

**OTTAWA HILLS VILLAGE COUNCIL  
MEETING MINUTES**

**February 07, 2022 6:30 PM**

Call to Order – Vice Mayor Shimborske

6:30 PM

Village Representatives in Attendance

Mayor Kevin Gilmore via Zoom  
Councilwoman Dana Dunbar  
Councilwoman Katherine O’Connell  
Councilwoman Heather Phillips  
Village Administrator John Wenzlick

Councilman Edward Shimborske III  
Councilman John Lewis  
Councilman Marc Thompson  
Solicitor Sarah McHugh via Zoom

Citizen Attendees

Judge Puffenberger  
Nasrin Afjeh  
Yarko Kuk

Acting Clerk

A motion was made by Mr. Shimborske and seconded by Mr. Lewis to appoint Mr. Wenzlick as acting clerk. The motion passed unanimously.

Swearing In of Elected Council Members

Judge Puffenberger swore in Councilwoman Phillips, Councilwoman Dunbar, Councilman Thompson, and Councilman Shimborske.

Minutes

A motion was made by Mr. Lewis to approve the minutes from the December 06, 2021 Council meeting, and Mr. Shimborske seconded the motion. The motion passed unanimously.

Citizens Comments

None

New Business

None

Council Rules

After brief discussion the rules of council were amended to include a revised meeting time of 6:30 pm. A motion was made by Mr. Thompson and seconded by Mr. Shimborske to re-adopt the rules of council as amended.

Election of Vice Mayor

A motion was made by Mr. Shimborske and seconded by Mrs. O’Connell to elect Mr. Thompson as Vice Mayor. The motion passed unanimously.

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Committee Assignments

The Mayor indicated that he made some changes to the committee assignments and council was given a copy of the 2022 committee assignments.

Approval of Attorney Fees

A motion was made by Mrs. Dunbar and seconded by Mrs. O'Connell to approve payment of attorney fees. The motion passed unanimously.

Finance & Future Planning – Mr. Lewis

Mr. Lewis reported that 2021 income tax collections were 5% above projections for the year and 2% above 2020. He provided the January income tax receipts and indicated that collections were 11% above projection.

Human Resources – Mr. Thompson

Mr. Thompson reported there is legislation on the agenda tonight to amend the employee handbook regarding vacation. He emphasized the challenges of hiring and retention in the workplace and indicated that the legislation was another step to increase flexibility in hiring.

Safety – Mrs. O'Connell

None

Services & Environment – Mrs. Dunbar

Mrs. Dunbar reported the committee met on December 9<sup>th</sup> and discussed sidewalk clearing. The committee is recommending the Village Administrator contact other communities to see how they manage sidewalk clearing in their communities. The National Honor Society recently volunteered to clear sidewalks for citizens that needed assistance.

Mrs. Dunbar reported the grant application for the sled hill restoration was not approved for funding. The Nature Conservancy prepared the grant and will review the application scoring process.

Mrs. Dunbar reported there has been limited response from the rodent letter that was sent to the entire village.

The deer hunt season has ended. Of the 40 deer authorized, 21 deer were taken in the Village.

Streets & Bridges – Mr. Shimborske

Mr. Shimborske described legislation on the agenda to authorize engineering, and made a motion, seconded by Mrs. Dunbar, to authorize receipt of bids for the 2022 street projects. The motion passed unanimously.

Utilities, Equipment, Buildings & Grounds

Mr. Wenzlick reported there is one piece of legislation on the agenda tonight for the purchase of a refuse truck.

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He also noted that the committee met in December with Jon Drummond from Fishbeck and Rusty Wilke from The Collaborative. The meeting was to get an overview of the existing pathways and what direction the committee wants to take on the path design project.

Visioning Committee – Mrs. Dunbar

None

Solicitor's Report

None

Administrator's Report

A motion was made by Mr. Thompson and seconded by Mr. Shimborske to appoint Mr. Wenzlick as designee for newly elected officials training. The motion passed unanimously.

Mayor's Report

None

Old Business

None

Ordinances & Resolutions

Mayor Gilmore read Resolution 2022-1

Resolution 2022-1

Authorizing the purchase of a 2021 refuse compactor truck for the Service Department, and declaring an emergency.

Motion to waive three readings:

Motion – Mr. Shimborske  
Second – Mr. Lewis  
Unanimous Approval

Motion to declare an emergency:

Motion – Mr. Shimborske  
Second – Mr. Lewis  
Unanimous Approval

Motion to adopt legislation  
as an emergency:

Motion – Mr. Shimborske  
Second – Mr. Lewis  
Yeas (6) – Mrs. Dunbar, Mr. Thompson,  
Mr. Lewis, Mrs. Phillips,  
Mr. Shimborske,  
Mrs. O'Connell  
Nays (0) –

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At 7:26 pm, Council returned to regular session.

Next Meeting Date

February 28, 2022 at 6:30 PM

Adjournment

7:29 PM

A handwritten signature in black ink, appearing to read "H. M. Johnson", is written over a horizontal line.

Mayor