

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
June 4, 2020

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on June 4, 2020 at the Marion Municipal Airport.

Attending Were:

Jim McKinney	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCrosky	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Phil Stephenson	Board Attorney
Dwight Ott	Secretary, BOAC	Deb Cain	City Council
Mark Johnson	Member, BOAC	Ray Johnson	Fly-In/Cruise-In Inc
Jordan Ashley	Admin/ Rep to City, BOAC	Corey Harper	JM Solutions
Emma Jacobs	Intern, BOAC		

REVIEW OF MINUTES:

The May 7, 2020 minutes were read for approval. **(Motion by Mr. Chekouras, Seconded by Mr. Carmin) Motion Approved**

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-28...T-Hangar Taxiway Construction**
 - i. Construction began on: May 29, 2020
- b. **AIP-29...SRE Building Reimbursement**
 - i. Grant Agreement was received on March 10 for a total reimbursement of \$169,484. (FAA: \$169,484) Due to the CARES act all FY20 AIP grants will be reimbursed by the FAA at 100%.

2. AIRPORT MANAGEMENT ITEMS

- a. **Airport Management Report**
 - i. Flight training has resumed.
 - ii. Surface maintenance has resumed. One mower is down for repair.
- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. No significant changes noted as of this meeting.
- c. **Routine Management/Maintenance Items**
 - a. AWOS/AWOS Frequency: Frequency has been approved. Correspondence from the FAA has been received regarding approval of the new frequency. Paperwork is expected soon with the final approval and frequency assignment
 - b. Runway 22 & 33 Obstructions: BOAC has received an email address from the City of Marion. Mr. Ashley will be in charge of and monitor this email address. The necessary FAA login's have been created with this email by Mr. McCroskey. Mr. Ashley thanked Ms. Cain for her assistance in setting up this email. Consent has been received to finish clean up on the north end of RW22. Work has begun on removing the debris with completion expected in the coming weeks.

- c. Summer Events: In response to the impact of COVID-19, the BOAC has made the following decisions regarding summer events at the airport:
- Fly-In/Cruise-In: The BOAC and Mr. Ray Johnson discussed the 30th Anniversary of the Fly-In/Cruise-In for 2020. In order to ensure the health and safety of attendees, the BOAC in consent with Mr. Johnson determined that the event will be postponed until 2021.
 - Roll Race Event: The BOAC discussed the Roll Race event to be held in August at the airport. Mr. Darlington has been in discussion with the sponsors of the event. The BOAC determined that the event, being 100% outdoor, could continue as scheduled. The sponsor will be in charge of ensuring compliance with any COVID-19 related requirements in place at that time.
- d. Building of new hangars at the airport: A proposal has been received for the construction of 10 Fulfab t-hangars adjacent to the new taxiway west of Hangar B. Two quotes were received for funding this project. One from Grant County State Bank and Via CU. The proposal for 3.75% for 10 years from GCSB was accepted by the BOAC. The BOAC approved the resolution presented by Mr. Stephenson which includes funding the project via the received proposal from GCSB. This resolution will be taken to the City Council for approval. **(Motion by Mr. Ott, Seconded by Mr. Carmin) Motion Approved**
- e. Guaranteed Energy Savings Contract: One RFP was received from Veregy Solar. BOAC approved the notice to proceed, contingent on receiving funding and Legal Counsel/City Council approval. **(Motion by Mr. Chekouras, Seconded by Mr. Johnson) Motion Approved**
- f. Cares Act Grant: \$69,000 was granted for economic relief to airports.

NEW ITEMS

- CIP Update: Mr. McCroskey updated the BOAC as to INDOT's preferences regarding the allocation of CIP funds in the coming years.
- Airport Tile Work: The BOAC discussed filling and tiling the ditch south of Hangar J to prepare the area for future development. BOAC directed Mr. McCroskey to move forward with planning this project. **(Motion by Mr. McKinney, Seconded by Mr. Johnson) Motion Approved**
- Ms. Jacobs presented new airport marketing materials to the BOAC.
- The BOAC purchased a second courtesy car that seats up to 8 people in order to accommodate larger groups who need transportation from the airport.

BOARD MEMBER COMMENTS

- Mr. McKinney welcomed Mark Johnson to the BOAC. Mr. Johnson was appointed by the Mayor to replace Mr. Mueller as a member of the BOAC.

Next Board Meeting: Regular Monthly Meeting Scheduled for July 2, 2020

ADJOURNMENT: The meeting was adjourned at 3:19 pm.

Name: James McKinney
Title: President

Name: Mark Johnson
Title: Member