UNEMPLOYMENT NOTICE

Iowa Administrative Code rule 871-24.26 provides that an individual who is a temporary employee of a temporary employment firm must notify the temporary employment firm within three (3) days of completion of an employment assignment and seek reassignment under the contract of hire.

I understand that upon completion of an assignment, I must notify [NAME OF FIRM] within three (3) days and seek reassignment.  Notification may be accomplished by going to [NAME OF FIRM]’s place of business, telephoning [NAME OF FIRM], faxing [NAME OF FIRM], or any other currently accepted means of communications. Failure to notify [NAME OF FIRM] within three (3) days of the completion of my assignment may affect my eligibility for unemployment benefits.

I have read and received a copy of this notice.

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Signature Date