

11/10/2023



To: Finance Committee

From: April McDonald

Re: 2024 Budget Draft

2023 SUMMARY

1/1/2023 Unencumbered Balance	6,326,520	<u>Original Budget</u>	<u>Variance</u>
Projected Operating Revenues	6,106,943	5,871,600	235,343
Projected Operating Expense	(5,471,820)	(5,838,500)	(366,680)
Operating Surplus/Deficit	635,123	33,100	
Projected Capital Revenue	1,070,700	884,000	186,700
Projected Capital Expense	(3,169,000)	(2,261,500)	907,500
Capital Deficit	(2,098,300)	(1,377,500)	
Surplus (Deficit)	(1,463,177)	(1,344,400)	
12/31/2023 Estimated Balance	4,863,343		
Termination Reserve	(216,228)		

2023 HIGHLIGHTS

Operating **Revenue** Income tax increase, higher interest

Expense Projecting 6% below operating budget - 5% health insurance, personnel vacancies

<u>Capital</u>	Revenue	<u>Proj Actual</u>	<u>Budget</u>
	Road Levy	594,000	594,000
	State Issue 2 Grant	100,000	100,000
	State Grant - White Fld, Tarta	376,700	190,000
		1,070,700	884,000
	Expense	<u>Proj Actual</u>	<u>Amended Budget</u>
	Bridge/Road & Engineering	1,670,500	1,670,500
	Capital Grants	100,000	100,000
	Capital Improvement	1,398,500	1,503,500
		3,169,000	3,274,000

2024 BUDGET NOTES

2024 SUMMARY

1/1/2024 Estimated Balance	4,863,343	<u>23 Orig Budget</u>	
Projected Operating Revenues	6,083,730	5,871,600	212,130
Proposed Operating Budget .94	(5,858,973)	(5,838,500)	20,473
Operating Surplus/Deficit	224,757	33,100	
Capital Revenue (Road Levy, OPWC grant)	1,285,000	884,000	401,000
Proposed Capital Budget	(3,100,000)	(2,261,500)	838,500
Capital Deficit	(1,815,000)	(1,377,500)	
Surplus (Deficit)	(1,590,243)	(1,344,400)	
12/31/2024 Est Unencum Balance	3,273,100		

2024 HIGHLIGHTS

Operating Budget: Income tax incr; 20% incr health ins, high utilities & contracts

Capital Budget: Hasty project, Refuse truck, Chipper

<u>Operating Revenue</u>	2024	Change from	
Category	Estimate	Orig 2023 Bud	Notes
Income Tax	4,223,000	123,000	3% over 2023 projection
Property Tax	749,100	4,100	Higher est from county
Local Government	100,000	0	Same estimate
Interest Income	102,600	41,200	Higher interest
Road Funds	286,200	0	Same estimate
Other Revenue	622,830	43,830	Higher Village Life, Avis
	6,083,730	212,130	

<u>Operating Expense</u>	2024	Change from	
Category	Budget	Orig 2023 Bud	Notes
Compensation & Pension	2,849,770	142,170	4% incr, 23 FT
Health Insurance	489,080	(1,920)	20% incr est, coverage chgs
Workers' Comp	48,140	9,140	group rating
Fire & Dispatch Contracts	479,000	69,000	2024 4th qtr high
Contracts	571,050	64,350	audit, tree work
Utilities	134,000	13,100	Higher utilities
Professional Svcs	828,400	125,100	VL, tree work, legal
Insurance	67,450	3,450	Higher est
Supplies & Repairs	160,200	(15,000)	Lower in tax dept
Gasoline	84,400	3,400	Higher prices
Construction	133,200	6,700	Higher prices
Equipment	132,700	39,700	Higher police car, quipment
Throughout	255,560		
Total	6,232,950		
.94 operating	5,858,973		

Capital Revenue

	Budget
Road Levy	595,000
Federal Grant	0
Tarta	90,000
State Issue 2 Loan	300,000
State Issue 2 Grant	300,000
	<u>1,285,000</u>

Capital Expense

Capital Item	Proposed 2024	2023 Budget	<u>2024 project/notes</u>
Hasty One	2,400,000	1,352,000	Hasty One Road project
Equip	75,000	225,000	Chipper and Refuse truck
Engineering	79,000	418,500	Engineering
Avis	35,000	225,000	Avis tax and misc
Sewer/Sidewalk/Tennis Court	273,000	750,500	Sewer/Sidewalk/Tennis
Geresy Field	70,000	215,000	Geresy
Path Improvement	150,000	50,000	Path Imp
Police and Admin	0	20,000	
Nature Conservancy contract	18,000	18,000	Nature Conservancy
	<u>3,100,000</u>	<u>3,274,000</u>	

**VILLAGE OF OTTAWA HILLS
2023-2024
ANALYSIS OF FUNDS**

11/10/2023

FUND	2023				2024				12/31/24 BALANCE ESTIMATE	RESERVES
	1/1/23 UNENCUMB'D BALANCE	REVENUE ESTIMATE	EXPENSE ESTIMATE	TRANSFER BUDGET	12/31/23 UNENCUMB'D BALANCE	REVENUE ESTIMATE	.94 operating EXPENSE PROPOSAL	TRANSFER ESTIMATE		
GENERAL FUND	3,625,827	5,476,248	4,687,920	(1,512,500)	2,901,655	5,462,130	5,096,097	(1,975,000)	1,292,688	
STREET REPAIR	541,714	274,000	198,000		617,714	270,000	185,829		701,885	
HIWAY IMP	57,808	19,500	25,800		51,508	18,800	25,897		44,411	
LAW ENFRMNT	16,436	295			16,731	0	0		16,731	
DRUG ENFRMNT	6,787	0	400		6,387	0	846		5,541	
OPIOD FUND	1,158	2,400			3,558	2,000	0		5,558	
BENEFIT RESERVE	216,228	0			216,228	0	0		216,228	(216,228)
CAPITAL IMPVMT	389,485	0	1,398,500	1,025,500	16,485	0	621,000	675,000	70,485	
CAPITAL-GRANTS	198,016	100,000	100,000	0	198,016	300,000	300,000		198,016	
ROAD LEVY	740,226	970,700	1,670,500	237,000	277,426	985,000	2,179,000	1,100,000	183,426	
STREET LIGHTS	87,837	55,500	67,100		76,237	55,000	68,131		63,106	
SHADE TREE	91,909	169,000	179,000	100,000	181,909	167,000	166,944		181,965	
POLICE PENSION	165,291	55,000	240,800	150,000	129,491	54,400	246,797	200,000	137,094	
FIRE PENSION	187,798	55,000	72,800		169,998	54,400	68,432		155,966	
TOTAL	6,326,520	7,177,643	8,640,820	0	4,863,343	7,368,730	8,958,973	0	3,273,100	(216,228)

**VILLAGE OF OTTAWA HILLS
ESTIMATE OF 2023-2024 REVENUES**

11/10/2023

ACCT NO.	ACCOUNT	2024 REVENUES BUDGET	2023 REVENUES ORIGINAL BUDGET	2023 REVENUES PROJECTED
101.41110	REAL ESTATE TAX	560,300	557,000	561,200
101.41140	MUNICIPAL INCOME TAX (D)	4,223,000	4,100,000	4,200,000
101.41210	LOCAL GOVERNMENT (COUNTY)	80,000	80,000	82,000
101.41270	LOCAL GOVERNMENT (STATE)	20,000	20,000	18,000
101.41280	PROPERTY TAX ROLLBACK	80,000	80,000	82,000
101.41410	FEDERAL GRANTS	0	0	0
101.41440	D.A.R.E.	2,000	2,000	2,300
101.41530	VILLAGE LIFE	210,000	190,000	211,000
101.41610	FINES	2,000	2,000	1,600
101.41622	FRANCHISE FEES	40,000	42,000	35,000
101.41810	SALE OF ASSETS	0	0	0
101.41820	INTEREST (A)	100,000	60,000	130,000
210.41830	CONTRIBUTIONS & DONATIONS	0	0	1,250
101.41990	REIMBURSED EXP - YARD/BULK (B)	52,000	52,000	50,000
101.41991	REIMBURSED EXP - PROP MAINT (B)	2,500	2,500	2,500
101.41992	REIMBURSED EXP - MISC (B)	59,000	58,000	86,000
101.41993	REIMBURSED EXP - TRAINING (B)	500	500	100
101.41994	REIMBURSED EXP - GRANTS (B)	12,000	8,000	2,000
101.41995	RENTAL INCOME	18,830	0	11,298
	TOTAL GENERAL FUND	5,462,130	5,254,000	5,476,248
201.41240	LICENSE TAX	68,000	68,000	70,000
201.41260	GASOLINE EXCISE TAX	160,000	160,000	160,000
201.41261	HIGHWAY DISTRIBUTIONS	40,000	40,000	40,000
201.41820	INTEREST	2,000	1,000	4,000
	TOTAL STREET REPAIR	270,000	269,000	274,000
202.41240	LICENSE TAX	2,000	2,000	2,000
202.41260	GASOLINE EXCISE TAX	13,000	13,000	13,000
202.41261	HIGHWAY DISTRIBUTIONS	3,200	3,200	3,200
202.41820	INTEREST	600	400	1,300
	TOTAL HIGHWAY IMPROVEMENT	18,800	18,600	19,500
208.41614	OTHER	0	0	295
	TOTAL LAW ENFORCEMENT	0	0	295
209.41610	FORFEITURES	0	0	0
209.41614	K-9 & OTHER PROGRAMS	0	0	0
	TOTAL DRUG ENFORCEMENT	0	0	0
214.41490	OPIOID FUNDS	2,000	0	2,400
214.41820	INTEREST	0	0	0
	TOTAL OPIOID	2,000	0	2,400
401.41460	STATE GRANT	0	0	
	TOTAL CAPITAL	0	0	0
404.41410	FEDERAL GRANT	0	0	
404.41460	STATE GRANT	0	0	
404.41924	OPWC LOAN PROCEEDS (C)	300,000	100,000	100,000
	TOTAL CAPITAL - GRANTS	300,000	100,000	100,000
405.41110	REAL ESTATE TAX - ROADS	588,000	587,000	594,000
405.41280	HOMESTEAD	7,000	7,000	5,700
405.41290	TARTA/2023 hydrant reimburse	90,000	90,000	271,000
405.41460	STATE ISSUE II (C)	300,000	100,000	100,000
	TOTAL ROAD LEVY	985,000	784,000	970,700
502.41360	REAL ESTATE-STREET LIGHTS	55,000	55,000	55,500
	TOTAL STREET LIGHTS	55,000	55,000	55,500
503.41390	REAL ESTATE-SHADE TREES	167,000	167,000	169,000

**VILLAGE OF OTTAWA HILLS
ESTIMATE OF 2023-2024 REVENUES**

11/10/2023

ACCT NO.	ACCOUNT	2024 REVENUES BUDGET	2023 REVENUES ORIGINAL BUDGET	2023 REVENUES PROJECTED
	TOTAL SHADE TREES	167,000	167,000	169,000
801.41110	REAL ESTATE TAX	47,900	47,500	48,000
	PROPERTY TAX ROLLBACK	6,500	6,500	7,000
	TOTAL POLICE PENSION	54,400	54,000	55,000
802.41110	REAL ESTATE TAX	47,900	47,500	48,000
	PROPERTY TAX ROLLBACK	6,500	6,500	7,000
	TOTAL FIRE PENSION	54,400	54,000	55,000
	TOTAL (WITHOUT TRANSFERS)	7,368,730	6,755,600	7,177,643

101.41910	TRANSFERS - GENERAL FUND			
211.41910	TRANSFERS - RECYCLING			
290.41910	TRANSFERS - TERM BENEFIT			
401.41910	TRANSFERS - CAPITAL PROJECTS	675,000	250,000	
404.41910	TRANSFERS - GRANTS			500,000
405.41910	TRANSFERS - VOTED ROADS	1,100,000		100,000
502.41910	TRANSFERS - STREET LIGHTS			
503.41910	TRANSFERS - SHADE TREE		100,000	
801.41910	TRANSFERS - POLICE PENSION	200,000	150,000	200,000
802.41910	TRANSFERS - FIRE PENSION			
	TOTAL TRANSFERS FROM GENERAL	1,975,000	500,000	800,000

Reimbursed Expenses

Employee Ins Contribution	34,000
Yardwaste	40,000
Bulk Trash (109 X \$110)	12,000
Miscellaneous	8,000
Grants, reimbursements etc	12,600
Property Maintenance	2,500
Training Reimbursements	500
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	109,600
Hasty	
OPWC Grant	300,000
OPWC Loan	300,000

page 4

ACCT NO.	ACCOUNT	POLICE & DISPATCH	FIRE	STREET LIGHTS (Village share)	CIVIL DEFNS	CNTY HEALTH	EMP FUND	RECYCLING	VILLAGE LIFE	PARKS
2100	REGULAR PERSONAL SRVS	\$1,054,800		\$4,400				\$111,480		\$65,700
2101	OVERTIME	\$200,000		\$300						\$18,000
2105	TRAINING	\$24,000		\$200						
2110	PART TIME SRVS	\$29,000							\$43,380	
2121	PERS	\$13,550		\$660				\$15,610	\$6,100	\$11,720
2122	EMPLOYERS SHARE-PENSION									
2123	EMPLOYEE INSURANCE	\$190,000						\$47,500		\$26,500
2124	MEDICARE	\$18,650						\$1,600	\$630	\$770
2126	WORKER'S COMPENSATION	\$25,700		\$300				\$2,100	\$890	\$1,680
2140	CLOTHING ALLOWANCE	\$24,000						\$2,300		\$850
2200	TRAVEL	\$6,300								
2300	CONTRACTS	\$192,800	\$288,000		\$1,400	\$41,000				\$0
2310	HEAT									
2311	LIGHT			\$6,300						\$1,600
2312	WATER									\$6,300
2320	PHONE & INTERNET	\$16,700								
2321	POSTAGE	\$500								
2340	PROFESSIONAL SRVS	\$31,000		\$7,000				\$42,000	\$200,000	\$225,500
2345	PREVENTION	\$3,000								
2646	DIVERSION	\$1,000								
2347	GRANTS (DARE)	\$2,500								
2350	FACILITIES MAINTENANCE									
2360	INSURANCE	\$24,200						\$3,200	\$4,500	\$4,200
2380	PRINTING	\$4,000								
2390	DUES	\$1,100								
2391	PUBLICATION	\$1,100								
2400	SUPPLIES	\$6,300		\$900			\$9,000	\$2,600	\$8,400	\$6,300
2420	GASOLINE	\$37,800						\$8,400		\$4,750
2430	REPAIR & MAINT. SUPPLIES	\$10,500						\$2,000		\$2,000
2730	PERSONNEL - LAWSUITS									
2740	REFUNDS/DEBT									
2500	CONSTRUCTION									\$14,200
2520	EQUIPMENT	\$128,700								\$0
Amendments										
TOTAL		\$2,047,200	\$288,000	\$20,060	\$1,400	\$41,000	\$9,000	\$238,790	\$263,900	\$390,070

% OF BUDGET		22%	3%	0%	0%	0%		3%	3%	4%
FOR COMPARISON	2023 BUDGET	\$1,870,060	\$288,000	\$18,650	\$1,300	\$39,000	\$4,000	\$203,600	\$251,580	\$408,300
	INC (DEC) FROM 2023	\$177,140	\$0	\$1,410	\$100	\$2,000	\$5,000	\$35,190	\$12,320	(\$18,230)
	% CHANGE FROM 2023	9%	0%	8%	8%	5%	125%	17%	5%	(4%)

# OF FULL TIME STAFF		11						2		1
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COMMENTS		4% wage	20% in pension	Village share (23%) street light incr util		Empl Apprec. Donations		4%	Rev \$208k activity up	White Field Geresy
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ACCT NO.	ACCOUNT	SEWERS	REFUSE	STREET CLEANING	TRAFFIC SIGNS	GARAGE	VILLAGE ADMIN	COUNCIL	CLERK/ TREAS	MUNICIPAL BLDG	COUNTY AUDITR
2100	REGULAR PERSONAL SRVS	\$39,220	\$107,780	\$65,750		\$55,140	\$213,900		\$163,600		
2101	OVERTIME	\$2,000	\$2,000	\$62,290		\$1,700					
2105	TRAINING			\$4,000		\$2,000	\$2,000		\$1,450		
2110	PART TIME SRVS							\$840	\$120		
2121	PERS	\$5,770	\$15,370	\$17,930		\$7,960	\$8,210	\$120	\$22,900		
2122	EMPLOYERS SHARE-PENSION										
2123	EMPLOYEE INSURANCE	\$25,900	\$26,500	\$27,100		\$26,500	\$34,700		\$62,920		
2124	MEDICARE	\$1,300	\$1,900	\$1,140		\$1,100	\$3,100		\$2,370		
2126	WORKER'S COMPENSATION	\$540	\$2,930	\$1,380		\$1,280	\$4,300		\$3,280		
2140	CLOTHING ALLOWANCE		\$1,600	\$850		\$850					
2200	TRAVEL						\$850		\$250		
2300	CONTRACTS		\$175,100	\$36,900		\$7,400	\$9,750	\$3,600	\$29,500	\$5,500	\$9,500
2310	HEAT					\$16,000				\$16,000	
2311	LIGHT				\$2,000	\$3,200				\$21,000	
2312	WATER					\$4,200				\$4,200	
2320	PHONE & INTERNET					\$5,200	\$2,100		\$3,100		
2321	POSTAGE						\$500		\$530		
2340	PROFESSIONAL SRVS	\$17,500	\$42,000	\$36,500	\$2,500		\$38,500		\$15,500	\$19,500	
2345	PREVENTION										
2646	DIVERSION										
2347	GRANTS (DARE)										
2350	FACILITIES MAINTENANCE					\$5,000				\$17,800	
2360	INSURANCE		\$3,200	\$3,200		\$3,200	\$3,200	\$5,300	\$1,600	\$3,200	
2380	PRINTING						\$1,600		\$1,100		
2390	DUES						\$6,300		\$300		
2391	PUBLICATION										
2400	SUPPLIES	\$1,200	\$6,000	\$40,000	\$9,500	\$13,000	\$2,600	\$3,200	\$3,200	\$3,200	
2420	GASOLINE		\$12,600	\$14,000							
2430	REPAIR & MAINT. SUPPLIES		\$16,000								
2730	PERSONNEL - LAWSUITS										
2740	REFUNDS/DEBT										
2500	CONSTRUCTION					\$8,400					
2520	EQUIPMENT					\$4,000					
Amendments											
TOTAL		\$93,430	\$412,980	\$311,040	\$14,000	\$166,130	\$331,610	\$13,060	\$311,720	\$90,400	\$9,500

% OF BUDGET		1%	4%	3%	0%	2%	4%	0%	3%	1%	0%
FOR COMPARISON	2023 BUDGET	\$67,450	\$386,400	\$315,900	\$13,000	\$151,900	\$289,300	\$12,260	\$289,900	\$83,000	\$9,000
	INC (DEC) FROM 2023	\$25,980	\$26,580	(\$4,860)	\$1,000	\$14,230	\$42,310	\$800	\$21,820	\$7,400	\$500
	% CHANGE FROM 2023	39%	7%	(2%)	8%	9%	15%	7%	8%	9%	6%

# OF FULL TIME STAFF			2	1		1	2		1		
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COMMENTS		higher ins	hi landfill disposal \$	OT streets sidwlk clear		higher util	wage, ins		cobra	high util	
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ACCT NO.	ACCOUNT	STATE AUDITR	LEGAL	LEGAL ADVT	ELECTION	INCOME TAX	LAWSUITS	GENERAL FUND SUBTOTAL	STREET REPAIR	HIWAY IMPV
2100	REGULAR PERSONAL SRVS					\$68,000		\$1,949,770	\$67,150	\$11,550
2101	OVERTIME							\$286,290		
2105	TRAINING							\$33,650		
2110	PART TIME SRVS							\$73,340		
2121	PERS					\$6,660		\$132,560	\$9,410	\$1,620
2122	EMPLOYERS SHARE-PENSION							\$0		
2123	EMPLOYEE INSURANCE					\$6,460		\$474,080	\$10,000	\$2,000
2124	MEDICARE					\$990		\$33,550	\$1,000	
2126	WORKER'S COMPENSATION					\$1,400		\$45,780	\$1,280	\$480
2140	CLOTHING ALLOWANCE							\$30,450	\$800	
2200	TRAVEL							\$7,400		
2300	CONTRACTS	\$21,000	\$5,300		\$3,000	\$5,000		\$834,750		
2310	HEAT							\$32,000		
2311	LIGHT							\$34,100		
2312	WATER							\$14,700		
2320	PHONE & INTERNET					\$900		\$28,000		
2321	POSTAGE					\$800		\$2,330		
2340	PROFESSIONAL SRVS		\$30,000			\$79,500		\$787,000	\$23,500	\$3,500
2345	PREVENTION							\$3,000		
2646	DIVERSION							\$1,000		
2347	GRANTS (DARE)							\$2,500		
2350	FACILITIES MAINTENANCE							\$22,800		
2360	INSURANCE		\$1,600			\$1,600		\$62,200	\$3,150	
2380	PRINTING			\$4,000		\$500		\$11,200		
2390	DUES		\$630					\$8,330		
2391	PUBLICATION							\$1,100		
2400	SUPPLIES					\$750		\$116,150	\$2,600	\$450
2420	GASOLINE							\$77,550	\$5,250	\$1,600
2430	REPAIR & MAINT. SUPPLIES							\$30,500	\$5,250	\$1,050
2730	PERSONNEL - LAWSUITS						\$10,000	\$10,000		
2740	REFUNDS/DEBT					\$120,000		\$120,000		
2500	CONSTRUCTION							\$22,600	\$68,300	\$5,300
2520	EQUIPMENT							\$132,700		
	Amendments									
	TOTAL	\$21,000	\$37,530	\$4,000	\$3,000	\$292,560	\$10,000	\$5,421,380	\$197,690	\$27,550

	% OF BUDGET	0%	0%	0%	0%	3%	0%		2%	0%
FOR	2023 BUDGET	\$0	\$97,100	\$4,000	\$3,000	\$281,500	\$10,000	\$5,098,200	\$198,000	\$25,800
COMPARISON	INC (DEC) FROM 2023	\$21,000	(\$59,570)	\$0	\$0	\$11,060	\$0	\$323,180	(\$310)	\$1,750
	% CHANGE FROM 2023	100%	(61%)	0%	0%	4%	0%	6%	(0%)	7%

# OF FULL TIME STAFF						1			1	
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COMMENTS	audit yr					Refunds	1 deductible		\$629K bal	\$53K bal
						RITA			Road engineer	
						Payout			more repairs	
									restricted funds	

ACCT NO.	ACCOUNT	LAW ENFRMNT	DRUG ENFRMNT	CAPITAL IMPMNT	CAPITAL GRANTS	ROAD LEVY	STREET LIGHT (assess)	SHADE TREE	POLICE PENSN
2100	REGULAR PERSONAL SRVS						\$17,100		
2101	OVERTIME						\$2,000		
2105	TRAINING						\$1,000		
2110	PART TIME SRVS								
2121	PERS						\$2,680		
2122	EMPLOYERS SHARE-PENSION								\$261,750
2123	EMPLOYEE INSURANCE						\$3,000		
2124	MEDICARE								
2126	WORKER'S COMPENSATION						\$600		
2140	CLOTHING ALLOWANCE								
2200	TRAVEL								
2300	CONTRACTS			\$0			\$1,100	\$140,600	\$800
2310	HEAT								
2311	LIGHT						\$25,200		
2312	WATER								
2320	PHONE & INTERNET								
2321	POSTAGE								
2340	PROFESSIONAL SRVS		\$900	\$53,000	\$0	\$79,000	\$13,500		
2345	PREVENTION								
2646	DIVERSION								
2347	GRANTS (DARE)								
2350	FACILITIES MAINTENANCE								
2360	INSURANCE						\$2,100		
2380	PRINTING								
2390	DUES								
2391	PUBLICATION								
2400	SUPPLIES						\$4,200		
2420	GASOLINE						\$0		
2430	REPAIR & MAINT. SUPPLIES								
2730	PERSONNEL - LAWSUITS								
2740	REFUNDS/DEBT								
2500	CONSTRUCTION			\$493,000	\$300,000	\$2,100,000		\$37,000	
2520	EQUIPMENT			\$75,000			\$0		
Amendments									
TOTAL		\$0	\$900	\$621,000	\$300,000	\$2,179,000	\$72,480	\$177,600	\$262,550

	% OF BUDGET	0%	0%	7%	3%	23%	1%	2%	3%
FOR COMPARISON	2023 BUDGET	\$0	\$800	\$1,378,500	\$100,000	\$1,795,500	\$67,100	\$179,000	\$240,800
	INC (DEC) FROM 2023	\$0	\$100	(\$757,500)	\$200,000	\$383,500	\$5,380	(\$1,400)	\$21,750
	% CHANGE FROM 2023	0%	13%	(55%)	200%	21%	8%	(1%)	9%

# OF FULL TIME STAFF									
COMMENTS		\$16K bal	\$6K bal	Path, tennis	Loan for	2025 engineer	76k balance	181k balance	Village Admin
				Facilities	Hasty		77% of costs	.95/ff \$167K rev	Police pension
				Satellite truck fr '23			Assmt .54/ff	limb program	
							\$55K rev	higher trimmg	

ACCT NO.	ACCOUNT	FIRE PENSION	TOTAL
2100	REGULAR PERSONAL SRVS		\$2,045,570
2101	OVERTIME		\$288,290
2105	TRAINING		\$34,650
2110	PART TIME SRVS		\$73,340
2121	PERS		\$146,270
2122	EMPLOYERS SHARE-PENSION		\$261,750
2123	EMPLOYEE INSURANCE		\$489,080
2124	MEDICARE		\$34,550
2126	WORKER'S COMPENSATION		\$48,140
2140	CLOTHING ALLOWANCE		\$31,250
2200	TRAVEL		\$7,400
2300	CONTRACTS	\$72,800	\$1,050,050
2310	HEAT		\$32,000
2311	LIGHT		\$59,300
2312	WATER		\$14,700
2320	PHONE & INTERNET		\$28,000
2321	POSTAGE		\$2,330
2340	PROFESSIONAL SRVS		\$960,400
2345	PREVENTION		\$3,000
2646	DIVERSION		\$1,000
2347	GRANTS (DARE)		\$2,500
2350	FACILITIES MAINTENANCE		\$22,800
2360	INSURANCE		\$67,450
2380	PRINTING		\$11,200
2390	DUES		\$8,330
2391	PUBLICATION		\$1,100
2400	SUPPLIES		\$123,400
2420	GASOLINE		\$84,400
2430	REPAIR & MAINT. SUPPLIES		\$36,800
2730	PERSONNEL - LAWSUITS		\$10,000
2740	REFUNDS/DEBT		\$120,000
2500	CONSTRUCTION		\$3,026,200
2520	EQUIPMENT		\$207,700
Amendments			
TOTAL		\$72,800	\$9,332,950
% OF BUDGET		1%	100%
FOR COMPARISON	2023 BUDGET	\$72,800	\$9,156,500
	INC (DEC) FROM 2023	\$0	\$176,450
	% CHANGE FROM 2023	0%	2%
# OF FULL TIME STAFF			23

COMMENTS

80% of contract under Fire

**VILLAGE OF OTTAWA HILLS
2024 BUDGET
CONTRACT LIST**

11/10/2023

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Dispatch - COG	119,000	
	NORIS Contracts	30,000	
	Police Contracts, software, email	25,000	
	Nemsys backup & support	8,500	
	Lexipol - Policy software	6,300	
	Jail Housing	4,000	192,800
FIRE	Fire contract (20% in pension) COLA incr	288,000	288,000
CIVIL DEFENSE	Emergency Management Assoc.	1,400	1,400
COUNTY HEALTH	Lucas County Health Dept.	41,000	41,000
PARKS		0	0
REFUSE	Landfill costs	82,000	
	Yard waste pickup (offsetting revenue)	45,000	
	Limb program	27,000	
	Bulk pickup (offsetting revenue)	16,800	
	Computer contracts	3,200	
	Yard waste disposal	1,100	175,100
STREET CLEANING	Leaf disposal	10,500	
	Street sweeping & disposal	10,500	
	Contracted Snowplowing	5,300	
	Contracted leaf collection	5,300	
	Sidewalk snow removal	5,300	36,900
GARAGE	Gas Tank Insure & Testing	3,200	
	Computer maintenance & email	4,200	7,400
ADMINISTRATOR	Cartegraph/Esri	7,400	
	Computer contract & email	2,350	9,750
COUNCIL	County Extension Service	1,600	
	Internet	1,300	
	Web hosting	700	3,600
CLERK/TREASURER	Server & software maintenance	21,000	
	Website maintenance	5,300	
	Postage/copier	3,200	29,500
ADMIN BUILDING	Heat/Air Conditioning Maintenance/Generator	5,500	5,500
COUNTY AUDITOR	Fees for auditor's office	9,500	9,500
STATE AUDITOR	Audit (every other year)	21,000	21,000

**VILLAGE OF OTTAWA HILLS
2024 BUDGET
CONTRACT LIST**

11/10/2023

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
LEGAL	Prosecution	5,300	5,300
INCOME TAX	Computer hardware maintenance	3,000	
	Computer software maintenance	2,000	5,000
		0	
ELECTION EXPENSE	Election expense	3,000	3,000
STREET LIGHTS	Auditor fees for assessment	1,100	1,100
SHADE TREE	Tree trimming contract	62,000	
	Limb program	42,000	
	Hazard tree work	27,000	
	Tree maintenance/treatments	8,500	
	Auditor fees	1,100	140,600
POLICE PENSION	Auditor fees	800	800
FIRE PENSION	Fire contract 9 mos - (80% in Fire)	72,000	
	Auditor fees	800	72,800
TOTAL CONTRACTS			1,050,050

**VILLAGE OF OTTAWA HILLS
2024 BUDGET
PROFESSIONAL SERVICES**

11/10/2023

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Employee medical & drug testing	6,500	
	Assessment Center & Academy	18,000	
	Misc (help wanted ads, deputy support)	6,500	31,000
STREET LIGHTS (23%)	Paint street lights	7,000	7,000
VILLAGE LIFE	Course instructors	200,000	200,000
PARKS	White Field (mow, maint, utilities, taxes)	73,500	
	Geresy Field (mow, maint, utilities)	50,500	
	Facility (taxes, etc)	21,000	
	Park mowing	52,500	
	Tree maintenance	16,000	
	Island & cemetery upkeep	7,500	
	Neglected property maintenance	4,500	225,500
SEWERS	Cleaning & Televising	8,500	
	Clean catch basins (30)	5,000	
	EPA requirements & TMACOG storm dues	4,000	17,500
REFUSE	Temp. workers (1800 hrs)	42,000	42,000
STREET CLEANING	Temp. workers (1000 hrs)	23,500	
	Chipping & Misc	13,000	36,500
TRAFFIC SIGNS	Traffic light repairs	2,500	2,500
ADMINISTRATOR	Professional services	3,500	
	Marketing and Zoning Review	35,000	38,500
CLERK/TREASURER	Misc	15,500	15,500
TAX	RITA	74,500	
	City Tax Extract	5,000	79,500
ADMIN BUILDING	HVAC maintenance	5,500	
	Electrical/Plumbing/Heating/Fire	5,500	
	Lawn care	3,500	
	Alarm services	3,500	
	Garage door maintenance	1,500	19,500
LEGAL	Legal fees	30,000	30,000
STREET REPAIR	Painting & Thermoplastic	23,500	23,500
HIGHWAY IMPRV	Painting & Thermoplastic	3,500	3,500
DRUG ENFORCMNT	Lab Testing for DUI	900	900

VILLAGE OF OTTAWA HILLS
2024 BUDGET
PROFESSIONAL SERVICES

11/10/2023

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
RECYCLING	Temp. workers (1800 hrs)	42,000	42,000
CAPITAL PROJECTS	Nature Conservancy	18,000	
	(Facility & Taxes) Bancroft	35,000	53,000
ROAD LEVY	Engineering - 2025 Roadway Project & Future	60,000	
	Sewer work for Road Project	10,000	
	Auditor fees for levy	9,000	79,000
STREET LIGHTS (77%)	Paint street lights (@\$150ea)	13,500	13,500
TOTAL PROFESSIONAL SERVICES			960,400

**VILLAGE OF OTTAWA HILLS
2024 BUDGET
CONSTRUCTION**

11/10/2023

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
PARKS	Flower Baskets	8,400	
	Tree planting	5,800	14,200
GARAGE	Building maintenance	8,400	8,400
STREET REPAIR	Crack Sealing/Reclamite/Patch/Repairs	68,300	68,300
HIGHWAY IMPRV	Crack Sealing/Reclamite/Patch	5,300	5,300
CAPITAL IMPVT	Capital Improvements	150,000	
	Geresy Field repairs	70,000	
	Tennis Court	208,000	
	Sewer Rebuilding	40,000	
	Sidewalk Repairs	25,000	493,000
GRANT FUND	Hasty Hills OPWC Loan	300,000	300,000
ROAD LEVY	Hasty Hills Project	2,100,000	2,100,000
SHADE TREE	Tree replacements	37,000	37,000
TOTAL CONSTRUCTION			3,026,200

**VILLAGE OF OTTAWA HILLS
2024 BUDGET
EQUIPMENT**

11/10/2023

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Police vehicle	64,000	
	Equipment & warranty 2 vehicles	26,500	
	Computer equipment	16,200	
	Body Cam and Miscellaneous equipment	22,000	128,700
STREET LIGHTS			
PARKS			
GARAGE	Misc. equipment	4,000	4,000
CAPITAL IMPVT	Chipper	45,000	
	Refuse/recycle pick up truck	30,000	75,000
TOTAL EQUIPMENT			207,700