

March 15, 2021

The Board of Public Works & Safety met on Monday, March 15, 2021, at 10:00 a.m. in the Marion City Council Chambers. Present were Brian Flynn, Linda Wilk, Alex Huskey, Dana Gault, Cindy Cunningham and secretary to the board.

Motion to approve the minutes for March 1, 2021- Brian Flynn; seconded Dana Gault.  
**Cindy Cunningham abstained.**

**BUILDING DEPARTMENT- 312 W. 2<sup>ND</sup> St.**

Jerry Foustnight: Good morning. I am here today as a on 312 W. 2<sup>nd</sup> St. I told you that I would come back and give you an update on the progress on the repairs to the structure. If I may approach I have pictures. Thank you. These pictures were taken this morning or this picture was taken this morning of the property. As you can see in the picture it demonstrates that they are in the process of repairing this structure. It hasn't been repaired as quickly as we anticipated. Of course some of that was due to the weather and the conditions. So, as you can see he or they are doing the repairs so at this time it would be recommendation of the building department that we continue this for another thirty (30) days to give them adequate time to complete the repairs. I do believe that within the thirty (30) days that these repairs can be completed weather permitting and everything.

Alex Huskey: Are there any questions for Mr. Foustnight?

Cindy Cunningham: What all needs to be done? Do you know Jerry?

Jerry Foustnight: Well basically if you look at the picture it (inaudible) it may be a little hard but the roofing has to be completed on there. The facade on the front would have to be finished. Uh, I can see in the picture they have made quite a bit of progress. They tore off what was on their before and they are redoing it so uh I do give them credit for trying to complete the project but again because of the weather conditions and everything I am sure that was a hindrance to them.

Cindy Cunningham: Okay thank you.

Jerry Foustnight: Thank you. You are welcome.

Brian Flynn: This is the property that had bricks falling down right?

Jerry Foustnight: Yes.

Brian Flynn: It looks like they capped that.

Jerry Foustnight: Yes.

Dana Gault: I can't remember if you had given us a date that they said this would be completed.

Jerry Foustnight: No, what, when we had our meeting the last meeting concerning this um Mr. Miller was on the phone and he has his I believe it is his nephew that is doing the work for him. He actually has some properties and he does some construction work. I have my notes here Mr. Miller was on the ZOOM meeting so that we made it clear that we would send out a statement for the title(inaudible) that he would be responsible not only for the repairs to the building but any expenditures we had as a city or as a building department. So uh I think we are okay, I think to be fair with him and we need to give him an additional 30 (thirty) days then if it is not repaired within that 30(thirty) days then I believe that we can move forward on the (inaudible) order. You know it's our intension as a building department we would much rather see these buildings repaired then to have them you know where we tear the property down and have a vacant lot. So, we would much rather see him repair it, take care of it then demo it. So, I, I guess as this time Mr. President I need to ask the board to extend this another 30 (thirty) days. At the end of the 30 (thirty) days I would come back with a report hopefully on the completion of the property (inaudible)

Alex Huskey: I would entertain a motion.

Motion to extend for thirty days: Linda Wilk; seconded Dana Gault. **Motion carried.**

Jerry Foustnight: Thank you so much I appreciate your patience and you know working with us in the building department it makes it much easier to move forward on everything. Again, thank you and have a good day.

Alex Huskey: Thank you sir.

Cindy Cunningham: Thank you Jerry.

Alex Huskey: Alright, the next item on the agenda is review of the Board of Works Manual. This is a discussion item.

### **Review of the Board of Works Manual**

Alex Huskey: I guess I will start the discussion. As we were working on the Board of Works Manual I know I provided a document that had several pages of statutes that impacts the Board and the Board impact in government world at various points in time. A lot of it is good reference material. It may not actually fit in the manual itself but it is good reference material and my recommendation would be that. I mean I think it was a twenty six page document. I think my recommendation would be that we would make that a separate reference document for the Board of Works and keep the manual, the functional part of the manual as it is. So, that is just my thought. That is for discussion, I don't own it and we are going to hear your thoughts.

Linda Wilk: I prefer that, I mean I want that available to new members because I think it is important but as I tried to digest it frankly to put it in to layman's terms I really was (inaudible)

Alex Huskey: Yeah.

Linda Wilk: So I think that is a great way.

Brian Flynn: And I would guess that this, would we reference this in the manual.

Alex Huskey: Yes.

Brian Flynn: Identifying that this document exists.

Alex Huskey: Make it available.

Brian Flynn: Make it available.

Linda Wilk: And any new member I think they need to have it.

Brian Flynn: Yeah, they need to have a hard copy.

Linda Wilk: And then I don't know Alex how often that will need to be reviewed. I mean considering new statutes I would imagine.

Alex Huskey: I, my recommendation is that we would have the legal department review that annually at the end of legislative session. So that if there are adjustments or addendums or either statutes are repealed we will know that.

Linda Wilk: That is a great idea.

Brian Flynn: I agree.

Alex Huskey: So I will entertain a motion to develop the reference manual for the Board of Works.

Brian Flynn, seconded Dana Gault. **Motion carried.**

Alex Huskey: Thank you all for your work on that I appreciate you taking a look at that as we move forward. It will be important for new Board of Works members to have that information and know exactly what their responsibilities are. I appreciate all you are doing.

Linda Wilk: So just a point of clarification.

Alex Huskey: Yes, ma'am.

Linda Wilk: When you say that it will be added to the manual that this is the reference document, who is going to add that information. Aisha will you do that?

Aisha Richard: Yeah, I guess so. Yeah.

Linda Wilk: And then also letting the legal department know that this an expectation?

Aisha Richard: Well that would be me too.

Linda Wilk: Thank you Aisha.

Aisha Richard: You're welcome.

Alex Huskey: I appreciate that discussion.

Linda Wilk: I appreciate you taking on those responsibilities.

Alex Huskey: Thank you so much. The next item on the agenda is public comment. I do note that we do have our City Council representative on the electronic meeting and just wanted to see if there is any comment from...

### **Public Comment**

Robin Fouce: Just a second. Are you able to hear me?

Alex Huskey: We can hear you now.

Robin Fouce: Alright, thank you. I am glad we are here together today. I have a couple of things I wanted to mention. Last scheduled meeting both president Cain and I were online and were unable to attend. I am not sure if you are aware of that. I contacted you chair Alex and I had not heard from you but we want to make sure that doesn't happen in the future, but I wanted to mention that.

Alex Huskey: Well yeah we had technical difficulties, well during the last meeting and there was something that was in the system we could not get it working here on this end. So it was not an attempt to leave you out and then my apologies for not calling you back but I had a death in the family and I was tending to family needs.

Robin Fouce: Well bless you and your family and (inaudible) I just wanted to mention that and I understand technical difficulties but at the same time you have to understand the importance of our desire to attend. So I just wanted to mention that to see if there anything we can do moving forward to ensure that doesn't happen but the second thing I wanted to mention the last meeting I was attending you all talked about sorry...

Alex Huskey: Pardon me.

Robin Fouce: Okay I am sorry I hear something in the background and I did not know what that was. You all established sub-committees or committees and I wanted to see if your intention was for (inaudible) us to attend those meetings and are you going to announce those meetings?

Alex Huskey: We haven't really had any meetings yet. We have worked through most of the things in this meeting. The other meeting that we are probably going to have with the police chief and the fire chief and we will announce when we have those meetings but they have not been scheduled yet as we are working through some contractual issues with the fire department.

Robin Fouce: Okay, I really do appreciate that input um and are there any other things you would like me to look into?

Alex Huskey: Board members.

Linda Wilk: The City Council meeting tomorrow night, is that in person or is that?

Alex Huskey: Can you turn your mic on Linda so she can hear you?

Linda Wilk: This is Linda Wilk. I just wanted to find out if the City Council meeting tomorrow night is in person or by Zoom.

Robin Fouce: Could you repeat that Alex? (Inaudible)

Alex Huskey: Okay. Is the City Council meeting tomorrow in person or by Zoom?

Robin Fouce: It is a Zoom meeting but you can attend in person. Moving forward I believe President Cain announced that it would be our last Zoom meeting and will resume our scheduled meetings in the Council Chambers. Does that answer the question?

Alex Huskey: Yes.

Robin Fouce: Okay. I wanted to ask if you are going to announce those meetings for the committee's.

Alex Huskey: We haven't set them yet. When they...

Robin Fouce: Okay. Well I appreciate that. (Inaudible) Blessings to your family and the rest of the Board of Works. Thank you for having me.

Alex Huskey: Thank you. Are there any other items for public comment? Board members point of privilege. Are there any announcements that you want to make? Anything great, fascinating happening that you want to share? Alright, well thank you. The next item on the agenda is payment of the bills. Thank you all for reviewing the bills.

### **Payment of the Bills**

Motion to pay the bills for March 15, 2021- Cindy Cunningham; seconded Brian Flynn

**Motion carried.**

### **ADJOURNMENT**

Motion to adjourn Brian Flynn; seconded Cindy Cunningham.

Meeting adjourned

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Alex Huskey-President  
Board of Public Works & Safety

ATTEST:

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Aisha Richard- Secretary  
Board of Public Works & Safety