



CITY of MARION

APPLICATION FOR SUBDIVISION PLAT APPROVAL

SUBDIVISION NAME _____

MAJOR/MINOR SUBDIVISION: PRIMARY _____ SECONDARY _____ DATE FILED _____

NAME OF APPLICANT _____ PHONE _____

ADDRESS OF APPLICANT _____

LOCATION OF PROPERTY (general description)/ADDRESS OF PROPERTY _____

_____ QUARTER _____ SECTION _____ TOWNSHIP _____ RANGE _____
ZONING DISTRICT _____ DIMENSIONS OF SUBDIVISION: _____

ACRES _____

NUMBER OF PROPOSED LOTS _____

TYPE OF SUBDIVISION (Circle One): RESIDENTIAL COMMERCIAL
INDUSTRIAL

TYPE OF SANITARY DISPOSAL: _____

TYPE OF SURFACE WATER DISPOSAL: _____

TYPE OF FRESH WATER SYPPLY: _____

TYPE OF PERFORMANCE ASSURANCE: SURETY BOND IRREVOCABLE LETTER OF CREDIT

TYPE OF MAINTENANCE ASSURANCE: SURETY BOND IRREVOCABLE LETTER OF CREDIT

TYPE OF OTHER ASSURANCE: _____

MAJOR SUBDIVISIONS ONLY: MILE (to hundredths) OF NEW STREETS TO BE DEDICATED TO THE PUBLIC:

LENGTH OF PAVEMENT-FULL WIDTH
WIDTH

PAVEMENT-HALF WIDTH

ROW-

1. _____

2. _____

3. _____

TYPE OF STREET SURFACING:

REGISTERED SURVEYOR/ENGINEER: _____ REGISTRATION #

ADDRESS _____ PHONE

DATE OF REQUEST FORMS MAILED

The undersigned, agent or owner or owners of record, certifies that the above information is true and correct to the best of his knowledge. He further agrees that he is aware of the provision of the subdivision control ordinance of the City of Marion, Indiana, as it affects the requirements for the approval of plats or replat by that Advisory Plan Commission. (Sign and Print Name)

NAME _____ DATE

NAME _____ DATE

RECEIPT # _____ \$ _____ *OFFICE USE ONLY* NAME _____ DATE

DATE OF PUBLIC HEARING _____ APPROVED _____ DENIED _____

Place make sure that the following items are shown sufficiently for the Preliminary Plat Review:

1. Boundaries and Lots

- a. Proposed boundary lines of subdivision with the bearings and distances
- b. Proposed and existing lots of subdivision with bearings and distances of property lines and the area of the lot(s)
- c. Blocks numbered consecutively or lettered in alphabetical order. (The blocks in numbered additions to subdivisions bearing the same name shall be numbered or lettered consecutively throughout the several additions.)
- d. Proposed boundary lines of any common land in the subdivision with the bearings and distances and also listing the use of the lot.
- e. Building setback lines from any ROW
- f. Location listing of adjacent owners or any adjacent developments
- g. Future sections or phases of the proposed subdivision and listed as such.

- h. All lots in each block numbered consecutively and outlots lettered in alphabetical order.

2. Easements

- a. Location and width of any existing or proposed easements on site
- b. Location and width of any existing or proposed easements adjacent to site that will affect the site
- c. Location and width of any adjacent or on-site Railroad ROW
- d. Location and width of any existing or proposed utility rights of way with explanation of use

3. Natural Features

- a. Location of any watercourses or waterbodies
- b. Location of any existing wooded acres(s)

4. Other Pertinent Features

- a. Swamps
- b. Floodplains delineating the floodway and floodway fringe
- c. Floodplains referencing benchmarks and elevations
- d. Parks
- e. Burial Grounds
- f. Cemeteries

5. Technical - Location and Size of Existing:

- a. Sewers
- b. Water mains
- c. Culverts
- d. Utility poles
- e. Fire hydrants
- f. Stormwater facilities
- g. Preliminary proposals for connection with existing water supply and sanitary sewage systems
- h. Topography

6. Drainage

- a. Preliminary provision for collecting and discharging surface water drainage
- b. Notation of draining easements
- c. Notation of site easements
- d. Notation of site reservations

7. Structures

- a. Location of any underground structures on the tract and adjacent to the tract
- b. Location of any permanent buildings

8. Rights of Way

- a. Location, width, and names of existing platted streets or other public ways within or adjacent to the tract (including sidewalks and pedestrian access).
- b. Location, width, and names of proposed streets or right-of-way and curve data.

9. Miscellaneous

- a. Vicinity map
- b. Name, address or registration number of surveyor or PE
- c. Date of plat
- d. North arrow
- e. Graphic scale
- f. Subdivision name
- g. Name and address of a land owner
- h. Metes and bounds description
- i. Owner endorsement with signature and date
- j. Other information as needed for plat

10. Supporting Documents

- a. The last instrument conveying title to each parcel of property involved in the proposed subdivision with the name of the grantor, grantee, date, and any recorded land record reference
- b. A complete copy of any exiting covenants on the property
- c. A designation of the purpose and condition of land within the tract dedicated or reserved
- d. Closure data and printout for subdivision boundaries and lots

Place make sure that the following items are shown sufficiently for the Final Plat Review:

Final Plat Specifications:

- Prepared by a licensed land surveyor or professional engineer
- Scale not more than 100' to the inch
- Not larger than 24" x 36"

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- d. Proposed boundary lines of any common land in the subdivision with the bearings and distances and also listing the use of the lot.
- e. Building setback lines from any ROW
- f. Location listing of adjacent owners or any adjacent developments
- g. Future sections or phases of the proposed subdivision and listed as such.
- h. All lots in each block numbered consecutively and outlots lettered in alphabetical order.

2. Easements

- a. Location and width of any existing or proposed easements on site

- b. Location and width of any existing or proposed easements adjacent to site that will affect the site
- c. Location and width of any adjacent or on-site Railroad ROW
- d. Location and width of any existing or proposed utility rights of way with explanation of use

3. Natural Features

- a. Location of any watercourses or waterbodies

4. Other Pertinent Features

- a. Floodplains delineating the floodway and floodway fringe
- b. Burial Grounds
- c. Cemeteries

5. Technical - Location and Size of Existing:

- a. Fire hydrants

6. Drainage

- a. Notation of drainage easements
- b. Notation of site easements
- c. Notation of site reservations

7. Structures

- a. Location of any permanent buildings

8. Rights of Way

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