

February 20, 2023

The Board of Public Works & Safety met on Monday, February 20, 2023, at 10:00 a.m. in the Marion City Council Chambers. Present were Alex Huskey, Janice Adams, Brian Flynn, and secretary to the board.

### **Engineering Department- Bid Recommendation**

Mike Graft: Good morning.

Board in unison: Good morning.

Mike Graft: So as you recall we had about six bidders which was fantastic. Um we did uh interview two, the two lower bidders um just to ask some questions, one that um Alex asked about change orders um basically we cannot get anything in writing but they were very confident that what they had in their bid would be enough to cover their portion of it. Uh however we don't know until we get into the earth end side of the dam, what might be there we don't know what if they, if they used concrete or whatever to build that up. We won't know until we get in it. So, uh even at, even at that uh we have the funds available enough to to take care of any change orders and hopefully we will be returning a good portion of that back to the uh edit fund if we don't uh use all the funds. So, my recommendation to the Board of Works would be to uh approve the bid for Stowers Excavating and Demolition. Do you need the amount?

Brian Flynn: Please.

Mike Graft: \$174,900.00

Brian Flynn: Okay, thank you for that information.

Mike Graft: yep.

Brian Flynn: Any comments or questions from the board? Hearing none I would call for a motion.

Motion to approve the bid for \$174,900- Janice Adams; seconded Alex Huskey. Motion carried.

Mike Graft: I do have a couple of pieces of paper that I actually have Linda's name on so I'll just give them to Aisha and then she can get them to Linda. Basically, it is the award from the Board of Works and then the thank you letters to the others that um that were kind enough to submit bids. So, when she gets those signed by Linda I will get that out to the contractor and to the others. Thank you for your time.

Brian Flynn: Thanks Mike.

### **Board of Works Rules and Regulations Manual**

Brian Flynn: We have had a chance to review. Any comments, questions, additions?

Alex Huskey: Mr. Chair uh thank you I do have some suggested revisions. One just it is a liaison policy that we assign liaisons to each of the departments for the board but I would like to table this discussion if we could until the other two members of the board are here because I think it is appropriate to (inaudible) to that as well.

Brian Flynn: I think that is appropriate as well. Um, I do have a couple of little minor edits that um I would like to present and uh maybe that can be included for the uh next meeting when the full board is here. Um page 3 of the manual uh in the first section (inaudible) "Board of Works members cannot hold a meeting with three or members." I believe that should say three or more members, just an edit. And then same page under Special Meetings we identify that the Board of Works can be called by the mayor or the Board of Works Chairperson, I think in the rest of our documents and other items we identify as President. I would just like to change that to President to be consistent. And, finally on page 8 where oh excuse me page 7 um number 11 "during the Board of Works meeting the Commissioner presents a timeline and actions taken by the building department to the board. Um, since we just had an update last meeting that um it may be a representative and not necessarily the commissioner I would like to add the language of Commissioner or Representative will make the presentation. And on page 8 the very first sentence where it begins with between 2010 and 2017, "the city currently has approximately 235 parcels" I think that language is a little confusing with the identification of 2010 and 2017 and then changing currently how many we have. I would suggest an update of the dates of that to coincide with our most recent information. And, that was all I have, so we can go over those again. We will table this until the uh full board is present so we can discuss the liaison policy and assign groups. I appreciate that. Thanks Alex for that recommendation. So with that we will table um and move to the next agenda item which is public comment. Uh, let's see we have a few people, are there any public comments.

### **PUBLIC COMMENT**

None.

**PAYMENT OF THE BILLS- February 20-2023**

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Motion to approve the payment of the bills voucher 138, 139, 50641-50776 as well as 23-53586, 23-53610, 23-53628,23-5360 for the amount of \$444993.15-Alex Huskey; seconded Janice Adams.

**Motion carried.**

Motion to adjourn: Alex Huskey; seconded

Robin Fouce: Sorry to interrupt your motion um I should have brought this during public comment. I might be still (inaudible). Um In the vouchers there is a payment of like I want to say \$8,600 to Halstead Architects, it is on the second to last page 22 or something and it is two different payments totaling like eight thousand something. The reason I raised question about it is um on the radio it was said and Halstead was on there that he is soliciting for the city which didn't sound in line with the way we do things as well that he has been hired. So my questions are does he have a contract? It was (inaudible) that he would be paid out of AARP dollars (inaudible) my question is where are we with this? Is there a contract? If he is soliciting bids for the city there should be a contract, where is it? And then if he has a contract was it bid on, did we follow our process? I just wanted to raise that to your attention. I apologize for not doing that before the bills but it came to me that he was on the radio saying that then I saw that payment on the vouchers so those are kind of the questions that I had. Thank you.

Brian Flynn: Thank you. I will follow up and have some information at the next meeting about the uh contract and how it was uh arrived.

Robin Fouce: I appreciate that.

Brian Flynn: Thank you.

Motion to adjourn- Alex Huskey;

Meeting adjourned.

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Brian Flynn- Vice President  
Board of Public Works & Safety

ATTEST:

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Aisha Richard- Secretary  
Board of Public Works & Safety