

**OTTAWA HILLS VILLAGE COUNCIL
MEETING MINUTES
February 6, 2023 7:00 PM**

Call to Order – Mayor Kevin Gilmore

7:00 PM

Village Representatives in Attendance

Councilman Edward Shimborske III
Councilwoman Dana Dunbar
Councilwoman Katherine O’Connell
Councilman John Lewis
Village Administrator John Wenzlick

Solicitor Sarah McHugh via Zoom
Councilman Marc Thompson
Councilwoman Heather Phillips
Mayor Gilmore via Zoom

Citizen Attendees

Nasrin Afjeh
Mr. and Mrs. Brown

Yarko Kuk
Barb Dangler

Acting Clerk

A motion was made by Mr. Shimborske and seconded by Mr. Lewis to appoint Mr. Wenzlick as acting clerk. The motion passed unanimously.

Minutes

A motion was made by Mrs. O’Connell to approve the minutes from the January 9, 2023 Council meeting, and Mrs. Phillips seconded the motion. The motion passed unanimously.

Citizens Comments

Mr. Brown stated he would like to have more information regarding the recent fire on Edgevale. Mr. Wenzlick stated the hydrant was out of service, but not bagged yet, according to Lucas County. As of today, we do not know the anticipated repair date. Mr. Wenzlick has been in contact with Toledo Fire representatives, and they relayed that the fire was spreading very quickly and do not believe the outcome would have been any different with that hydrant in service. Mayor Gilmore suggested we schedule a Safety Committee meeting to review any data we receive and report back to the community.

Finance & Future Planning – Mr. Lewis

Mr. Lewis stated January income tax collections were 422,000, which is 1% lower than projection. The 2022 final income tax collections were \$4,107,000 and the 2023 projection 4,100,000. He stated he was invited to a presentation at the school offices by their leadership, for their financial options regarding upward enrollment. There was a lengthy discussion of three ballot options: property tax, an emergency levy, and a school income tax.

Human Resources – Mrs. Dunbar

Mr. Wenzlick identified an opportunity to update the employee handbook and review compliance. Council was given an updated employee list, which included photos and hire dates of each employee.

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Safety – Mrs. Phillips

Mrs. Phillips expressed her gratitude to all that were involved in the school lockdown. She suggested that it would be helpful to put resident seasonal tips in the Stroll magazine, regarding snow, leaves, etc.

Services & Environment – Mrs. O’Connell

Mr. Wenzlick stated that The Nature Conservancy is working with four companies that are bidding for the sled hill project. Each company was over budget, so they are working with them to review the options to keep the deliverables for the grant. Mrs. Dunbar stated that we need to review our 2024 grant requests, like White field and Arrowhead point.

Streets & Bridges – Mr. Thompson

Mr. Thompson reviewed our 2023 street projects: Reconstruction of Bexford Road between Osborn & Indian, along with sidewalks; Sulphur Spring resurfacing; Reconstruction of the Indian Road alley, on the even side, between Jodore & Strauss; Perform roadway concrete repair on Hillandale and Strauss Roads, where necessary; Install a section of storm sewer and a catch basin in the 2600 block of Underhill Road; Westchester Road storm sewer drainage improvements; Bancroft micro-surfacing between Talmadge & west Village limits; Edgehill Road bridge guardrail replacement; and Install a pedestrian refuge island at Bancroft and Evergreen.

A motion was made by Mr. Thompson to authorize soliciting bids for the 2023 street projects, and Mrs. Dunbar seconded the motion. The motion passed unanimously.

Utilities, Equipment, Buildings & Grounds – Mr. Shimborske

None

Solicitor’s Report

None

Administrator’s Report

Mr. Wenzlick stated ODOT will be closing Central Ave around February 27th with an anticipated end date of September.

Mayor’s Report

None

Old Business

A motion was made by Mr. Shimborske to nominate Mr. Thompson for Vice Mayor, and Mr. Lewis seconded the motion. The motion passed unanimously. To note, Mrs. Dunbar withdrew her nomination from our previous meeting.

Mr. Wenzlick stated that we will be putting up pedestrian blinking lights at Bancroft and Evergreen.

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New Business

A motion was made by Mr. Thompson and seconded by Mr. Lewis to approve payment of attorney fees. The motion passed unanimously.

Mrs. Dunbar stated she would like to review special meeting rules and Solicitor McHugh stated she will email the rules to all Council members.

Ordinances & Resolutions

Mayor Gilmore read Resolution 2023-1

Resolution 2023-1	Authorizing the purchase of property, casualty, and liability insurance for the Village of Ottawa Hills, and declaring an emergency.
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Motion to waive three readings:	Motion – Mrs. Dunbar
	Second – Mr. Lewis
	Unanimous Approval

Motion to declare an emergency:	Motion – Mrs. Dunbar
	Second – Mr. Lewis
	Unanimous Approval

Motion to adopt legislation as emergency:	
	Motion – Mrs. Dunbar
	Second – Mr. Lewis
	Yeas (6) – Mrs. Dunbar, Mr. Thompson, Mrs. Phillips, Mr. Shimborske, Mrs. O’Connell, Mr. Lewis
	Nays (0) –

Next Meeting Date

March 6, 2023 7:00 PM

Adjournment

8:11 PM



Mayor