

**OTTAWA HILLS VILLAGE SPECIAL COUNCIL
MEETING MINUTES
June 14, 2021 6:00 PM
Council Chamber & Video Teleconference**

Call to Order – Mayor Gilmore

6:01 PM

Village Representatives in Attendance

Mayor Kevin Gilmore	Councilman Edward Shimborske III
Councilwoman Dana Dunbar	Councilman John Lewis
Councilman Marc Thompson	Councilwoman Katherine O’Connell
Councilman Rex Decker	Village Administrator John Wenzlick
Solicitor Sarah McHugh	Finance Director Karen Urbanik

Citizen Attendees

Judge Jack Puffenburger
Yarko Kuk
Alta Richter

Other Zoom Users Present

Call-in User 1

Minutes

A motion was made by Mr. Lewis to approve the minutes from the May 3, 2021 Council meeting, and Mrs. Dunbar seconded the motion. The motion passed unanimously.

Council Appointment

Judge Puffenburger swore in Councilman Marc Thompson, who was appointed to replaced Jeff Gibbs, who recently resigned his position.

Citizens Comments

None

Finance & Future Planning – Mr. Lewis

Mr. Lewis reported that income tax collections are 8% above projection year-to-date, and he is optimistic that the Village could reach the income tax projection for the year.

Human Resources – Mr. Thompson

Mr. Wenzlick reported that there are vacancies in the police department and police officers expected to leave the department later this year. Deputy Chief Estok continues the interview and extensive background process for candidates.

Safety – Mrs. O’Connell

Mr. Wenzlick responded to a question from Mr. Decker regarding the proposed state legislation to provide bonuses to first responders in Ohio. Mr. Wenzlick will keep Council updated on the progress of the legislation.

Services & Environment – Mrs. Dunbar

None

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Streets & Bridges – Mr. Shimborske

Mr. Shimborske reported that Secor Road repaving is complete. He noted that the asphalt is down at Ridgewood and Canterbury, and that driveway issues have been resolved quickly. He also stated that the Edgehill stormwater improvement is complete and Exmoor repaving started today. Mr. Wenzlick added that Exmoor should be done by Thursday. Mrs. Dunbar confirmed that the speed tables on Forestvale are installed.

Utilities, Equipment, Buildings & Grounds – Mr. Decker

Mr. Decker reported that the agenda includes a resolution authorizing the replacement of a backhoe, and a resolution amending the contract with Geddis to reflect change orders on the White Field construction.

Visioning Committee – Mrs. Dunbar

Mrs. Dunbar reported that the environmental analysis of the municipal property came back with no surprises. She confirmed that the financial analysis of the development proposal is underway.

Solicitor's Report

None

Administrator's Report

None

Mayor's Report

None

Old Business

Mr. Wenzlick responded to a question from Mr. Decker regarding Covid-19 legislation and confirmed that no further legislative action is needed at this time.

New Business

Mrs. O'Connell reported that there are two resolutions on the agenda regarding zoning special use permits. The first request is for Ottawa Hills High School regarding their Learning Commons construction. The second request is from St Michael's in the Hills Episcopal Church for a dumpster enclosure. Both special use modifications are recommended by the Zoning Commission.

Ordinances & Resolutions

Mayor Gilmore read Ordinance 2021-1

Ordinance 2021-1

Declaring equipment surplus property and no longer needed for municipal purposes.

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Motion to waive three readings:	Motion – Mr. Decker Second – Mr. Shimborske Unanimous Approval
Motion to adopt legislation:	Motion – Mr. Decker Second – Mr. Shimborske Yeas (6) – Mrs. Dunbar, Mr. Lewis, Mr. Shimborske, Mrs. O’Connell, Mr. Thompson, Mr. Decker Nays (0) –

Mayor Gilmore read Ordinance 2021-2

Ordinance 2021-2	Authorizing the Ottawa Hills Police Department to provide police protection on village-owned property located outside the municipal limits, and declaring an emergency.
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Motion to waive three readings:	Motion – Mrs. O’Connell Second – Mr. Shimborske Unanimous Approval
Motion to declare an emergency:	Motion – Mrs. O’Connell Second – Mr. Shimborske Unanimous Approval
Motion to adopt legislation as an emergency:	Motion – Mrs. O’Connell Second – Mr. Shimborske Yeas (6) – Mr. Thompson, Mr. Lewis, Mr. Shimborske, Mrs. Dunbar, Mr. Decker, Mrs. O’Connell Nays (0) –

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Mayor Gilmore read Resolution 2021-10

Resolution 2021-10	Authorizing the Ottawa Hills Board of Education a modification to their special use which would allow the enclosure of an open-air courtyard at the Junior/Senior High School to construct a Learning Commons, and declaring an emergency.
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Motion to waive three readings:	Motion – Second –	Mrs. O’Connell Mr. Shimborske Unanimous Approval
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Motion to declare an emergency:	Motion – Second –	Mrs. O’Connell Mr. Shimborske Unanimous Approval
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Motion to adopt legislation as an emergency:	Motion – Second – Yeas (6) – Nays (0) –	Mrs. O’Connell Mr. Shimborske Mrs. O’Connell, Mr. Shimborske, Mrs. Dunbar, Mr. Lewis, Mr. Decker, Mr. Thompson
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Mayor Gilmore read Resolution 2021-11

Resolution 2021-11	Authorizing the alteration of the special use permit to allow St Michael’s in the Hills Church to construct an enclosure for a trash dumpster, and declaring an emergency.
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Motion to waive three readings:	Motion – Second –	Mrs. O’Connell Mr. Shimborske Unanimous Approval
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Motion to declare an emergency:	Motion – Second –	Mrs. O’Connell Mr. Shimborske Unanimous Approval
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Motion to adopt legislation
as an emergency:

Motion –	Mrs. O’Connell
Second –	Mr. Shimborske
Yeas (6) –	Mrs. Dunbar, Mr. Lewis, Mrs. O’Connell, Mr. Shimborske, Mr. Thompson, Mr. Decker
Nays (0) –	

Mayor Gilmore read Resolution 2021-12

Resolution 2021-12	Authorizing the transfer of \$1,580,000 from the income tax fund to the general fund of the Village of Ottawa Hills, and declaring an emergency.
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Motion to waive three readings:

Motion –	Mr. Lewis
Second –	Mr. Decker
	Unanimous Approval

Motion to declare an emergency:

Motion –	Mr. Lewis
Second –	Mr. Shimborske
	Unanimous Approval

Motion to adopt legislation
as an emergency:

Motion –	Mr. Lewis
Second –	Mrs. Dunbar
Yeas (6) –	Mrs. O’Connell, Mrs. Dunbar, Mr. Lewis, Mr. Shimborske, Mr. Thompson, Mr. Decker
Nays (0) –	

Mayor Gilmore read Resolution 2021-13

Resolution 2021-13	Authorizing the purchase of one backhoe, and declaring an emergency.
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Motion to waive three readings:

Motion –	Mr. Decker
Second –	Mr. Shimborske
	Unanimous Approval

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Motion to declare an emergency:	Motion –	Mr. Decker
	Second –	Mr. Shimborske
		Unanimous Approval

Motion to adopt legislation as an emergency:	Motion –	Mr. Decker
	Second –	Mr. Shimborske
	Yeas (6) –	Mrs. Dunbar, Mr. Decker, Mr. Lewis, Mr. Shimborske, Mr. Thompson, Mrs. O’Connell
	Nays (0) –	

Mayor Gilmore read Resolution 2021-14

Resolution 2021-14	Authorizing an amendment to resolution 2020-15 to allow for necessary change orders to the contract with Geddis Paving for the completion of White Field, and declaring an emergency.
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Motion to waive three readings:	Motion –	Mr. Decker
	Second –	Mr. Shimborske
		Unanimous Approval

Motion to declare an emergency:	Motion –	Mr. Decker
	Second –	Mr. Lewis
		Unanimous Approval

Motion to adopt legislation as an emergency:	Motion –	Mr. Decker
	Second –	Mr. Lewis
	Yeas (6) –	Mrs. O’Connell, Mr. Thompson, Mr. Decker, Mrs. Dunbar, Mr. Lewis, Mr. Shimborske
	Nays (0) –	

Executive Session
None

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Next Meeting Date

July 12, 2021 at 6:00 PM

Adjournment

6:45 PM



Mayor Gilmore