

**CITY OF MARION, GRANT COUNTY, INDIANA
NOTICE OF REQUEST FOR PROPOSALS AND QUALIFICATIONS (RFPQ)**

The City of Marion, Grant County, Indiana (“City”), pursuant to Ind. Code §§ 5-23-5-3 and 5-3-1 *et. seq.*, hereby provides NOTICE of the City’s Request for Proposals and Qualification for environmental consultant services for environmental site assessment and related activities funded by the United States Environmental Protection Agency (EPA) Community-Wide Brownfield Assessment Grant (the “Project”).

RESPONSES DUE: December 19, 2025, by 3:00 pm EST. Responses submitted after the deadline will not be accepted.

PROJECT OVERVIEW. The City has been awarded \$500,000 in grant funding from the US EPA for assessment of sites affected by petroleum and/or hazardous materials across the entire Marion community. The City anticipates conducting ten (10) Phase I and ten (10) Phase II environmental site assessments and holding community meetings and submitting sixteen (16) quarterly reports during the term of the Grant. Work conducted under this agreement will benefit the residents, business owners, and stakeholders in the City.

Tasks completed under this agreement will include:

- 1) Program Management, Training Support, & Brownfield Inventory/Prioritization
- 2) Environmental Investigation
- 3) Clean-up & Re-Use Planning
- 4) Community Outreach & Involvement

EVALUATION: The City will complete an evaluation and ranking of the RFPQ responses based upon the following criteria:

- 1) 20% - Demonstrated experience in addressing contaminated properties
- 2) 20% - Demonstrated experience in successfully completing tasks/projects
- 3) 20% - Demonstrated experience in effectively engaging with community members and federal and state agencies
- 4) 10% - Experience and capacity of project team/personnel
- 5) 25% - Reasonableness of cost/price proposal (e.g., rates) based on a comparison of prices among competing offerors Respondents and other available information on market rates for consulting services
- 6) 5% - References

The full text and additional information concerning the RFPQ is available on the City’s website at www.cityofmarion.in.gov or by contacting the City at 765-662-9931.