

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

2235.00

For the Year Ended
12/31/17
or fiscal year ended:

NAME OF GOVERNMENT ADDRESS	Penrose Sanitation District PO Box 57 Penrose, CO 81240
CONTACT PERSON	Nanette Wilson
PHONE	719-372-6868
EMAIL	wilsonexcavationinc@outlook.com
FAX	

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME:	David Wancura CPA
TITLE	Certified Public Accountant
FIRM NAME (if applicable)	David Wancura CPA PC
ADDRESS	509 Greenwood Ave., Canon City, CO 81212
PHONE	719-269-9306
DATE PREPARED (Must be prepared prior to Board approval)	3/20/2018

PREPARER (SIGNATURE REQUIRED)

David Wancura

Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types	GOVERNMENTAL <small>(MODIFIED ACCRUAL BASIS)</small>	PROPRIETARY <small>(CASH OR BUDGETARY BASIS)</small>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

P

RECEIVED

Office of the State Auditor

April 4, 2018

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
2-1	Taxes: Property	\$ -	
2-2	Specific ownership	\$ -	
2-3	Sales and use	\$ -	
2-4	Other (specify):	\$ -	
2-5	Licenses and permits	\$ -	
2-6	Intergovernmental: Grants	\$ -	
2-7	Conservation Trust Funds (Lottery)	\$ -	
2-8	Highway Users Tax Funds (HUTF)	\$ -	
2-9	Other (specify):	\$ -	
2-10	Charges for services	\$ -	
2-11	Fines and forfeits	\$ -	
2-12	Special assessments	\$ -	
2-13	Investment income	\$ 487	
2-14	Charges for utility services	\$ 72,179	
2-15	Debt proceeds (should agree with line 4-4, column 2)	\$ -	
2-16	Lease proceeds	\$ -	
2-17	Developer Advances received (should agree with line 4-4)	\$ -	
2-18	Proceeds from sale of capital assets	\$ -	
2-19	Fire and police pension	\$ -	
2-20	Donations	\$ -	
2-21	Other (specify):	\$ -	
2-22		\$ -	
2-23		\$ -	
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE	\$ 72,666	

PART 3 - EXPENDITURES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
3-1	Administrative	\$ 3,670	
3-2	Salaries	\$ 10,421	
3-3	Payroll taxes	\$ 822	
3-4	Contract services	\$ 6,198	
3-5	Employee benefits	\$ -	
3-6	Insurance	\$ 5,490	
3-7	Accounting and legal fees	\$ 1,227	
3-8	Repair and maintenance	\$ 2,035	
3-9	Supplies	\$ 6,140	
3-10	Utilities and telephone	\$ 5,308	
3-11	Fire/Police	\$ -	
3-12	Streets and highways	\$ -	
3-13	Public health	\$ -	
3-14	Culture and recreation	\$ -	
3-15	Utility operations	\$ 5,349	
3-16	Capital outlay	\$ 2,479	
3-17	Debt service principal (should agree with Part 4)	\$ 13,994	
3-18	Debt service interest	\$ 5,193	
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	\$ -	
3-20	Repayment of Developer Advance Interest	\$ -	
3-21	Contribution to pension plan (should agree to line 7-2)	\$ -	
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)	\$ -	
3-23	Other (specify):		
3-24		\$ -	
3-25		\$ -	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES	\$ 68,326	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - **STOP**. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 6-1 Does the entity have capital assets? Yes No
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain: Yes No

Complete the following capital assets table:	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
Land	\$ 14,526	\$ -	\$ -	\$ 14,526
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ 461,622	\$ 2,479	\$ -	\$ 464,101
Furniture and fixtures	\$ 4,063	\$ -	\$ -	\$ 4,063
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain): Infrastructure	\$ 430,109	\$ -	\$ -	\$ 430,109
Accumulated Depreciation (Please enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 910,320	\$ 2,479	\$ -	\$ 912,799

*must tie to prior year ending balance

Please use this space to provide any explanations or comments:

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 7-1 Does the entity have an "old hire" firemen's pension plan? Yes No
- 7-2 Does the entity have a volunteer firemen's pension plan? Yes No

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$ -
State contribution amount:	\$ -
Other (gifts, donations, etc.):	\$ -
TOTAL	\$ -

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1? \$ -

Please use this space to provide any explanations or comments:

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No N/A

- 8-1 Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? Yes No N/A
- If no, MUST explain:

- 8-2 Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Yes No N/A

If yes: Please indicate the amount appropriated for each fund for the year reported:

Enterprise	\$ 70,182

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

Yes

No

- 9-1** Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

If no, MUST explain:

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

- 10-1** Is this application for a newly formed governmental entity?

If yes: Date of formation:

- 10-2** Has the entity changed its name in the past or current year?

If yes: Please list the NEW name & PRIOR name:

- 10-3** Is the entity a metropolitan district?

Please indicate what services the entity provides:

- 10-4** Does the entity have an agreement with another government to provide services?

If yes: List the name of the other governmental entity and the services provided:

- 10-5** Has the district filed a *Title 32, Article 1 Special District Notice of Inactive Status* during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

If yes: Date Filed:

Please use this space to provide any explanations or comments:

PART 11 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy? YES NO

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or EchoSign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or EchoSign in accordance with the requirements noted above.

Print the names of ALL current governing board members below.

A MAJORITY of the governing board members must complete and sign in the column below.

Board Member 1	Print Board Member's Name Harold Lee Johnson	I <u>Howard Lee Johnson</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Howard Lee Johnson</u> Date: <u>3-31-2018</u> My term Expires: <u>1-2022</u>
Board Member 2	Print Board Member's Name Patricia Meirhaeghe	I <u>Patricia Meirhaeghe</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Patricia Meirhaeghe</u> Date: <u>3-31-2018</u> My term Expires: <u>1-2022</u>
Board Member 3	Print Board Member's Name Nanette Wilson	I <u>Nanette L. Wilson</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Nanette L. Wilson</u> Date: <u>3-31-2018</u> My term Expires: <u>1-2020</u>
Board Member 4	Print Board Member's Name Gary Wilson	I <u>Gary Wilson</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Gary Wilson</u> Date: <u>3-31-2018</u> My term Expires: <u>1-2020</u>
Board Member 5	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
Board Member 6	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
Board Member 7	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

**Original Signatures
Verified by**

Justin L. Smith



lected or appointed board this application for

EXHIBIT B

**ENERGY/MINERAL IMPACT ASSISTANCE
LOAN TABLE**

Project No.: 04792 Title: Penrose Sanitation District Sewer Loan
 Loan Amount: \$142,622
 Interest Rate: 5%
 Term (Years): 20
 First Payment Due Date: September 1, 2005

Pymt. #	Year	Payment	Principle	Interest	Extra Principle	Ending Balance
1	2005	\$11,492.04	\$3,736.97	\$7,755.07	\$0.00	\$138,885.03
2	2006	\$11,492.04	\$4,547.79	\$6,944.25	\$0.00	\$134,337.24
3	2007	\$11,492.04	\$4,775.18	\$6,716.86	\$0.00	\$129,562.06
4	2008	\$11,492.04	\$5,013.94	\$6,478.10	\$0.00	\$124,548.11
5	2009	\$11,492.04	\$5,264.63	\$6,227.41	\$0.00	\$119,283.44
6	2010	\$11,492.04	\$5,527.87	\$5,964.17	\$0.00	\$113,755.61
7	2011	\$11,492.04	\$5,804.26	\$5,687.78	\$0.00	\$107,951.35
8	2012	\$11,492.04	\$6,094.48	\$5,397.57	\$0.00	\$101,856.87
9	2013	\$11,492.04	\$6,399.20	\$5,092.84	\$0.00	\$95,457.67
10	2014	\$11,492.04	\$6,719.16	\$4,772.88	\$0.00	\$88,738.51
11	2015	\$11,492.04	\$7,055.12	\$4,436.93	\$0.00	\$81,683.39
12	2016	\$11,492.04	\$7,407.87	\$4,084.17	\$0.00	\$74,275.52
13	2017	\$11,492.04	\$7,778.27	\$3,713.78	\$0.00	\$66,497.25
14	2018	\$11,492.04	\$8,167.18	\$3,324.86	\$0.00	\$58,330.07
15	2019	\$11,492.04	\$8,575.54	\$2,916.50	\$0.00	\$49,754.53
16	2020	\$11,492.04	\$9,004.32	\$2,487.73	\$0.00	\$40,750.22
17	2021	\$11,492.04	\$9,454.53	\$2,037.51	\$0.00	\$31,295.68
18	2022	\$11,492.04	\$9,927.26	\$1,564.78	\$0.00	\$21,368.42
19	2023	\$11,492.04	\$10,423.62	\$1,068.42	\$0.00	\$10,944.80
20	2024	\$11,492.04	\$10,944.80	\$547.24	\$0.00	\$0.00

W.P.C.R.F. Loan

**EXHIBIT C
WATER POLLUTION CONTROL REVOLVING FUND
DISADVANTAGED COMMUNITIES LOAN PROGRAM
LOAN REPAYMENT SCHEDULE**

PENROSE SANITATION DISTRICT, COLORADO, ACTING BY AND THROUGH ITS WATER ACTIVITY ENTERPRISE

On or before the first of each date, commencing on November 1, 2009 the
Governmental Agency shall pay the amount set forth below:

LOAN DATE:	8/1/08
LOAN AMOUNT:	\$128,000.
INTEREST RATE:	1.750%
TERM (YEARS):	20

INTEREST DATE: 08/01/09

PAYMENT DATES	PAYMENT	PRINCIPAL	REMAINING PRINCIPAL	CALCULATED INTEREST	INTEREST ALLOCATION FOR AUTHORITY PURPOSES ONLY	
					INTEREST	ADMIN. FEE
			\$128,000.00			
11/01/09	\$1,903.22	\$1,343.22	\$126,656.78	\$560.00	60.00	500.00
05/01/10	\$3,847.24	\$2,738.99	\$123,917.79	\$1,108.25	158.25	950.00
11/01/10	\$3,847.24	\$2,762.96	\$121,154.83	\$1,084.28	134.28	950.00
05/01/11	\$3,847.24	\$2,787.14	\$118,367.69	\$1,060.10	110.10	950.00
11/01/11	\$3,847.24	\$2,811.52	\$115,556.17	\$1,035.72	85.72	950.00
05/01/12	\$3,847.24	\$2,836.12	\$112,720.05	\$1,011.12	61.12	950.00
11/01/12	\$3,847.24	\$2,860.94	\$109,859.11	\$986.30	86.30	900.00
05/01/13	\$3,847.24	\$2,885.97	\$106,973.14	\$961.27	61.27	900.00
11/01/13	\$3,847.24	\$2,911.23	\$104,061.91	\$936.01	66.01	850.00
05/01/14	\$3,847.24	\$2,936.70	\$101,125.21	\$910.54	60.54	850.00
11/01/14	\$3,847.24	\$2,962.39	\$98,162.82	\$884.85	84.85	800.00
05/01/15	\$3,847.24	\$2,988.32	\$95,174.50	\$858.92	58.92	800.00
11/01/15	\$3,847.24	\$3,014.46	\$92,160.04	\$832.78	82.78	750.00
05/01/16	\$3,847.24	\$3,040.84	\$89,119.20	\$806.40	56.40	750.00
11/01/16	\$3,847.24	\$3,067.45	\$86,051.75	\$779.79	79.79	700.00
05/01/17	\$3,847.24	\$3,094.29	\$82,957.46	\$752.95	52.95	700.00
11/01/17	\$3,847.24	\$3,121.36	\$79,836.10	\$725.88	125.88	600.00
05/01/18	\$3,847.24	\$3,148.67	\$76,687.43	\$698.57	98.57	600.00
11/01/18	\$3,847.24	\$3,176.22	\$73,511.21	\$671.02	71.02	600.00
05/01/19	\$3,847.24	\$3,204.02	\$70,307.19	\$643.22	93.22	550.00
11/01/19	\$3,847.24	\$3,232.05	\$67,075.14	\$615.19	115.19	500.00
05/01/20	\$3,847.24	\$3,260.33	\$63,814.81	\$586.91	86.91	500.00
11/01/20	\$3,847.24	\$3,288.86	\$60,525.95	\$558.38	108.38	450.00
05/01/21	\$3,847.24	\$3,317.64	\$57,208.31	\$529.60	79.60	450.00
11/01/21	\$3,847.24	\$3,346.67	\$53,861.64	\$500.57	100.57	400.00
05/01/22	\$3,847.24	\$3,375.95	\$50,485.69	\$471.29	71.29	400.00
11/01/22	\$3,847.24	\$3,405.49	\$47,080.20	\$441.75	91.75	350.00
05/01/23	\$3,847.24	\$3,435.29	\$43,644.91	\$411.95	61.95	350.00
11/01/23	\$3,847.24	\$3,465.35	\$40,179.56	\$381.89	81.89	300.00
05/01/24	\$3,847.24	\$3,495.67	\$36,683.89	\$351.57	51.57	300.00
11/01/24	\$3,847.24	\$3,526.26	\$33,157.63	\$320.98	120.98	200.00
05/01/25	\$3,847.24	\$3,557.11	\$29,600.52	\$290.13	140.13	150.00
11/01/25	\$3,847.24	\$3,588.24	\$26,012.28	\$259.00	159.00	100.00
05/01/26	\$3,847.24	\$3,619.63	\$22,392.65	\$227.61	127.61	100.00
11/01/26	\$3,847.24	\$3,651.30	\$18,741.35	\$195.94	95.94	100.00
05/01/27	\$3,847.24	\$3,683.25	\$15,058.10	\$163.99	63.99	100.00
11/01/27	\$3,847.24	\$3,715.48	\$11,342.62	\$131.76	81.76	50.00
05/01/28	\$3,847.24	\$3,747.99	\$7,594.63	\$99.25	49.25	50.00
11/01/28	\$3,847.24	\$3,780.79	\$3,813.84	\$66.45	46.45	20.00
05/01/29	\$3,847.21	\$3,813.84	\$0.00	\$33.37	23.37	10.00
Total	\$151,945.55	\$128,000.00		\$23,945.55	\$3,465.55	\$20,480.00