



# Application for Sign Permit

One DeKorte Park Plaza • PO Box 640 • Lyndhurst, New Jersey • 07071

Phone: 201.460.1700 • Fax: 201.372.0161

Website: njsea.com/applications

Date \_\_\_\_\_

**Required fees:** \$100.00 plus \$2.00/sq. ft. of sign area up to 300 sq. ft.  
\$500.00 plus \$2.00/sq. ft. of sign area greater than 300 sq. ft.

**Required plans:** Three (3) copies of site plan indicating location of sign(s) on premises  
Three (3) copies of plan showing sign dimensions and construction details  
Building and sign elevation drawings for building mounted signs

### 1. Applicant information

Applicant name \_\_\_\_\_

Street address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office phone ( \_\_\_\_\_ ) \_\_\_\_\_ Cell phone ( \_\_\_\_\_ ) \_\_\_\_\_

Email address \_\_\_\_\_

### 2. Property for which application is made

Location of property: Street Address \_\_\_\_\_

Suite No. \_\_\_\_\_ Floor No. \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Town \_\_\_\_\_

Property owner's name \_\_\_\_\_

Property owner's mailing address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number ( \_\_\_\_\_ ) \_\_\_\_\_

Email \_\_\_\_\_

Previous tenant and use \_\_\_\_\_

Existing tenant and use \_\_\_\_\_

### 3. Description of proposed sign

Single faced    Double faced    Permanent    Temporary

Illuminated    Yes    No

Estimated cost \$ \_\_\_\_\_ Estimated size \_\_\_\_\_

Contractor's name \_\_\_\_\_

Contractor's address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number ( \_\_\_\_\_ ) \_\_\_\_\_

Description and size of all existing signs on property \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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#### 4. Signature of applicant *(Must be the same as in item 1 on page one)*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name please \_\_\_\_\_

#### 5. Property owner's authorization\*

*(If applicant is other than the property owner listed in item 2 above, the owner's authorization must be obtained)*

I hereby authorize \_\_\_\_\_ as the applicant listed above, to act as my agent in matters pertaining to this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name please \_\_\_\_\_

*\* The owner's authorization of this application is also consent to allow New Jersey Sports and Exposition Authority Staff to inspect the subject property.*

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#### Note to applicants:

1. All sections of the application must be completed in full. Incomplete applications will not be accepted or reviewed.
2. Property owner's and applicant's signatures must be included.
3. Application must be accompanied by building construction subcode permit applications and fees for large and/or structural installations.
4. Please be advised that violations of the Meadowlands District Zoning Regulations may lead to the invalidation of conveyances of property, revocation of NJSEA permits, fines of not less than \$500.00 nor more than \$5,000.00, or other legal action.