

MARONDA FARMS HOMEOWNERS ASSOCIATION
REQUEST FOR ALTERATION APPROVAL

1. _____
Name of Owner Requesting Approval _____ Phone Number

2. _____
Address where Alteration will be made

3. _____
Mailing Address of Owner, if different from above.

4. Type of Alteration:
_____ Landscape _____ Building Exterior _____ Other

Please specify other:

5. Location of Alteration:
_____ Front _____ Side _____ Rear _____ Other

Please specify other:

6. Explain, in detail, what you are requesting permission to do, to include approximate dimensions:

7. Describe the type of materials to be installed (*if this request is for an awning, include the color you have chosen from the supplied specification*):

8. Explain if any existing elements will be affected by this alteration:

9. Explain the effect the alteration may have on neighbors to either side of your home :

10. **Signatures of nearest neighbor to the right and left of your home** to signify they have no objections to this proposed alteration:

_____	_____	_____
Signature	Date	Unit #
_____	_____	_____
Signature	Date	Unit #

11. Expected Start Date: _____ Expected Completion Date: _____

12. **Attach a drawing** showing all existing elements, including shrubs, porches and proposed alterations. Include the neighboring homes and yards in the drawing, showing the distance from nearest existing elements to proposed additions or alterations. Also attach specifications and a copy of the construction proposal and manufacturer's brochure if available.
13. Check with the Township to see if your project requires a **Permit** if so a copy of the Permit **MUST** be submitted to ACRI before your project can be approved.
14. Home owners must have both neighbors sign off on the alteration request for fences. It is strongly suggested you obtain a SURVEY and draw the fence and setbacks on the survey and submit a copy to ACRI. It is the homeowner's responsibility to make sure the structure is within their property lines.

Additional Notes:

Signature of Owner requesting approval

Date

RETURN COMPLETED FORM TO:

Maronda Farms Homeowners Association

c/o Acri Commercial Realty, Inc.
290 Perry Highway
Pittsburgh, PA 15229
412-459-0111 x126
Fax 412-459-0141

Approved _____

Not Approved _____

Signature

Print Name