

# APPLICATION FOR EXEMPTION FROM AUDIT

## SHORT FORM

<b>NAME OF GOVERNMENT</b>	<b>Red Hawk Ranch Water and Sanitation District</b>	For the Year Ended 12/31/16 or fiscal year ended:
<b>ADDRESS</b>	<b>8301 E Prentice Avenue Suite 303 Englewood, CO 80111</b>	
<b>CONTACT PERSON</b>	<b>John Scott Bradley</b>	
<b>PHONE</b>	<b>720-733-8888</b>	
<b>EMAIL</b>	<b>emailscotttoday@gmail.com</b>	
<b>FAX</b>	<b>866-886-8181</b>	

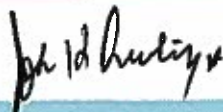
2915.00

### PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

<b>NAME:</b>	<b>John Raveling</b>
<b>TITLE</b>	<b>Accountant</b>
<b>FIRM NAME (if applicable)</b>	
<b>ADDRESS</b>	<b>8301 E Prentice Avenue Suite 303 Greenwood Village, CO 80111</b>
<b>PHONE</b>	<b>720-733-8888</b>
<b>DATE PREPARED</b> (Must be prepared prior to Board approval)	<b>1-Feb-17</b>

### PREPARER (SIGNATURE REQUIRED)



Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types	<b>GOVERNMENTAL</b> (MODIFIED ACCRUAL BASIS)	<b>PROPRIETARY</b> (CASH OR BUDGETARY BASIS)
	<input type="checkbox"/>	<input checked="" type="checkbox"/>



**RECEIVED**  
By Justin L. Smith at 11:53 am, Mar 29, 2017

## PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
2-1	Tax/Property	0.00	
2-2	Specific ownership	0.00	
2-3	Sales and use	0.00	
2-4	Other (specify):	0.00	
2-5	Licenses and permits	0.00	
2-6	Intergovernmental Grants	0.00	
2-7	Conservation Trust Funds (Lottery)	0.00	
2-8	Highway Users Tax Funds (HUTF)	0.00	
2-9	Other (specify):	0.00	
2-10	Charges for services	0.00	
2-11	Fines and forfeits	0.00	
2-12	Special assessments	0.00	
2-13	Investment Income	0.00	
2-14	Charges for utility services	0.00	
2-15	Debt proceeds (should agree with line 4-4, column 2)	0.00	
2-16	Lease proceeds	0.00	
2-17	Developer Advances received (should agree with line 4-4)	0.00	
2-18	Proceeds from sale of capital assets	0.00	
2-19	Fire and police pension	0.00	
2-20	Donations	0.00	
2-21	Other (specify):	0.00	
2-22		0.00	
2-23		0.00	
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE \$	-	

## PART 3 - EXPENDITURES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
3-1	Administrative	0.00	
3-2	Salaries	0.00	
3-3	Payroll taxes	0.00	
3-4	Contract services	0.00	
3-5	Employee benefits	0.00	
3-6	Insurance	0.00	
3-7	Accounting and legal fees	0.00	
3-8	Repair and maintenance	0.00	
3-9	Supplies	0.00	
3-10	Utilities and telephone	0.00	
3-11	Fire/Police	0.00	
3-12	Streets and highways	0.00	
3-13	Public health	0.00	
3-14	Culture and recreation	0.00	
3-15	Utility operations	0.00	
3-16	Capital outlay	0.00	
3-17	Debt service principal (should agree with Part 4)	0.00	
3-18	Debt service interest	0.00	
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	0.00	
3-20	Repayment of Developer Advance Interest	0.00	
3-21	Contribution to pension plan (should agree to line 7-2)	0.00	
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)	0.00	
3-23	Other (specify):	0.00	
3-24		0.00	
3-25		0.00	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES \$	-	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - **STOP**. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

## PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

	Yes	No		
<b>4-1</b> Does the entity have outstanding debt? <i>If Yes, please attach a copy of the entity's Debt Repayment Schedule.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>4-2</b> Is the debt repayment schedule attached? <i>If no, MUST explain:</i>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>4-3</b> Is the entity current in its debt service payments? <i>If no, MUST explain:</i>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>4-4</b> Please complete the following debt schedule, if applicable: (please only include principal amounts)(enter all amount as positive numbers)	Outstanding at end of prior year	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	0.00	0.00	0.00	\$ -
Revenue bonds	0.00	0.00	0.00	\$ -
Notes/Loans	0.00	0.00	0.00	\$ -
Leases	0.00	0.00	0.00	\$ -
Developer Advances	0.00	0.00	0.00	\$ -
Other (specify):	0.00	0.00	0.00	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Please answer the following questions by marking the appropriate boxes.

	Yes	No
<b>4-5</b> Does the entity have any authorized, but unissued, debt?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes: How much? \$ -		
Date the debt was authorized:		
<b>4-6</b> Does the entity intend to issue debt within the next calendar year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes: How much? \$ -		
<b>4-7</b> Does the entity have debt that has been refinanced that it is still responsible for?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes: What is the amount outstanding? \$ -		
<b>4-8</b> Does the entity have any lease agreements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes: What is being leased?		
What is the original date of the lease?		
Number of years of lease?		
Is the lease subject to annual appropriation?	<input type="checkbox"/>	<input type="checkbox"/>
What are the annual lease payments? \$ -		
<b>4-9</b> Does the entity have a certified Mill Levy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes: Please provide the following mills levied for the year reported:		
Bond Redemption		-
General/Other		-
<b>TOTAL</b>		<b>-</b>

Please use this space to provide any explanations or comments:

## PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

	Amount	Total
<b>5-1</b> YEAR-END Total of ALL Checking and Savings Accounts	0.00	
<b>5-2</b> Certificates of deposit	0.00	
<b>Total Cash Deposits</b>		<b>\$ -</b>
Investments (if investment is a mutual fund, please list underlying investments):		
<b>5-3</b>	0.00	
	0.00	
	0.00	
	0.00	
<b>Total Investments</b>		<b>\$ -</b>
<b>Total Cash and Investments</b>		<b>\$ -</b>

Please answer the following questions by marking in the appropriate boxes

	Yes	No	N/A
<b>5-4</b> Are the entity's Investments legal in accordance with Section 24-75-801, et. seq., C.R.S.?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5-5</b> Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If no, MUST use this space to provide any explanations:

## PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

		Yes	No
6-1	Does the entity have capital assets?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
No Assets			
6-3	Complete the following capital assets table:	Balance - beginning of the year	Additions (Must be included in Part 3)
		Deletions	Year-End Balance
	Land	0.00	0.00
	Buildings	0.00	0.00
	Machinery and equipment	0.00	0.00
	Furniture and fixtures	0.00	0.00
	Construction In Progress (CIP)	0.00	0.00
	Other (explain):	0.00	0.00
	Accumulated Depreciation (Please enter a negative, or credit, balance)	0.00	0.00
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

Please use this space to provide any explanations or comments:

## PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

		Yes	No
7-1	Does the entity have an "old hire" firemen's pension plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7-2	Does the entity have a volunteer firemen's pension plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes: Who administers the plan?			
Indicate the contributions from:			
	Tax (property, SO, sales, etc.):	0.00	
	State contribution amount:	0.00	
	Other (gifts, donations, etc.):	0.00	
	<b>TOTAL</b>	<b>\$ -</b>	
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	0.00	

Please use this space to provide any explanations or comments:

## PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

		Yes	No	N/A
8-1	Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8-2	Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes: Please indicate the amount appropriated for each fund for the year reported:				
	Fund Name	Budgeted Expenditures		
	General Operating Fund	\$	11,000	

## PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

Yes

No

**9-1** Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?



Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

If no, MUST explain:

## PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

**10-1** Is this application for a newly formed governmental entity?



If yes: Date of formation:

**10-2** Has the entity changed its name in the past or current year?



If yes: Please list the NEW name & PRIOR name:

**10-3** Is the entity a metropolitan district?



Please indicate what services the entity provides:

**10-4** Does the entity have an agreement with another government to provide services?



If yes: List the name of the other governmental entity and the services provided:

**10-5** Has the district filed a *Title 32, Article 1 Special District Notice of Inactive Status* during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]




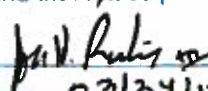
If yes: Date Filed:

Please use this space to provide any explanations or comments:

## PART 11 - GOVERNING BODY APPROVAL

Print the names of ALL current governing board members below.

A MAJORITY of the governing board members must complete and sign in the column below.

<b>Board Member 1</b>	<p><b>Patricia A. Reichle, President</b></p> <p>TERM EXPIRES MAY 2018</p>	<p>I <u>Patricia A. Reichle</u>, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.</p> <p>Signed <u></u></p> <p>Date: <u>3/24/17</u></p> <p>My term Expires: <u>May 2018</u></p>
<b>Board Member 2</b>	<p><b>John H. Ravelling III, Secretary/Treasurer</b></p> <p>TERM EXPIRES MAY 2020</p>	<p>I <u>John Henry Ravelling III</u> attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.</p> <p>Signed <u></u></p> <p>Date: <u>03/24/17</u></p> <p>My term Expires: <u>May 2020</u></p>
<b>Board Member 3</b>	<p><b>Sandra StJohn Walter</b></p> <p>TERM EXPIRES MAY 2020</p>	<p>I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.</p> <p>Signed _____</p> <p>Date: _____</p> <p>My term Expires: _____</p>
<b>Board Member 4</b>	<b>VACANT</b>	<p>I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.</p> <p>Signed _____</p> <p>Date: _____</p> <p>My term Expires: _____</p>
<b>Board Member 5</b>	<b>VACANT</b>	<p>I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.</p> <p>Signed _____</p> <p>Date: _____</p> <p>My term Expires: _____</p>
<b>Board Member 6</b>	<b>Print Board Member's Name</b>	<p>I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.</p> <p>Signed _____</p> <p>Date: _____</p> <p>My term Expires: _____</p>
<b>Board Member 7</b>	<b>Print Board Member's Name</b>	<p>I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.</p> <p>Signed _____</p> <p>Date: _____</p> <p>My term Expires: _____</p>

**Original Signatures  
Verified by**

Justin L. Smith



or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.

or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.

**ANNUAL RESOLUTION OF  
THE BOARD OF DIRECTORS OF THE  
RED HAWK RANCH WATER AND SANITATION DISTRICT**

At a regular meeting of the Board of Directors of the Red Hawk Ranch Water and Sanitation District, Grand County, Colorado, held at 9:00 A.M., on Thursday, November 17, 2016, at the offices of Icenogle Seaver Pogue, P.C., 4725 South Monaco Street, Suite 225, Denver, Colorado 80237, at which a quorum was present, the following resolution was adopted:

**WHEREAS**, the Red Hawk Ranch Water and Sanitation District (the "District") was organized as a special district pursuant to an Order of the District Court in and for the County of Grand, Colorado, dated June 9, 2013 and is located within Grand County; and

**WHEREAS**, the Board of Directors of the District (collectively referred to as the "Board" or individually as "Director(s)") has a duty to perform certain obligations in order to assure the efficient operation of the District; and

**WHEREAS**, § 32-1-306, C.R.S. requires the District to file a current, accurate map of its boundaries with the County Assessor, County Clerk and Recorder and the Division of Local Government (the "Division") on or before January 1 of each year; and

**WHEREAS**, §§ 24-10-109 & 24-32-116, C.R.S. require that the District provide its name, its principal address and/or mailing address, the name of its agent and the agent's mailing address to the Department of Local Affairs (the "Department") and keep such information updated regularly; and

**WHEREAS**, § 32-1-809, C.R.S. requires that the Board provide notice, containing certain information about the District, to the eligible electors of the District no more than sixty (60) days prior to and not later than January 15; and

**WHEREAS**, § 32-1-104(2), C.R.S. requires that the District, on or before January 15, file a copy of the notice required by § 32-1-809 with the Board of County Commissioners, the County Assessor, the County Treasurer, the County Clerk and Recorder in each county in which the District is located, the governing body of any municipalities in which the District is located and the Division; and

**WHEREAS**, the Local Government Budget Law of Colorado, §§ 29-1-101 *et seq.*, C.R.S., requires the Board to hold a public hearing on proposed budgets and amendments thereto, to adopt budgets and to file copies of the budgets and amendments thereto; and

**WHEREAS**, § 29-1-205(1), C.R.S. requires the District to file a current list of all contracts in effect with other political subdivisions within thirty (30) days of receiving a request therefor from the Division; and

**WHEREAS**, in accordance with the Public Securities Information Reporting Act, §§ 11-58-101 *et seq.*, C.R.S., issuers of nonrated public securities shall make public within sixty (60)

days following the end of each of such issuer's fiscal year, an annual information report or reports with respect to any of such issuer's nonrated public securities which are outstanding as of the end of each such fiscal year; and

**WHEREAS**, in accordance with § 29-1-604(1), C.R.S., if expenditures and revenues of the District are not in excess of \$100,000, the District may file an exemption from audit with the State Auditor; or in accordance with § 29-1-604(2)(b), C.R.S., if expenditures and revenues of the District for any fiscal year commencing on or after January 1, 2015, are at least \$100,000, but not more than \$750,000, the District may file an exemption from audit with the State Auditor; or in accordance with § 29-1-603, C.R.S., the governing body of the District shall cause to be made an annual audit of the financial statements for each fiscal year; and

**WHEREAS**, the Unclaimed Property Act, §§ 38-13-101 *et seq.*, C.R.S., requires that governmental subdivisions, if applicable, file an annual report listing unclaimed property with the State Treasurer by November 1 of each year; and

**WHEREAS**, pursuant to § 32-1-103(15), C.R.S., the legal notices of the District must be published in one newspaper of general circulation in the District, and if there is not one such newspaper of general circulation, then in one newspaper in each county in which the District is located; and

**WHEREAS**, pursuant to § 24-6-402(2)(c), C.R.S., in addition to any other means of full and timely notice, the Board shall annually designate at the first meeting of the calendar year a posting place within the boundaries of the District for posting of notices; and

**WHEREAS**, § 32-1-903(2), C.R.S. requires that notice of the time and place designated for all regular meetings shall be posted in at least three (3) public places within the boundaries of the District and one (1) such notice shall be posted in the office of the County Clerk and Recorder in each county in which the District is located; and

**WHEREAS**, § 32-1-903(1), C.R.S. requires that the Board shall meet regularly at a time and place to be designated by the Board that is within the boundaries of the District or within the boundaries of any county in which the District is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty miles from the District boundaries, unless the proposed change of location for a meeting appears on the Board agenda of a regular or special meeting and a resolution is adopted stating the reason for which a meeting of the Board is to be held in a location other than under the provisions of § 32-1-903(1), C.R.S. and further stating the date, time and place of such meeting; and

**WHEREAS**, pursuant to § 32-1-904, C.R.S., the office of the District shall be at some fixed place to be determined by the Board; and

**WHEREAS**, pursuant to § 32-1-901(1), C.R.S., each Director, within thirty (30) days after his or her election or appointment to fill a vacancy, must take an oath of office which must be filed with the Clerk of the Court and with the Division; and

**WHEREAS**, in accordance with § 32-1-901(2), C.R.S., at the time of filing said oath, there shall also be filed for each Director a surety bond; and

**WHEREAS**, pursuant to § 32-1-902(1), C.R.S., the Board shall elect one of its members as chairman of the Board and president of the District, one of its members as a treasurer of the Board and a secretary who may be a member of the Board, or the secretary and treasurer may be one individual, who in such case is a member of the Board; and

**WHEREAS**, the Directors may receive compensation for their services subject to the limitations imposed by § 32-1-902(3)(a), C.R.S.; and

**WHEREAS**, Directors are governed by § 32-1-902(3)(b), C.R.S., in effect since 1981, which requires any Director to disqualify himself or herself from voting on an issue in which he or she has a conflict of interest, unless the Director has properly disclosed such conflict in compliance with law; and

**WHEREAS**, Directors are governed by § 32-1-902(4), C.R.S., which requires any Director who owns undeveloped land that constitutes at least twenty percent (20%) of the territory included in the District to properly disclose such fact in compliance with the law; and

**WHEREAS**, §§ 32-1-1604 & 32-1-1101.5(1), C.R.S. require the Board to issue notice of indebtedness to the Board of County Commissioners and to record such notice with the County Clerk and Recorder in each county in which the District is located within thirty (30) days of incurring or authorizing indebtedness; and

**WHEREAS**, in accordance with §§ 32-1-1101.5(1.5) & (2), C.R.S., the Board of County Commissioners may require the District to file an application for the quinquennial finding of reasonable diligence; and

**WHEREAS**, in accordance with §§ 32-1-207(3)(c) & (d), C.R.S., the Board of County Commissioners or the governing body of a municipality in which the District is wholly or partially located may require the District to file a special district annual report; and

**WHEREAS**, in accordance with the Colorado Governmental Immunity Act, §§ 24-10-101, *et seq.*, C.R.S., the Board is given authority to obtain insurance; and

**WHEREAS**, the Colorado Open Meetings Law at § 24-6-402(2)(d.5)(II)(A), C.R.S. specifies that discussions that occur in an executive session of a local public body shall be electronically recorded; and

**WHEREAS**, pursuant to § 24-6-402(2)(d.5)(II)(E), C.R.S., such electronic recording of executive sessions shall be retained for at least ninety (90) days after the date of the executive session; and

**WHEREAS**, in accordance with § 32-1-104.8, C.R.S., the District must record a public disclosure document and a map of the boundaries of the District with the County Clerk and

Recorder of each county in which the District is located at any time thereafter that an order or decree confirming the inclusion of real property into the District is recorded.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RED HAWK RANCH WATER AND SANITATION DISTRICT AS FOLLOWS:**

1. The Board directs the District's engineer to prepare an accurate map as specified by the Division for filing with the County Assessor, County Clerk and Recorder and the Division as required by statute on or before January 1, if applicable.
2. The Board directs legal counsel to notify the Department of the District's name, principal address and/or mailing address, agent's name and agent's mailing address in accordance with §§ 24-10-109 & 24-32-116, C.R.S.
3. The Board directs legal counsel to: (1) provide notice, containing certain information about the District, to the eligible electors of the District, not earlier than November 16 and not later than January 15, in the manner set forth in § 32-1-809, C.R.S; and (2) in accordance with § 32-1-104(2), C.R.S., file a copy of the notice with the Board of County Commissioners, County Assessor, County Treasurer, County Clerk and Recorder's Office in each county in which the District is located, the governing body of any municipality in which the District is located and with the Division. The Board further directs that a copy of the notice shall be made available for public inspection at the principal business office of the District.
4. The Board directs the accountant/treasurer for the District to submit a proposed budget to the Board by October 15; to schedule a public hearing on the proposed budget; to prepare a final budget, including any resolutions adopting the budget, appropriating moneys and fixing the rate of any mill levy; to prepare budget resolutions, including certification of mill levies and amendments to the budget if necessary; to certify the mill levies on or before December 15; and to file the approved budgets and amendments thereto with the proper governmental entities not later than thirty (30) days after the beginning of the fiscal year of the budget adopted, in accordance with the Local Government Budget Law of Colorado.
5. The Board directs legal counsel to prepare and file a current list of all contracts in effect with other political subdivisions with the Division within thirty (30) days of receiving a request therefor from the Division, if applicable.
6. The Board directs legal counsel and/or the accountant to prepare and file the annual public securities report for nonrated public securities issued by the District with the Department within sixty (60) days following the end of the District's fiscal year, if applicable.
7. The Board directs the accountant to file either an audit exemption application with the State Auditor within three (3) months after the close of the District's fiscal

year or that an audit of the financial statements is prepared and submitted to the Board within six (6) months after the close of the District's fiscal year. Further, the Board directs that the audit report be filed with the State Auditor within thirty (30) days after the Board's receipt of the audit report from the auditor.

8. The Board directs management and/or legal counsel to prepare the Unclaimed Property Act report and forward to the State Treasurer by November 1, if applicable.
9. The Board designates the Middle Park Times as a newspaper of general circulation within the boundaries of the District or in the vicinity of the District if none is circulated within the District, and directs that all legal notices shall be published in accordance with applicable statutes in the Middle Park Times.
10. The Board designates the water building located on the property located at the southeast corner of the intersection of County Road 522 and Indian Grass Drive, Tabernash, Colorado 80478, as the posting place for notices of meetings in 2017 for purposes of § 24-6-402(2)(c), C.R.S., and ratifies their designation of the water building located on the property located at the southeast corner of the intersection of County Road 522 and Indian Grass Drive, Tabernash, Colorado 80478, as the posting place for notices of meetings in 2016 for purposes of § 24-6-402(2)(c), C.R.S.
11. In addition the Board determines that regular and special meeting notices shall be posted in three (3) places within the boundaries of the District, and one such notice shall be posted in the office of the County Clerk and Recorder in each county in which the District is located.
12. Emergency meetings may be called without notice, if notice is not practicable, by the president of the Board or any two (2) Board members in the event of an emergency that requires the immediate action of the Board in order to protect the public health, safety and welfare of the property owners and residents of the District. If possible, notice of such emergency meeting may be given to the members of the Board by telephone or whatever other means are reasonable to meet the circumstances of the emergency, and shall be provided to the public via any practicable means available, *if any*, including, but not limited to, posting notice of such emergency meeting on the District's website, if any. At such emergency meeting, any action within the power of the Board that is necessary for the immediate protection of the public health, safety and welfare may be taken; provided however, that any action taken at an emergency meeting shall be ratified at the first to occur: (a) the next regular meeting of the Board, or (b) the next special meeting of the Board.
13. The Board determined by resolution adopted and approved at the October 9, 2013 organizational meeting of the Board that it is in the best interest of the District that all regular meetings of the Board be held at a location outside those

prescribed by § 32-1-903(1), C.R.S. because the Board is better able to coordinate schedules to achieve a quorum for such meetings at such a location. The proposed change of location of the regular meetings of the Board appeared on the agenda of the October 9, 2013 organizational meeting of the Board.

14. The Board determines to hold regular meetings the third Thursday in November, at 9:00 A.M. at the offices of Icenogle Seaver Pogue, P.C., 4725 South Monaco Street, Suite 225, Denver, Colorado 80237.
15. Pursuant to § 32-1-904, C.R.S., the Board determined that the office of the District shall be at the offices of Icenogle Seaver Pogue, P.C., 4725 South Monaco Street, Suite 225, Denver, Colorado 80237.
16. Pursuant to § 32-1-901, C.R.S., the Board directs legal counsel to prepare, administer and file an oath of office and procure a surety bond for each Director as required by § 32-1-901, C.R.S. in the total amount of \$10,000 and to file copies of each with the Clerk of the Court and the Division.
17. The District hereby elects the following officers for the District:  

President/Chairman: Patricia A. Reichle  
Secretary/Treasurer: John H. Raveling III  
Assistant Secretary: Sandra St. John Walker
18. The Board directs that each director may receive compensation for services as Directors in accordance with §§ 32-1-902(3)(a)(I) & (II), C.R.S.
19. The Board has determined that legal counsel will file conflict-of-interest disclosures provided by Directors with the Secretary of State seventy-two (72) hours prior to each meeting of the Board. In addition, written disclosures provided by Directors required to be filed with the governing body in accordance with § 18-8-308, C.R.S. shall be deemed filed with the Directors of the District when filed with the Secretary of State.
20. In accordance with §§ 32-1-1604 & 32-1-1101.5(1), C.R.S., the Board directs legal counsel to issue notice of indebtedness to the Board of County Commissioners and to record such notice with the County Clerk and Recorder in each county in which the District is located within thirty (30) days of incurring or authorizing any indebtedness.
21. The Board directs legal counsel to prepare and file with the Board of County Commissioners, if requested, the quinquennial finding of reasonable diligence in accordance with §§ 32-1-1101.5(1.5) & (2), C.R.S.
22. The Board directs legal counsel to prepare and file, if requested, the special district annual report in accordance with §§ 32-1-207(3)(c) & (d), C.R.S.

23. Prior to renewal of current policies, the Board directs legal counsel to obtain proposals for insurance to insure the District against all or any part of the District's liability for injury, to insure the Directors acting within the scope of employment by the Board against all or any part of such liability for an injury and to insure against the expense of defending a claim for injury against the District or its Board. The Board will annually review all insurance policies in effect.
24. The Board directs the custodian of all electronic recordings of executive sessions to retain all electronic recordings of executive sessions for purposes of the Colorado Open Meetings Law for ninety (90) days after the date of the executive session. The Board further directs the custodian to systematically delete all recordings of executive sessions made for purposes of the Colorado Open Meetings Law at its earliest convenience after the ninetieth (90<sup>th</sup>) day after the date of the executive session.
25. The Board directs legal counsel to prepare the special district public disclosure statement in accordance with § 32-1-104.8, C.R.S. and record the statement with the County Clerk and Recorder at any such time as a decree or order of inclusion of real property into the District's boundaries is recorded.

**[The remainder of this page is intentionally left blank.]**

Whereupon, a motion was made and seconded, and upon a majority vote this Annual Resolution was approved by the Board.

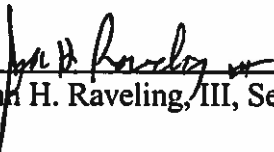
ADOPTED AND APPROVED THIS 17<sup>TH</sup> DAY OF NOVEMBER, 2016.

RED HAWK RANCH WATER AND SANITATION DISTRICT



\_\_\_\_\_  
Patricia A. Reichle, President

ATTEST:



\_\_\_\_\_  
John H. Raveling, III, Secretary/Treasurer

**CERTIFICATION**

I, John H. Raveling, III, Secretary/Treasurer of the Board of the Red Hawk Ranch Water and Sanitation District, do hereby certify that the annexed and foregoing Resolution is a true copy from the records of the proceedings of the Board of said District, on file with Icenogle Seaver Pogue, P.C., general counsel to the District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District, at the City and County of Denver, Colorado, this 17th day of November 2016.

  
\_\_\_\_\_  
John H. Raveling, III, Secretary/Treasurer

[SEAL]