____
President of Council

Attest:

_____
Clerk of Council

To: Mayor, Council, Clerk/Treasurer
From: Finance Director Deb Hoffman

2026 SUMMARY		
	1/1/2026 Unencumbered Balance	**7,029,108**
	Projected Operating Revenues	6,848,841
	Projected Operating Expense	(7,274,714)
	Projected Capital Revenue	1,923,717
	Projected Capital Expense	(4,217,695)
	12/31/2026 Estimated Balance	**4,309,257**

2026 HIGHLIGHTS

Operating **Revenue** Income tax increase, higher interest
Expense Projecting 6% below operating budget

Capital **Revenue**

	Proj Actual	Budget
ROADS	1,391,088	1,666,250
TARTA LITE	90,000	90,000
OPWC	298,000	298,000
CAPITAL IMP	144,629	500,000
	1,923,717	**2,554,250**

Expense

	Proj Actual	Budget
Roads	2,815,001	2,410,577
Capital Improvements	1,402,693	1,763,331
	4,217,695	**4,173,908**

2027 SUMMARY			
	1/1/2027 Estimated Balance	**4,309,257**	
	Projected Operating Revenues	7,155,363	
	Proposed Operating Budget	(7,457,925)	
	Operating Surplus/Deficit	(302,562)	*does not include .94 operating
	Capital Revenue	4,188,725	
	Proposed Capital Budget	(3,844,087)	
	12/31/2027 Est Unencum Balance	**4,351,334**	

2027 HIGHLIGHTS

Operating : **Expense** Projecting 6% below operating budget

Revenue Income tax increase, higher interest

Capital : Evergreen, Capital Improvements

Operating Revenue

Category	2027 Estimate	Change from Orig 2026 Bud
Income Tax	4,766,500	232,383
Property Tax	1,064,600	(14,202)
Local Government	119,000	11,112
Interest Income	274,800	18,108
Road Funds	302,200	8,700
Other Revenue	628,263	21,583
	7,155,363	277,684

Operating Expense

Category	2027 Budget	Change from Orig 2026 Bud
Compensation & Pension	3,389,123	192,478
Health Insurance	533,308	82,838
Workers' Comp	56,420	3,343
Fire & Dispatch Contracts	468,700	(60,000)
Contracts	558,350	(66,571)
Utilities	194,952	4,737
Professional Svcs	1,263,980	(312,400)
Insurance	76,261	3,530
Supplies & Repairs	251,440	(567)
Gasoline	69,050	4,640

Construction	153,590	(431,511)
Equipment	262,550	262,550
Throughout	180,200	(109,155)
Total	7,457,924	(426,087)
Estimated 2026 Actual	7,274,714	
Difference	183,210	

Capital Revenue

	2027 Proposed
Road Levy	599,000
TARTA	90,000
Capital 401	600,000
Capital Grants/Loan	2,899,725
	4,188,725

Capital Expense

Capital Item	2027 Proposed
Reconstruction	2,687,087
Nature Conservancy	18,000
4105 Bancroft	15,000
Capital Improvements	1,000,000
Geresy Field repairs	50,000
Sewer Rebuilding	40,000
Sidewalk Repairs	15,000
Road project Sewer work	10,000
Audit Fees	9,000
	3,844,087

VILLAGE OF OTTAWA HILLS
2026-2027
ANALYSIS OF FUNDS

		2026				2027				
FUND	1/1/26 UNENCUMB'D BALANCE	REVENUE ESTIMATE	EXPENSE ESTIMATE	TRANSFER BUDGET	12/31/26 UNENCUMB'D BALANCE	REVENUE ESTIMATE	EXPENSE PROPOSAL	TRANSFER ESTIMATE	12/31/27 BALANCE ESTIMATE	RESERVES
GENERAL FUND	**3,204,991**	6,154,200	5,695,110	(880,000)	**2,784,081**	6,480,363	6,543,810	(610,000)	**2,110,635**	
STREET REPAIR	**1,060,965**	311,100	947,818	0	**424,247**	290,200	181,430		**533,017**	
HIWAY IMP	**84,515**	24,150	4,967	0	**103,698**	21,800	10,750		**114,748**	
LAW ENFRCMNT	**17,358**	25	0	0	**17,383**	0	0		**17,383**	
DRUG ENFRCMNT	**6,001**	0	0	0	**6,001**	0	500		**5,501**	
OPIOID FUND	**13,808**	2,700	0	0	**16,508**	2,000	0		**18,508**	
BENEFIT RESERVE	**159,228**	0	0	0	**159,228**	0	0		**159,228**	**(159,228)**
CAPITAL IMPVMT	**532,078**	144,629	1,104,693	530,000	**102,014**	600,000	1,138,000	450,000	**14,014**	
CAPITAL-GRANT	**123,158**	298,000	298,000	0	**123,158**	2,899,725	2,687,087		**335,796**	
ROADS	**1,160,608**	1,481,088	2,815,001	250,000	**76,696**	689,000	19,000		**746,696**	
STREET LIGHTS	**70,129**	56,158	57,313	0	**68,973**	55,000	61,110		**62,862**	
SHADE TREE	**309,228**	169,669	290,839	0	**188,058**	167,000	234,500		**120,558**	
POLICE PENSION	**101,124**	65,419	218,667	100,000	**47,876**	69,500	250,025	160,000	**27,351**	
FIRE PENSION	**185,918**	65,420	60,000	0	**191,337**	69,500	175,800		**85,037**	
TOTAL	**7,029,108**	8,772,558	11,492,408	0	**4,309,257**	11,344,088	11,302,012	0	**4,351,334**	**(159,228)**

VILLAGE OF OTTAWA HILLS
ESTIMATE OF 2026-2027 REVENUES

ACCT NO.	ACCOUNT		2027 REVENUES BUDGET		2026 REVENUES ORIGINAL BUDGET
101.41110	REAL ESTATE TAX	$	815,600	$	830,500
101.41140	MUNICIPAL INCOME TAX (D)	$	4,766,500	$	4,534,117
101.41210	LOCAL GOVERNMENT (COUNTY)	$	90,000	$	84,777
101.41270	LOCAL GOVERNMENT (STATE)	$	29,000	$	23,111
101.41280	PROPERTY TAX ROLLBACK	$	110,000	$	106,302
101.41410	FEDERAL GRANTS	$	-	$	-
101.41440	D.A.R.E.	$	2,400	$	2,335
101.41530	VILLAGE LIFE	$	220,000	$	203,500
101.41610	FINES	$	550	$	550
101.41622	FRANCHISE FEES	$	18,000	$	24,375
101.41810	SALE OF ASSETS	$	-	$	-
101.41820	INTEREST (A)	$	265,000	$	247,492
210.41830	CONTRIBUTIONS & DONATIONS	$	-	$	-
101.41990	REIMBURSED EXP - YARD/BULK (B)	$	56,000	$	56,668
101.41991	REIMBURSED EXP - PROP MAINT (B)	$	1,500	$	1,500
101.41992	REIMBURSED EXP - MISC (B)	$	45,000	$	32,941
101.41993	REIMBURSED EXP - TRAINING (B)	$	100	$	100
101.41994	REIMBURSED EXP - GRANTS (B)	$	11,000	$	10,998
101.41995	RENTAL INCOME	$	49,713	$	49,713
	TOTAL GENERAL FUND	**$**	**6,480,363**	**$**	**6,208,979**
201.41240	LICENSE TAX	$	75,000	$	71,800
201.41260	GASOLINE EXCISE TAX	$	170,000	$	165,000
201.41261	HIGHWAY DISTRIBUTIONS	$	38,400	$	38,400
201.41820	INTEREST	$	6,800	$	6,800
	TOTAL STREET REPAIR	**$**	**290,200**	**$**	**282,000**
202.41240	LICENSE TAX	$	1,700	$	1,700
202.41260	GASOLINE EXCISE TAX	$	14,000	$	13,500
202.41261	HIGHWAY DISTRIBUTIONS	$	3,100	$	3,100
202.41820	INTEREST	$	3,000	$	2,400
	TOTAL HIGHWAY IMPROVEMENT	**$**	**21,800**	**$**	**20,700**
208.41614	OTHER	$	-	$	-
	TOTAL LAW ENFORCEMENT	**$**	**-**	**$**	**-**
209.41610	FORFEITURES	$	-	$	-
209.41614	K-9 & OTHER PROGRAMS	$	-	$	-
	TOTAL DRUG ENFORCEMENT			**$**	**-**
214.41490	OPIOID FUNDS	$	2,000	$	2,000
214.41820	INTEREST	$	-	$	-
	TOTAL OPIOID	**$**	**2,000**	**$**	**2,000**
401.41460	STATE GRANT	$	100,000	$	-
401.41992	OTHER - OHSF	$	500,000	$	-
	TOTAL CAPITAL	**$**	**600,000**	**$**	**-**
404.41410	FEDERAL GRANT	$	2,500,000	$	-
404.41460	STATE GRANT OPWC	$	159,890	$	-
404.41924	OPWC LOAN PROCEEDS (C)	$	239,835	$	-
	TOTAL CAPITAL - GRANTS	**$**	**2,899,725**	**$**	**-**
405.41110	REAL ESTATE TAX - ROADS	$	594,000	$	585,000
405.41280	HOMESTEAD	$	5,000	$	7,000
405.41290	INTERGOVERNMENTAL TARTA	$	90,000	$	90,000
405.41460	STATE ISSUE II (C)			$	298,000
405.41991	REIMBURSEMENT			$	776,250
	TOTAL ROAD	**$**	**689,000**	**$**	**1,756,250**
502.41360	REAL ESTATE-STREET LIGHTS	$	55,000	$	55,000
	TOTAL STREET LIGHTS	**$**	**55,000**	**$**	**55,000**
503.41390	REAL ESTATE-SHADE TREES	$	167,000	$	167,000
	TOTAL SHADE TREES	**$**	**167,000**	**$**	**167,000**
801.41110	REAL ESTATE TAX	$	61,160	$	62,480
	PROPERTY TAX ROLLBACK	$	8,340	$	8,520
	TOTAL POLICE PENSION	**$**	**69,500**	**$**	**71,000**
802.41110	REAL ESTATE TAX	$	61,160	$	62,480
	PROPERTY TAX ROLLBACK	$	8,340	$	8,520

VILLAGE OF OTTAWA HILLS
ESTIMATE OF 2026-2027 REVENUES

ACCT NO.	ACCOUNT		2027 REVENUES BUDGET		2026 REVENUES ORIGINAL BUDGET
	TOTAL FIRE PENSION	**$**	**69,500**	**$**	**71,000**
	TOTAL (WITHOUT TRANSFERS)	**$**	**11,344,088**	**$**	**8,633,929**
101.41910	TRANSFERS - GENERAL FUND				
211.41910	TRANSFERS - RECYCLING				
290.41910	TRANSFERS - TERM BENEFIT				
401.41910	TRANSFERS - CAPITAL PROJECTS	$	450,000		
404.41910	TRANSFERS - GRANTS				
405.41910	TRANSFERS - VOTED ROADS				
502.41910	TRANSFERS - STREET LIGHTS				
503.41910	TRANSFERS - SHADE TREE				
801.41910	TRANSFERS - POLICE PENSION	$	160,000		
802.41910	TRANSFERS - FIRE PENSION				
	TOTAL TRANSFERS FROM GENERAL	$	610,000		

VILLAGE OF OTTAWA HILLS
2027 BUDGET

ACCT	ACCOUNT	2027 TOTAL	% OF BUDGET	2026 BUDGET	INCR/(DECR) OVER 2026	% INCR/ (%DECR)
2100	REGULAR PERSONAL SRVS	$2,319,522	21%	$2,184,244	$135,278	6%
2101	OVERTIME	$330,100	3%	$380,791	($50,691)	(13%)
2105	TRAINING	$43,000	0%	$38,000	$5,000	13%
2110	PART TIME SRVS	$171,363	2%	$88,652	$82,711	93%
2121	PERS	$203,508	2%	$181,991	$21,517	12%
2122	EMPLOYERS SHARE-PENSION	$249,225	2%	$246,446	$2,779	1%
2123	EMPLOYEE INSURANCE	$533,308	5%	$450,470	$82,838	18%
2124	MEDICARE	$40,906	0%	$38,476	$2,430	6%
2126	WORKER'S COMPENSATION	$56,420	0%	$53,077	$3,343	6%
2140	CLOTHING ALLOWANCE	$31,500	0%	$38,045	($6,545)	(17%)
2200	TRAVEL	$8,100	0%	$9,100	($1,000)	(11%)
2300	CONTRACTS	$1,027,050	9%	$1,153,621	($126,571)	(11%)
2310	HEAT	$50,000	0%	$50,000	$0	0%
2311	LIGHT	$84,710	1%	$83,145	$1,565	2%
2312	WATER	$16,360	0%	$15,881	$479	3%
2320	PHONE & INTERNET	$43,883	0%	$41,189	$2,694	7%
2321	POSTAGE	$4,200	0%	$2,728	$1,472	54%
2340	PROFESSIONAL SRVS	$1,315,980	12%	$1,711,380	($395,400)	(23%)
2345	PREVENTION	$5,000	0%	$5,000	$0	0%
2646	DIVERSION	$500	0%	$500	$0	100%
2347	GRANTS (DARE)	$2,500	0%	$2,500	$0	100%
2350	FACILITIES MAINTENANCE	$30,250	0%	$29,690	$560	2%
2360	INSURANCE	$76,261	1%	$72,731	$3,530	5%
2380	PRINTING	$11,800	0%	$10,600	$1,200	11%
2390	DUES	$7,850	0%	$9,340	($1,490)	(16%)
2391	PUBLICATION	$0	0%	$0	$0	0%
2400	SUPPLIES	$149,190	1%	$147,376	$1,814	1%
2420	GASOLINE	$69,050	1%	$64,410	$4,640	7%
2430	REPAIR & MAINT. SUPPLIES	$102,250	1%	$104,631	($2,382)	(2%)
2730	PERSONNEL - LAWSUITS	$10,000	0%	$10,000	$0	0%
2740	REFUNDS/DEBT	$100,000	1%	$209,897	($109,897)	(52%)
2500	CONSTRUCTION	$3,945,677	35%	$4,342,177	($396,501)	(9%)
2520	EQUIPMENT	$262,550	2%	$281,831	($19,281)	(7%)
	Amendments		0%		$0	N/A
	TOTAL	**$11,302,012**		**$12,057,919**	**($755,908)**	**(6%)**

2027 SUMMARY

Category	% of Budget
Personnel	35.2%
Operating	27.6%
Const/Equip	37.2%

HISTORY

Category		% of Budg
Personnel		
	2026	30.7%
	2025	43.6%
	2024	37.0%
	2023	37.1%
	2022	40.7%
Operating		
	2026	31.0%
	2025	37.5%
	2024	28.4%
	2023	25.7%
	2022	28.3%
Const/Equip		
	2026	38.3%
	2025	18.9%
	2024	34.7%
	2023	37.2%
	2022	31.1%

		% OF BUDGET
FOR COMPARISON	2026 BUDGET - ORIG	$12,057,919
	INC (DEC) FROM 2026	($755,907)
	% CHANGE FROM 2026	(6%)

VILLAGE OF OTTAWA HILLS
2027 BUDGET

ACCT	ACCOUNT	POLICE & DISPATCH	FIRE	STREET LIGHTS (Village share)	CIVIL DEFNS	CNTY HEALTH	EMP FUND	RECYCLING	VILLAGE LIFE	PARKS
2100	REGULAR PERSONAL SRVS	$1,260,867						$84,721		$84,221
2101	OVERTIME	$150,000		$1,500						$20,000
2105	TRAINING	$25,000								
2110	PART TIME SRVS	$80,000							$90,403	
2121	PERS	$23,039		$210				$11,371	$12,237	$14,171
2122	EMPLOYERS SHARE-PENSION									
2123	EMPLOYEE INSURANCE	$294,446						$19,128		$24,005
2124	MEDICARE	$21,624		$22				$1,229	$1,312	$1,513
2126	WORKER'S COMPENSATION	$29,817						$2,030	$1,825	$2,030
2140	CLOTHING ALLOWANCE	$25,000						$4,000		$500
2200	TRAVEL	$7,000								
2300	CONTRACTS	$267,150	$125,000		$1,400	$60,400				
2310	HEAT									
2311	LIGHT			$6,700						$1,800
2312	WATER									$6,620
2320	PHONE & INTERNET	$24,150								
2321	POSTAGE	$500								
2340	PROFESSIONAL SRVS	$13,000		$7,750				$47,000	$206,000	$402,800
2345	PREVENTION	$5,000								
2646	DIVERSION	$500								
2347	GRANTS (DARE)	$2,500								
2350	FACILITIES MAINTENANCE									
2360	INSURANCE	$27,510						$3,640	$4,970	$4,780
2380	PRINTING	$4,000								
2390	DUES	$1,100								
2391	PUBLICATION	$0								
2400	SUPPLIES	$11,000		$950			$9,000	$500	$7,530	$6,650
2420	GASOLINE	$33,000						$5,600		$2,000
2430	REPAIR & MAINT. SUPPLIES	$20,000						$2,100		$2,200
2730	PERSONNEL - LAWSUITS									
2740	REFUNDS/DEBT									
2500	CONSTRUCTION									$15,200
2520	EQUIPMENT	$19,550								
	Amendments									
	TOTAL	**$2,345,753**	**$125,000**	**$17,132**	**$1,400**	**$60,400**	**$9,000**	**$181,319**	**$324,277**	**$588,490**
	% OF BUDGET	21%	1%	0%	0%	1%	0%	2%	3%	5%
FOR	2026 BUDGET - ORIG	$2,214,499	$288,000	$15,145	$1,400	$57,500	$9,000	$61,765	$267,648	$516,382
COMPARISON	INC (DEC) FROM 2026	$131,254	($163,000)	$1,987	$0	$2,900	$0	$119,554	$56,629	$72,108
	% CHANGE FROM 2026	6%	(57%)	13%	0%	5%	0%	194%	21%	14%

VILLAGE OF OTTAWA HILLS
2027 BUDGET

ACCT	ACCOUNT	SEWERS	REFUSE	STREET CLEANING	TRAFFIC SIGNS	GARAGE	VILLAGE ADMIN	COUNCIL	CLERK/ TREAS	MUNICIPAL BLDG	COUNTY AUDITR	STATE AUDITR	LEGAL	LEGAL ADVT
2100	REGULAR PERSONAL SRVS		$462,368				$247,475		$179,870					
2101	OVERTIME	$1,000	$1,000	$155,600		$1,000								
2105	TRAINING			$3,000		$3,000	$2,000		$10,000					
2110	PART TIME SRVS							$840	$120					
2121	PERS	$140	$62,130	$21,785		$140	$33,807	$118	$24,360					
2122	EMPLOYERS SHARE-PENSION													
2123	EMPLOYEE INSURANCE			$99,672			$38,256		$57,801					
2124	MEDICARE	$15	$6,720	$2,257		$15	$3,590		$2,609					
2126	WORKER'S COMPENSATION		$12,168				$4,950		$3,600					
2140	CLOTHING ALLOWANCE		$1,000	$500		$500								
2200	TRAVEL						$850		$250					
2300	CONTRACTS		$181,200	$38,300		$9,750	$12,250	$3,600	$37,900	$12,300	$9,500	$2,000	$5,300	
2310	HEAT					$25,000				$25,000				
2311	LIGHT				$2,210	$3,900				$30,900				
2312	WATER					$4,870				$4,870				
2320	PHONE & INTERNET					$7,000	$3,300		$4,643	$4,790				
2321	POSTAGE						$3,100		$600					
2340	PROFESSIONAL SRVS	$17,500	$47,000	$60,900	$2,600		$34,800		$10,000	$24,800			$30,000	
2345	PREVENTION													
2646	DIVERSION													
2347	GRANTS (DARE)													
2350	FACILITIES MAINTENANCE					$11,350				$18,900				
2360	INSURANCE		$3,640	$3,640		$3,640	$5,460	$6,030	$1,820	$3,620			$1,820	
2380	PRINTING						$2,800		$1,000					$4,000
2390	DUES						$5,000		$1,000				$750	
2391	PUBLICATION													
2400	SUPPLIES	$600	$5,000	$63,150	$9,800	$16,000	$2,700	$3,300	$2,500	$3,300				
2420	GASOLINE		$10,950	$12,100										
2430	REPAIR & MAINT. SUPPLIES		$17,500	$54,000										
2730	PERSONNEL - LAWSUITS													
2740	REFUNDS/DEBT													
2500	CONSTRUCTION					$10,000								
2520	EQUIPMENT					$243,000								
	Amendments													
	TOTAL	**$19,255**	**$810,676**	**$514,904**	**$14,610**	**$339,165**	**$400,338**	**$13,888**	**$338,073**	**$128,480**	**$9,500**	**$2,000**	**$37,870**	**$4,000**
	% OF BUDGET	0%	7%	5%	0%	3%	4%	0%	3%	1%	0%	0%	0%	0%
FOR	2026 BUDGET - ORIG	$18,100	$764,678	$570,114	$14,500	$188,746	$363,901	$13,593	$315,972	$117,191	$9,500	$16,750	$37,785	$4,000
COMPARISON	INC (DEC) FROM 2026	$1,155	$45,998	($55,210)	$110	$150,419	$36,437	$295	$22,101	$11,289	$0	($14,750)	$85	$0
	% CHANGE FROM 2026	6%	6%	(10%)	1%	80%	10%	2%	7%	10%	0%	100%	0%	0%

VILLAGE OF OTTAWA HILLS
2027 BUDGET

ACCT	ACCOUNT	ELECTION	INCOME TAX	LAWSUITS	GENERAL FUND SUBTOTAL	STREET REPAIR	HIWAY IMPV	LAW ENFRCMT	DRUG ENFRCMT	CAPITAL IMPVMT	CAPITAL GRANTS	ROAD	STREET LIGHT (assess)
2100	REGULAR PERSONAL SRVS				$2,319,522								
2101	OVERTIME				$330,100								
2105	TRAINING				$43,000								
2110	PART TIME SRVS				$171,363								
2121	PERS				$203,508								
2122	EMPLOYERS SHARE-PENSION				$0								
2123	EMPLOYEE INSURANCE				$533,308								
2124	MEDICARE				$40,906								
2126	WORKER'S COMPENSATION				$56,420								
2140	CLOTHING ALLOWANCE				$31,500								
2200	TRAVEL				$8,100								
2300	CONTRACTS	$3,200			$769,250								$1,100
2310	HEAT				$50,000								
2311	LIGHT				$45,510								$39,200
2312	WATER				$16,360								
2320	PHONE & INTERNET				$43,883								
2321	POSTAGE				$4,200								
2340	PROFESSIONAL SRVS		$145,080		$1,049,230	$87,650	$3,800		$500	$33,000		$19,000	$14,000
2345	PREVENTION				$5,000								
2646	DIVERSION				$500								
2347	GRANTS (DARE)				$2,500								
2350	FACILITIES MAINTENANCE				$30,250								
2360	INSURANCE				$70,570	$3,340							$2,350
2380	PRINTING				$11,800								
2390	DUES				$7,850								
2391	PUBLICATION				$0								
2400	SUPPLIES				$141,980	$2,750							$4,460
2420	GASOLINE				$63,650	$5,400							
2430	REPAIR & MAINT. SUPPLIES				$95,800	$5,400	$1,050						
2730	PERSONNEL - LAWSUITS			$10,000	$10,000								
2740	REFUNDS/DEBT		$100,000		$100,000								
2500	CONSTRUCTION				$25,200	$76,890	$5,900			$1,105,000	$2,687,087		
2520	EQUIPMENT				$262,550								
	Amendments												
	TOTAL	**$3,200**	**$245,080**	**$10,000**	**$6,543,810**	**$181,430**	**$10,750**	**$0**	**$500**	**$1,138,000**	**$2,687,087**	**$19,000**	**$61,110**
	% OF BUDGET	0%	2%	0%		2%	0%	0%	0%	10%	24%	0%	1%
FOR	2026 BUDGET - ORIG	$3,200	$345,996	$10,000	$6,225,365	$1,077,046	$10,424	$0	$500	$1,465,331	$298,000	$2,410,577	$60,980
COMPARISON	INC (DEC) FROM 2026	$0	($100,916)	$0	$318,445	($895,616)	$326	$0	$0	($327,331)	$2,389,087	($2,391,577)	$130
	% CHANGE FROM 2026	0%	(29%)	0%	5%	(83%)	3%	0%	0%	(22%)	0%	(99%)	0%

VILLAGE OF OTTAWA HILLS
2027 BUDGET

ACCT	ACCOUNT	SHADE TREE	POLICE PENSN	FIRE PENSION	TOTAL
2100	REGULAR PERSONAL SRVS				$2,319,522
2101	OVERTIME				$330,100
2105	TRAINING				$43,000
2110	PART TIME SRVS				$171,363
2121	PERS				$203,508
2122	EMPLOYERS SHARE-PENSION		$249,225		$249,225
2123	EMPLOYEE INSURANCE				$533,308
2124	MEDICARE				$40,906
2126	WORKER'S COMPENSATION				$56,420
2140	CLOTHING ALLOWANCE				$31,500
2200	TRAVEL				$8,100
2300	CONTRACTS	$80,100	$800	$175,800	$1,027,050
2310	HEAT				$50,000
2311	LIGHT				$84,710
2312	WATER				$16,360
2320	PHONE & INTERNET				$43,883
2321	POSTAGE				$4,200
2340	PROFESSIONAL SRVS	$108,800			$1,315,980
2345	PREVENTION				$5,000
2646	DIVERSION				$500
2347	GRANTS (DARE)				$2,500
2350	FACILITIES MAINTENANCE				$30,250
2360	INSURANCE				$76,261
2380	PRINTING				$11,800
2390	DUES				$7,850
2391	PUBLICATION				$0
2400	SUPPLIES				$149,190
2420	GASOLINE				$69,050
2430	REPAIR & MAINT. SUPPLIES				$102,250
2730	PERSONNEL - LAWSUITS				$10,000
2740	REFUNDS/DEBT				$100,000
2500	CONSTRUCTION	$45,600			$3,945,677
2520	EQUIPMENT				$262,550
	Amendments				
	TOTAL	**$234,500**	**$250,025**	**$175,800**	**$11,302,012**
	% OF BUDGET	2%	2%	2%	
FOR	2026 BUDGET - ORIG	$189,650	$247,246	$72,800	$12,057,919
COMPARISON	INC (DEC) FROM 2026	$44,850	$2,779	$103,000	($755,905)
	% CHANGE FROM 2026	24%	1%	141%	(6%)

VILLAGE OF OTTAWA HILLS
2027 BUDGET
CONTRACT LIST

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Dispatch - COG	168,700	
	NORIS Contracts	34,000	
	Police Contracts, software, email	29,850	
	Nemsys	22,500	
	Lexipol - Policy software	8,100	
	Jail Housing	4,000	267,150
FIRE	Fire contract	125,000	125,000
CIVIL DEFENSE	Emergency Management Assoc.	1,400	1,400
COUNTY HEALTH	Lucas County Health Dept.	60,400	60,400
REFUSE	Landfill costs	85,000	
	Yard waste pickup (offsetting revenue)	46,400	
	Limb program	28,000	
	Bulk pickup (offsetting revenue)	17,300	
	Computer contracts	3,300	
	Yard waste disposal	1,200	181,200
STREET CLEANING	Leaf disposal	10,900	
	Street sweeping & disposal	10,900	
	Contracted Snowplowing	5,500	
	Contracted leaf collection	5,500	
	Sidewalk snow removal	5,500	38,300
GARAGE	Gas Tank Insure & Testing	3,300	
	Nemsys	6,450	9,750
ADMINISTRATOR	Cartegraph/Esri	7,000	
	Nemsys	3,750	
	Software	1,500	12,250
COUNCIL	County Extension Service	1,600	
	Internet	1,300	
	Web hosting	700	3,600
CLERK/TREASURER	Nemsys	20,900	
	Software	8,500	
	Website maintenance	5,300	
	Postage/copier	3,200	37,900
ADMIN BUILDING	Heat/Air Conditioning Maintenance/Generator	12,300	12,300
COUNTY AUDITOR	Fees for auditor's office	9,500	9,500
STATE AUDITOR	Audit	2,000	2,000
LEGAL	Prosecution	5,300	5,300

VILLAGE OF OTTAWA HILLS
2027 BUDGET
CONTRACT LIST

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
ELECTION EXPENSE	Election expense	3,200	3,200
STREET LIGHTS	Auditor fees for assessment	1,100	1,100
SHADE TREE	Tree trimming contract	79,000	
	Auditor fees	1,100	80,100
POLICE PENSION	Auditor fees	800	800
FIRE PENSION	Fire contract	175,000	
	Auditor fees	800	175,800
TOTAL CONTRACTS			**1,027,050**

VILLAGE OF OTTAWA HILLS
2027 BUDGET
PROFESSIONAL SERVICES

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Employee medical & drug testing	6,500	
	Misc (help wanted ads, deputy support)	6,500	13,000
STREET LIGHTS (23%)	Paint street lights	7,750	7,750
VILLAGE LIFE	Course instructors	206,000	206,000
PARKS	White Field (mow, maint, utilities, taxes,engin	230,000	
	Geresy Field (mow, maint, utilities)	55,000	
	Facility (taxes, etc)	22,300	
	Park mowing	60,000	
	Tree maintenance	20,000	
	Parks maintenance	5,000	
	Island & cemetery upkeep	7,500	
	Neglected property maintenance	3,000	402,800
SEWERS	Cleaning & Televising	8,500	
	Clean catch basins (30)	5,000	
	EPA requirements & TMACOG storm dues	4,000	17,500
REFUSE	Temp. workers	47,000	47,000
STREET CLEANING	Temp. workers	47,000	
	Chipping & Misc	13,900	60,900
TRAFFIC SIGNS	Traffic light repairs	2,600	2,600
ADMINISTRATOR	10-Mile Creek Watershed	31,000	
	Professional services	3,800	34,800
CLERK/TREASURER	Misc	10,000	10,000
TAX	RITA retainer/fees	145,080	145,080
ADMIN BUILDING	HVAC maintenance	6,100	
	Electrical/Plumbing/Heating/Fire	6,000	
	Lawncare	4,100	
	Alarm services	3,600	
	Maintenance	5,000	24,800
LEGAL	Legal fees	30,000	30,000
STREET CONST	Painting & Thermoplastic	25,650	
	Engineering- future projects 2028	62,000	87,650
HIGHWAY IMPRV	Painting & Thermoplastic	3,800	3,800
DRUG ENFORCMNT	Lab Testing for DUI	500	500
RECYCLING	Temp. workers	47,000	47,000

VILLAGE OF OTTAWA HILLS
2027 BUDGET
PROFESSIONAL SERVICES

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
CAPITAL PROJECTS	Nature Conservancy	18,000	
	4105 Bancroft	15,000	33,000
ROADS			
	Sewer Work for Road Project	10,000	
	Auditor Fees for Levy	9,000	19,000
STREET LIGHTS (77%)	Paint street lights (@$150ea)	14,000	14,000
SHADE TREE	Limb program	20,000	
	Hazard tree work	80,000	
	Tree maintenance/treatments	8,800	108,800
TOTAL PROFESSIONAL SERVICES			**1,315,980**

VILLAGE OF OTTAWA HILLS
2027 BUDGET
CONSTRUCTION

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
PARKS	Flower Baskets	8,900	
	Tree planting	6,300	15,200
GARAGE	Building maintenance	10,000	10,000
STREET CONST	Crack Sealing/Reclamite/Patch	76,890	76,890
HIGHWAY IMPRV	Crack Sealing/Reclamite/Patch	5,900	5,900
CAPITAL IMPVT	Geresy Field repairs	50,000	
	Sewer Rebuilding	40,000	
	Sidewalk Repairs	15,000	
	Capital Improvements	1,000,000	1,105,000
CAPITAL GRANTS	OPWC Loan	239,835	
	Evergreen	2,447,252	2,687,087
ROADS			0
SHADE TREE	Tree replacements	45,600	45,600
TOTAL CONSTRUCTION			**3,945,677**

VILLAGE OF OTTAWA HILLS
2027 BUDGET
EQUIPMENT

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Miscellaneous Equipment	5,000	
	Portable Radios and Batteries	5,000	
	Body Cam Batteries	750	
	Taser Batteries and Cartridges	2,000	
	Computer Hardware	800	
	Less Lethal System	6,000	19,550
GARAGE	2 Ton Plow Truck	114,000	
	Plow Package	124,000	
	Misc	5,000	243,000
TOTAL EQUIPMENT			**262,550**