



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

BOARD MINUTES OF THE AUGUST 7, 2025 MEETING

The Marion Utility Service Board held their meeting on Thursday, August 7, 2025 at 5:30 p.m. in the L.E.A.D. Center, Building 101, at Marion Utilities, 1540 N. Washington Street, Marion, Indiana.

Mr. Logan began the meeting by introducing and welcoming Mr. Mike Graft as a new board member.

Roll was then called and those board members present were: Robert Logan, Chairman; Kristy Barney, Isaiah Fuller, Mike Graft, Al Green, Herschel Lewis, and Jayda Monteiro. Isaiah Fuller was absent.

Also present at the meeting were: Robin Shrader, Director; Pat Pinkerton, Assistant Director for Engineering & Solid Waste; Chad Guyer, Assistant Director for Operations & Maintenance; Tiffany Snyder, Accounting/Billing Coordinator; Kyle Persinger, Attorney; Erika Devine, Council Liaison; Misty Humphries, Secretary; and Brianna Coffing, Chronicle-Tribune.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

Mr. Lewis moved, seconded by Ms. Barney, to amend the agenda to include the June financials to follow as the first item on the agenda. All board members in attendance voted aye. Motion carried unanimously.

FINANCIALS

Mrs. Snyder presented the June, 2025 financials. Mrs. Snyder explained that sales for all utilities were above or consistent with prior years. Solid Waste continued to experience a significant increase over prior years, due to the implementation of the rate increase in the fall of 2024. Water and Wastewater had increases over the prior year as expected due to the January 1st increase, and Stormwater held consistent over the prior year. Mrs. Snyder said that on the expense side, Operations and Maintenance expenses were larger for the Water Utility and lower for the other utilities in June compared to prior years. Overall, there was a \$25,000 increase in Water Operations and Maintenance expenses due to chemical expenses. Mrs. Snyder added that Water Operating receipts were less the Operating expenses; with the capital expenditures, Water had expended the Depreciation funds to zero balances; and the Water Utility Operating balance was less than the desired two months of balance. As for Wastewater, Mrs. Snyder said the annual principal bond payment was made in June, and Stormwater made a capital purchase of a Vactor Truck. Overall, this resulted in a net loss for all the utilities except for Solid Waste. Mr. Logan asked if there were any questions. There were none. Mrs. Snyder reminded the Board that the bond payment each year from Wastewater was just over \$1 million and interest was paid every December. Mr. Lewis moved, seconded by Mr. Green, to approve the financials. All board members in attendance voted aye. Motion carried unanimously.



APPOINTMENT OF VICE CHAIR

Mr. Logan explained that the Vice Chair position was vacated with Mr. Carl's replacement. Mr. Logan then appointed Ms. Barney as Vice Chair. Ms. Barney thanked Mr. Logan for the appointment.

COMMITTEE ASSIGNMENTS

Mr. Logan commented that everyone had a copy of the committee assignments in front of them. He asked that if anyone had a concern or question about their assignment to please let Mrs. Humphries know. Mrs. Shrader noted that the only changes to committee assignments were to replace Mr. Carl's name with Mr. Graft's name.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Ms. Barney, to approve the minutes of the meeting of July 24, 2025. Mr. Graft and Dr. Monteiro abstained as they were not in attendance at the July 24, 2025 meeting. All other board members voted aye. Motion carried by majority.

UPDATE ON PROJECTS

Mr. Pinkerton reported that most of the SRF projects were done. There were only a few meter settings were left for VEPO to install and most of those involved large meters requiring confined space entry. Mr. Pinkerton also said the Lime Field Drainage project at the water works was completed.

TRANSFERS & PAY REQUESTS

Mr. Pinkerton presented the first and final pay request for the lime processing drainage area to Dave's Excavating in the amount of \$83,234 with \$4,381 in retainage. Mr. Lewis moved, seconded by Reverend Green, to approve the pay request. All board members voted aye. Motion carried unanimously.

CUSTOMER REQUEST 93068

Mrs. Humphries explained that was a request from a sewer only customer at this time last year. The Wastewater Committee tabled the request until the customer could gather some needed information. The customer had submitted the information and asked that the Wastewater Committee re-open the request for review and discussion. Mrs. Humphries asked that the request be assigned to the Wastewater Committee. Mr. Logan assigned the request to the Wastewater Committee for review.

SENIOR LEADERSHIP REPORTS

M. Humphries, Executive Assistant

Mrs. Humphries reported that in performing her due diligence, Mrs. Snyder noticed that the kiosk was not being utilized. Mrs. Snyder began watching the activity earlier in the year and comparing the monthly fees associated with hosting the kiosk. From January 1, 2025 through July 31, 2025, there were five transactions made by four people totaling \$262. Conversely, the fees paid out for that same time period totaled \$738.66. Mrs. Humphries explained that with the falling temperatures approaching additional maintenance was required each fall and throughout the winter due which would increase costs and limit availability so it was recommended that the kiosk be removed. The kiosk itself belongs to the Utility and could potentially be sold to recoup some costs. Ms. Barney asked when the kiosk was installed. Mrs. Humphries answered 2017. Mrs.

MARION UTILITY SERVICE BOARD MEMBERS

MAYORAL APPOINTMENTS (4-YEAR TERMS)

Isaiah Fuller (7/2024-7/2028) Al Green (7/2023-7/2027)
Herschel Lewis (7/2022-7/2026) Jayda Monteiro (7/2025-7/2029)

CITY COUNCIL APPOINTMENT (4-YEAR TERMS)

Kristen Barney (7/2024-7/2028) Mike Graft (7/2025-7/2029) Robert Logan (7/2022-7/2026)

BOARD ATTORNEY

Kyle Persinger

Humphries said that customers seem to prefer making online payments at the portal or over the phone rather than driving down to the Utility for the kiosk. Ms. Barney said that it was about convenience. Mrs. Shrader also noted that there were still locations throughout the community, like Horner's and Wal-Mart, where customers could make payments as well. The Board agreed by a consensus to remove the kiosk given the expenses and required maintenance.

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton reported that 1,012 tons came through Transfer Station in July. This averaged 53 tons per day which was not the highest numbers seen and was a manageable volume. Mr. Graft asked if the City's clean-up had helped with this. Mr. Pinkerton said he thought so although there was no way to prove it as there no data available to examine. Mr. Pinkerton said in theory it would make sense, but again it would be interesting to see the numbers and compare those with what he had seen and what was collected last year.

C. Guyer, Assistant Director for Operations & Maintenance

Mr. Guyer reported that crews had been working on biosolids. Year to date, a little over 1 million gallons of sludge had been dewatered and a little over 1 million in liquid had been hauled. Mr. Guyer said the capacity goal was 4.5 million for the year. With fall approaching, everyone was hoping to get that accomplished.

R. Shrader, Director

Mrs. Shrader said that things had been quite over the summer. However, fall would bring some business before the Board. The second to last CSO project would start in the fall with bidding as design was completed. There would be some job description updates coming for review. There were only minor shifts and no major changes. Mrs. Shrader said the Board would be seeing those in late September and early October. After the job descriptions were taken care of, it would then be time to start 2026 budget preparation. Mrs. Shrader reported that an INVEST Program session would be held month. Mrs. Shrader explained the INVEST Program was monthly programs made available to and held for employees focusing on different topics such as end of life planning, nutrition, organization, budgeting, and wellness among others. Mrs. Shrader said a couple of times a year, she would host a session named Inside the Utility focusing on the history of the Utility or other Utility specific items that may be of interest to new employees. The next Inside the Utility talk was scheduled for 10 a.m. on August 26th in the Lead Center. This would be more of a Q&A session open to employees and any board member that was interested was welcomed to join. In closing, Mrs. Shrader reminded the Board that the next meeting would be rescheduled due to the IWEA Conference in Indianapolis.

BOARD MEMBERS' COMMENTS

Reverend Green thanked the employees in the Transfer Station that push the solid waste and keep it clean as well as those driving throughout the City.

CHAIRMAN'S REMARKS

Mr. Logan said it was good to see everyone here and again welcomed Mr. Graft to the Board. Mr. Graft said he hoped to be able to fill the shoes left by Mr. Carl.

The next meeting was scheduled for 5:30 p.m. on Thursday, September 4, 2025.

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There being no further business before the Board, Mr. Lewis moved, seconded by Ms. Barney, to adjourn the meeting. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 5:51 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST



Misty Humphries, Its Secretary

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