

11/5/2021



To: Council - as recommended by the Finance Committee

From: Karen Urbanik

Re: 2022 Budget Draft

Note: Total 2021-22 ARPA Funds = \$470,000. Applied half to Operating and & half to Capital both years
Proposed use of some of the funds for compensation

<u>2021 SUMMARY</u>	<u>1/1/2021 Unencumbered Balance</u>	<u>4,699,928</u>	<u>Original Budget</u>	<u>Variance</u>
Projected Operating Revenues	5,343,470		5,057,600	285,870
ARPA Funds - Half	117,530		0	117,530
Projected Operating Expense	(4,651,260)		(5,037,600)	(386,340)
Operating Surplus/Deficit	809,740		20,000	
Projected Capital Revenue	1,013,730		657,000	356,730
Projected Capital Expense	(1,147,500)		(1,513,500)	(366,000)
Capital Deficit	(133,770)		(856,500)	
Surplus (Deficit)	675,970		(836,500)	
12/31/2021 Estimated Balance	5,375,898			
Termination Reserve	(238,000)			

2021 HIGHLIGHTS

Operating **Revenue** Income Tax above budget, American Rescue Funds \$117,500 (1/2 to capital)

Expense Projecting 8% below operating budget - personnel vacancies

<u>Capital</u>	<u>Revenue</u>	<u>Proj Actual</u>	<u>Budget</u>
	Road Levy	595,500	590,000
	State Issue 2 Grant	149,500	67,000
	State Grant - White Field	147,000	0
	ARPA Funds -1/2 to operating	117,530	0
	State Issue 2 Loan	4,200	0
		1,013,730	657,000
	Expense	Proj Actual	Budget
	Road project & Engineering	638,700	885,500
	Refuse truck & Secor poles	334,000	225,000
	Paths, floodplain	24,800	188,000
	Bldg/Sewer/Sidewalk	75,000	115,000
	White Field	75,000	100,000
		1,147,500	1,513,500

2022 SUMMARY

1/1/2022 Estimated Balance	5,375,898	<u>21 Orig Budget</u>	
Projected Operating Revenues	5,416,100	5,057,600	358,500
Projected American Rescue	117,500	0	117,500
Proposed Operating Budget	<u>(5,310,500)</u>	<u>(5,037,600)</u>	272,900
Operating Surplus/Deficit	223,100	20,000	
Capital Revenue (Road Levy, OPWC grant)	1,727,500	657,000	1,070,500
Proposed Capital Budget	<u>(2,299,500)</u>	<u>(1,513,500)</u>	786,000
Capital Deficit	<u>(572,000)</u>	<u>(856,500)</u>	
Surplus (Deficit)	(348,900)	(836,500)	
12/31/2022 Est Unencum Balance	5,026,998		

2022 HIGHLIGHTS**Operating Budget:**

Higher income tax, 1/2 ARPA Funds, Village Life; Higher costs for personnel
HR Committee recommended 4% increase, add dental/vision

Capital Budget:

Bridge projects, Plow truck, Rec Fields
Secor Bridge @ net cost; Riva Ridge Rd Bridge - construction offset by grants

Operating Revenue

Category	2022 Estimate	Change from Orig 2021 Bud	Notes
Income Tax	3,800,000	250,000	3% over 2021 est
Property Tax	660,000	(30,000)	Small decrease - est from county
Local Government	87,700	5,000	Small increase - est from county
Interest Income	51,000	0	Low interest rates continue
Road Funds	286,200	(2,000)	Small decrease
Other Revenue	648,700	253,000	ARPA, higher Village Life
	<u>5,533,600</u>	<u>476,000</u>	

Operating Expense

Category	2022 Budget	Change from Orig 2021 Bud	Notes
Compensation & Pension	2,570,800	133,650	4% incr, 25 FT
Health Insurance	416,600	68,900	12% incr est, coverage chgs, dental/vision
Workers' Comp	46,000	(10,500)	group rating
Fire & Dispatch Contracts	410,000	(6,000)	lower dispatch (3 yr credit)
Contracts	482,400	34,200	audit, higher stick pickup budget
Utilities	102,300	2,600	
Professional Svcs	561,300	60,500	Village Life instruct, tree work, temps
Insurance	51,600	0	
Supplies & Repairs	173,900	(10,300)	adjust throughout
Gasoline	56,000	15,650	Higher price/gallon
Construction	126,500	(4,500)	
Equipment	84,000	(6,800)	Moved small equip to supply category
Throughout	229,100	(4,500)	
Total	<u>5,310,500</u>	<u>272,900</u>	
Estimated 2021 actual	<u>4,651,260</u>	5%	Change from 2021 Budget
	659,240	14%	Change from 2021 Projection

Capital Revenue

	Budget
Road Levy	590,000
Federal Grant	615,000
State Issue 2 Grant	405,000
ARPA Funds (1/2)	117,500
	<u>1,727,500</u>

Capital Expense

Capital Item	Proposed 2022	2021 Budget	2021 project/notes
Riva Ridge Bridge & Road	1,326,500	730,500	Ridgewood, Canterbury
Secor Road Bridge (net)	250,000		
Plow and pick up trucks	200,000	175,000	Refuse & plow
Engineering	110,000	155,000	Secor/Ridgewood
White Field - signs etc	100,000	100,000	White field
Sewer/Sidewalk/Tennis Court	100,000	65,000	Sewer/Sidewalk/Lights
Municipal Building/ Geresy Field projects	100,000	50,000	Muni Bldg
Path Improvement	50,000	150,000	Eng crosswalks/paths
Finance/Payroll Software	45,000	50,000	Poles - Secor
Nature Conservancy contract	18,000	38,000	Nature Conservancy, study
	<u>2,299,500</u>	<u>1,513,500</u>	

VILLAGE OF OTTAWA HILLS
2021-2022
ANALYSIS OF FUNDS

11/5/2021

FUND	2021				2022				12/31/22 BALANCE ESTIMATE	RESERVES
	1/1/21 UNENCUMB'D BALANCE	REVENUE ESTIMATE	EXPENSE ESTIMATE	TRANSFER BUDGET	12/31/21 UNENCUMB'D BALANCE	REVENUE ESTIMATE	EXPENSE PROPOSAL	TRANSFER ESTIMATE		
GENERAL FUND	1,287,065	1,057,700	3,500,000	4,210,606	3,055,371	4,812,900	4,585,700	(500,000)	2,782,571	
STREET REPAIR	411,225	269,410	367,357		313,278	268,800	231,400		350,678	
HIWAY IMP	57,334	18,670	22,180		53,824	18,400	24,600		47,624	
LAW ENFRMNT	15,356	150	0		15,506	0	0		15,506	
DRUG ENFRMNT	7,001	0	700		6,301	0	800		5,501	
EMPLOYEE EDUC	3,344	2,000	1,500	(3,844)	0	0	0		0	
RECYCLING	40,343	0	124,203	83,860	0	0	0		0	
AMERICAN RESCUE	0	235,060	235,000	0	60	235,000	0	0	235,060	
BENEFIT RESERVE	258,000	0	0	(20,000)	238,000	0	0		238,000	(238,000)
CAPITAL IMPVMT	273,927	147,000	265,000	400,000	555,927	0	673,000	200,000	82,927	
CAPITAL-GRANTS	26,775	4,200	6,000		24,975	1,020,000	1,008,000	100,000	136,975	
ROAD LEVY	483,350	745,000	560,000		668,350	590,000	568,500		689,850	
CAPITAL RESERVE	0	0	0		0	0	0		0	
STREET LIGHTS	94,371	55,000	57,140		92,231	54,000	61,400		84,831	
SHADE TREE	40,490	140,000	158,700	40,000	61,790	166,000	159,000		68,790	
POLICE PENSION	52,209	48,770	207,370	200,000	93,609	48,000	236,800	200,000	104,809	
FIRE PENSION	205,706	51,770	60,800		196,676	48,000	60,800		183,876	
INCOME TAX	1,443,432	3,700,000	232,810	(4,910,622)	0	0	0	0	0	
TOTAL	4,699,928	6,474,730	5,798,760	0	5,375,898	7,261,100	7,610,000	0	5,026,998	(238,000)

**VILLAGE OF OTTAWA HILLS
ESTIMATE OF 2021-2022 REVENUES**

11/5/2021

ACCT NO.	ACCOUNT	2022 REVENUES BUDGET	2021 REVENUES BUDGET	2021 REVENUES PROJECTED
101.41110	REAL ESTATE TAX	493,000	493,000	497,100
101.41140	MUNICIPAL INCOME TAX (D)	3,800,000	3,550,000	3,700,000
101.41210	LOCAL GOVERNMENT (COUNTY)	70,000	65,000	70,000
101.41270	LOCAL GOVERNMENT (STATE)	17,700	17,700	17,700
101.41280	PROPERTY TAX ROLLBACK	71,000	73,000	72,000
101.41410	FEDERAL GRANTS	0	0	0
101.41440	D.A.R.E.	1,200	1,200	1,300
101.41530	VILLAGE LIFE	150,000	90,000	180,000
101.41610	FINES	3,000	3,000	3,600
101.41622	FRANCHISE FEES	42,000	42,000	42,000
101.41810	SALE OF ASSETS	0	0	0
101.41820	INTEREST (A)	50,000	50,000	50,000
210.41830	CONTRIBUTIONS & DONATIONS	0	0	2,000
101.41891	UNCLAIMED MONIES	0	0	0
101.41990	REIMBURSED EXP - YARD/BULK (B)	51,000	40,000	45,000
101.41991	REIMBURSED EXP - PROP MAINT (B)	3,000	3,000	5,000
101.41992	REIMBURSED EXP - MISC (B)	55,000	45,000	66,000
101.41993	REIMBURSED EXP - TRAINING (B)	1,000	2,000	1,000
101.41994	REIMBURSED EXP - GRANTS (B)	5,000	5,000	7,000
	TOTAL GENERAL FUND	4,812,900	4,479,900	4,759,700
201.41240	LICENSE TAX	68,000	68,000	68,000
201.41260	GASOLINE EXCISE TAX	160,000	160,000	160,000
201.41261	HIGHWAY DISTRIBUTIONS	40,000	40,000	40,000
201.41820	INTEREST	800	800	1,410
	TOTAL STREET REPAIR	268,800	268,800	269,410
202.41240	LICENSE TAX	2,000	4,000	2,000
202.41260	GASOLINE EXCISE TAX	13,000	13,000	13,000
202.41261	HIGHWAY DISTRIBUTIONS	3,200	3,200	3,200
202.41820	INTEREST	200	200	470
	TOTAL HIGHWAY IMPROVEMENT	18,400	20,400	18,670
208.41614	OTHER	0	500	150
	TOTAL LAW ENFORCEMENT	0	500	150
209.41610	FORFEITURES	0	0	0
209.41614	K-9 & OTHER PROGRAMS	0	0	0
	TOTAL DRUG ENFORCEMENT	0	0	0
213.41410	AMERICAN RESCUE PLAN - FEDERAL	235,000	0	235,060
	TOTAL FEDERAL COVID	235,000	0	235,060
401.41460	STATE GRANT	0	0	147,000
	TOTAL CAPITAL	0	0	147,000
404.41410	FEDERAL GRANT (C)	615,000	0	0
404.41460	STATE GRANT (C)	405,000	0	0
404.41924	OPWC LOAN PROCEEDS	0	0	4,200
	TOTAL CAPITAL - GRANTS	1,020,000	0	4,200
405.41110	REAL ESTATE TAX - ROADS	582,000	582,000	587,500
405.41280	HOMESTEAD	8,000	8,000	8,000
405.41300	COUNTY LICENSE TAX GRANT	0	0	0
405.41460	STATE ISSUE II (C)	0	67,000	149,500
	TOTAL ROAD LEVY	590,000	657,000	745,000
502.41360	REAL ESTATE-STREET LIGHTS	54,000	54,000	55,000
	TOTAL STREET LIGHTS	54,000	54,000	55,000

**VILLAGE OF OTTAWA HILLS
ESTIMATE OF 2021-2022 REVENUES**

11/5/2021

ACCT NO.	ACCOUNT	2022 REVENUES BUDGET	2021 REVENUES BUDGET	2021 REVENUES PROJECTED
503.41390	REAL ESTATE-SHADE TREES	166,000	140,000	140,000
	TOTAL SHADE TREES	166,000	140,000	140,000
801.41110	REAL ESTATE TAX	42,000	41,000	42,570
	PROPERTY TAX ROLLBACK	6,000	6,000	6,200
	TOTAL POLICE PENSION	48,000	47,000	48,770
802.41110	REAL ESTATE TAX	42,000	41,000	45,570
	PROPERTY TAX ROLLBACK	6,000	6,000	6,200
	TOTAL FIRE PENSION	48,000	47,000	51,770
TOTAL (WITHOUT TRANSFERS)		7,261,100	5,714,600	6,474,730
101.41910	TRANSFERS - GENERAL FUND		2,400,000	2,400,000
211.41910	TRANSFERS - RECYCLING		160,000	160,000
290.41910	TRANSFERS - TERM BENEFIT		(20,000)	
401.41910	TRANSFERS - CAPITAL PROJECTS	200,000	400,000	400,000
404.41910	TRANSFERS - GRANTS	100,000		
405.41910	TRANSFERS - VOTED ROADS			
502.41910	TRANSFERS - STREET LIGHTS			
503.41910	TRANSFERS - SHADE TREE		40,000	40,000
801.41910	TRANSFERS - POLICE PENSION	200,000	200,000	200,000
802.41910	TRANSFERS - FIRE PENSION			
	TOTAL TRANSFERS FROM TAX	500,000	3,180,000	3,200,000
(A)	2022 interest - .5%			
(B)	<u>Reimbursed Expenses</u>			
	Employee Ins Contribution	40,000		
	Yardwaste	38,000		
	Bulk Trash (130 X \$100)	13,000		
	Miscellaneous	10,000		
	Grants, reimbursements etc	5,000		
	Property Maintenance	3,000		
	Training Reimbursements	1,000		
		<u>110,000</u>		
(C)	Riva Ridge Road & Bridge			
	Federal Grant thru ODOT	615,000		
	OPWC	405,000		
(D)	Income Tax - 3% over 2021 forecast			

FOR COMPARISON	2021 BUDGET - ORIG INC (DEC) FROM 2021 % CHANGE FROM 2021
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OF FULL TIME STAFF

Compensation	4% Increase 25 FT
Health Ins	Add dental/vision, 10% premium share, \$1000 HSA
Contracts	Audit year, limb program
Utilities	moved Geresy/White utilities to prof svcs
Prof Svcs	less engin'g, VL instructors
Supplies/Gas	gas prices
Refunds/Other	No UT property tax to school
Construction	Secor & Riva Ridge bridges, large grant offset
Equipment	White Field equipment

VILLAGE OF OTTAWA HILLS
2022 BUDGET

ACCT NO.	ACCOUNT	POLICE & DISPATCH	FIRE	STREET LIGHTS (Village share)	CIVIL DEFNS	CNTY HEALTH	EMP FUND	RECYCLING	VILLAGE LIFE	PARKS
2100	REGULAR PERSONAL SRVS	\$981,000		\$4,000				\$72,700		\$49,500
2101	OVERTIME	\$140,000		\$400						\$10,000
2105	TRAINING	\$24,000		\$300						
2110	PART TIME SRVS	\$23,000							\$39,800	
2121	PERS	\$11,000		\$780				\$11,000	\$5,600	\$8,500
2122	EMPLOYERS SHARE-PENSION									
2123	EMPLOYEE INSURANCE	\$187,000		\$1,000				\$30,000		\$15,500
2124	MEDICARE	\$16,500						\$1,500	\$600	\$500
2126	WORKER'S COMPENSATION	\$20,000		\$400				\$2,500	\$2,600	\$1,500
2140	CLOTHING ALLOWANCE	\$24,000						\$1,600		\$800
2200	TRAVEL	\$8,000								
2300	CONTRACTS	\$176,200	\$240,000		\$1,300	\$36,000				\$0
2310	HEAT									
2311	LIGHT			\$6,000						\$1,500
2312	WATER									\$2,000
2320	PHONE & INTERNET	\$13,000								
2321	POSTAGE	\$500								
2340	PROFESSIONAL SRVS	\$12,000		\$2,300				\$45,000	\$130,000	\$196,500
2345	PREVENTION	\$3,000								
2646	DIVERSION	\$1,000								
2347	GRANTS (DARE)	\$2,500								
2350	FACILITIES MAINTENANCE									
2360	INSURANCE	\$20,000						\$2,200	\$3,800	\$2,000
2380	PRINTING	\$4,000								
2390	DUES	\$1,000								
2391	PUBLICATION	\$1,000								
2400	SUPPLIES	\$6,000		\$800			\$1,500	\$2,500	\$4,000	\$8,000
2420	GASOLINE	\$28,000						\$4,500		\$1,500
2430	REPAIR & MAINT. SUPPLIES	\$10,000						\$3,000		\$2,000
2730	PERSONNEL - LAWSUITS									
274X	REFUNDS/DEBT									
2500	CONSTRUCTION									\$13,500
2520	EQUIPMENT	\$55,000		\$0						\$25,000
TOTAL		\$1,767,700	\$240,000	\$15,980	\$1,300	\$36,000	\$1,500	\$176,500	\$186,400	\$338,300

% OF BUDGET		23%	3%	0%	0%	0%		2%	2%	4%
FOR COMPARISON	2021 BUDGET - ORIG	\$1,702,300	\$240,000	\$15,430	\$1,300	\$36,000	\$1,500	\$155,800	\$146,700	\$308,870
	INC (DEC) FROM 2021	\$65,400	\$0	\$550	\$0	\$0	\$0	\$20,700	\$39,700	\$29,430
	% CHANGE FROM 2021	4%	0%	4%	0%	0%	0%	13%	27%	10%
# OF FULL TIME STAFF		13						1		1
COMMENTS		20% in pension	Village share (23%) street light no new street lights	estimated	estimated	\$5.5K Donations from residents	more temp \$ higher ins	Rev \$140M uncertain after Covid	White Field op & equip equipment	

VILLAGE OF OTTAWA HILLS
2022 BUDGET

ACCT NO.	ACCOUNT	SEWERS	REFUSE	STREET CLEANING	TRAFFIC SIGNS	GARAGE	VILLAGE ADMIN	COUNCIL	CLERK/ TREAS	MUNICIPAL BLDG	COUNTY AUDITR
2100	REGULAR PERSONAL SRVS	\$29,000	\$82,800	\$56,000		\$44,300	\$195,200		\$184,500		
2101	OVERTIME	\$2,000	\$2,600	\$55,000		\$2,000					
2105	TRAINING					\$2,000	\$2,000		\$1,000		
2110	PART TIME SRVS							\$840			
2121	PERS	\$4,000	\$12,000	\$14,000		\$6,500	\$7,400	\$120	\$26,000		
2122	EMPLOYERS SHARE-PENSION										
2123	EMPLOYEE INSURANCE	\$5,000	\$30,000	\$16,000		\$16,000	\$24,300		\$50,000		
2124	MEDICARE	\$500	\$1,400	\$1,000		\$1,000	\$2,900		\$2,700		
2126	WORKER'S COMPENSATION	\$700	\$3,000	\$2,500		\$1,000	\$3,000		\$5,000		
2140	CLOTHING ALLOWANCE		\$1,600	\$800		\$800					
2200	TRAVEL						\$1,000		\$200		
2300	CONTRACTS		\$140,000	\$25,000		\$5,000	\$8,000	\$3,300	\$26,000	\$3,000	\$8,000
2310	HEAT					\$10,000				\$10,000	
2311	LIGHT				\$1,600	\$3,000				\$18,000	
2312	WATER					\$4,000				\$4,000	
2320	PHONE & INTERNET					\$4,000	\$800		\$2,000		
2321	POSTAGE						\$500		\$2,000		
2340	PROFESSIONAL SRVS	\$16,000	\$45,000	\$28,000	\$2,000		\$3,000		\$2,000	\$18,000	
2345	PREVENTION										
2646	DIVERSION										
2347	GRANTS (DARE)										
2350	FACILITIES MAINTENANCE					\$5,000				\$17,000	
2360	INSURANCE		\$2,400	\$3,200		\$1,500	\$1,100	\$4,500	\$1,300	\$2,500	
2380	PRINTING						\$2,000		\$1,000		
2390	DUES						\$6,000		\$300		
2391	PUBLICATION										
2400	SUPPLIES	\$2,000	\$5,000	\$40,000	\$9,000	\$13,000	\$3,500	\$3,000	\$3,000	\$4,000	
2420	GASOLINE		\$8,000	\$10,000							
2430	REPAIR & MAINT. SUPPLIES		\$18,000	\$20,000							
2730	PERSONNEL - LAWSUITS										
274X	REFUNDS/DEBT										
2500	CONSTRUCTION					\$8,000					
2520	EQUIPMENT					\$4,000					
TOTAL		\$59,200	\$351,800	\$271,500	\$12,600	\$131,100	\$260,700	\$11,760	\$307,000	\$76,500	\$8,000

% OF BUDGET		1%	5%	4%	0%	2%	3%	0%	4%	1%	0%
FOR COMPARISON	2021 BUDGET - ORIG	\$60,200	\$307,150	\$272,680	\$13,000	\$124,600	\$254,900	\$20,760	\$263,150	\$77,500	\$8,000
	INC (DEC) FROM 2021	(\$1,000)	\$44,650	(\$1,180)	(\$400)	\$6,500	\$5,800	(\$9,000)	\$43,850	(\$1,000)	\$0
	% CHANGE FROM 2021	(2%)	15%	(0%)	(3%)	5%	2%	(43%)	17%	(1%)	0%
# OF FULL TIME STAFF		0.5	1.5	1		1	2		2		
COMMENTS		higher comp disposal \$		décor signs		No UT prop tax		Overlap/ retirement			

**VILLAGE OF OTTAWA HILLS
2022 BUDGET**

ACCT NO.	ACCOUNT	STATE AUDITR	LEGAL	LEGAL ADVT	ELECTION	INCOME TAX	LAWSUITS	GENERAL FUND SUBTOTAL	STREET REPAIR
2100	REGULAR PERSONAL SRVS					\$81,500		\$1,780,500	\$54,000
2101	OVERTIME							\$212,000	
2105	TRAINING					\$1,600		\$30,900	
2110	PART TIME SRVS					\$32,060		\$95,700	
2121	PERS					\$16,000		\$122,900	\$7,000
2122	EMPLOYERS SHARE-PENSION							\$0	
2123	EMPLOYEE INSURANCE					\$18,800		\$393,600	\$16,000
2124	MEDICARE					\$1,700		\$30,300	\$1,000
2126	WORKER'S COMPENSATION					\$2,000		\$44,200	\$1,000
2140	CLOTHING ALLOWANCE							\$29,600	\$800
2200	TRAVEL					\$1,000		\$10,200	
2300	CONTRACTS	\$20,000	\$5,000		\$3,000	\$6,000		\$705,800	
2310	HEAT							\$20,000	
2311	LIGHT							\$30,100	
2312	WATER							\$10,000	
2320	PHONE & INTERNET					\$400		\$20,200	
2321	POSTAGE					\$1,800		\$4,800	
2340	PROFESSIONAL SRVS		\$28,000					\$527,800	\$72,000
2345	PREVENTION							\$3,000	
2646	DIVERSION							\$1,000	
2347	GRANTS (DARE)							\$2,500	
2350	FACILITIES MAINTENANCE							\$22,000	
2360	INSURANCE		\$1,100			\$1,400		\$47,000	\$3,400
2380	PRINTING			\$4,000		\$2,400		\$13,400	
2390	DUES		\$600					\$7,900	
2391	PUBLICATION					\$1,000		\$2,000	
2400	SUPPLIES					\$2,500		\$107,800	\$3,200
2420	GASOLINE							\$52,000	\$3,000
2430	REPAIR & MAINT. SUPPLIES							\$53,000	\$5,000
2730	PERSONNEL - LAWSUITS						\$10,000	\$10,000	
274X	REFUNDS/DEBT					\$90,000		\$90,000	
2500	CONSTRUCTION							\$21,500	\$65,000
2520	EQUIPMENT							\$84,000	
TOTAL		\$20,000	\$34,700	\$4,000	\$3,000	\$260,160	\$10,000	\$4,585,700	\$231,400

% OF BUDGET		0%	0%	0%	0%	3%	0%		3%
FOR COMPARISON	2021 BUDGET - ORIG	\$0	\$34,700	\$4,000	\$3,000	\$253,060	\$10,000	\$3,904,240	\$399,300
	INC (DEC) FROM 2021	\$20,000	\$0	\$0	\$0	\$7,100	\$0	\$681,460	(\$167,900)
	% CHANGE FROM 2021	100%	0%	0%	0%	3%	0%	17%	(42%)
# OF FULL TIME STAFF						1			1

audit yr

1 deductible

\$417K bal

COMMENTS

Road engineer
more repairs
restricted funds

**VILLAGE OF OTTAWA HILLS
2022 BUDGET**

ACCT NO.	ACCOUNT	HIWAY IMPV	LAW ENFRMNT	DRUG ENFRMNT	CAPITAL IMPVMT	CAPITAL GRANTS	ROAD LEVY	STREET LIGHT (assess)	SHADE TREE
2100	REGULAR PERSONAL SRVS	\$9,500						\$15,000	
2101	OVERTIME							\$3,000	
2105	TRAINING							\$1,000	
2110	PART TIME SRVS								
2121	PERS	\$1,400						\$2,500	
2122	EMPLOYERS SHARE-PENSION								
2123	EMPLOYEE INSURANCE	\$3,000						\$4,000	
2124	MEDICARE								
2126	WORKER'S COMPENSATION	\$300						\$500	
2140	CLOTHING ALLOWANCE								
2200	TRAVEL								
2300	CONTRACTS					\$0		\$1,000	\$124,000
2310	HEAT								
2311	LIGHT							\$22,000	
2312	WATER								
2320	PHONE & INTERNET								
2321	POSTAGE								
2340	PROFESSIONAL SRVS	\$3,000		\$800	\$78,000	\$0	\$18,500	\$7,700	
2345	PREVENTION								
2646	DIVERSION								
2347	GRANTS (DARE)								
2350	FACILITIES MAINTENANCE								
2360	INSURANCE							\$1,200	
2380	PRINTING								
2390	DUES								
2391	PUBLICATION								
2400	SUPPLIES	\$400						\$3,500	
2420	GASOLINE	\$1,000						\$0	
2430	REPAIR & MAINT. SUPPLIES	\$1,000							
2730	PERSONNEL - LAWSUITS								
274X	REFUNDS/DEBT								
2500	CONSTRUCTION	\$5,000			\$250,000	\$1,008,000	\$550,000		\$35,000
2520	EQUIPMENT				\$345,000			\$0	
TOTAL		\$24,600	\$0	\$800	\$673,000	\$1,008,000	\$568,500	\$61,400	\$159,000

	% OF BUDGET	0%	0%	0%	9%	13%		1%	2%
FOR COMPARISON	2021 BUDGET - ORIG	\$24,100	\$0	\$800	\$628,000	\$0	\$663,500	\$62,100	\$172,500
	INC (DEC) FROM 2021	\$500	\$0	\$0	\$45,000	\$1,008,000	(\$95,000)	(\$700)	(\$13,500)
	% CHANGE FROM 2021	2%	0%	0%	7%	0%	(14%)	(1%)	(8%)

OF FULL TIME STAFF

	\$59K bal	\$15K bal	\$7K bal	Geresy/Tennis	\$1020 grants	\$590K rev	\$109 bal	\$69K bal
COMMENTS				equip	Riva Ridge	Bridges	77% of costs	.95/ff \$166K rev
				Plow truck			Assmt .39/ff	limb program
							\$55K rev	

ACCT NO.	ACCOUNT	POLICE PENSN	FIRE PENSION	TOTAL
2100	REGULAR PERSONAL SRVS			\$1,859,000
2101	OVERTIME			\$215,000
2105	TRAINING			\$31,900
2110	PART TIME SRVS			\$95,700
2121	PERS			\$133,800
2122	EMPLOYERS SHARE-PENSION	\$236,000		\$236,000
2123	EMPLOYEE INSURANCE			\$416,600
2124	MEDICARE			\$31,300
2126	WORKER'S COMPENSATION			\$46,000
2140	CLOTHING ALLOWANCE			\$30,400
2200	TRAVEL			\$10,200
2300	CONTRACTS	\$800	\$60,800	\$892,400
2310	HEAT			\$20,000
2311	LIGHT			\$52,100
2312	WATER			\$10,000
2320	PHONE & INTERNET			\$20,200
2321	POSTAGE			\$4,800
2340	PROFESSIONAL SRVS			\$707,800
2345	PREVENTION			\$3,000
2646	DIVERSION			\$1,000
2347	GRANTS (DARE)			\$2,500
2350	FACILITIES MAINTENANCE			\$22,000
2360	INSURANCE			\$51,600
2380	PRINTING			\$13,400
2390	DUES			\$7,900
2391	PUBLICATION			\$2,000
2400	SUPPLIES			\$114,900
2420	GASOLINE			\$56,000
2430	REPAIR & MAINT. SUPPLIES			\$59,000
2730	PERSONNEL - LAWSUITS			\$10,000
274X	REFUNDS/DEBT			\$90,000
2500	CONSTRUCTION			\$1,934,500
2520	EQUIPMENT			\$429,000
TOTAL		\$236,800	\$60,800	\$7,610,000
% OF BUDGET				
		3%	1%	
FOR COMPARISON	2021 BUDGET - ORIG	\$225,400	\$60,800	\$6,551,100
	INC (DEC) FROM 2021	\$11,400	\$0	\$1,058,900
	% CHANGE FROM 2021	5%	0%	16%
# OF FULL TIME STAFF				25

COMMENTS

Village Admin	80% of contract
Police pension	under Fire

**VILLAGE OF OTTAWA HILLS
2022 BUDGET
CONTRACT LIST**

11/5/2021

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Dispatch - COG	110,000	
	NORIS Contracts	27,500	
	Police Contracts & software	20,000	
	Nemsys backup & support	8,000	
	Lexipol - Policy software	5,700	
	Jail Housing	5,000	176,200
FIRE	Fire contract (20% in pension)	240,000	240,000
CIVIL DEFENSE	Emergency Management Assoc.	1,300	1,300
COUNTY HEALTH	Lucas County Health Dept.	36,000	36,000
PARKS		0	0
REFUSE	Landfill costs	55,000	
	Yard waste pickup (offsetting revenue)	38,000	
	Limb program	31,000	
	Bulk pickup (offsetting revenue)	15,000	
	Yard waste disposal	1,000	140,000
STREET CLEANING	Leaf disposal	7,000	
	Contracted Snowplowing	5,000	
	Contracted leaf collection	5,000	
	Street sweeping & disposal	5,000	
	Sidewalk snow removal	3,000	25,000
GARAGE	Gas Tank Insure & Testing	3,000	
	Computer maintenance	2,000	5,000
ADMINISTRATOR	Cartegraph/Esri	7,000	
	Computer contract	1,000	8,000
COUNCIL	County Extension Service	1,500	
	Internet	1,200	
	Web hosting	600	3,300
CLERK/TREASURER	Server & software maintenance	18,000	
	Website maintenance	5,000	
	Postage/copier	3,000	26,000
ADMIN BUILDING	Heating/Air Conditioning Maintenance	3,000	3,000
COUNTY AUDITOR	Fees for auditor's office	8,000	8,000
STATE AUDITOR	Audit (every other year)	20,000	20,000
LEGAL	Prosecution	5,000	5,000

**VILLAGE OF OTTAWA HILLS
2022 BUDGET
CONTRACT LIST**

11/5/2021

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
STATE GRANT		0	0
ELECTION EXPENSE	Election expense	3,000	3,000
STREET LIGHTS	Auditor fees for assessment	1,000	1,000
SHADE TREE	Tree trimming contract	60,000	
	Limb program	30,000	
	Hazard tree work	25,000	
	Tree maintenance/treatments	8,000	
	Auditor fees	1,000	124,000
POLICE PENSION	Auditor fees	800	800
FIRE PENSION	Fire contract 9 mos - (80% in Fire)	60,000	
	Auditor fees	800	60,800
INCOME TAX	Computer hardware maintenance	3,000	
	Computer software maintenance	3,000	6,000
TOTAL CONTRACTS			892,400

**VILLAGE OF OTTAWA HILLS
2022 BUDGET
PROFESSIONAL SERVICES**

11/5/2021

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	Employee medical & drug testing	6,000	
	Misc (help wanted ads, deputy support)	6,000	12,000
STREET LIGHTS (23%)	Paint street lights	2,300	2,300
VILLAGE LIFE	Course instructors	130,000	130,000
PARKS	White Field (mow, maint, utilities, taxes)	70,000	
	Park mowing	50,000	
	Geresy Field (mow, maint, utilities)	48,000	
	Tree maintenance	15,000	
	Island & cemetery upkeep	7,000	
	Neglected property maintenance	4,000	
	Deer Count expense	2,500	196,500
SEWERS	Cleaning & Televising	8,000	
	Clean catch basins (30)	4,500	
	EPA requirements & TMACOG storm dues	3,500	16,000
REFUSE	Temp. workers (2100 hrs)	45,000	45,000
STREET CLEANING	Temp. workers (1000 hrs)	22,000	
	Chipping	5,000	
	CDL Drug testing	1,000	28,000
TRAFFIC SIGNS	Traffic light repairs	2,000	2,000
ADMINISTRATOR	Professional services	3,000	3,000
CLERK/TREASURER	Misc	2,000	2,000
ADMIN BUILDING	HVAC maintenance	5,000	
	Electrical/Plumbing/Heating/Fire	5,000	
	Lawncare	4,000	
	Alarm services	3,000	
	Garage door maintenance	1,000	18,000
LEGAL	Legal fees	28,000	28,000
STREET REPAIR	Engineering - Future projects	50,000	
	Painting & Thermoplastic	22,000	72,000
HIGHWAY IMPRV	Painting & Thermoplastic	3,000	3,000
DRUG ENFORCMNT	Lab Testing for DUI	800	800
RECYCLING	Temp. workers (2100 hrs)	45,000	45,000
CAPITAL PROJECTS	Engineering	60,000	
	Nature Conservancy	18,000	78,000

**VILLAGE OF OTTAWA HILLS
2022 BUDGET
PROFESSIONAL SERVICES**

11/5/2021

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
STATE ISSUE II			0
ROAD LEVY	Sewer work for Road Project	10,000	
	Auditor fees for levy	8,500	18,500
STREET LIGHTS (77%)	Paint street lights (@\$110ea)	7,700	7,700
TOTAL PROFESSIONAL SERVICES			707,800

**VILLAGE OF OTTAWA HILLS
2022 BUDGET
CONSTRUCTION**

11/5/2021

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
PARKS	Flower Baskets	8,000	
	Tree planting	5,500	13,500
GARAGE	Building maintenance	8,000	8,000
STREET REPAIR	Crack Sealing/Reclamite/Patch/Repairs	65,000	65,000
HIGHWAY IMPRV	Crack Sealing/Reclamite/Patch	5,000	5,000
CAPITAL IMPVT	Path Improvements	50,000	
	Municipal Building projects	50,000	
	Geresy Field repairs	50,000	
	Sewer Rebuilding	40,000	
	Tennis Court maintenance	35,000	
	Sidewalk Repairs	25,000	250,000
GRANT FUND	Riva Ridge Road Bridge	808,000	
	Riva Ridge Road	200,000	1,008,000
ROAD LEVY	Riva Ridge Road	300,000	
	Secor Road Bridge	250,000	550,000
SHADE TREE	Tree replacements	35,000	35,000
TOTAL CONSTRUCTION			1,934,500

**VILLAGE OF OTTAWA HILLS
2022 BUDGET
EQUIPMENT**

11/5/2021

DEPARTMENT	DESCRIPTION	AMOUNT	DEPT TOTAL
POLICE	1 Police Vehicle with equipment, warranty	48,000	
	Computer equipment	4,000	
	Miscellaneous equipment	3,000	55,000
STREET LIGHTS (23%)			0
PARKS	White Field sports equip & Park benches	25,000	25,000
GARAGE	Misc. equipment	4,000	4,000
CAPITAL IMPVT	2 T Plow truck	175,000	
	White Field signs & cameras	100,000	
	Finance & Payroll Software	45,000	
	Refuse/recycle pick up truck	25,000	345,000
STREET LIGHTS (77%)			0
TOTAL EQUIPMENT			429,000

**VILLAGE OF OTTAWA HILLS
2022 SALARY SPREADSHEET**

11/5/2021

EMPLOYEE	2021 SALARY	ADJ	INCR 4.0%	2022 SALARY	PENSION		MEDI/ FICA	INSUR.	WORK COMP
					PERS 14.00%	POLICE 19.50%			
POLICE									
ESTOK (10-12-20) 2/2	101,000	1,370	4,040	106,410		20,750	1,543	15,078	
TUPPER (1-1-16)	80,980		3,239	84,219		16,423	1,221	9,201	
VACANT SERGEANT	76,000		3,040	79,040		15,413	1,146	23,664	
OVERMEYER (1-7-02)	73,200		2,928	76,128		14,845	1,104	26,293	
SEDLAR	73,200		2,928	76,128		14,845	1,104	18,827	
MCCOY	73,200		2,928	76,128		14,845	1,104	19,720	
RANAZZI (6-15-15)	73,200		2,928	76,128		14,845	1,104	9,201	
BORRAGINA	73,200		2,928	76,128		14,845	1,104	9,201	
GOBLE (7-19-21) 1/3	61,580	1,937	2,463	65,980		12,866	957	9,201	
CURTIS (8-31-21) 1/3	61,580	1,279	2,463	65,322		12,738	947	9,201	
VACANT OFFICER	67,980		2,719	70,699		13,786	1,025	18,827	
VACANT OFFICER	61,580		2,463	64,043		12,488	929	9,201	
MICHALSKI (7-12-21) 1/3	49,000	1,777	1,960	52,737	7,383		765	9,201	
OTHER -Sick & signing bonus	3,000			12,000		1,521	174		
SUBTOTAL	928,700	6,362	37,028	981,090					
PART TIME	20,400			23,000	3,220		334		
OVERTIME	121,000			140,000		27,300	1,624		
POLICE	1,075,567			1,144,090	10,603	207,510	16,183	186,818	20,000
SERVICE									
PELLAND (2-15-21) (1/3)	81,040	3,554	3,242	87,835	12,297		1,274	15,078	
REED	62,440		2,498	64,938	9,092		942	26,293	
HERZOG, DAN	53,860		2,154	56,014	7,842		812	18,827	
BLAIR (10-3-16)	53,860		2,154	56,014	7,842		812	26,293	
GOWING (1-13-20) (2/2)	50,390	3,470	2,016	55,876	7,823		810	15,078	
MATTONI (10-6-21) (1/3)	37,440	1,315	1,498	40,253	5,635		584	15,078	
VACANT	45,650		1,826	45,000	6,300		653	19,720	
ACL & BONUS (Sick etc)	9,400			9,400	1,316		136		
SUBTOTAL	394,080	4,785	12,146	415,330					
OVERTIME	73,400			75,000	10,500		794		
SERVICE	569,740			490,330	68,647	0	6,816	136,369	13,400
ADMINISTRATOR									
WENZLICK (1-1-20) (2/2)	124,370	7,070	4,975	136,415		26,601	1,978	15,078	
BONUS & Add'l Comp	6,000			6,000		1,170	87		
MCDONALD, APRIL (6-4-21) 1/3	49,000	1,777	1,960	52,737	7,383		765	9,201	
ADMINISTRATOR	179,370	8,847	6,935	195,151	7,383	27,771	2,830	24,279	3,000

**VILLAGE OF OTTAWA HILLS
2022 SALARY SPREADSHEET**

11/5/2021

EMPLOYEE	2021 SALARY	ADJ	INCR 4.0%	2022 SALARY	PENSION		MEDI/ FICA	INSUR.	WORK COMP
					PERS 14.00%	POLICE 19.50%			
FINANCE									
CLERK/TREASURER	120			120	17				
URBANIK	108,100		4,324	112,424	15,739		1,630	18,827	
MOSSING	19,040		762	19,802	2,772		287	3,067	
NEW EMPLOYEE	49,000		1,960	50,960	7,134		739	26,293	
BONUS (sick etc)	1,000			1,000			15	2,000	
CLERK	168,100	0	7,046	184,306	25,663	0	2,671	50,188	5,000
TAX									
COMMISSIONERS	240			240	34				
HAAS (1-1-2008)	77,765		3,111	80,876	11,323		1,173	18,827	
WANG	30,500		1,220	31,720	4,441		460		
BONUS (payout)	500			500			7		
TAX	109,005	0	3,111	113,336	15,797	0	1,640	18,827	2,000
MISC									
HAUCK	38,190		1,528	39,718	5,560		576		2,600
COUNCIL	840			840	118				
MISC	38,280	0	1,528	40,558	5,678	0	576	0	2,600
TOTALS		19,994	67,792	2,167,770	133,771	235,281	30,716	416,482	46,000

	2021	Change	2022
Full Time	1,775,000	82,374	1,857,374
Part Time	90,000	5,398	95,398
Overtime	192,400	22,600	215,000
TOTAL	2,057,400	110,371	2,167,771

ASSUMPTIONS:

PERSONNEL: 25 Full Time, 5 Part Time
WAGES: Wage Incr - 4% (Each 1% = \$21,000)
INSURANCE: 12% Est Incr **5/1 renewal** + \$1000 TO H.S.A., Dental, Vision
WORK COMP: \$3.00/100 Wages