

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT
ADDRESS

South Pueblo County Conservation District
200 South Santa Fe Ave, 4th Floor
Pueblo CO 81003
Rich Rhoades
719-250-5993
rr52@q.com

For the Year Ended
12/31/17
or fiscal year ended:

CONTACT PERSON
PHONE
EMAIL
FAX

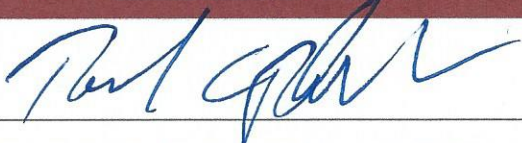
PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME:
TITLE
FIRM NAME (if applicable)
ADDRESS
PHONE
DATE PREPARED
(Must be prepared prior to Board approval)

Rich Rhoades
Manager
565 E Clarion Drive, Pueblo West CO 81007
719-250-5993
<i>Feb 1, 2018</i>

PREPARER (SIGNATURE REQUIRED)



Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types

GOVERNMENTAL
(MODIFIED ACCRUAL BASIS)

PROPRIETARY
(CASH OR BUDGETARY BASIS)



P

RECEIVED

Office of the State Auditor

February 27, 2018

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations	
2-1	Taxes: Property	\$ -	Please use this space to provide any necessary explanations	
2-2	Specific ownership	\$ -		
2-3	Sales and use	\$ -		
2-4	Other (specify): Direct Assistance Grant CSCB	\$ 5,458		
2-5	Licenses and permits	\$ -		
2-6	Intergovernmental: Grants	\$ -		Line 2-9
2-7	Conservation Trust Funds (Lottery)	\$ -		reimburs from
2-8	Highway Users Tax Funds (HUTF)	\$ -		TCCD for
2-9	Other (specify): Turley Creek CD	\$ 376		meeting
2-10	Charges for services	\$ -		expense; Line 2-
2-11	Fines and forfeits	\$ -		13 - CD interest;
2-12	Special assessments	\$ -		Line 2-21, weed
2-13	Investment income	\$ 24		book sales \$35,
2-14	Charges for utility services	\$ -		Clerk account
2-15	Debt proceeds (should agree with line 4-4, column 2)	\$ -		\$20
2-16	Lease proceeds	\$ -		
2-17	Developer Advances received (should agree with line 4-4)	\$ -		
2-18	Proceeds from sale of capital assets	\$ -		
2-19	Fire and police pension	\$ -		
2-20	Donations	\$ -		
2-21	Other (specify): Weed book sales, misc	\$ 55		
2-22		\$ -		
2-23		\$ -		
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE	\$ 5,913		

PART 3 - EXPENDITURES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations	
3-1	Administrative	\$ 2,825	Please use this space to provide any necessary explanations	
3-2	Salaries	\$ -		
3-3	Payroll taxes	\$ -		
3-4	Contract services	\$ 1,022		
3-5	Employee benefits	\$ -		Line 3-1 travel &
3-6	Insurance	\$ -		meetings; Line 3-
3-7	Accounting and legal fees	\$ -		23 Inf & Ed; Line
3-8	Repair and maintenance	\$ -		3-24 Misc bank
3-9	Supplies	\$ 56		charges; 3-24
3-10	Utilities and telephone	\$ -		dues
3-11	Fire/Police	\$ -		
3-12	Streets and highways	\$ -		
3-13	Public health	\$ -		
3-14	Culture and recreation	\$ -		
3-15	Utility operations	\$ -		
3-16	Capital outlay	\$ -		
3-17	Debt service principal (should agree with Part 4)	\$ -		
3-18	Debt service interest	\$ -		
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	\$ -		
3-20	Repayment of Developer Advance Interest	\$ -		
3-21	Contribution to pension plan (should agree to line 7-2)	\$ -		
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)	\$ -		
3-23	Other (specify):	\$ 1,208		
3-24		\$ 233		
3-25		\$ 750		
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES	\$ 6,094		

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - STOP. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

		Yes	No	
4-1	Does the entity have outstanding debt? If Yes, please attach a copy of the entity's Debt Repayment Schedule.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4-2	Is the debt repayment schedule attached? If no, MUST explain: <div style="border: 1px solid black; padding: 2px; width: 600px; height: 20px; margin-top: 5px;">N/A</div>	<input type="checkbox"/>	<input type="checkbox"/>	
4-3	Is the entity current in its debt service payments? If no, MUST explain: <div style="border: 1px solid black; padding: 2px; width: 600px; height: 20px; margin-top: 5px;">N/A</div>	<input type="checkbox"/>	<input type="checkbox"/>	
4-4	Please complete the following debt schedule, if applicable: (please only include principal amounts)(enter all amount as positive numbers)			
	Outstanding at end of prior year*	Issued during year	Retired during year	
	Outstanding at year-end			
	General obligation bonds	\$ -	\$ -	\$ -
	Revenue bonds	\$ -	\$ -	\$ -
	Notes/Loans	\$ -	\$ -	\$ -
	Leases	\$ -	\$ -	\$ -
	Developer Advances	\$ -	\$ -	\$ -
	Other (specify):	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -

*must tie to prior year ending balance

		Yes	No
4-5	Does the entity have any authorized, but unissued, debt? If yes: How much?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Date the debt was authorized:		
4-6	Does the entity intend to issue debt within the next calendar year? If yes: How much?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-7	Does the entity have debt that has been refinanced that it is still responsible for? If yes: What is the amount outstanding?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-8	Does the entity have any lease agreements? If yes: What is being leased? What is the original date of the lease? Number of years of lease?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Is the lease subject to annual appropriation? What are the annual lease payments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-9	Does the entity have a certified Mill Levy? If yes: Please provide the following <u>mills</u> levied for the year reported (do not report \$ amounts):	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Bond Redemption	-
General/Other	-
TOTAL	-

Please use this space to provide any explanations or comments:

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts	\$ 14,506	
5-2	Certificates of deposit	\$ 12,164	
	Total Cash Deposits		\$ 26,670
	Investments (if investment is a mutual fund, please list underlying investments):		
		\$ -	
		\$ -	
5-3		\$ -	
		\$ -	
	Total Investments		\$ -
	Total Cash and Investments		\$ 26,670

		Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If no, MUST use this space to provide any explanations:

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 6-1 Does the entity have capital assets? Yes No
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain: Yes No

6-3 Complete the following capital assets table:

	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Please enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

*must tie to prior year ending balance

Please use this space to provide any explanations or comments:

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 7-1 Does the entity have an "old hire" firemen's pension plan? Yes No
- 7-2 Does the entity have a volunteer firemen's pension plan? Yes No

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$	-
State contribution amount:	\$	-
Other (gifts, donations, etc.):	\$	-
TOTAL	\$	-
What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$	-

Please use this space to provide any explanations or comments:

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No N/A

- 8-1 Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? Yes No N/A

If no, MUST explain:

- 8-2 Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Yes No N/A

If yes: Please indicate the amount appropriated for each fund for the year reported:

2017		
General Fund	\$	5,700
2018		
General Fund	\$	6,260

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

Yes

No

9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

If no, MUST explain:

District has been "de-Tabored" but meets the "emergency reserve" requirement

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

10-1 Is this application for a newly formed governmental entity?

If yes: Date of formation:

10-2 Has the entity changed its name in the past or current year?

If yes: Please list the NEW name & PRIOR name:

10-3 Is the entity a metropolitan district?

Please indicate what services the entity provides:

10-4 Does the entity have an agreement with another government to provide services?

If yes: List the name of the other governmental entity and the services provided:

10-5 Has the district filed a *Title 32, Article 1 Special District Notice of Inactive Status* during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

If yes: Date Filed:

Please use this space to provide any explanations or comments:

PART 11 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1

If you plan to submit this form electronically, have you read the new Electronic Signature Policy?



Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, **or**
 - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Print the names of ALL current governing board members below.
Print Board Member's Name

A MAJORITY of the governing board members must complete and sign in the column below.

Board Member 1	Ryan Froman	I <u>Ryan Froman</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Ryan Froman</i></u> Date: <u>2/15/18</u> My term Expires: <u>2020</u>
Board Member 2	Devin Cossel	I <u>Devin Cossel</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Devin Cossel</i></u> Date: <u>2/15/18</u> My term Expires: <u>2018</u>
Board Member 3	Doug Thacker	I <u>Doug Thacker</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Doug Thacker</i></u> Date: <u>2/15/18</u> My term Expires: <u>2020</u>
Board Member 4	Ed Angelovich	I <u>Ed Angelovich</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Ed Angelovich</i></u> Date: <u>2/15/18</u> My term Expires: <u>2020</u>
Board Member 5	George Pigg	I <u>George Pigg</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>George Pigg</i></u> Date: <u>2018</u> <u>2/15/18</u> My term Expires: <u>2018</u>
Board Member 6		I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Ed Angelovich</i></u> Date: _____ My term Expires: <u>2018</u>
Board Member 7		I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

RESOLUTION FOR EXEMPTION FROM AUDIT

(Pursuant to section 29-1-604, C.R.S.)

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR THE FISCAL YEAR 2017 FOR THE SOUTH PUEBLO COUNTY CONSERVATION DISTRICT, STATE OF COLORADO.

WHEREAS, the Board of Supervisors of South Pueblo County Conservation District wishes to claim exemption from audit requirements of Section 29-1-603.; and

WHEREAS, Section 29-1-604, C.R.S., states that any local government where neither revenues nor expenditures exceed seven hundred and fifty thousand dollars may, with the approval the State Auditor, be exempt from the provisions of Section 29-1-603, C.R.S., and

WHEREAS, neither revenue nor expenditures for South Pueblo County Conservation District exceeded \$100,000 for Fiscal Year 2017; and

WHEREAS, an application for exemption from audit for South Pueblo County Conservation District has been prepared by Richard C Rhoades, a person skilled in governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.


NOW THEREFORE, be it resolved by the Board of Supervisors of the South Pueblo County Conservation District that the application for exemption from audit for South Pueblo County Conservation District for the Fiscal Year ended December 31, 2017, has been personally reviewed and is hereby approved by a majority of the Board of Supervisors of the South Pueblo County Conservation District have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of, the application for exemption for audit of the South Pueblo County Conservation District for the fiscal year ended December 31, 2017.

ADOPTED THIS 15th day of FEBRUARY, A.D. 2018




Ryan Froman, President, Term Expires 2020

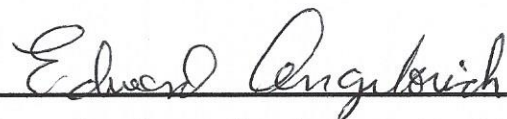
ATTEST:



Doug Thacker, Treasurer, Term Expires 2020



Devin Cossel, Vice President, Term Expires 2018



Ed Angelovich, Member, Term Expires 2020



George Pigg, Member, Term Expires 2018