

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
January 7, 2021

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT
MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on January 7, 2021 at the Marion Municipal Airport.

Attending Were:

Jim McKinney (Teleconference)	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey (Teleconference)	Woolpert, Inc
Randy Chekouras (Teleconference)	Treasurer, BOAC	Deb Cain (Teleconference)	City Council
Dwight Ott	Secretary, BOAC	Kyle Persinger	Spitzer Herriman
Mark Johnson	Member, BOAC		
Jordan Ashley	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

December 3, 2020, minutes were read for approval. **(Motion by Mr. Chekouras, Seconded by Mr. Ott) Motion Approved**

December 17, 2020, executive session minutes were read for approval. **(Motion by Mr. Chekouras, Seconded by Mr. Ott) Motion Approved**

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-28...T-Hangar Taxiway Construction**
 - i. Awaiting grant close-out letter
- b. **AIP-29...SRE Building Reimbursement**
 - i. Awaiting grant close-out letter
- c. **Future AIP-31: Construct T-Hangar Taxiway (Phase 3)**
 - i. AIP Pre-application was submitted on 11/27/2020. Total project cost estimated at: \$512,495. Expected contributions for the project are: FAA: \$461,245, INDOT: \$25,625, Local: \$25,625
 - ii. The engineering Services Contract is expected to be executed in February.

2. AIRPORT MANAGEMENT ITEMS

- a. **Airport Management Report**
 - i. No report this month
- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. The pavement is in overall good condition—no changes from the last report.
- c. **Routine Management/Maintenance Items**
 - a. Building of new hangars at the airport: Ground preparation has been completed. Steel delivery and erection have been delayed due to the holidays. Construction is expected to resume this month. I&M is going to begin utility work for the hangar this month. BOAC will have stone laid on the west side of the project area.

- b. PHI Hangar Inquiry: BOAC has not yet received the land lease and utility contract between BOAC and PHI Helicopter for review and approval. BOAC must approve the sublease contract prior to PHI beginning operations on the airport.
- c. Hangar D Lease Contract: The contract between the BOAC and Mr. Thompson has been revised by Mr. Stephenson. BOAC Approves the contract and approves Mr. McKinney signing the sublease of the hangar to PHI Helicopter. **(Motion by Mr. Ott, Seconded by Mr. Carmin) Motion Approved**
- d. Clearing of the north end of Runway 22: BOAC is awaiting contact from Glendale Lake Association to clarify clearing of this area.
- e. MZZ Solar Project: Awaiting contact from JMS to schedule the next meeting to discuss the project further.

NEW ITEMS

- a. Mr. McCroskey informed the BOAC that the CRRSA was signed into law on December 27th. MZZ is now classified as a Local Airport
- b. Mr. Ashley informed the BOAC that the rent rolls requested by Mr. Chekouras have been complete.

BOARD MEMBER COMMENTS

- a. Mr. Johnson clarified the renaming of the airport and signage at the airport.
- b. BOAC discussed the possibility of taking the remainder of the field north of Hangar B out of production due to the field's remaining size following the new T-Hangar construction. This topic will be researched and revisited next month.

Next Board Meeting: Regular Monthly Meeting Scheduled for February 4, 2021

ADJOURNMENT: The meeting was adjourned at 2:21 pm.

Name: _____

Title: _____

Name: _____

Title: _____