



COUNCIL NEWSLETTER

February 27, 2026

UPCOMING MEETINGS

Zoning Commission	March 24	5:00 PM	Council Chambers
Joint Rec Board	April 15	8:00 AM	Council Chambers

Council Meeting March 2, 2026

A motion will be needed to appoint April McDonald as Acting Clerk/Treasurer for the meeting.

Proclamation:

Recognizing March as Development Disabilities Awareness Month

Authorization to contract for Property/Casualty/Liability Insurance (Resolution #2026-5)

This resolution authorizes the purchase of insurance through the Ohio Plan (Ohio Governmental Risk Management Plan), administered by the Hylant Group. The insurance coverage expires March 15th. Our renewal rate is slightly lower than our previous contract. The cost for the annual coverage will be \$72,310. We continue to receive excellent service from Hylant, and the package offered by the Ohio Plan is comprehensive and tailored to the needs of our municipality. We will receive credit on the Ohio Plan because of our long tenure with the company. As some of you may recall, we reached out to USI last year for another quote and they stated underwriting declined to offer a quote and will reach back out when underwriting feels they can be competitive.

Authorization Transfers (Resolution 2026-6)

Resolution 2026-6 authorizes transfers from the General Fund to Capital Projects and the Police Pension. This is our annual transfer legislation.

OPWC Loan – Edgevale (Resolution 2026-7)

OPWC requires that we pass legislation declaring that loan funds on this project are being used to reimburse the Village for construction costs. It relates to debt requirements for the State of Ohio and is required with each loan we receive.

Archer Energy: (Resolution 2026-8)

At the most recent Council meeting, legislation was passed approving a 12-month contract with Archer Energy. Since that time, Palmer Energy has been able to adjust their proposal in response to market changes, offering longer-term savings through a 23-month contract extension. They have requested that all participating municipalities in the aggregate update their legislation

promptly to take advantage of these enhanced savings opportunities. (Please see the attached info from Palmer that I just received on February 24th)

Approval of Attorney Invoices

We will need approval, via motion, to pay Attorney invoice for the month of January in the amount of \$1,161.

Council Rules

We will need a motion to re-adopt or adopt the Council Rules, after discussion. Mrs. Tharp has drafted the Council Rules incorporating the items discussed at the last few Council meetings.

White Field

The White Field soil report is due to us early next week. Once it is received, the Building and Grounds Committee will meet with John Hull and Verdantas to review the findings and discuss next steps. We will send a Doodle Poll to schedule the meeting very soon.

Pedestrian Safety Week Reminder: March 9 – 13, 2026

Join the walk on Tuesday, March 10, at 7 p.m. Walkers, dogs, strollers should meet at the high school flagpole to join the one-mile family walk.

FUTURE MEETINGS

- **Zoning Commission (March 24)**
 - 3439 Indian (Fence Variance)
 - 3720 Brookside (Fence Variance)
 - 4357 Brookside (Pool Equipment Location Variance)
 - 4503 Brittany (Fence Variance)
- **Building and Grounds (TBD)**
 - White Field
- **Human Resources (TBD)**
 - Health Insurance Renewal

FUTURE LEGISLATION

- Health Insurance Renewal
- Salt Contract
- 2026 Road Project
- Shade Tree
- Street Light

VILLAGE OF OTTAWA HILLS

COUNCIL MEETING

March 2, 2026 – 7:00 P.M.

AGENDA

- I. Motion to Appoint Acting Clerk/Treasurer
- II. Roll Call
- III. Pledge of Allegiance
- IV. Proclamation
 - a) Developmental Disabilities Month
- V. Approval of Minutes
 - a) February 2, 2026
- VI. Citizen Comments
- VII. Council Action
 - a) Motion to adopt or re-adopt Council rules.
- VIII. Committee reports:
 - Finance and Future Planning - Mark Mockensturm
 - Human Resources - Heather Phillips
 - Safety - Darren Moore
 - Services and Environment - Wendy Greeley
 - Streets and Bridges - Edward Shimborske III
 - Utilities, Equipment, Buildings & Grounds - Dan Wimmers
- IX. Solicitor's Report
- X. Manager's Report
- XI. Mayor's Report
- XII. Old Business
- XIII. New Business
 - a) Motion to approve attorney fees
 - Tharp

XIV. Ordinances and Resolutions

- Resolution 2026-5: Authorizing the purchase of property, casualty, and liability insurance for the Village of Ottawa Hills, and declaring an emergency.
- Resolution 2026-6: Authorizing the transfer of \$630,000 from the General Fund of the Village of Ottawa Hills, with \$530,000 to the Capital Projects Fund, and \$100,000 to the Police Pension Fund.
- Resolution 2026-7 Resolution declaring the official intent and reasonable expectation of the Village of Ottawa Hills on behalf of the State of Ohio to reimburse its capital grant fund, street repair fund, and/or road levy fund for the Edgevale, OPWC Project No. CL26AC/CL27AC, with the proceeds of tax exempt debt from the State of Ohio.
- Resolution 2026-8 Accepting the proposal of Archer Energy, LLC. to extend an agreement providing natural gas supplies through opt-out aggregation to eligible residential and small businesses in the Village of Ottawa Hills, and declaring an emergency.

XV. Executive Session

- a) Pursuant to Section 121.22(G)(3) of the Ohio Revised Code for the purpose of conferring with the Village solicitor in regard to pending or imminent court action.

XVI. Adjournment

**OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES**

February 2, 2026 7:00 PM

Call to Order – Mayor Thompson

7:00 PM

Village Representatives in Attendance

Mayor Thompson
Councilwoman Wendy Greeley
Councilman Mark Mockensturm
Councilman Darren Moore
Councilwoman Heather Phillips

Councilman Edward Shimborske III
Councilman Dan Wimmers
Village Administrator April McDonald
Solicitor Kati Tharp

Citizen Attendees

Nasrin Afjeh
Yarko Kuk
Peggy Lewis
Nate Roque
Jessica Roque
Sue Reuther
John G. Lewis
Christina Kwiatkowski
Emery Geosits
Shelly Overmyer

Larry Nameche
Jason Stelmaszak
Elena Stemaszak
John Lewis
Will Lewis
Christine Seehofer
Matt Kwiatkowski
Phillip Runyan
Bob Overmyer
Chris Sargent

Acting Clerk

A motion was made by Mr. Shimborske and seconded by Ms. Phillips to appoint Ms. McDonald as acting clerk for the meeting. The motion passed unanimously.

Ordinances

Mayor Thompson read Ordinance 2026-1

Ordinance 2026-1

Confirming the appointment of Carl Reuther as Police Chief of the Ottawa Hills Police Department and waiving the residency requirement as described in section 737.15 of the Ohio Revised Code, and declaring an emergency.

Motion to waive three readings:

Motion – Mr. Shimborske
Second – Mr. Wimmers
Unanimous Approval

Motion to declare an emergency:

Motion – Mr. Shimborske
Second – Mr. Wimmers
Unanimous Approval

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Motion to adopt legislation:

Motion – Mr. Shimborske
Second – Mr. Wimmers

Yeas (6) – Mrs. Greeley, Mr. Mockensturm
Mr. Moore, Ms. Phillips,
Mr. Shimborske, Mr. Wimmers

Nays (0) –

Swearing In

Mayor Thompson introduced Carl Reuther and swore him in as the new Ottawa Hills Chief of Police.

Proclamation

Mayor Thompson presented a proclamation to Dana Dunbar and thanked her for her many years of service as councilwoman.

Mayor Thompson presented a proclamation to John Lewis and thanked him for his many years of service as councilman.

Mayor Thompson introduced Emery Geosits, who is the newest member of the Board of Education.

Minutes

A motion was made by Ms. Phillips and seconded by Mr. Mockensturm to approve the minutes from January 13, 2026, Council meeting, as amended. The motion passed unanimously.

Citizen Comments

Mrs. Afjeh stated that the minutes from last month do not accurately reflect her comments and differ from what she said. She questioned why her statements were not recorded as spoken. Mrs. Afjeh also stated Council should not pass the aggregation legislation on the agenda tonight. Additionally, Mrs. Afjeh expressed concern that council continues to distribute proclamations on behalf of all citizens, stating that not all citizens share those views.

Council Action

Ms. McDonald stated a motion is needed for the 2026 Edgevale Road project and that the motion would authorize the project to go out to bid in coordination with the engineer. She explained that the bid notice will be published in The Toledo Blade for three consecutive weeks and that a question-and-answer period will be provided during which contractors may submit questions to the engineer. Ms. McDonald noted that she does not yet know the exact date the notice will be posted but stated that a motion is needed to authorize the engineer to proceed.

A motion was made by Mr. Shimborske and seconded by Mr. Wimmers to accept bids for the 2026 road improvement projects. The motion passed unanimously.

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Mayor Thompson stated that the project involves the reconstruction of Edgevale Road, which will include replacement of pavement, curb, and sidewalks as needed, along with installation of a new water line. He explained the existing water line is approximately 100 years old, undersized, and made of cast iron, and that its replacement will provide a significant improvement. He noted that Lucas County Sanitary Engineering is responsible for the water line portion of the project and that the Ohio Public Works Commission is a funding partner, providing approximately \$300,000 in grant funding and an additional \$300,000 in a zero-interest, 10-year loan. He added that the project will be extensive and likely disruptive for nearby residents during construction.

Mayor Thompson then introduced the need for adoption of Council rules. He explained that after consulting with Solicitor Tharp, several portions require revision, and he recommended using the meeting for discussion and bringing back a more finalized version for adoption at the next meeting. Mr. Wimmers asked whether Council could adopt the rules as written and amend them later. Mrs. Tharp advised against that approach, stating it would be better to review and discuss proposed changes before adoption. She noted she had made additional revisions and felt those should be discussed first, but agreed it would be helpful to begin reviewing items at this meeting.

Mayor Thompson stated that some administrative changes are straightforward, but his main concern relates to the committee section and ensuring clarity around roles and responsibilities. He explained that, as a statutory village operating under the Ohio Revised Code, Council serves as the legislative authority while the Mayor serves as the executive authority. He noted that committees are intended to review matters and bring recommendations back to Council, not to direct operations. Mr. Shimborske stated that Ms. Phillips' comments at the previous meeting also prompted further thought about roles, and he would like to discuss some of those items under New Business. Mayor Thompson agreed that it is important for everyone to have a clear understanding of responsibilities.

Mayor Thompson expressed concern that some of the proposed committee language, particularly references to committees "overseeing" certain functions, could create confusion about authority. He noted the current committee structure has existed since 1991 and has worked well, and suggested maintaining flexibility without detailed definitions. Mr. Moore asked what the expected work product from committees is. Mayor Thompson explained that committees typically review matters and return to Council with recommendations, citing the annual budget process as an example.

Mr. Moore asked for clarification on the purpose of a work session. Mrs. Tharp noted the term had only recently been defined. Ms. Phillips asked if it functions as a Committee of the Whole, and Mayor Thompson confirmed that work sessions serve that purpose, allowing Council to discuss planning matters without taking legislative action. Mrs. Tharp noted her definition may need to be updated. Mayor Thompson said work sessions would be held as needed and confirmed that minutes would be taken. Ms. Phillips suggested referring to them as "Committee of the Whole work sessions," which Mrs. Tharp agreed made sense and asked if that language should be placed under Article II – Meetings.

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Mayor Thompson then reviewed proposed changes to the Hearing of the Public section, including adding time for public comment at both the beginning and end of meetings and implementing a sign-in process. The sign-in would request a name, address, whether the speaker represents an agency, and the topic they wish to address. Ms. Phillips suggested making the topic optional, which Mayor Thompson agreed was reasonable. Mr. Mockensturm asked when individuals would need to sign in, and Mayor Thompson stated they could do so upon arrival and would not be limited from speaking. Mr. Wimmers asked if someone who had not signed in initially could still speak later, and Mrs. Tharp explained that the sign-in is intended as a request to help organize speakers, not a strict requirement. Ms. Phillips added that it also helps with preparing accurate minutes, and confirmed that not signing in would not prevent someone from speaking.

Mrs. Tharp noted she revised the sign-in language to simply request a name and address, as the previous wording had been confusing. Mayor Thompson added that changes to Article VII still require further review. He concluded by stating that the rules would not be adopted at this meeting and would instead be brought back for consideration at the next meeting.

A motion was made by Mr. Mockensturm and seconded by Mrs. Greeley to table the adoption or re-adoption of Council rules. The motion passed unanimously.

Finance & Future Planning – Mr. Mockensturm

Mr. Mockensturm reported that, as it is still the beginning of the year, financial activity has been limited. In January, approximately \$236,000 in municipal income tax collections were received, while the total budgeted amount for 2026 is \$4,534,000, meaning collections have a long way to go. He noted that revenue typically increases once tax filing season begins. Additional revenues received included \$9,081 for Village Life, \$16,400 from the gas excise tax, and \$15,000 in real estate levy funds.

On the expense side, the Village is currently operating below budget, with only about 4% expended so far. However, Mr. Mockensturm cautioned that this early snapshot appears more favorable than it will later in the year, as expenses are just beginning. As of the end of January, total funds across all accounts were approximately \$8,996,000. Of that amount, \$3,400,000 is already encumbered, leaving an available balance of \$5,597,000. He stated that he would like to begin charting these figures month to month to better track financial trends.

Speaking in his role as Finance Chair and looking ahead, Mr. Mockensturm suggested holding a work session to begin addressing capital improvement needs related to Village facilities and buildings. He expressed concern that conditions may eventually become unsafe and unhealthy for employees if not addressed. He proposed working collaboratively through joint meetings of the Building and Grounds and Finance Committees, or possibly a Committee of the Whole work session, to begin developing a plan. Mayor Thompson agreed, noting that while there are challenges with current facilities, there are also opportunities if the Village plans strategically. He also mentioned the Edgevale Road project, which is now estimated at about \$3 million, an increase from earlier projections.

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Mrs. Greeley asked about Village investments and when the last meeting was held with the investment advisor. Ms. McDonald responded that she speaks with the advisor monthly and meets in person when needed. Ms. McDonald confirmed that all bank reconciliations and investment documentation is forwarded to the Clerk-Treasurer.

Mr. Mockensturm added that he and Ms. McDonald are working on financial projections, including evaluating the need for a new bucket truck. He noted that the current bucket van is becoming unsafe and unreliable, and if it fails, the Village may need to hire outside services. They hope to complete an analysis to determine whether purchasing a new bucket truck is a practical option and present their findings by the next Council meeting.

Human Resources – Ms. Phillips

Ms. Phillips reported that the committee had not met but wanted to briefly review the running projects list. She noted that planning for the 2026 community events has not yet begun. Regarding the employee handbook update, she explained that she compared the Village's current handbook with the version that was recently provided. After completing her review, she forwarded the materials to Ms. McDonald to work through with Mrs. Hoffman to determine the next steps.

Mr. Wimmers added that the company previously engaged to assist with the handbook revisions is waiting for the Village to submit its draft. Ms. McDonald confirmed that is correct. Ms. Phillips also noted that the sample handbook contained references to fire departments, positions the Village does not have, and other sections that do not align with how the Village operates, which will need to be revised or removed.

She added that the other items still on the list include developing a community engagement plan and exploring collaboration opportunities with University of Toledo students.

Safety – Mr. Moore

Mr. Moore reported that the Safety Committee is scheduled to meet on February 10 at 8:30 a.m. Agenda items include a proposed speed study on Exmoor, Exmoor Road markings, traffic flow concerns on Ashborne, parking on Boshart Way, discussion of the Flock cameras, and the Ottawa Hills school closing policy and how it affects the Village.

Mr. Moore stated that he would like to work with the Finance Committee, using safety needs as a justification and driver for capital improvements, noting that many of the issues discussed ultimately come down to safety and the need to make appropriate investments. He also referenced the backlog of resident landscaping-related items and said he plans to review the running projects list and address anything that falls under safety at the next meeting.

Mayor Thompson emphasized that decisions about closing school are among the most difficult a superintendent must make and are often no-win situations. For that reason, he suggested the Village be mindful about becoming involved in those decisions.

Mr. Moore clarified that the committee's intent is not to influence school decisions, but rather to understand the process and ensure there is a reliable communication chain. He stated that, based on

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his understanding, communication and awareness have been inconsistent. He added that every pedestrian, driver, and teacher traveling to the school is on Village property until they enter school grounds, making their safety a Village responsibility. He explained that the goal is simply to understand the process and establish clear communication, which could be accomplished through a brief discussion.

Services & Environment – Mrs. Greeley

Mrs. Greeley reported that her committee has not met, but noted that bow season concluded on February 1 and the Village reached its goal of 30 deer. She commented that it took nearly the entire season to reach that number compared to last year. Mayor Thompson responded that 30 is a good number, and Mrs. Greeley agreed, adding that she still sees deer tracks throughout the area.

Mrs. Greeley also asked about the work taking place at Central and Indian and what was being done there. Ms. McDonald explained that it is related to gas line work that required digging and that the Garden Club had been notified. The full extent of any landscape damage is not known yet but noted the work is within the right-of-way. Mayor Thompson added that gas companies are not typically known for thorough restoration following this type of work.

Streets & Bridges – Mr. Shimborske

Mayor Thompson noted that as the Edgevale project moves forward, Council will need to begin planning for 2027. He explained that the next major project would be the replacement of the Evergreen Road bridge, which is estimated to cost approximately \$3 million. He added that the Village has secured a substantial grant of \$2.5 million toward that project. Typically, the Village completes engineering for a project one year and proceeds with construction the following year.

Equipment, Utilities, Building & Grounds – Mr. Wimmers

Mr. Wimmers reported that the committee has not met recently, as they are waiting on the soil sample report for White Field. He stated that once the report is received, the committee will meet to review the findings and also discuss Hardman Field at that time.

Solicitors Report – Mrs. Tharp

No Report

Administrator's Report

Ms. McDonald announced that Officer Wolke will be giving an E-Bike safety presentation on February 25th at 6:00 p.m. in the high school auditorium. The presentation will cover safety, applicable laws, and what officers are seeing in the community, especially with spring approaching. The event is open to the public, and the later start time is intended to encourage attendance by both parents and students.

Mr. Mockensturm asked whether any local legislation would be considered regarding e-bikes. Mayor Thompson replied that the State already has laws in place. Mr. Wimmers commented that Ohio's legislation on the issue is fairly loose.

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Ms. McDonald also noted that three council members were able to attend the TMACOG meeting, now known as the Lake Erie West Regional Council. She said the village caucus is a valuable opportunity to connect with other administrators. She further reported that The Nature Conservancy submitted a grant application on the Village's behalf, with award notifications expected in about a month. If approved, the Village could receive up to \$15,000 for Tree of Heaven removal, particularly in areas near the sled hill and behind Village property. Mayor Thompson added that the Tree of Heaven is the host tree for the spotted lanternfly.

Lastly, Ms. McDonald recognized Mr. Nameche, noting that Monticello and Stratford provided lunch for Village employees the previous week. She thanked him for their generosity and expressed appreciation on behalf of village staff.

Mayor's Report

Mayor Thompson announced that he is making reappointments to the Joint Recreation Board with Julie Kowalczyk, Jennifer Shimborske, and Meredith Douglas. He explained that the board includes representation from both the Village and the School District, with Mr. Moore serving as the Council representative along with three citizen members from the Village. The School Board appoints two citizen members and one Board of Education representative.

Regarding the Ashborne and Osborn traffic discussion, Mayor Thompson stated that there are clearly a number of issues to review and that it will be important to involve the school in those conversations. Based on a recent meeting, it appeared the school was not fully aware of the concerns. He emphasized the importance of working collaboratively with the school board, noting that they carry significant responsibility and share concerns about the safety of residents.

Mayor Thompson also noted that the Village continues to have a vacancy in the Clerk-Treasurer position. He has reached out to a few individuals to gauge their interest in the role. Under the Ohio Revised Code, if the position remains unfilled after 30 days, it becomes a mayoral appointment. He stated that the Village is hoping to find someone with the same level of background, knowledge, and work ethic as Mr. Mockensturm.

Ms. Phillips asked whether the position would be posted on social media, the Village website, or shared with the school for additional outreach. Mayor Thompson responded that those are all options and agreed that the community has many skilled individuals who may be interested.

Old Business

Council discussed the growing list of pending items and the need to better organize and prioritize work. Mr. Wimmers noted that the "to-do" list is becoming quite extensive and suggested that this could be an opportunity to hold a Committee of the Whole work session where Council could come together to review the list and determine a clearer direction. Mayor Thompson agreed, stating that the list has become large and that it may be helpful to go through it, assign items to the appropriate committees, and begin prioritizing them. Mr. Wimmers noted that some items are already assigned, but Mayor Thompson added that further organization is still needed. He also emphasized the importance of recognizing that much of the work ultimately falls to Ms. McDonald, and with current staffing shortages, Council should be careful not to create an

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unrealistic administrative burden. He suggested seeking Ms. McDonald's perspective on top priorities since she is involved in day-to-day operations.

Mr. Shimborske expressed concern that the chain of command has become somewhat blurred. Drawing on his experience serving under previous managers and mayors, he said the process once operated more efficiently when agendas were prepared and prioritized by administration, allowing Council to focus on legislative matters. He felt that, over time, more responsibility shifted onto Council, which contributed to the growing backlog. In his view, the administrator should play a larger role in setting priorities and preparing agendas, as Council members are not present daily to manage operational details. Mayor Thompson agreed that this had historically been the approach and suggested returning to a more structured system, even though it may require more work from Ms. McDonald. He also noted that increased efficiency would likely result from clearer roles and more focused committee activity.

Mr. Moore suggested starting by reviewing the list and identifying which items can be handled administratively, which require committee review, and which need Council deliberation. He proposed that committees discuss assigned items and return with recommendations. Mayor Thompson agreed with the concept but suggested modifying it slightly to also consider Ms. McDonald's perspective when prioritizing. Ms. Phillips commented that the process should connect back to the Village's long-term planning, asking whether Council should set those long-term goals or if administration should take the lead. Mr. Shimborske stated that, in his view, administration should guide long-term planning while Council focuses on short-term actions that support those broader goals. Mr. Moore added that reviewing the long-term capital plan is important to ensure the Village is not making short-term fixes that will need to be redone in a few years.

Council also discussed how items are added to and removed from the list. Mr. Moore asked who has the authority to take items off, noting that some had recently been removed from the Joint Recreation list. Mr. Shimborske stated that, in theory, the administrator should be responsible for maintaining and prioritizing the list. Ms. Phillips explained that the list developed in response to frequent inquiries from residents about various issues.

Mr. Shimborske responded that Council should be mindful of how they can help make the process more efficient. He recalled that in the past, committee chairs would review agendas in advance and occasionally meet briefly with the administrator to discuss items, which kept communication focused and limited unnecessary demands on administrative time. Mayor Thompson concluded that the next step will be to begin refining and prioritizing the list, and that what remains may become the focus of a future Committee of the Whole discussion.

New Business

No New Business

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within the Village of Ottawa Hills, and
declaring an emergency.

Motion to waive three readings:

Motion – Mr. Wimmers
Second – Mr. Mockensturm
Unanimous Approval

Motion to declare an emergency:

Motion – Mr. Wimmers
Second – Mr. Mockensturm
Unanimous Approval

Motion to adopt legislation:

Motion – Mr. Wimmers
Second – Mr. Mockensturm

Yeas (6) – Mrs. Greeley, Mr. Mockensturm
Mr. Moore, Ms. Phillips,
Mr. Shimborske, Mr. Wimmers

Nays (0) –

Mayor Thompson read Resolution 2026-4:

Resolution 2026-

A resolution recognizing March 9th through
March 13th, 2026 as Pedestrian Safety Week.

Motion to waive three readings:

Motion – Ms. Phillips
Second – Mr. Mockensturm
Unanimous Approval

Motion to adopt legislation:

Motion – Ms. Phillips
Second – Mr. Mockensturm

Yeas (6) – Mrs. Greeley, Mr. Mockensturm
Mr. Moore, Ms. Phillips,
Mr. Shimborske, Mr. Wimmers

Nays (0) –

Next Meeting Date
March 2, 2026

Adjournment
8:34 PM

Mayor Thompson

**VILLAGE OF OTTAWA HILLS
FEBRUARY FINANCIAL RECAP
*As of 2/27/2026***

REVENUE *

Operating:

February income tax collections totaled \$350,665 and the revenue budget for 2026 is \$4,534,117. Our ytd income tax collections total: \$608,401 (13%)

Other revenues in February include \$330,000 in real estate advance, \$8,190 from Village Life and \$17,003 in gas excise tax.

EXPENDITURES *

Operating:

We have expended 9% of our operating budget. In addition to normal and OT payroll costs, other expenses included \$10,173 for vehicle repairs, \$2,790 for Village Life instructors and \$17,163 for police pension.

CAPITAL

Expenditures included \$35,144 for engineering, \$17,891 for our TNC contract, \$37,396 for police cameras and \$40,540 for the remainder of the tennis court project.

**monthly reports have not been finalized, and these figures will change.*

**RULES OF COUNCIL
VILLAGE OF OTTAWA HILLS, OHIO**

ARTICLE I – STATEMENT OF PURPOSE

The purpose of these rules is to assure efficient conduct of the business of the Village Council meetings and any of its committees. Additionally, these rules are intended to allow for effective use of the democratic process and appropriate input from members of the public.

ARTICLE II – MEETINGS

A) SCHEDULE-The Council of the Village of Ottawa Hills shall hold its regular meetings on the first Monday of each month at 7:00 p.m. Any meeting that is not a regular meeting shall be considered a special meeting of Council and may be called at the direction of the Mayor.

B) NOTICE - Notice of meetings will be made in a manner consistent with the requirements of applicable local and state laws. Notice of regular meetings shall be posted on the Village website and on the information board outside the Council Chambers. (ORC 121.22(F)). A DRAFT AGENDA SHALL BE POSTED ON THE VILLAGE WEBSITE AT LEAST 24 HOURS IN ADVANCE OF ANY REGULAR MEETING OF THE VILLAGE COUNCIL.

Notice of a special meeting shall be posted at least 24 hrs. before the time of the meeting on the Village website and on the information board outside the Council Chambers. Notice shall also be sent to all news media that have requested notification. Such notice shall include the time, place and purpose of the special meeting.

Notice of a special meeting shall include the purpose of meeting.

C) AGENDA - The agenda for regular meetings shall be as identified in these rules. Nothing contained herein shall prohibit modification of the agenda when necessary for the efficient operation of the Village Council as determined by the Mayor.

The agenda for special meetings of Council shall be as identified in these rules. However, nothing in this section will prohibit discussion, consideration or legislative action at a special meeting.

D) QUORUM - A majority of the Council, or 4/6th, shall constitute a quorum.

E) ORGANIZATIONAL MEETING – At the first meeting held each calendar year, or as soon as practical thereafter, Council will elect one of its members to serve as Vice-Mayor for that year. Also, at the first meeting of every year, or as soon as practical thereafter, the Mayor will appoint committee members to the standing committees of Council and chairpersons to serve on each committee. If the Council or Mayor fail to do so, the Vice-Mayor and committees and chairs of the prior year shall continue. Council will also adopt rules for Council at the organizational meeting of each new Council term.

F) APPROVAL OF MINUTES – The Presiding Officer shall cause the minutes of the proceedings of the previous meeting to be considered for approval, unless otherwise ordered,

and if correct and approved by Council, shall sign the same. If there shall be any error in said minutes, the same shall be corrected and signed by the Presiding Officer.

- G) MEMBER ATTENDANCE – No member of Council shall leave a session once called to order without the permission of Council. In cases where Council is unable to convene a regular or special session, for lack of a quorum, the members may compel the attendance of any absent members, as a majority of the Council present shall determine.
- H) MANDATORY ATTENDANCE - The following officers of the Village shall be required to attend each council session unless excused:

- Mayor
- Members of Council
- Clerk-Treasurer
- Village Administrator
- Village Solicitor

All other elected and appointed officials of the Village shall be required to attend Council meetings only as required from time to time by Council.

- I) MINUTES – A written record of each meeting shall be kept. That record will become the official record when approved by Village Council and signed by the Mayor.
- J) PRESIDING OFFICER - The Presiding Officer at a Council meeting shall be the Mayor or Vice-Mayor in the absence of the Mayor, or if both are absent, a Council member designated by the Mayor. At a Committee meeting, the Committee Chair shall be the Presiding Officer.
- K) SERGEANT-AT-ARMS - In order to assure that meetings of the Village Council and any committees of Council have the services of a Sergeant-At-Arms, the highest ranking member of the Ottawa Hills Police Department on duty at the time of the meeting shall be the Sergeant-At-Arms for that meeting. The Sergeant-At-Arms for any meeting of Council or Committee of Council shall not be required to attend any meeting but shall respond immediately to a request for assistance by the Presiding Officer of the meeting.
- L) APPOINTED POSITIONS – The Mayor has the power to appoint members to several positions including, but not limited to Joint Recreation Board and Zoning.

ARTICLE III – DUTIES AND POWERS OF THE MAYOR

- A) PRESIDENT OF COUNCIL - The Mayor shall be considered President of the Council.
- B) ROLL CALL - The Mayor shall be responsible to call the meeting to order, request that a roll call be taken and make certain that the business of the Council proceeds in an efficient and orderly fashion.
- C) TIE VOTE - The Mayor shall have the power to vote only when there is a tie vote among the members of Council.
- D) COMMITTEES - The Mayor has sole authority to appoint members to the standing committees and to create ad-hoc committees of the Village Council.

A) VICE-MAYOR - The Vice-Mayor shall serve in the absence of the Mayor and will have the duties and powers of the Mayor as identified in these rules. The Vice-Mayor does not lose

the right to vote as a member of Council. However, the Council Member serving as Vice-Mayor in the absence of the Mayor shall have only one vote.

ARTICLE IV – COMMITTEES

There are hereby established the following standing committees of the Ottawa Hills Village Council. Each Committee shall conduct its business according to rules adopted annually by the full Council. All matters referred to a Committee shall be acted upon by the Committee and shall be reported back at the next meeting of the Council. All reports from a Committee shall be endorsed by at least a majority of the Committee.

- A) Finance and Future Planning
- B) Human Resources
- C) Safety
- D) Services and Environment
- E) Streets
- F) Utilities, Equipment, Buildings & Grounds

- G) STANDING COMMITTEE - Each standing committee shall consist of three members of the Village Council, one of whom shall be appointed by the Mayor to serve as the chair of that committee. The Mayor will service as an ex-officio member of each committee.

- H) AD-HOC COMMITTEES - The Mayor may establish ad-hoc committees of the Village Council and determine the structure, membership and charge for any such ad-hoc committee.

ARTICLE V – ORDER OF BUSINESS

- A) REGULAR MEETING AGENDA
 - 1) Roll Call
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- 5) Citizen Comment
- 6) Executive Session
- 7) Adjournment

C) ALTERATIONS OF ORDER OF BUSINESS – The Mayor may change the order of business at any regular or special meeting.

ARTICLE VI – HEARING OF THE PUBLIC

It is the goal of Council to promote a democratic and deliberative governing process, to encourage the efficient administration of its responsibilities as directed by the Ohio Revised Code, and to provide meaningful opportunities for public input. To balance these objectives, the Rules of Council contain reasonable restrictions on the timing, length, and manner of public comment at meetings governed by these rules.

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Village Council shall provide two designated citizen comment periods during each regular Council meeting: one at the beginning of the meeting and one at the conclusion of the meeting. These comment periods provide an opportunity for members of the public to address the Village Council on any subject.

Comments shall be limited to no more than three (3) minutes per speaker at each allotted period unless an extension of that period of time is granted by the Mayor or Village Council.

Public comment shall be taken only during the designated citizen comment portions of the agenda. Public comment shall not occur during Council discussion or deliberation of agenda items.

B) Registration to Speak

Any person wishing to provide public comment should, prior to the start of the regular Council meeting, register by completing a sign-in sheet indicating whether they wish to speak at the first citizen comment, the second, or both. The sign-in sheet shall require the following information:

1. Name;
2. Address;
3. The name of any governmental office, non-profit organization, or business the person represents, if applicable; and
4. The subject upon which the person intends to comment.

All registration information constitutes a public record. The Clerk-Treasurer shall call persons to provide comment in the order in which they registered on the sign-in sheet. When called, the person shall come forward and address the Council.

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When, in the judgment of the Presiding Officer, it appears that public comments on a particular subject have become repetitive or duplicative, and public commentary on that subject has consumed more than 30 minutes, the Presiding Officer may utilize his/her discretion to terminate public comments on that subject, but he/she may not limit public commentary solely based on the particular viewpoint expressed by one or more speakers.

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- A) DECORUM - The Presiding Officer shall maintain decorum in Council Chambers during meetings. Persons, other than Members of Council and Village Officials, shall not be permitted upon the floor of Council or to address Council, except upon being introduced and invited by the Presiding Officer or a Member of Council, **or when called upon during the Citizen Comment period in the order set forth on the Sign-In Sheet.** If anyone, other than a Village Official, desires to speak to a Member of Council while it is in session, the Member, if agreeable to the request, shall leave his seat and retire to the rear of the Council Chambers or elsewhere until the conversation is finished.

All comments and remarks from the audience shall be addressed to the public body as a whole and not to any single member, unless in response to a question from such member. Any person attending or participating in the public meeting shall avoid personal attacks and ill-mannered language. No persons in the audience shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, or other acts which disturb, disrupt or otherwise impede the orderly conduct of any public meeting.

To preserve the dignity of public meetings, cell phones of audience/residents should be silenced during the course of the meeting.

- B) DISTURBING A LAWFUL MEETING – The Presiding Officer may require any person to leave a meeting or order the removal of any person who does any act which obstructs or interferes with the due conduct of such meeting or who makes any utterance, gesture or display which outrages the sensibilities of the Council, **but a removal request or order shall not be issued solely because the Presiding Officer or Council disagrees with the views expressed by an individual.** If the offending person refuses to leave or disobeys the order of removal, the Presiding Officer may direct the Sergeant-at-Arms to use such force as is necessary to remove the offending person from the meeting, and in such case, the offending person may be charged with a violation of Section 132.05 of the Ohio Basic Code Edition as adopted by the Council of the Village of Ottawa Hills.

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In the absence of specific rules regarding meeting procedures the rules of the latest edition of Robert’s Rules of Order shall take precedence.

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- A) TERM LIMITS – Rules of Council do not carry over from one Council term to another and must be adopted by each succeeding Council.
- B) METHOD OF ADOPTION – Rules of Council may be adopted by Resolution, Ordinance or motion, provided it is approved by a majority of Council.
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To the extent that these Council Rules conflict with or are silent on a topic addressed in the Ohio Revised Code, the Ohio Revised Code will be the controlling authority.

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Readopted 02/08/16
Amended 02/05/18
Readopted 01/13/20
Amended 12/07/20
Readopted 01/04/21
Amended 02/07/22
Amended 01/09/23
Amended 04/03/23
Readopted 01/29/24
Readopted 01/06/25

RULES OF COUNCIL VILLAGE OF OTTAWA HILLS, OHIO

ARTICLE I – STATEMENT OF PURPOSE

The purpose of these rules is to assure efficient conduct of the business of the Village Council meetings and any of its committees. Additionally, these rules are intended to allow for effective use of the democratic process and appropriate input from members of the public.

ARTICLE II – MEETINGS

- A) SCHEDULE-The Council of the Village of Ottawa Hills shall hold its regular meetings on the first Monday of each month at 7:00 p.m. Any meeting that is not a regular meeting shall be considered a special meeting of Council and may be called at the direction of the Mayor.
- B) NOTICE - Notice of meetings will be made in a manner consistent with the requirements of applicable local and state laws. Notice of regular meetings shall be posted on the Village website and on the information board outside the Council Chambers. (ORC 121.22(F)). A DRAFT AGENDA SHALL BE POSTED ON THE VILLAGE WEBSITE AT LEAST 24 HOURS IN ADVANCE OF ANY REGULAR MEETING OF THE VILLAGE COUNCIL.

Notice of a special meeting shall be posted at least 24 hrs. before the time of the meeting on the Village website and on the information board outside the Council Chambers. Notice shall also be sent to all news media that have requested notification. Such notice shall include the time, place and purpose of the special meeting.

Notice of a special meeting shall include the purpose of meeting.

- C) AGENDA - The agenda for regular meetings shall be as identified in these rules. Nothing contained herein shall prohibit modification of the agenda when necessary for the efficient operation of the Village Council as determined by the Mayor.

The agenda for special meetings of Council shall be as identified in these rules. However, nothing in this section will prohibit discussion, consideration or legislative action at a special meeting.

- D) QUORUM - A majority of the Council, or 4/6th, shall constitute a quorum.
- E) ORGANIZATIONAL MEETING – At the first meeting held each calendar year, or as soon as practical thereafter, Council will elect one of its members to serve as Vice-Mayor for that year. Also, at the first meeting of every year, or as soon as practical thereafter, the Mayor will appoint committee members to the standing committees of Council and chairpersons to serve on each committee. If the Council or Mayor fail to do so, the Vice-Mayor and committees and chairs of the prior year shall continue. Council will also adopt rules for Council at the organizational meeting of each new Council term.
- F) APPROVAL OF MINUTES – The Presiding Officer shall cause the minutes of the proceedings of the previous meeting to be considered for approval, unless otherwise ordered,

and if correct and approved by Council, shall sign the same. If there shall be any error in said minutes, the same shall be corrected and signed by the Presiding Officer.

G) MEMBER ATTENDANCE – No member of Council shall leave a session once called to order without the permission of Council. In cases where Council is unable to convene a regular or special session, for lack of a quorum, the members may compel the attendance of any absent members, as a majority of the Council present shall determine.

H) MANDATORY ATTENDANCE - The following officers of the Village shall be required to attend each council session unless excused:

Mayor
Members of Council & Clerk-Treasurer
Village Administrator
Village Solicitor

All other elected and appointed officials of the Village shall be required to attend Council meetings only as required from time to time by Council.

- I) MINUTES – A written record of each meeting shall be kept. That record will become the official record when approved by Village Council and signed by the Mayor.
- J) PRESIDING OFFICER - The Presiding Officer at a Council meeting shall be the Mayor or Vice-Mayor in the absence of the Mayor, or if both are absent, a Council member designated by the Mayor. At a Committee meeting, the Committee Chair shall be the Presiding Officer.
- K) SERGEANT-AT-ARMS - In order to assure that meetings of the Village Council and any committees of Council have the services of a Sergeant-At-Arms, the highest ranking member of the Ottawa Hills Police Department on duty at the time of the meeting shall be the Sergeant-At-Arms for that meeting. The Sergeant-At-Arms for any meeting of Council or Committee of Council shall not be required to attend any meeting but shall respond immediately to a request for assistance by the Presiding Officer of the meeting.
- L) APPOINTED POSITIONS – The Mayor has the power to appoint members to several positions including, but not limited to Joint Recreation Board and Zoning.

ARTICLE III – DUTIES AND POWERS OF THE MAYOR

- A) PRESIDENT OF COUNCIL - The Mayor shall be considered President of the Council.
- B) ROLL CALL - The Mayor shall be responsible to call the meeting to order, request that a roll call be taken and make certain that the business of the Council proceeds in an efficient and orderly fashion.
- C) TIE VOTE - The Mayor shall have the power to vote only when there is a tie vote among the members of Council.

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and in such case, the offending person may be charged with a violation of Section 132.05 of the Ohio Basic Code Edition as adopted by the Council of the Village of Ottawa Hills.

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Amended 02/07/22
Amended 01/09/23
Amended 04/03/23
Readopted 01/29/24
Readopted 01/06/25

Kati E. Tharp, Attorney at Law
420 Madison Avenue, Suite 1101
Toledo, OH 43604
United States
419-255-6070

Kati E. Tharp, Attorney at Law

Village of Ottawa Hills
2125 Richards Road
Toledo, OH 43606

Balance \$1,161.00
Invoice # 00902
Invoice Date February 2, 2026
Payment Terms
Due Date

Ottawa Hills_January 2026

Securely pay online



<https://kati-e-tharp-attorney-at-law.mycase.com/x8x2khrv>

Time Entries

DATE	ACTIVITY	DESCRIPTION	RATE	HOURS	LINE TOTAL
01/06/2026	Communication	Email	\$215.00	0.2	\$43.00
01/08/2026	Document Preparation	Reviewing citizen request	\$215.00	1.1	\$236.50
01/13/2026	Document Review	Reviewing Packet	\$215.00	0.4	\$86.00
01/14/2026	Meeting	Meeting	\$215.00	2.0	\$430.00
01/19/2026	Communication	Email	\$215.00	0.1	\$21.50
01/30/2026	Document Preparation	Council Rules	\$215.00	1.6	\$344.00
			Totals:	5.4	\$1,161.00

Time Entry Sub-Total: \$1,161.00

Sub-Total: \$1,161.00

Total: \$1,161.00

Amount Paid: \$0.00

BALANCE DUE: **\$1,161.00**

Entity Name: Village of Ottawa Hills

PAYMENT SUMMARY

COVERAGE	PREMIUM
Package	\$77,898
Ohio Plan Advantage Premium Contribution	\$10,641
Total Annual Payment	\$67,257

OHIO PLAN ADVANTAGE

The Ohio Plan Advantage is available to members with 4 or more consecutive years of membership with the Ohio Plan. The Named Member received the following premium contribution.

Active Ohio Plan Member since	1994
Loss Ratio Points (Up to 60 points) (60 – 30 = Advantage Loss Ratio Points)	30
Risk Management Points (Up to 40 points)	40
Advantage Potential Premium Contribution	\$15,202
Advantage Final Premium Contribution	\$10,641

OPTIONS

NOTES

- Premium includes Ohio Plan's risk management services.

Entity Name: Ottawa Hills Joint Recreation Board

PAYMENT SUMMARY

COVERAGE	PREMIUM
Package	\$5,803
Ohio Plan Advantage Premium Contribution	\$750
Total Annual Payment	\$5,053

OHIO PLAN ADVANTAGE

The Ohio Plan Advantage is available to members with 4 or more consecutive years of membership with the Ohio Plan. The Named Member received the following premium contribution.

Active Ohio Plan Member since	2011
Loss Ratio Points (Up to 60 points) (60 - 0 = Advantage Loss Ratio Points)	60
Risk Management Points (Up to 40 points)	40
Advantage Potential Premium Contribution	\$524
Advantage Final Premium Contribution	\$750

OPTIONS

NOTES

- Premium includes Ohio Plan's risk management services.

VILLAGE OF OTTAWA HILLS, OHIO

RESOLUTION No. 2026-6

AUTHORIZING THE TRANSFER OF \$630,000 FROM THE GENERAL FUND OF THE VILLAGE OF OTTAWA HILLS, WITH \$530,000 TO THE CAPITAL PROJECTS FUND, AND \$100,000 TO THE POLICE PENSION FUND.

WHEREAS, transfers and advances of monies from one fund to another are authorized under Ohio Revised Code Section 5705.14 upon a two-thirds affirmative vote of the members of Council.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF OTTAWA HILLS, THAT:

SECTION 1. Authorization is hereby given to transfer \$630,000 from the General Fund of the Village of Ottawa Hills, with \$530,000 to the Capital Projects Fund, and \$100,000 to the Police Pension Fund.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in open meetings of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 3. This legislation shall be in full force and effect from and after the earliest period allowed by law.

Vote on passage

Yeas _____ Nays _____

Date of passage

Attest:

President of Council

Clerk of Council

VILLAGE OF OTTAWA HILLS, OHIO

RESOLUTION No. 2026-7

RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF OTTAWA HILLS ON BEHALF OF THE STATE OF OHIO TO REIMBURSE ITS CAPITAL GRANT FUND, STREET REPAIR FUND, AND/OR ROAD LEVY FUND FOR THE EDGEVALE, OPWC PROJECT NO. CL26AC / CL27AC, WITH THE PROCEEDS OF TAX EXEMPT DEBT FROM THE STATE OF OHIO.

WHEREAS, the Village of Ottawa Hills has been approved for financial assistance on the Edgevale Rd project from the Ohio Small Government Capital Improvements Program and wishes to be reimbursed for expenses incurred on the project, and

WHEREAS, the Ohio Small Government Capital Improvements Program requires that a resolution be passed to authorize this disbursement directly to the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS ON BEHALF OF THE STATE OF OHIO, THAT:

SECTION 1. The Village of Ottawa Hills reasonably expects to receive reimbursement for the Edgevale Rd project as set forth in Appendix A of the project agreement with proceeds of the bonds to be issued by the State of Ohio.

SECTION 2. The maximum aggregate principle amount of bonds, other than for cost of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$298,000.

SECTION 3. The Clerk of the Village of Ottawa Hills is hereby directed to file a copy of the Resolution with the Village of Ottawa Hills government for inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in open meetings of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 5. This legislation shall be in full force and effect from and after the earliest period allowed by law.

Vote on passage:

Yeas _____ Nays _____

Date of passage

President of Council

Attest:

Clerk of Council

VILLAGE OF OTTAWA HILLS, OHIO

RESOLUTION No. 2026-8

ACCEPTING THE PROPOSAL OF ARCHER ENERGY, LLC. TO EXTEND AN AGREEMENT PROVIDING NATURAL GAS SUPPLIES THROUGH OPT-OUT AGGREGATION TO ELIGIBLE RESIDENTIAL AND SMALL BUSINESSES IN THE VILLAGE OF OTTAWA HILLS, AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Ottawa Hills is certified by the Public Utilities Commission of Ohio (PUCO) to provide Governmental Aggregation Services for its eligible residential and small businesses consuming natural gas through certification # 12-248G; and

WHEREAS, the Village of Ottawa Hills aggregation services are governed by Chapter 4901:1-27 of the Ohio Administrative Code and section 4929.20 of the Ohio Revised Code; and

WHEREAS, the Village of Ottawa Hills has historically worked cooperatively with other communities in Lucas and Northern Wood Counties as part of the Northwest Ohio Aggregation Coalition (NOAC); and

WHEREAS, through the efforts of the NOAC communities participating residential and small business consumers have saved over \$180 million on their natural gas and electricity purchases since 2001; and

WHEREAS, NOAC's energy consulting company, Palmer Energy Company, Inc., issued a Request for Proposals for natural gas opt out aggregation services to various certified natural gas suppliers; and

WHEREAS, the NOAC communities determined that the best proposal offered was for 20 months from Archer Energy, LLC.; and

WHEREAS, the Village of Ottawa Hills entered into a Master Service Agreement in March 2024 for the provision of natural gas opt out aggregation services; and

WHEREAS, the average savings for participants are expected to vary between about \$10 and \$30 over the term depending on weather and future discounts from Archer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, THAT:

SECTION 1. That the proposal of Archer Energy, LLC, 9777 Fairway Drive, Powell, OH 43065 to extend its agreement to provide natural gas opt-out aggregation services to participants in the Village of Ottawa Hills for the billing periods of June 2026 through April 2028 is hereby accepted subject to final contract approval and recommendation on pricing from Palmer Energy.

SECTION 2. That no funds from the Village of Ottawa Hills are required to operate this program for the citizens.

SECTION 3. It is hereby found and determined that all formal actions of this Council and any of its committees concerning and relating to the passage of this Resolution were adopted in open meetings, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the Village of Ottawa Hills, and to allow for all members of NOAC to sign their energy agreement at the same time and obtain the best price and shall be in full force and effect from and immediately after its passage.

Vote on passage

Yeas _____ Nays _____

Passed as an emergency measure

Yeas _____ Nays _____

Date of passage

Attest:

President of Council

Clerk of Council

Northwest Ohio Aggregation Coalition

NOAC Natural Gas Program – Revised Recommendation to Extend with Archer Energy

Cities

Maumee

Northwood

Oregon

Perrysburg

Rossford

Sylvania

Toledo

Waterville

Villages

Delta

Holland

Ottawa Hills

Walbridge

Townships

Lake

Perrysburg

Counties

Lucas

Current Contract Summary.

You will recall that our NOAC gas aggregation contract rate provided by Archer Energy was increased this past April due to an exceptionally large rate increase filing by Columbia Gas Transmission (“TCO”).

Per the contract language, Archer deemed this to be a regulatory event.

The original contract rate adder from October 2024 - May 2026 @ +\$1.599 per MCF increased to +\$3.099 per MCF for April 2025 – November 2025 due to this event.

❖ Archer clarified that this increase was subject to refund, pending the results of the rate case.

❖ The contract rate was lowered to +\$2.63 per MCF for December 2025 – May 2026 as an initial refund to participants by Archer based on partial refunds it received back from TCO. Receipt of additional refunds of \$1 million to \$3 million was expected from Archer to be received on a date TBD.

The April 2025 – March 2026 COH adder is +\$3.25 per MCF.

❖ The new April 2026 – March 2027 COH adder is +\$2.25 per MCF.

Refund and Extension.

Approval by FERC of the TCO rate case settlement occurred recently.

❖ The TCO settlement authorized 35% to 40% of the initially proposed increase.

❖ Archer recently gained visibility into the final refunds it will receive from TCO. NOAC’s pro-rata share of these refunds amounts to roughly \$1.5 million, plus an additional ~\$1 million in refunds for the increased adder charged by Archer for April 2025 – November 2025 vs. actual costs incurred by Archer over this time period. **Total final refunds to NOAC participants = ~\$2.5 million.**

❖ Archer incorporated these refunds into its revised offers to NOAC for the new program term beginning with the June 2026 billing period.

❖ Archer’s revised offers (as of 2/11/2026) are:

○ 12 months (June 2026 – May 2027) = +\$2.115 per MCF.

○ 23 months (June 2026 – April 2028) = +\$2.092 per MCF.

○ These offers will vary based on market conditions between now and when the NOAC communities execute a renewal contract with Archer.

○ Each community will execute a one-page amendment with Archer.

Palmer Recommendations to NOAC Communities



- 1) **Pass a revised resolution/ordinance at your next Council meeting authorizing UP TO a 23-month extension with Archer Energy.** The original Palmer recommendation and subsequent resolution/ordinance language passed by the NOAC communities authorized a 12-month extension with Archer. Based on a.) The TCO refund amounts now being known and incorporated into Archer's pricing offers, & b.) The competitiveness of Archer's longer-term offer, Palmer recommends contracting for a 23-month extension. We won't know the Columbia Gas adder for Year 2 of this contract term (April 2027 – March 2028) until late January 2027, when COH conducts its next auction to establish that adder price. Barring a drastic downturn in natural gas futures prices between now and January 2027, the COH SCO adder for April 2027 – March 2028 has upside to move higher relative to the new adder beginning in April 2026 at +\$2.25 per MCF. This makes the slightly lower 23-month offer from Archer at +\$2.092 per MCF an attractive opportunity to secure a competitive adder price for close to two years as opposed to the originally recommended one-year period.

- 2) **Execute the contract amendment with Archer on Tuesday, March 10th.** Archer pricing remains competitive in the Columbia Gas basis marketplace. The opportunity to continue providing savings vs. the Columbia Gas SCO adder supports continuing with Archer for an additional 23-month term.

o pass the revised resolution/ordinance language at your next Council meeting in March 10th and send Palmer a copy of the passed legislation. As always, if you have any questions, we're happy to discuss this with you.