

**OTTAWA HILLS SPECIAL VILLAGE COUNCIL
MEETING MINUTES
January 9, 2023 6:30 PM**

Call to Order – Vice Mayor Marc Thompson

6:30 PM

Village Representatives in Attendance

Councilman Edward Shimborske III
Councilwoman Dana Dunbar
Councilwoman Katherine O’Connell
Village Administrator John Wenzlick

Solicitor Sarah McHugh via Zoom
Councilman Marc Thompson
Councilwoman Heather Phillips

Citizen Attendees

Nasrin Afjeh
Mr. and Mrs. Dixon

Karen Urbanik
Attorney Chris Parker via Zoom

Acting Clerk

A motion was made by Mr. Shimborske and seconded by Mrs. Phillips to appoint Mr. Wenzlick as acting clerk. The motion passed unanimously.

Minutes

A motion was made by Mrs. Phillips to approve the minutes from the December 5, 2022 Council meeting, and Mr. Shimborske seconded the motion. The motion passed unanimously.

Citizens Comments

None

Proclamations

Mr. Thompson presented a proclamation to Mrs. Urbanik for 32 years of service as the Finance Director of the Village. Mr. Thompson presented a proclamation to Mrs. Dixon proclaiming March 6-10, 2023 as Pedestrian Safety week.

Council Business

A motion was made by Mrs. Dunbar to nominate Mrs. O’Connell as Vice Mayor and seconded by Mrs. Phillips. A motion was made by Mr. Shimborske to nominate Mr. Thompson as Vice Mayor and seconded by Mrs. Phillips. Neither motion passed with majority vote.

Mr. Thompson indicated that Mayor Gilmore has made some changes to the committee assignments and council was given a copy of the 2023 committee assignments.

Finance & Future Planning – Mr. Lewis

None

Human Resources – Mrs. Phillips

Mr. Wenzlick stated there is a vacancy for Finance Director since Mrs. Urbanik retired in December. April McDonald has been filling that role since Mrs. Urbanik’s retirement. There is

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legislation on the agenda to appoint an interim Finance Director until a permanent appointment is made.

Safety – Mr. Shimborske

None

Services & Environment – Mrs. Dunbar

None

Streets & Bridges – Mr. Thompson

Mr. Thompson stated there was a joint Streets and Safety meeting on December 13th. They discussed pedestrian safety and the Bancroft and Evergreen accident. Mr. Wenzlick stated cones have been placed to create an island for safer pedestrian crossing. Fishbeck is looking at long-term solutions, along with pricing options. Mr. Wenzlick and Mr. Drummond met with Bexford residents to discuss sidewalks. All sidewalks would be within right of way, but they wanted to ask permission to go into their yard for grading purposes. Secor Rd is closed, and Central Ave will close in March, both for bridge work.

Utilities, Equipment, Buildings & Grounds – Mrs. O’Connell

None

Visioning Committee – Mrs. Dunbar

None

Solicitor’s Report

Solicitor McHugh deferred her report to executive session and stated Chris Parker will also discuss matters in executive session.

Administrator’s Report

None

Mayor’s Report

None

Old Business

A motion was made by Mr. Shimborske to modify the Council rules to change Council meeting time to 7:00pm, and Mrs. Dunbar seconded the motion. The motion passed unanimously.

New Business

Mrs. O’Connell stated she would like to see a sidewalk along Secor, between Kenwood and Gallatin. Mr. Wenzlick will reach out to City of Toledo to discuss their plans at Secor and Kenwood.

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Ordinances & Resolutions

A motion was made by Mr. Thompson to amend the title of Ordinance 2023-1, adding emergency language, and Mrs. Phillips seconded the motion. The motion passed unanimously.

Vice-Mayor Thompson read Ordinance 2023-1

Ordinance 2023-1	Amending Ordinance 2022-11 fixing salaries for village employees for calendar year 2023, and declaring an emergency.
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Motion to waive three readings:	Motion – Mrs. Phillips Second – Mrs. O’Connell Unanimous Approval
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Motion to declare an emergency:	Motion – Mrs. Phillips Second – Mr. Shimborske Unanimous Approval
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Motion to adopt legislation as emergency:	Motion – Mrs. Phillips Second – Mr. Shimborske Yeas (5) – Mrs. Dunbar, Mr. Thompson, Mrs. Phillips, Mr. Shimborske, Mrs. O’Connell Nays (0) –
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Executive Session

At 7:02 pm Mrs. Dunbar made a motion to move into executive session for the purpose of discussion of real estate acquisition and pending litigation. Mrs. Phillips seconded the motion, which passed unanimously.

At 7:37 pm Council returned to regular session.

Next Meeting Date

February 6, 2023 7:00 PM

Adjournment

7:39 PM


Mayor