

11/8/2022



To: Finance Committee

From: Karen Urbanik

Re: 2023 Budget Draft

2022 SUMMARY

<b>1/1/2022 Unencumbered Balance</b>	<b>5,250,344</b>	<u>Original Budget</u>	<u>Variance</u>
Projected Operating Revenues	5,684,300	5,416,100	268,200
ARPA Funds - Half	119,000	117,500	1,500
Projected Operating Expense	<u>(5,031,000)</u>	<u>(5,310,500)</u>	(279,500)
Operating Surplus/Deficit	772,300	223,100	
Projected Capital Revenue	1,957,800	1,727,500	230,300
Projected Capital Expense	<u>(1,839,000)</u>	<u>(2,299,500)</u>	(460,500)
Capital Deficit	<u>118,800</u>	<u>(572,000)</u>	
Surplus (Deficit)	891,100	(348,900)	
<b>12/31/2022 Estimated Balance</b>	<b>6,141,444</b>		
<b>Termination Reserve</b>	<b>(238,000)</b>		

2022 HIGHLIGHTS

Operating      **Revenue**    Income Tax above budget, American Rescue Funds \$119,000 (1/2 to capital)

**Expense**    Projecting 5% below operating budget - with bonus, personnel vacancies

<u>Capital</u>	<b>Revenue</b>	<u>Proj Actual</u>	<u>Budget</u>	
	Road Levy	593,500	590,000	
	State Issue 2 Grant	615,000	615,000	
	Federal Grants	423,000	405,000	
	State Grant - White Fld, Tarta	207,300	0	
	ARPA Funds -1/2 to operating	119,000	117,500	
		<u>1,957,800</u>	<u>1,727,500</u>	
	<b>Expense</b>	<u>Proj Actual</u>	<u>Budget</u>	
	Bridge/Road & Engineering	1,520,000	1,686,500	Riva Ridge & Secor
	Plow Truck, Pick up, Software	110,000	245,000	Move plow truck to 23
	White Field, Geresy, Tennis	80,000	185,000	
	Paths, Nature Conservancy	29,000	68,000	
	Bldg/Sewer/Sidewalk	100,000	115,000	
		<u>1,839,000</u>	<u>2,299,500</u>	

## 2023 BUDGET NOTES - Page 2

### 2023 SUMMARY

<b>1/1/2023 Estimated Balance</b>	<b>6,141,444</b>	<u>22 Orig Budget</u>	
Projected Operating Revenues	5,871,600	5,533,600	338,000
Proposed Operating Budget	(5,838,500)	(5,310,500)	528,000
Operating Surplus/Deficit	33,100	223,100	
Capital Revenue (Road Levy, OPWC grant)	884,000	1,727,500	(843,500)
Proposed Capital Budget	(2,261,500)	(2,299,500)	(38,000)
Capital Deficit	(1,377,500)	(572,000)	
Surplus (Deficit)	(1,344,400)	(348,900)	
<b>12/31/2023 Est Unencum Balance</b>	<b>4,797,044</b>		

### 2023 HIGHLIGHTS

**Operating Budget:** Income tax incr; Add 1 FT for Service, 20% incr health ins, high utilities & contracts  
HR Committee recommended 5% wage increase + 2022 bonus

**Capital Budget:** Bexford project, Plow truck

### Operating Revenue

Category	2023 Estimate	Change from Orig 2022 Bud	Notes
Income Tax	4,100,000	300,000	3% over 2022 projection
Property Tax	745,000	85,000	Higher est from county
Local Government	100,000	12,300	Small increase - est from county
Interest Income	61,400	10,400	Higher interest
Road Funds	286,200	0	Same estimate
Other Revenue	579,000	(69,700)	No ARPA, higher Village Life
	5,871,600	338,000	

### Operating Expense

Category	2023 Budget	Change from Orig 2022 Bud	Notes
Compensation & Pension	2,707,600	136,800	5% incr, 26 FT (add 1 to Service)
Health Insurance	491,000	74,400	20% incr est, coverage chgs
Workers' Comp	39,000	(7,000)	group rating
Fire & Dispatch Contracts	470,000	60,000	2023 CPI adj to Fire (est)
Contracts	506,700	24,300	No audit, higher tree work
Utilities	120,900	18,600	Higher utilities
Professional Svcs	703,300	142,000	VL, tree work, legal
Insurance	64,000	12,400	Higher est
Supplies & Repairs	175,200	1,300	
Gasoline	81,000	25,000	Higher prices
Construction	126,500	0	
Equipment	93,000	9,000	Higher police car
Throughout	260,300	31,200	Higher refunds
Total	5,838,500	528,000	
Estimated 2022 actual	5,031,000	10%	Change from 2022 Budget
	807,500	16%	Change from 2022 Projection (staffing issues)

**Capital Revenue**

	Budget
Road Levy	594,000
Federal Grant	0
Tarta	90,000
State Issue 2 Loan	100,000
State Issue 2 Grant	100,000
	<u>884,000</u>

**Capital Expense**

Capital Item	Proposed 2023	2022 Budget	2022 project/notes
Bexford, Sulphur Spring	1,115,000	1,576,500	Riva Ridge, Secor Bdrge/Rd
Plow truck & pick up	225,000	200,000	Plow & pick up
Engineering	418,500	110,000	Engineering
White Field - signs etc	100,000	100,000	White field
Sewer/Sidewalk/Tennis Court	115,000	100,000	Sewer/Sidewalk/Lights
Facilities/ Geresy Field	200,000	100,000	Muni Bldg/Geresy
Path Improvement	50,000	50,000	Path Imp
Copiers	20,000	45,000	Finance Software
Nature Conservancy contract	18,000	18,000	Nature Conservancy
	<u>2,261,500</u>	<u>2,299,500</u>	

**VILLAGE OF OTTAWA HILLS  
2022-2023  
ANALYSIS OF FUNDS**

11/8/2022

FUND	2022				2023				12/31/23 BALANCE ESTIMATE	RESERVES
	1/1/22 UNENCUMB'D BALANCE	REVENUE ESTIMATE	EXPENSE ESTIMATE	TRANSFER BUDGET	12/31/22 UNENCUMB'D BALANCE	REVENUE ESTIMATE	EXPENSE PROPOSAL	TRANSFER ESTIMATE		
GENERAL FUND	3,202,637	5,062,800	4,098,499	(800,000)	3,366,938	5,254,000	5,054,200	(500,000)	3,066,738	
STREET REPAIR	437,571	269,500	181,400		525,671	269,000	198,000		596,671	
HIWAY IMP	58,417	18,700	23,124		53,993	18,600	25,800		46,793	
LAW ENFRMNT	15,602	600	0		16,202	0	0		16,202	
DRUG ENFRMNT	7,001	0	800		6,201	0	800		5,401	
AMERICAN RESCUE	61	238,000	238,061		0	0		0	0	
BENEFIT RESERVE	238,000	0	0		238,000	0	0		238,000	(238,000)
CAPITAL IMPVMT	138,341	132,300	373,000	500,000	397,641	0	728,000	250,000	(80,359)	
CAPITAL-GRANTS	31,041	1,076,100	908,000	100,000	299,141	100,000	100,000		299,141	
ROAD LEVY	700,150	630,400	558,000		772,550	784,000	1,433,500		123,050	
STREET LIGHTS	91,174	55,700	57,716		89,158	55,000	67,100		77,058	
SHADE TREE	47,413	169,000	180,000		36,413	167,000	179,000	100,000	124,413	
POLICE PENSION	89,050	54,000	190,600	200,000	152,450	54,000	240,800	150,000	115,650	
FIRE PENSION	193,885	54,000	60,800		187,085	54,000	72,800		168,285	
TOTAL	5,250,344	7,761,100	6,870,000	0	6,141,444	6,755,600	8,100,000	0	4,797,044	(238,000)

**VILLAGE OF OTTAWA HILLS  
ESTIMATE OF 2022-2023 REVENUES**

11/8/2022

ACCT NO.	ACCOUNT	2023 REVENUES BUDGET	2022 REVENUES BUDGET	2022 REVENUES PROJECTED
101.41110	REAL ESTATE TAX	557,000	493,000	555,000
101.41140	MUNICIPAL INCOME TAX (D)	4,100,000	3,800,000	3,900,000
101.41210	LOCAL GOVERNMENT (COUNTY)	80,000	70,000	82,000
101.41270	LOCAL GOVERNMENT (STATE)	20,000	17,700	20,000
101.41280	PROPERTY TAX ROLLBACK	80,000	71,000	82,000
101.41410	FEDERAL GRANTS	0	0	0
101.41440	D.A.R.E.	2,000	1,200	2,300
101.41530	VILLAGE LIFE	190,000	150,000	190,000
101.41610	FINES	2,000	3,000	2,000
101.41622	FRANCHISE FEES	42,000	42,000	42,000
101.41810	SALE OF ASSETS	0	0	0
101.41820	INTEREST (A)	60,000	50,000	50,000
210.41830	CONTRIBUTIONS & DONATIONS	0	0	2,000
101.41990	REIMBURSED EXP - YARD/BULK (B)	52,000	51,000	55,000
101.41991	REIMBURSED EXP - PROP MAINT (B)	2,500	3,000	5,000
101.41992	REIMBURSED EXP - MISC (B)	58,000	55,000	66,000
101.41993	REIMBURSED EXP - TRAINING (B)	500	1,000	500
101.41994	REIMBURSED EXP - GRANTS (B)	8,000	5,000	9,000
	<b>TOTAL GENERAL FUND</b>	<b>5,254,000</b>	<b>4,812,900</b>	<b>5,062,800</b>
201.41240	LICENSE TAX	68,000	68,000	68,000
201.41260	GASOLINE EXCISE TAX	160,000	160,000	160,000
201.41261	HIGHWAY DISTRIBUTIONS	40,000	40,000	40,000
201.41820	INTEREST	1,000	800	1,500
	<b>TOTAL STREET REPAIR</b>	<b>269,000</b>	<b>268,800</b>	<b>269,500</b>
202.41240	LICENSE TAX	2,000	2,000	2,000
202.41260	GASOLINE EXCISE TAX	13,000	13,000	13,000
202.41261	HIGHWAY DISTRIBUTIONS	3,200	3,200	3,200
202.41820	INTEREST	400	200	500
	<b>TOTAL HIGHWAY IMPROVEMENT</b>	<b>18,600</b>	<b>18,400</b>	<b>18,700</b>
208.41614	OTHER	0	0	600
	<b>TOTAL LAW ENFORCEMENT</b>	<b>0</b>	<b>0</b>	<b>600</b>
209.41610	FORFEITURES	0	0	0
209.41614	K-9 & OTHER PROGRAMS	0	0	0
	<b>TOTAL DRUG ENFORCEMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>
213.41410	AMERICAN RESCUE PLAN - FEDERAL	0	235,000	236,900
213.41820	INTEREST	0	0	1,100
	<b>TOTAL FEDERAL COVID</b>	<b>0</b>	<b>235,000</b>	<b>238,000</b>
401.41460	STATE GRANT	0	0	132,300
	<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>132,300</b>
404.41410	FEDERAL GRANT	0	615,000	615,000
404.41460	STATE GRANT	0	405,000	423,000
404.41924	OPWC LOAN PROCEEDS (C)	100,000	0	38,100
	<b>TOTAL CAPITAL - GRANTS</b>	<b>100,000</b>	<b>1,020,000</b>	<b>1,076,100</b>
405.41110	REAL ESTATE TAX - ROADS	587,000	582,000	587,500
405.41280	HOMESTEAD	7,000	8,000	6,000
405.41290	INTERGOVERNMENTAL TARTA	90,000	0	36,900
405.41460	STATE ISSUE II (C)	100,000	0	0
	<b>TOTAL ROAD LEVY</b>	<b>784,000</b>	<b>590,000</b>	<b>630,400</b>
502.41360	REAL ESTATE-STREET LIGHTS	55,000	54,000	55,700
	<b>TOTAL STREET LIGHTS</b>	<b>55,000</b>	<b>54,000</b>	<b>55,700</b>

**VILLAGE OF OTTAWA HILLS  
ESTIMATE OF 2022-2023 REVENUES**

11/8/2022

ACCT NO.	ACCOUNT	2023 REVENUES BUDGET	2022 REVENUES BUDGET	2022 REVENUES PROJECTED
503.41390	REAL ESTATE-SHADE TREES	167,000	166,000	169,000
	<b>TOTAL SHADE TREES</b>	<b>167,000</b>	<b>166,000</b>	<b>169,000</b>
801.41110	REAL ESTATE TAX	47,500	42,000	47,500
	PROPERTY TAX ROLLBACK	6,500	6,000	6,500
	<b>TOTAL POLICE PENSION</b>	<b>54,000</b>	<b>48,000</b>	<b>54,000</b>
802.41110	REAL ESTATE TAX	47,500	42,000	47,500
	PROPERTY TAX ROLLBACK	6,500	6,000	6,500
	<b>TOTAL FIRE PENSION</b>	<b>54,000</b>	<b>48,000</b>	<b>54,000</b>
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	<b>TOTAL (WITHOUT TRANSFERS)</b>	<b>6,755,600</b>	<b>7,261,100</b>	<b>7,761,100</b>
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101.41910	TRANSFERS - GENERAL FUND			
211.41910	TRANSFERS - RECYCLING			
290.41910	TRANSFERS - TERM BENEFIT			
401.41910	TRANSFERS - CAPITAL PROJECTS	250,000	200,000	
404.41910	TRANSFERS - GRANTS	0	100,000	500,000
405.41910	TRANSFERS - VOTED ROADS			100,000
502.41910	TRANSFERS - STREET LIGHTS			
503.41910	TRANSFERS - SHADE TREE	100,000		
801.41910	TRANSFERS - POLICE PENSION	150,000	200,000	200,000
802.41910	TRANSFERS - FIRE PENSION			
	<b>TOTAL TRANSFERS FROM GENERAL</b>	<b>500,000</b>	<b>500,000</b>	<b>800,000</b>
<hr/>				
(A)	Interest - 1.5%			
<hr/>				
(B)	<u>Reimbursed Expenses</u>			
	Employee Ins Contribution	50,000		
	Yardwaste	40,000		
	Bulk Trash (109 X \$110)	12,000		
	Miscellaneous	8,000		
	Grants, reimbursements etc	8,000		
	Property Maintenance	2,500		
	Training Reimbursements	500		
		<hr/>		
		121,000		
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(C)	Bexford			
	OPWC Grant	100,000		
	OPWC Loan	100,000		
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(D)	Income Tax - 3% over 2022 forecast			

**VILLAGE OF OTTAWA HILLS  
2023 BUDGET**

ACCT NO.	ACCOUNT		2023 TOTAL	% OF TOTAL BUDGET	2022 BUDGET (Orig)	INCR/(DECR) OVER 2022	% INCR/ (%DECR)
2100	REGULAR PERSONAL SRVS		\$1,962,000	24%	\$1,859,000	\$103,000	6%
2101	OVERTIME		\$221,000	3%	\$215,000	\$6,000	3%
2105	TRAINING		\$40,200	0%	\$31,900	\$8,300	26%
2110	PART TIME SRVS	2023 SUMMARY	\$103,600	1%	\$95,700	\$7,900	8%
2121	PERS		\$148,000	2%	\$133,800	\$14,200	11%
2122	EMPLOYERS SHARE-PENSION	Category % of Budget	\$240,000	3%	\$236,000	\$4,000	2%
2123	EMPLOYEE INSURANCE		\$491,000	6%	\$416,600	\$74,400	18%
2124	MEDICARE	Personnel 40.8%	\$33,000	0%	\$31,300	\$1,700	5%
2126	WORKER'S COMPENSATION		\$39,000	0%	\$46,000	(\$7,000)	(15%)
2140	CLOTHING ALLOWANCE	Operating 35.1%	\$31,000	0%	\$30,400	\$600	2%
2200	TRAVEL		\$9,500	0%	\$10,200	(\$700)	(7%)
2300	CONTRACTS	Const/Equip 24.0%	\$1,076,700	13%	\$892,400	\$184,300	21%
2310	HEAT		\$30,000	0%	\$20,000	\$10,000	50%
2311	LIGHT	HISTORY	\$56,500	1%	\$52,100	\$4,400	8%
2312	WATER		\$14,000	0%	\$10,000	\$4,000	40%
2320	PHONE & INTERNET	Category % of Budget	\$20,400	0%	\$20,200	\$200	1%
2321	POSTAGE		\$3,300	0%	\$4,800	(\$1,500)	(31%)
2340	PROFESSIONAL SRVS	Personnel	\$1,139,800	14%	\$707,800	\$432,000	61%
2345	PREVENTION	2022 40.7%	\$3,000	0%	\$3,000	\$0	0%
2646	DIVERSION	2021 44.3%	\$1,000	0%	\$1,000	\$0	100%
2347	GRANTS (DARE)	2020 32.0%	\$2,500	0%	\$2,500	\$0	100%
2350	FACILITIES MAINTENANCE	Operating	\$22,000	0%	\$22,000	\$0	0%
2360	INSURANCE	2022 28.3%	\$64,000	1%	\$51,600	\$12,400	24%
2380	PRINTING	2021 32.5%	\$12,900	0%	\$13,400	(\$500)	(4%)
2390	DUES	2020 25.5%	\$7,900	0%	\$7,900	\$0	0%
2391	PUBLICATION	Const/Equip	\$2,000	0%	\$2,000	\$0	0%
2400	SUPPLIES	2022 31.1%	\$117,200	1%	\$114,900	\$2,300	2%
2420	GASOLINE	2021 23.3%	\$81,000	1%	\$56,000	\$25,000	45%
2430	REPAIR & MAINT. SUPPLIES	2020 41.7%	\$58,000	1%	\$59,000	(\$1,000)	(2%)
2730	PERSONNEL - LAWSUITS		\$10,000	0%	\$10,000	\$0	0%
274X	REFUNDS/DEBT		\$115,000	1%	\$90,000	\$25,000	28%
2500	CONSTRUCTION		\$1,506,500	19%	\$1,934,500	(\$428,000)	(22%)
2520	EQUIPMENT		\$438,000	5%	\$429,000	\$9,000	2%
<b>TOTAL</b>			<b>\$8,100,000</b>		<b>\$7,610,000</b>	<b>\$490,000</b>	<b>6%</b>

% OF BUDGET	
FOR	2022 BUDGET - ORIG
COMPARISON	INC (DEC) FROM 2022
	% CHANGE FROM 2022
# OF FULL TIME STAFF	

COMMENTS

\$3,308,800  
\$4,791,200

Budget Notes	
Compensation	5% Increase 26 FT +1 Service, Police hiring staggered
Health Ins	+20% Ins est, 10%/0% prem share, \$1000 HSA
Contracts	\$60k Fire contract inc, non Audit year
Utilities	Costs are up
Prof Svcs	High engineering
Supplies/Gas	gas prices
Refunds/Other	+25K tax refunds
Construction	Bexford OPWC grant, Geresy/tennis
Equipment	Move plow truck from '22

**VILLAGE OF OTTAWA HILLS**  
**2023 BUDGET**

ACCT NO.	ACCOUNT	POLICE & DISPATCH	FIRE	STREET LIGHTS (Village share)	CIVIL DEFNS	CNTY HEALTH	EMP FUND	RECYCLING	VILLAGE LIFE	PARKS
2100	REGULAR PERSONAL SRVS	\$1,000,000		\$4,500				\$92,000		\$57,000
2101	OVERTIME	\$140,000		\$300						\$18,000
2105	TRAINING	\$24,000		\$200						
2110	PART TIME SRVS	\$29,060							\$40,100	
2121	PERS	\$12,500		\$600				\$12,700	\$5,680	\$10,500
2122	EMPLOYERS SHARE-PENSION									
2123	EMPLOYEE INSURANCE	\$222,000		\$1,000				\$37,400		\$22,000
2124	MEDICARE	\$17,000						\$1,800	\$600	\$600
2126	WORKER'S COMPENSATION	\$17,000		\$250				\$2,000	\$2,700	\$1,400
2140	CLOTHING ALLOWANCE	\$24,000						\$2,200		\$800
2200	TRAVEL	\$6,000								
2300	CONTRACTS	\$176,500	\$288,000		\$1,300	\$39,000				\$0
2310	HEAT									
2311	LIGHT			\$6,000						\$1,500
2312	WATER									\$6,000
2320	PHONE & INTERNET	\$13,000								
2321	POSTAGE	\$500								
2340	PROFESSIONAL SRVS	\$12,000		\$5,000				\$40,000	\$190,000	\$216,500
2345	PREVENTION	\$3,000								
2646	DIVERSION	\$1,000								
2347	GRANTS (DARE)	\$2,500								
2350	FACILITIES MAINTENANCE									
2360	INSURANCE	\$23,000						\$3,000	\$4,500	\$4,000
2380	PRINTING	\$4,000								
2390	DUES	\$1,000								
2391	PUBLICATION	\$1,000								
2400	SUPPLIES	\$6,000		\$800			\$4,000	\$2,500	\$8,000	\$6,000
2420	GASOLINE	\$36,000						\$8,000		\$4,500
2430	REPAIR & MAINT. SUPPLIES	\$10,000						\$2,000		\$2,000
2730	PERSONNEL - LAWSUITS									
274X	REFUNDS/DEBT									
2500	CONSTRUCTION									\$13,500
2520	EQUIPMENT	\$89,000		\$0						\$0
<b>TOTAL</b>		<b>\$1,870,060</b>	<b>\$288,000</b>	<b>\$18,650</b>	<b>\$1,300</b>	<b>\$39,000</b>	<b>\$4,000</b>	<b>\$203,600</b>	<b>\$251,580</b>	<b>\$364,300</b>

% OF BUDGET		23%	4%	0%	0%	0%		3%	3%	4%
FOR COMPARISON	2022 BUDGET - ORIG	\$1,767,700	\$240,000	\$15,980	\$1,300	\$36,000	\$1,500	\$176,500	\$186,400	\$338,300
	INC (DEC) FROM 2022	\$102,360	\$48,000	\$2,670	\$0	\$3,000	\$2,500	\$27,100	\$65,180	\$26,000
	% CHANGE FROM 2022	6%	20%	17%	0%	8%	167%	15%	35%	8%
# OF FULL TIME STAFF		13						1.5		1
COMMENTS		5% wage	20% in pension 2023 CPI incr	Village share (23%) street light incr util	estimated	estimated	\$5.6K Donations fr residents pr year	5%% + 1 emp higher ins	Rev \$190M activity up	White Field delayed



**VILLAGE OF OTTAWA HILLS**  
**2023 BUDGET**

ACCT NO.	ACCOUNT	SEWERS	REFUSE	STREET CLEANING	TRAFFIC SIGNS	GARAGE	VILLAGE ADMIN	COUNCIL	CLERK/ TREAS	MUNICIPAL BLDG	COUNTY AUDITR
2100	REGULAR PERSONAL SRVS	\$33,100	\$103,300	\$64,800		\$50,500	\$212,500		\$170,000		
2101	OVERTIME	\$2,000	\$2,000	\$55,000		\$1,700					
2105	TRAINING			\$6,000		\$2,000	\$2,000		\$3,000		
2110	PART TIME SRVS							\$840			
2121	PERS	\$5,000	\$14,500	\$16,700		\$7,500	\$8,900	\$120	\$23,600		
2122	EMPLOYERS SHARE-PENSION										
2123	EMPLOYEE INSURANCE	\$8,800	\$37,400	\$22,000		\$22,000	\$33,400		\$47,300		
2124	MEDICARE	\$600	\$1,800	\$1,200		\$1,000	\$3,200		\$2,400		
2126	WORKER'S COMPENSATION	\$450	\$2,800	\$1,400		\$1,400	\$2,000		\$3,800		
2140	CLOTHING ALLOWANCE		\$1,600	\$800		\$800					
2200	TRAVEL						\$800		\$1,500		
2300	CONTRACTS		\$146,000	\$35,000		\$6,000	\$9,000	\$3,300	\$28,000	\$4,000	\$9,000
2310	HEAT					\$15,000				\$15,000	
2311	LIGHT				\$2,000	\$3,000				\$20,000	
2312	WATER					\$4,000				\$4,000	
2320	PHONE & INTERNET					\$4,000	\$1,000		\$2,000		
2321	POSTAGE						\$500		\$500		
2340	PROFESSIONAL SRVS	\$16,000	\$40,000	\$34,000	\$2,000		\$3,000		\$2,000	\$17,000	
2345	PREVENTION										
2646	DIVERSION										
2347	GRANTS (DARE)										
2350	FACILITIES MAINTENANCE					\$5,000				\$17,000	
2360	INSURANCE		\$3,000	\$3,000		\$3,000	\$3,000	\$5,000	\$1,500	\$3,000	
2380	PRINTING						\$1,500		\$1,000		
2390	DUES						\$6,000		\$300		
2391	PUBLICATION										
2400	SUPPLIES	\$1,500	\$6,000	\$40,000	\$9,000	\$13,000	\$2,500	\$3,000	\$3,000	\$3,000	
2420	GASOLINE		\$12,000	\$14,000							
2430	REPAIR & MAINT. SUPPLIES		\$16,000	\$22,000							
2730	PERSONNEL - LAWSUITS										
274X	REFUNDS/DEBT										
2500	CONSTRUCTION					\$8,000					
2520	EQUIPMENT					\$4,000					
<b>TOTAL</b>		<b>\$67,450</b>	<b>\$386,400</b>	<b>\$315,900</b>	<b>\$13,000</b>	<b>\$151,900</b>	<b>\$289,300</b>	<b>\$12,260</b>	<b>\$289,900</b>	<b>\$83,000</b>	<b>\$9,000</b>

% OF BUDGET		1%	5%	4%	0%	2%	4%	0%	4%	1%	0%
FOR COMPARISON	2022 BUDGET - ORIG	\$59,200	\$351,800	\$271,500	\$12,600	\$131,100	\$260,700	\$11,760	\$307,000	\$76,500	\$8,000
	INC (DEC) FROM 2022	\$8,250	\$34,600	\$44,400	\$400	\$20,800	\$28,600	\$500	(\$17,100)	\$6,500	\$1,000
	% CHANGE FROM 2022	14%	10%	16%	3%	16%	11%	4%	(6%)	8%	13%
# OF FULL TIME STAFF		0.5	2	1		1	2		2		
COMMENTS		higher ins	higher comp disposal \$	higher street sidwkw clear CDL train	décor signs	higher util	wage, ins	No UT prop tax	Lower wage ins	high util	incr fr cty

		% OF BUDGET	0%	1%	0%	0%	3%	0%	2%
FOR COMPARISON	2022 BUDGET - ORIG	\$20,000	\$34,700	\$4,000	\$3,000	\$260,160	\$10,000	\$4,585,700	\$231,400
	INC (DEC) FROM 2022	(\$20,000)	\$62,400	\$0	\$0	\$21,340	\$0	\$468,500	(\$33,400)
	% CHANGE FROM 2022	100%	180%	0%	0%	8%	0%	10%	(14%)
# OF FULL TIME STAFF						1			1
COMMENTS		non audit yr	Incr for ongoing legal		higher refunds	1 deductible		\$552K bal	
								Road engineer more repairs restricted funds	

**VILLAGE OF OTTAWA HILLS**  
**2023 BUDGET**

ACCT NO.	ACCOUNT	HIWAY IMPV	LAW ENFRMNT	DRUG ENFRMNT	CAPITAL IMPVMT	CAPITAL GRANTS	ROAD LEVY	STREET LIGHT (assess)	SHADE TREE
2100	REGULAR PERSONAL SRVS	\$11,000						\$16,800	
2101	OVERTIME							\$2,000	
2105	TRAINING							\$1,000	
2110	PART TIME SRVS								
2121	PERS	\$1,500						\$2,800	
2122	EMPLOYERS SHARE-PENSION								
2123	EMPLOYEE INSURANCE	\$2,000						\$3,000	
2124	MEDICARE								
2126	WORKER'S COMPENSATION	\$400						\$500	
2140	CLOTHING ALLOWANCE								
2200	TRAVEL								
2300	CONTRACTS				\$100,000			\$1,000	\$144,000
2310	HEAT								
2311	LIGHT							\$24,000	
2312	WATER								
2320	PHONE & INTERNET								
2321	POSTAGE								
2340	PROFESSIONAL SRVS	\$3,000		\$800	\$18,000	\$0	\$418,500	\$10,000	
2345	PREVENTION								
2646	DIVERSION								
2347	GRANTS (DARE)								
2350	FACILITIES MAINTENANCE								
2360	INSURANCE							\$2,000	
2380	PRINTING								
2390	DUES								
2391	PUBLICATION								
2400	SUPPLIES	\$400						\$4,000	
2420	GASOLINE	\$1,500						\$0	
2430	REPAIR & MAINT. SUPPLIES	\$1,000							
2730	PERSONNEL - LAWSUITS								
274X	REFUNDS/DEBT								
2500	CONSTRUCTION	\$5,000			\$265,000	\$100,000	\$1,015,000		\$35,000
2520	EQUIPMENT				\$345,000			\$0	
<b>TOTAL</b>		<b>\$25,800</b>	<b>\$0</b>	<b>\$800</b>	<b>\$728,000</b>	<b>\$100,000</b>	<b>\$1,433,500</b>	<b>\$67,100</b>	<b>\$179,000</b>

	% OF BUDGET	0%	0%	0%	9%	1%		1%	2%
<b>FOR COMPARISON</b>	2022 BUDGET - ORIG	\$24,600	\$0	\$800	\$673,000	\$1,008,000	\$568,500	\$61,400	\$159,000
	INC (DEC) FROM 2022	\$1,200	\$0	\$0	\$55,000	(\$908,000)	\$865,000	\$5,700	\$20,000
	% CHANGE FROM 2022	5%	0%	0%	8%	0%	152%	9%	13%

**# OF FULL TIME STAFF**

	\$63K bal	\$16K bal	\$7K bal	Path, tennis	Loan for	Bexford	\$112 bal	\$104K bal
<b>COMMENTS</b>				Facilities	Bexford	& Hasty eng	77% of costs	.95/ff \$167K rev
				Plow truck fr '22			Assmt .54/ff	limb program
							\$55K rev	higher trimm

**VILLAGE OF OTTAWA HILLS**  
**2023 BUDGET**

ACCT NO.	ACCOUNT	POLICE PENSN	FIRE PENSION	TOTAL
2100	REGULAR PERSONAL SRVS			\$1,962,000
2101	OVERTIME			\$221,000
2105	TRAINING			\$40,200
2110	PART TIME SRVS			\$103,600
2121	PERS			\$148,000
2122	EMPLOYERS SHARE-PENSION	\$240,000		\$240,000
2123	EMPLOYEE INSURANCE			\$491,000
2124	MEDICARE			\$33,000
2126	WORKER'S COMPENSATION			\$39,000
2140	CLOTHING ALLOWANCE			\$31,000
2200	TRAVEL			\$9,500
2300	CONTRACTS	\$800	\$72,800	\$1,076,700
2310	HEAT			\$30,000
2311	LIGHT			\$56,500
2312	WATER			\$14,000
2320	PHONE & INTERNET			\$20,400
2321	POSTAGE			\$3,300
2340	PROFESSIONAL SRVS			\$1,139,800
2345	PREVENTION			\$3,000
2646	DIVERSION			\$1,000
2347	GRANTS (DARE)			\$2,500
2350	FACILITIES MAINTENANCE			\$22,000
2360	INSURANCE			\$64,000
2380	PRINTING			\$12,900
2390	DUES			\$7,900
2391	PUBLICATION			\$2,000
2400	SUPPLIES			\$117,200
2420	GASOLINE			\$81,000
2430	REPAIR & MAINT. SUPPLIES			\$58,000
2730	PERSONNEL - LAWSUITS			\$10,000
274X	REFUNDS/DEBT			\$115,000
2500	CONSTRUCTION			\$1,506,500
2520	EQUIPMENT			\$438,000
<b>TOTAL</b>		<b>\$240,800</b>	<b>\$72,800</b>	<b>\$8,100,000</b>
% OF BUDGET		3%	1%	
<b>FOR COMPARISON</b>	2022 BUDGET - ORIG	\$236,800	\$60,800	<b>\$7,610,000</b>
	INC (DEC) FROM 2022	\$4,000	\$12,000	\$490,000
	% CHANGE FROM 2022	2%	20%	6%
<b># OF FULL TIME STAFF</b>				<b>26</b>

COMMENTS

Village Admin 80% of contract  
Police pension under Fire  
2023 CPI incr

**VILLAGE OF OTTAWA HILLS  
2023 BUDGET  
CONTRACT LIST**

11/8/2022

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DEPT TOTAL</b>
POLICE	Dispatch - COG (\$ fixed to 2024)	110,000	
	NORIS Contracts	28,500	
	Police Contracts, software, email	20,000	
	Nemsys backup & support	8,000	
	Lexipol - Policy software	6,000	
	Jail Housing	4,000	176,500
FIRE	Fire contract (20% in pension) COLA incr	288,000	288,000
CIVIL DEFENSE	Emergency Management Assoc.	1,300	1,300
COUNTY HEALTH	Lucas County Health Dept.	39,000	39,000
PARKS		0	0
REFUSE	Landfill costs	60,000	
	Yard waste pickup (offsetting revenue)	42,000	
	Limb program	25,000	
	Bulk pickup (offsetting revenue)	15,000	
	Computer contracts	3,000	
	Yard waste disposal	1,000	146,000
STREET CLEANING	Leaf disposal	10,000	
	Street sweeping & disposal	10,000	
	Contracted Snowplowing	5,000	
	Contracted leaf collection	5,000	
	Sidewalk snow removal	5,000	35,000
GARAGE	Gas Tank Insure & Testing	3,000	
	Computer maintenance & email	3,000	6,000
ADMINISTRATOR	Cartegraph/Esri	7,000	
	Computer contract & email	2,000	9,000
COUNCIL	County Extension Service	1,500	
	Internet	1,200	
	Web hosting	600	3,300
CLERK/TREASURER	Server & software maintenance	20,000	
	Website maintenance	5,000	
	Postage/copier	3,000	28,000
ADMIN BUILDING	Heating/Air Conditioning Maintenance	4,000	4,000
COUNTY AUDITOR	Fees for auditor's office	9,000	9,000
STATE AUDITOR	Audit (every other year)	0	0
LEGAL	Prosecution	5,000	5,000

**VILLAGE OF OTTAWA HILLS  
2023 BUDGET  
CONTRACT LIST**

11/8/2022

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DEPT TOTAL</b>
INCOME TAX	Computer hardware maintenance	3,000	
	Computer software maintenance	2,000	5,000
CAPITAL PROJECTS	Facility	100,000	100,000
ELECTION EXPENSE	Election expense	3,000	3,000
STREET LIGHTS	Auditor fees for assessment	1,000	1,000
SHADE TREE	Tree trimming contract	70,000	
	Limb program	40,000	
	Hazard tree work	25,000	
	Tree maintenance/treatments	8,000	
	Auditor fees	1,000	144,000
POLICE PENSION	Auditor fees	800	800
FIRE PENSION	Fire contract 9 mos - (80% in Fire)	72,000	
	Auditor fees	800	72,800
<b>TOTAL CONTRACTS</b>			<b>1,076,700</b>

**VILLAGE OF OTTAWA HILLS  
2023 BUDGET  
PROFESSIONAL SERVICES**

11/8/2022

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DEPT TOTAL</b>
POLICE	Employee medical & drug testing	6,000	
	Misc (help wanted ads, deputy support)	6,000	12,000
STREET LIGHTS (23%)	Paint street lights	5,000	5,000
VILLAGE LIFE	Course instructors	190,000	190,000
PARKS	White Field (mow, maint, utilities, taxes)	70,000	
	Geresy Field (mow, maint, utilities)	48,000	
	Facility (taxes, etc)	20,000	
	Park mowing	50,000	
	Tree maintenance	15,000	
	Island & cemetery upkeep	7,000	
	Neglected property maintenance	4,000	
	Deer Count expense	2,500	216,500
SEWERS	Cleaning & Televising	8,000	
	Clean catch basins (30)	4,500	
	EPA requirements & TMACOG storm dues	3,500	16,000
REFUSE	Temp. workers (1800 hrs)	40,000	40,000
STREET CLEANING	Temp. workers (1000 hrs)	22,000	
	Chipping & Misc	12,000	34,000
TRAFFIC SIGNS	Traffic light repairs	2,000	2,000
ADMINISTRATOR	Professional services	3,000	3,000
CLERK/TREASURER	Misc	2,000	2,000
ADMIN BUILDING	HVAC maintenance	5,000	
	Electrical/Plumbing/Heating/Fire	5,000	
	Lawncare	3,000	
	Alarm services	3,000	
	Garage door maintenance	1,000	17,000
LEGAL	Legal fees (+60 pending issues)	90,000	90,000
STREET REPAIR	Painting & Thermoplastic	22,000	22,000
HIGHWAY IMPRV	Painting & Thermoplastic	3,000	3,000
DRUG ENFORCMNT	Lab Testing for DUI	800	800
RECYCLING	Temp. workers (1800 hrs)	40,000	40,000
CAPITAL PROJECTS	Nature Conservancy	18,000	18,000
STATE ISSUE II			0

**VILLAGE OF OTTAWA HILLS  
2023 BUDGET  
PROFESSIONAL SERVICES**

11/8/2022

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DEPT TOTAL</b>
ROAD LEVY	Engineering - Hasty Part 1 & Future	400,000	
	Sewer work for Road Project	10,000	
	Auditor fees for levy	8,500	418,500
STREET LIGHTS (77%)	Paint street lights (@\$110ea)	10,000	10,000
<b>TOTAL PROFESSIONAL SERVICES</b>			<b>1,139,800</b>



**VILLAGE OF OTTAWA HILLS  
2023 BUDGET  
CONSTRUCTION**

11/8/2022

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DEPT TOTAL</b>
PARKS	Flower Baskets	8,000	
	Tree planting	5,500	13,500
GARAGE	Building maintenance	8,000	8,000
STREET REPAIR	Crack Sealing/Reclamite/Patch/Repairs	65,000	65,000
HIGHWAY IMPRV	Crack Sealing/Reclamite/Patch	5,000	5,000
CAPITAL IMPVT	Path Improvements	50,000	
	Facility projects	50,000	
	Geresy Field repairs	50,000	
	Tennis Court maintenance	50,000	
	Sewer Rebuilding	40,000	
	Sidewalk Repairs	25,000	265,000
GRANT FUND	Bexford OPWC Loan	100,000	100,000
ROAD LEVY	Bexford Road Project	1,015,000	1,015,000
SHADE TREE	Tree replacements	35,000	35,000
<b>TOTAL CONSTRUCTION</b>			<b>1,506,500</b>

**VILLAGE OF OTTAWA HILLS  
2023 BUDGET  
EQUIPMENT**

11/8/2022

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DEPT TOTAL</b>
POLICE	Police vehicle	50,000	
	Equipment & warranty 2 vehicles	32,000	
	Computer equipment	4,000	
	Miscellaneous equipment	3,000	89,000
STREET LIGHTS (23%)			0
PARKS		0	0
GARAGE	Misc. equipment	4,000	4,000
CAPITAL IMPVT	2 T Plow truck	200,000	
	White Field signs, gate, landscape	100,000	
	Copiers (Admin & Police)	20,000	
	Refuse/recycle pick up truck	25,000	345,000
STREET LIGHTS (77%)			0
<b>TOTAL EQUIPMENT</b>			<b>438,000</b>