

**OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
March 6, 2023 7:00 PM**

Call to Order – Vice Mayor Marc Thompson

7:00 PM

Village Representatives in Attendance

Councilman Edward Shimborske III
Councilwoman Dana Dunbar
Councilwoman Katherine O’Connell
Councilman John Lewis

Solicitor Sarah McHugh
Councilman Marc Thompson
Councilwoman Heather Phillips
Village Administrator John Wenzlick

Citizen Attendees

Nasrin Afjeh
Shane Patacca (OH Schools)

Larry Nameche
Yarko Kuk

Acting Clerk

A motion was made by Mr. Lewis and seconded by Mrs. Dunbar to appoint Mr. Wenzlick as acting clerk. The motion passed unanimously.

Minutes

A motion was made by Mrs. O’Connell to approve the amended minutes, from the February 6, 2023 Council meeting, and Mrs. Phillips seconded the motion. The motion passed unanimously.

Citizens Comments

Mr. Nameche, President of Monticello HOA, stated he would like to see the Village consider a motion or letter to railroads and trucking companies to give notice 30 days in advance when carrying hazardous materials in the Village for the safety of the residents.

Finance & Future Planning – Mr. Lewis

Mr. Lewis stated February income tax collections were \$113,000, which is 4% lower than projection and 2022. He also stated the 2022 Financials have been submitted to the State of Ohio.

Human Resources – Mrs. Dunbar

None

Safety – Mrs. Phillips

Mrs. Phillips stated the Safety Committee had a meeting which included the Toledo Fire Department and Lucas County Engineering Office. According to TFD, even if the water pressure and the hydrant were functioning, the end result would probably have been the same. Some action items that came from our meeting were: Lucas County will make notifications when hydrants are not functioning; Lucas County will work with the Village during road reconstruction projects to identify infrastructure that may need replaced / repaired; Lucas County will assign maintenance personnel to Ottawa Hills this summer to inspect hydrants; Lucas County has placed O.H. at the top of their “valve maintenance program”; Lucas County will initiate their “hydrant painting

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program” in O.H. this summer; and we will work with TFD to distribute fire safety messages. The Edgevale hydrant was changed out February 15th; the Canterbury hydrant had nothing wrong with it – the county has inspected it several times already and said the “hydrant has a frost jacket around it, so water/ice sits around this hydrant all of the time which gives the appearance of a leaking hydrant.”

Services & Environment – Mrs. O’Connell

None

Streets & Bridges – Mr. Thompson

Mr. Thompson stated the Streets Committee met on February 28th and Fishbeck was in attendance. They presented two options for the Bancroft and Evergreen Refuge Island. The Committee agreed that the crosswalk should be placed closer to the intersection of the two options. This project will be included in our projects later in the year. The second item discussed was a Bancroft pedestrian and traffic study. The study would cover many items, including: Project limits, safety study, speed study, intersection analysis, signal warrants and non-motorized analysis.

Mr. Wenzlick stated the pedestrian blinking light at Evergreen and Bancroft should be installed soon, there was a delay due to the weather.

Utilities, Equipment, Buildings & Grounds – Mr. Shimborske

Mr. Shimborske stated the Committee met and discussed the state of the municipal building. The Committee has asked Mr. Wenzlick to review other properties in the area to see what options are available.

Solicitor’s Report

Mrs. McHugh deferred her report to the Executive session.

Administrator’s Report

None

Mayor’s Report

None

Old Business

None

New Business

A motion was made by Mrs. Dunbar and seconded by Mr. Shimborske to approve payment of attorney fees. The motion passed unanimously.

A motion was made by Mr. Shimborske and seconded by Mr. Lewis to reappoint Julie Kowalczyk, Jennifer Shimborske, and Meredith Douglas to the Joint Recreation Board for another three years.

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Mrs. McHugh stated that she emailed Council members a copy of the agenda for both special and regular meetings. She also sent a red lined version of the Council rules for members to review. Mr. Thompson stated members of Council should forward any comments and requests to Mr. Wenzlick.

Regarding the special use request, Mr. Patacca reviewed the plans with Council and explained the parking lot design, lighting and storm water drainage plan. Mrs. Dunbar asked if there were any bike rack plans and he responded there are no bike rack plans included with this design. Council would like the school to follow up with a plan for bike racks. Mrs. O'Connell noted the Zoning Commission did not receive any objections from residents in Ottawa Hills or Toledo.

Ordinances & Resolutions

Vice Mayor Thompson read Resolution 2023-2

Resolution 2023-2	Authorizing a Special Use to allow the construction of a parking lot by the Ottawa Hills Local School District on the property at 3693 Kenwood Boulevard, Ottawa Hills, Ohio.
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Motion to waive three readings:	Motion – Mrs. O'Connell Second – Mr. Shimborske Unanimous Approval
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Motion to adopt legislation:	Motion – Mrs. O'Connell Second – Mr. Shimborske Yeas (6) – Mrs. Dunbar, Mr. Thompson, Mrs. Phillips, Mr. Shimborske, Mrs. O'Connell, Mr. Lewis Nays (0) –
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Vice Mayor Thompson read Resolution 2023-3

Resolution 2023-3	Authorizing a contract with Fishbeck for engineering services related to a Bancroft Street corridor study and declaring an emergency.
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Motion to waive three readings:	Motion – Mr. Shimborske Second – Mrs. O'Connell Unanimous Approval
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Motion to declare an emergency:	Motion – Mr. Shimborske Second – Mrs. O'Connell Unanimous Approval
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Motion to adopt legislation as emergency:

Motion –	Mr. Shimborske
Second –	Mrs. O’Connell
Yeas (6) –	Mrs. Dunbar, Mr. Thompson, Mrs. Phillips, Mr. Shimborske, Mrs. O’Connell, Mr. Lewis
Nays (0) –	

Executive Session

At 7:45 pm Mr. Shimborske made a motion to move into executive session for the purpose of discussion of personnel matters, real estate acquisition and pending litigation. Mrs. Phillips seconded the motion, which passed unanimously.

At 8:17 pm Council returned to regular session.

Next Meeting Date

April 3, 2023 7:00 PM

Adjournment

8:19 PM



Mayor