

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
October 31, 2019

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES,
THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on October 31, 2019, at the Marion Municipal Airport.

Attending Were:

Jim McKinney	President, BOAC	Andy Darlington	Air Marion, Inc
Arndt Mueller	Vice-President, BOAC	Ryan McCrosky	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Phil Stephenson	Board Attorney
Ronnie Carmin	Secretary, BOAC		
Dwight Ott	Member, BOAC		
Jordan Ashley	Admin, BOAC		

REVIEW OF MINUTES:

The October 3, 2019 minutes were read and approved (Motion by Mr. Mueller, Seconded by Mr. Carmin) Motion Approved.

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

a. AIP-26...Parallel Taxiway B RW33 EA Phase II

- i. FAA is drafting the Finding of No Significant Impact. The proposed extension will have environmental clearance to move forward with future designs.

b. AIP-27...Taxiway A4 Construction

- i. The final payment has been made to E&B. Awaiting waivers of lien in order to close the grant.

c. Future AIP-28...T-Hangar Taxiway Construction

- i. Construction is planned to begin in the spring of 2020

2. AIRPORT MANAGEMENT ITEMS

a. Airport Management Report

- i. The FBO has acquired a new jet fuel truck. It is expected at the beginning of the year.
- ii. The rental airplane is receiving an avionics upgrade to bring the airplane up to 2020 IFR specifications.

b. Primary Runway/Taxiway Surface Monitoring

- a. No issues noted at this time.

c. Routine Management/Maintenance Items

- a. AWOS/AWOS Frequency: AWOS frequency paperwork is going to be submitted to a new vendor to expedite the process. Unicom as been completed, AWOS Frequency is coming. AWOS radio connection has been repaired and functioning normally.
- b. T-Hangar Construction Project: The BOAC has elected to postpone hangar construction at this time.
- c. Runway 22 & 33 Obstructions: RW33 is compliant with the FAA requests. Additional trees are being cleared on Airport Property. RW22 obstructions have been cleared. BOAC recommends waiting until winter to fully remove the debris.

- d. Potential Helicopter Tenant: The Board of Aviation has been unable to come to an agreement with the potential tenant. The Board of Aviation elected to discontinue further discussions with the potential tenant.
- e. Storm Water Pollution Prevention Plan (SWP3): Samples have been sent to the lab for testing. Results expected by the end of this week. Woolpert with work with the FBO to submit the required documentation to the appropriate parties. Woolpert requests Board approval and signature on the SWP3 invoice in the amount of \$6,195.00. (Motion by Mr. Ott, Seconded by Mr. Mueller) Motion Approved.

NEW ITEMS

- a. 2020-2025 CIP: The Board of Aviation discussed the CIP for the next 5 years. **2020:** SRE Building Reimbursement/Construct T-Hangar, **2021:** Construct Partial Taxiway B to RW33. **2022:** Airport Runway LED Lighting conversion, **2023:** Runway 22/4 Rehab/Wildlife Hazard Study, **2024:** Security Fence Construction. **2025:** Apron Extension. T

BOARD MEMBER COMMENTS

- a. Mr. McKinney requested that the septic tank be pumped before winter.
- b. Mr. McKinney proposed that Mr. Carmin assumes the role of Vice-President and Mr. Ott assumes the role of Secretary beginning in December 2019. (Motion by Mr. Chekouras, Seconded by Mueller) Motion Approved. Mr. Mueller will assume the role of Board Member previously held by Mr. Ott.

Next Board Meeting: Scheduled for December 5, 2019

ADJOURNMENT: The meeting was adjourned at 2:38 pm.

Name: James McKinney
Title: President

Name: Tommy Carmin
Title: Vice President