

OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
May 1, 2023 7:00 PM

Call to Order – Mayor Kevin Gilmore

7:00 PM

Village Representatives in Attendance

Councilman Edward Shimborske III
Councilwoman Dana Dunbar
Councilwoman Heather Phillips
Councilwoman Katherine O’Connell
Mayor Kevin Gilmore via Zoom

Solicitor Sarah McHugh
Councilman Marc Thompson
Councilman John Lewis
Village Administrator John Wenzlick
Clerk Treasurer Eric Shreve

Citizen Attendees

Nasrin Afjeh
Doug Brown
Chris Amato

Yarko Kuk
Rosanna Hoelzle

Minutes

A motion was made by Mrs. Phillips to approve the minutes, from the April 3, 2023 Council meeting, and Mrs. Dunbar seconded the motion. The motion passed unanimously.

Citizens Comments

Chris Amato, Assistant tennis coach, stated he would like to see the tennis courts completely resurfaced. He said the courts are cracked and the students are suffering from the condition of the courts. Mr. Shimborske stated we have a repair budget in our 2023 budget, but Courtsmiths have stated that damage has progressed since winter. As of today, we are waiting on Courtsmiths to give a recommendation as to what can be done this year to help with the courts until a total reconstruction can be budgeted and scheduled.

Mrs. Hoelzle, TMACOG Membership Coordinator, introduced herself and explained what they do and how it benefits our community. TMACOG is a clearinghouse for transportation and environmental planning in our region. TMACOG is the Metropolitan Planning Organization for Lucas and Wood Counties and southern Monroe County. Members are cities, counties, villages, and townships as well as schools and colleges, park districts, and other groups including non-governmental organizations. TMACOG is composed of and governed by its members and staffed by full-time professionals. In March, they had 30 attendees at their educational program, TMACOG Tech. Mrs. Dunbar thanked Mrs. Hoelzle and stated that TMACOG is very valuable and educational. Mrs. Dunbar stated there are grant opportunities that Council and administration need to be aware of which can benefit the Village.

Mr. Brown asked if there are decibel noise level rules in the Village. Mr. Wenzlick said our officers use their best judgement to control noise complaints.

Finance & Future Planning – Mr. Lewis

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Mr. Lewis stated the April income tax report has not been finalized yet. So far, April receipts total \$1,307,769.00 with four days of tax mail still being processed. Our April 2023 projection is 1,579,110.00.

Human Resources – Mrs. Dunbar
None

Safety – Mrs. Phillips

Mrs. Phillips stated the Walk and Roll to school is this week and residents along with police officers will be assisting students with street crossings. She stated residents have asked her how to reach the police department after hours for non-emergency. Mr. Wenzlick stated the non-emergency number goes to the same location as 911 calls, just a different tier. The non-emergency lines should still be answered in a timely manner. Mrs. Phillips said Ashborne is still a problem during drop off and pick up with cars parking in crosswalks. People are parking in the yellow zones and not following any of the rules. She stated people are speeding and passing others on Brittany Road. Mr. Wenzlick will address these complaints with the police department.

Services & Environment – Mrs. O’Connell

Mrs. O’Connell stated The Nature Conservancy attended the committee meeting and gave preliminary drawings and a preliminary concept plan regarding the Sled Hill project. There are survey stakes placed at the site and they have been measuring existing elevations. This is an ongoing project and revisions will be made along the way. There will be a public meeting towards the end of May or early June for public feedback. We are hoping to break ground in the Spring of 2024.

Streets & Bridges – Mr. Thompson

Mr. Thompson stated there is legislation on the agenda to award Helms and Sons the 2023 street project. One bid was submitted, and it was within 2% of the Engineer’s Estimate. Fishbeck told Mr. Wenzlick that contractors have been very busy and timing may have been an issue with some contractors.

Utilities, Equipment, Buildings & Grounds – Mr. Shimborske

Mr. Shimborske stated there is legislation on the agenda for a new plow truck and equipment, coming in below budget with a trade in amount of \$6,000. He stated the tennis courts will need resurfaced and we are waiting for the Courtsmiths to offer a solution to get us by until resurfacing can be budgeted and scheduled.

Solicitor’s Report

Mrs. McHugh deferred her report to the Executive session.

Administrator’s Report

None

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Mayor's Report

None

Old Business

Mrs. Dunbar asked about our Walkpath project progress and Mrs. O'Connell stated there is a 2023 budget amount for the least expensive piece of the project. Mr. Wenzlick will reach out to Fishbeck for an update.

New Business

A motion was made by Mr. Shimborske and seconded by Mrs. Dunbar to approve payment of attorney fees. The motion passed unanimously.

Ordinances & Resolutions

Vice Mayor Thompson read Ordinance 2023-3

Ordinance 2023-3	Making appropriations from previous appropriations, amending Ordinance 2022-10, and declaring an emergency.
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Motion to waive three readings:	Motion – Mr. Lewis Second – Mrs. O'Connell Unanimous Approval
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Motion to declare an emergency:	Motion – Mr. Lewis Second – Mrs. O'Connell Unanimous Approval
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Motion to adopt legislation:	Motion – Mr. Lewis Second – Mrs. O'Connell Yeas (6) – Mrs. Dunbar, Mr. Thompson, Mrs. Phillips, Mr. Shimborske, Mr. Lewis, Mrs. O'Connell Nays (0) –
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Vice Mayor Thompson read Resolution 2023-7

Resolution 2023-7	Authorizing the transfer of \$625,000.00 from the General Fund of the Village of Ottawa Hills, with \$375,000 to the Capital Projects Fund, \$100,000 to the Shade Tree Fund, and \$150,000 to the Police Pension Fund, and declaring an emergency.
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Motion to waive three readings:	Motion – Mr. Lewis
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Second – Mrs. O’Connell
Unanimous Approval

Motion to declare an emergency: Motion – Mr. Lewis
Second – Mrs. O’Connell
Unanimous Approval

Motion to adopt legislation as emergency:
Motion – Mr. Lewis
Second – Mrs. O’Connell
Yeas (6) – Mrs. Dunbar, Mr. Thompson,
Mrs. Phillips, Mr. Shimborske,
Mr. Lewis, Mrs. O’Connell
Nays (0) –

Vice Mayor Thompson read Resolution 2023-8

Resolution 2023-8 Authorizing the purchase of a 2025 International Plow Truck
for the Service Department, and declaring an emergency.

Motion to waive three readings: Motion – Mr. Shimborske
Second – Mrs. O’Connell
Unanimous Approval

Motion to declare an emergency: Motion – Mr. Shimborske
Second – Mrs. O’Connell
Unanimous Approval

Motion to adopt legislation as emergency:
Motion – Mr. Shimborske
Second – Mrs. O’Connell
Yeas (6) – Mrs. Dunbar, Mr. Thompson,
Mrs. Phillips, Mr. Shimborske,
Mr. Lewis, Mrs. O’Connell
Nays (0) –

Vice Mayor Thompson read Resolution 2023-9

Resolution 2023-9 Authorizing the purchase of a snow plow package for the
service department, and declaring an emergency.

Motion to waive three readings: Motion – Mr. Shimborske
Second – Mrs. O’Connell
Unanimous Approval

Motion to declare an emergency: Motion – Mr. Shimborske

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Second – Mrs. O’Connell
Unanimous Approval

Motion to adopt legislation as emergency:

Motion – Mr. Shimborske
Second – Mrs. O’Connell
Yeas (6) – Mrs. Dunbar, Mr. Thompson,
Mrs. Phillips, Mr. Shimborske,
Mr. Lewis, Mrs. O’Connell
Nays (0) –

Vice Mayor Thompson read Resolution 2023-10

Resolution 2023-10	Authorizing a contract with Helms and Sons Excavating, Inc, for the 2023 Roadway improvements including the reconstruction of Bexford, reconstruction of an alley in the 3900 block of Indian Road, resurfacing of Sulphur Spring and portions of Bancroft, concrete repair on Hillandale, Carriage Hill and Strauss, and the installation and repair of storm sewer on portions of Underhill Road.
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Motion to waive three readings:	Motion – Mr. Thompson Second – Mr. Lewis Unanimous Approval
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Motion to adopt legislation:

Motion – Mr. Thompson
Second – Mr. Lewis
Yeas (6) – Mrs. Dunbar, Mr. Thompson,
Mrs. Phillips, Mr. Shimborske,
Mr. Lewis, Mrs. O’Connell
Nays (0) –

Vice Mayor Thompson read Resolution 2023-11

Resolution 2023-11	Authorizing a Joint cooperation agreement between the Village of Ottawa Hills and The Board of Lucas County Commissioners for the replacement of fire hydrants and valves.
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Motion to waive three readings:	Motion – Mr. Thompson
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Second – Mr. Shimborske
Unanimous Approval

Motion to adopt legislation:

Motion – Mr. Thompson
Second – Mr. Shimborske
Yeas (6) – Mrs. Dunbar, Mr. Thompson,
Mrs. Phillips, Mr. Shimborske,
Mr. Lewis, Mrs. O’Connell
Nays (0) –

Vice Mayor Thompson read Resolution 2023-12

Resolution 2023-12	Authorizing the payment of \$417,692.41 to Geddis Paving & Excavating, Inc, and declaring an emergency.
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Motion to waive three readings:	Motion – Mr. Lewis Second – Mr. Shimborske Unanimous Approval
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Motion to declare an emergency:	Motion – Mr. Lewis Second – Mr. Shimborske Unanimous Approval
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Motion to adopt legislation as emergency:	Motion – Mr. Lewis Second – Mr. Shimborske Yeas (6) – Mrs. Dunbar, Mr. Thompson, Mrs. Phillips, Mr. Shimborske, Mr. Lewis, Mrs. O’Connell Nays (0) –
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Executive Session

At 7:51 pm Mr. Shimborske made a motion to move into executive session for the purpose of discussion of real estate acquisition and pending litigation. Mrs. O’Connell seconded the motion, which passed unanimously.

At 9:02 pm Council returned to regular session.

Next Meeting Date

June 5, 2023 7:00 PM

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Adjournment

9:03 PM

A handwritten signature in black ink, appearing to read "Ken M. Johnson", is written over a horizontal line. The signature is enclosed in a thin rectangular border.

Mayor