

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
March 4, 2021

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT
MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on March 4, 2021 at the Marion Municipal Airport.

Attending Were:

Jim McKinney (Teleconference)	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Deb Cain	City Council
Dwight Ott	Secretary, BOAC	Phil Stephenson	Spitzer, Herriman
Mark Johnson	Member, BOAC		
Jordan Ashley	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

February 4, 2020, minutes were read for approval. (Motion by Mr. Carmin, Seconded by Mr. Johnson) Motion Approved

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-28...T-Hangar Taxiway Construction**
 - i. Awaiting grant close-out letter
- b. **AIP-29...SRE Building Reimbursement**
 - i. Awaiting grant close-out letter
- c. **AIP-30...Cares Act Grant**
 - i. Close-out letter received February 19, 2021
- d. **AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant**
 - i. Grant application for \$13,000 was submitted on February 25, 2021
- e. **Future AIP-32: Construct T-Hangar Taxiway (Phase 3)**
 - i. AIP Pre-application was submitted on 11/27/2020. Total project cost estimated at: \$512,495. Expected contributions for the project are: FAA: \$461,245, INDOT: \$25,625, Local: \$25,625

2. AIRPORT MANAGEMENT ITEMS

- a. **Airport Management Report**
 - i. All lights on the airport are presently functioning following repairs to lines and transformers.
 - ii. 3-year underground fuel tank inspections are due in 2021.
 - iii. SRE equipment performed well during the February winter storm.
- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. T-hangar ramp area is showing new cracking due to recent winter weather. Maintenance hangar asphalt will need to be resealed this year due to age.

c. **Routine Management/Maintenance Items**

- a. Building of new hangars at the airport: Exterior structure is up. Construction was delayed due to February winter weather. Projected is expected to be completed within four weeks as long as additional winter weather is not encountered.
- b. PHI Hangar Inquiry: Meeting w/PHI occurred on March 3. Living quarters have not yet arrived. Operations are now expected to begin in early April. BOAC will pay up to \$14,000 towards the cost of moving the fuel tank to provide jet fuel for PHI. AMI will provide any additional funds needed to complete the tank move **(Motion by Mr. Ott, Seconded by Mr. Johnson) Motion Approved**
- c. Clearing of the north end of Runway 22: BOAC is awaiting contact from Glendale Lake Association to clarify clearing of this area.
- d. MZZ Solar Project: BOAC will connect with the appropriate parties once Mr. McKinney returns from vacation. After analyzing funding options, TIF funding is the only way that this project can be completed.
- e. Terminal/Airport Signage: Letters are in and waiting on Install. The electric sign is supposed to arrive at the manufacturer on February 22nd. Scheduling for installation will occur once all components are received.

NEW ITEMS

- a. Sponsors' Intent to Use Non-Primary Entitlements letter was submitted to the FAA.

BOARD MEMBER COMMENTS

- a. EMS Tower Status: 20ft was removed from the tower to lower the height below approach thresholds.

Next Board Meeting: Regular Monthly Meeting Scheduled for April 1, 2021

ADJOURNMENT: The meeting was adjourned at 2:30 pm.

Name: _____

Title: _____

Name: _____

Title: _____