

**OTTAWA HILLS SPECIAL VILLAGE COUNCIL
MEETING MINUTES
August 15, 2022 6:30 PM**

Call to Order – Vice Mayor Marc Thompson

6:30 PM

Village Representatives in Attendance

Councilman Edward Shimborske III	Solicitor Sarah McHugh
Councilwoman Dana Dunbar	Councilman Marc Thompson
Councilwoman Katherine O’Connell	Village Administrator John Wenzlick
Councilwoman Heather Phillips	Mayor Kevin Gilmore - late arrival
Councilman John Lewis	Clerk / Treasurer Eric Shreve

Citizen Attendees

Nasrin Afjeh	Yarko Kuk
Larry Nameche	Jane Lyon
Chris Parker	Rupali Chandar

Minutes

A motion was made by Mrs. O’Connell to approve the minutes from the July 11, 2022 Council meeting, and Mrs. Dunbar seconded the motion. The motion passed unanimously.

Citizens Comments

Larry Nameche, President of Monticello Homeowners Association, thanked Mr. Wenzlick for handling his noise complaint regarding the nearby dumpsters.

Rupali Chandar, This is OH chair, requested a donation of \$200.00 for the dunk tank rental at the upcoming Village picnic on August 28th. A motion was made by Mr. Shimborske to donate \$200.00 for the dunk tank rental, and Mrs. Phillips seconded the motion. The motion passed unanimously.

Finance & Future Planning – Mr. Lewis

Mr. Lewis reported that July income tax was very close to the projection, and we are 8% above projection amounts year to date. We have received the first construction invoice for the Riva Ridge bridge in the amount of \$227,000.

Human Resources – Mrs. Phillips

None

Safety – Mr. Shimborske

Mr. Shimborske reported that the committee recently met with Clint McCormick, Glass City Marathon Director, to address resident concerns. Mr. McCormick addressed some issues, such as debris, and he will get back with us regarding our other concerns.

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Services & Environment – Mrs. Dunbar

None

Streets & Bridges – Mr. Thompson

Mr. Thompson reported the committee met on July 12th and August 2nd to determine the most qualified engineering firm for the Village. The committee recommends Fishbeck, of Perrysburg, to continue with our engineering needs. Legislation to identify Fishbeck is on tonight's agenda.

Utilities, Equipment, Buildings & Grounds – Mrs. O'Connell

Mrs. O'Connell reported the committee recently met with Fishbeck regarding walk paths. They are reviewing the initial report and are awaiting additional information and alternatives from Fishbeck.

Visioning Committee – Mrs. Dunbar

None

Solicitor's Report

Solicitor McHugh deferred her report to executive session.

Administrator's Report

None

Mayor's Report

None

Old Business

None

New Business

A motion was made by Mr. Thompson and seconded by Mr. Shimborske to approve payment of a Bowser Morner invoice dated January 7, 2022 for \$5,417.50. The motion passed unanimously.

Swearing In

Mr. Wenzlick introduced our newest officers and Mayor Gilmore swore in Officer Morey and Officer Knallay.

Ordinances & Resolutions

Mayor Gilmore read Ordinance 2022-6

Ordinance 2022-6

Making appropriations and deductions from previous appropriations, amending Ordinances 2021-11 and 2022-3, and declaring an emergency.

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Motion to declare an emergency: Motion – Mr. Lewis
Second – Mrs. O’Connell
Unanimous Approval

Mayor Gilmore read Resolution 2022-15

Motion to waive three readings:

Motion –	Mr. Thompson
Second –	Mr. Shimborske
Unanimous Approval	

Motion to declare an emergency:

Motion – Mr. Thompson
Second – Mr. Shimborske
Unanimous Approval

Mayor Gilmore read Resolution 2022-16

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Solicitor McHugh noted that some of the Council members are members of Epworth United Methodist Church, and confirmed this does not constitute a conflict of interest.

Motion to waive three readings:	Motion –	Mrs. O’Connell
	Second –	Mr. Shimborske
		Unanimous Approval

Motion to declare an emergency:	Motion –	Mrs. O’Connell
	Second –	Mr. Shimborske
		Unanimous Approval

Motion to adopt legislation as an emergency:	Motion –	Mrs. O’Connell
	Second –	Mr. Shimborske
	Yeas (6) –	Mrs. Dunbar, Mr. Thompson, Mrs. Phillips, Mr. Shimborske, Mrs. O’Connell, Mr. Lewis
	Nays (0) –	

Executive Session

At 6:58 pm Mr. Shimborske made a motion to move into executive session for the purpose of discussion of real estate acquisition, pending litigation and personnel matters. Mrs. O’Connell seconded the motion, which passed unanimously.

At 8:04 pm Council returned to regular session.

Next Meeting Date

September 12, 2022 6:30 PM

Adjournment

8:06 PM



Mayor