

**OTTAWA HILLS VILLAGE COUNCIL
SPECIAL MEETING MINUTES**

April 14, 2025 8:30 AM

Call to Order – Mayor Thompson
8:30 AM

Village Representatives in Attendance

Mayor Thompson
Councilwoman Dana Dunbar
Councilman Dan Wimmers
Councilwoman Wendy Greeley
Village Administrator April McDonald

Councilman Edward Shimborske III
Councilwoman Heather Phillips
Councilman John Lewis
Clerk/Treasurer Mark Mockensturm

Citizen Attendees

Nasrin Afjeh
Debra Hoffman
Greg Reed
Ben Wolke
Jeff Kozak

Alicia Holdren
Jason Pelland
Gregg Estok
Grace Koch

Citizen Comments

Ms. Afjeh inquired about Ms. McDonald's salary. Mayor Thompson responded that her salary will be \$135,000.

Ms. Afjeh then asked whether Ms. McDonald will also serve as the Finance Director. Mayor Thompson confirmed that Ms. McDonald will hold the Finance Director role temporarily, until a new Finance Director is appointed in the short term.

Regarding reporting structure, Ms. Afjeh asked who Ms. McDonald reports to. Mayor Thompson stated that Ms. McDonald reports directly to the Mayor, noting that they have a very collaborative working agreement. Mayor Thompson added that, legally, the Village Administrator reports to the Mayor.

Ms. Afjeh further asked whether the Finance Director reports to the Administrator, Mayor Thompson confirmed the future Finance Director will report to the Administrator.

Chief Estok congratulated April.

Ordinances & Resolutions

Mayor Thompson read Ordinance 2025-1

Ordinance 2025-1

Confirming the appointment of April McDonald as Village Administrator of the Village of Ottawa Hills and waiving the Residency requirement as described in section 735.271 of the Ohio Revised Code, and declaring an emergency.

Motion to waive three readings:

Motion – Mr. Shimborske
Second – Ms. Phillips

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Unanimous Approval

Motion to declare an emergency:	Motion –	Mr. Shimborske
	Second –	Ms. Phillips
		Unanimous Approval

Motion to adopt legislation:	Motion –	Mr. Shimborske
	Second –	Ms. Phillips
	Yeas (6) –	Mrs. Dunbar, Mr. Wimmers, Ms. Phillips, Mr. Lewis, Mr. Shimborske, Mrs. Greeley
	Nays (0) –	

Ms. McDonald expressed her sincere gratitude to the Mayor and Council for the trust they have placed in her. She stated she will approach this new phase of her career with a commitment to open communication with all members of Council and Mayor Thompson. She also took the opportunity to acknowledge the Village staff, commending their kindness and dedication. She stated the staff here is exceptional; they make coming to work a positive experience every day. She will be serving as the Village Administrator but recognizes that it is every staff member who truly makes the wheels of the Village turn. They deserve a lot of recognition for their hard work and it takes significant time and effort to find individuals who genuinely care about the community.

Mayor Thompson responded by affirming his confidence in Ms. McDonald's abilities and the importance of her role. He stated he shares the same sentiments, and this is a positive day for the Village of Ottawa Hills. He reiterated that they all have great confidence in the future, with Ms. McDonald playing a key part in that future.

Next Meeting Date
May 5, 2025

Adjournment
8:36 AM



Mayor Thompson