

cPa DIXON, WALLER & CO., INC.

HUERFANO COUNTY EMERGENCY

TELEPHONE SERVICE AUTHORITY

WALSENBURG, COLORADO

FINANCIAL STATEMENTS

DECEMBER 31, 2017

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Office of the State Auditor

July 24, 2018

DIXON, WALLER & CO., INC.

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HUERFANO COUNTY EMERGENCY

TELEPHONE SERVICE AUTHORITY

DECEMBER 31, 2017

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FINANCIAL SECTION

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Independent Auditor's Report

Board of Directors
Huerfano County Emergency Telephone Service Authority
Walsenburg, CO 81089

We have audited the accompanying financial statements of the business-type activities of Huerfano County Emergency Telephone Service Authority as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Huerfano County Emergency Telephone Service Authority as of December 31, 2017, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages i through iv be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Huerfano County Emergency Telephone Service Authority's basic financial statements. The statement of revenues and expenses, budget (non-GAAP) and actual is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of revenues and expenses, budget (non-GAAP) and actual is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of revenues and expenses, budget (non-GAAP) and actual is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



June 30, 2018

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management Discussion and Analysis
Year Ended December 31, 2017

Introduction

Our discussion and analysis of the Huerfano County Emergency Telephone Service Authority's financial performance provides an overview of the Huerfano County Emergency Telephone Service Authority's financial activities for the year 2017. It should be read with the accompanying financial statements of the Huerfano County Emergency Telephone Service Authority.

Financial Highlights

The Huerfano County Emergency Telephone Service Authority's net position at the end of 2017 was \$289,352 compared to \$255,887 in 2016. During the 2017 year, \$5,774 was invested in training and professional services.

Using this Annual Report

Huerfano County Emergency Telephone Service Authority's financial statements consist of three statements: 1 - a statement of net position, 2 - a statement of revenues, expenses and changes in net assets and, 3 - a statement of cash flows. These statements provide information about the activities of the Huerfano County Emergency Telephone Service Authority, including resources held by the Huerfano County Emergency Telephone Service Authority but restricted for specific purposes by creditors, contributors, grantors or enabling legislation.

Statement of Net Position and Statement of Revenues, Expenses and Changes in Net Assets

The Statement of Net Position and Statement of Revenues, Expenses and Changes in Net Assets report information about the Huerfano County Emergency Telephone Service Authority's resources and its activities help answer this question. These statements include all restricted and unrestricted assets and all liabilities using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Huerfano County Emergency Telephone Service Authority's net assets and changes in them. You can think of the Huerfano County Emergency Telephone Service Authority's net assets (the difference between assets and liabilities) as one way to measure its financial health, or financial position. You will also need to consider the local economic factors to assess the overall income of the Huerfano County Emergency Telephone Service Authority

The Statement of Cash Flows

The final required statement is the Statement of Cash Flows. This statement reports cash receipts, cash payments and net changes in cash and cash equivalents resulting from operations, investing, non-capital financing and capital and related financing activities. It provides answers to such questions as where did the cash come from, what way cash used for, and what was the change in cash and cash equivalents during the reporting periods.

Huerfano County Emergency Telephone Service Authority's Net Assets

The Huerfano County Emergency Telephone Service Authority's Net position is the difference between its assets and liabilities reports in the Balance Sheet. The Huerfano County Emergency Telephone Service Authority's net position increased in the 2017 year by \$33,465.

Table 1: Assets, Liabilities and Net Position

	<u>2017</u>	<u>2016</u>
<u>Assets</u>		
Cash and cash equivalents	240,243	194,353
Accounts Receivable	6,350	6,787
Accrued Interest Receivable	565	-
Office Equipment	29,752	29,752
Telephone Emergency Equipment	326,849	326,849
Less Accumulated Depreciation	(314,407)	(301,854)
<u>Total Current Assets</u>	<u>289,352</u>	<u>255,887</u>
<u>Liabilities</u>		
Accounts Payable	-	-
<u>Net Position</u>		
<u>Invested in Capital Asset Net of</u>		
<u>Related Debt</u>	42,194	54,747
<u>Unrestricted</u>		
Unreserved	247,158	201,140
<u>Total Net Position</u>	<u>289,352</u>	<u>255,887</u>

The most noteworthy is to Huerfano County Emergency Telephone Service Authority's Liabilities. There are no accounts payable meaning Huerfano County Emergency Telephone Service Authority is virtually debt free.

Operating Results and Changes in the Huerfano County Emergency Telephone Service Authority's Net Position

Table 2: Operating Results and Changes in Net Position

<u>Operating Revenues</u>	<u>2017</u>	<u>2016</u>
Surcharges	54,892	55,614
<u>Operating Expenses</u>		
Repairs	-	-
Maintenance Contract	-	-
Dispatch Training	2,291	4,651
Professional Services	3,483	3,400
Line Charges	4,452	4,684
Insurance	-	-
Purchased Services	-	-
Miscellaneous	-	7
Depreciation	12,553	13,932
<u>Total Operating Expenses</u>	<u>22,779</u>	<u>26,674</u>
<u>Operating Income</u>	<u>32,113</u>	<u>28,940</u>
<u>Net-Operating Revenue</u>		
Interest Income	1,352	217

Operating Revenue

The Huerfano County Emergency Telephone Service Authority's net position increased from 2016 to 2017.

Non-operating Revenues and Expenses

Non-operating revenues and expenses consist of investment interest. Our reserve monies were put into Certificates of Deposit at 0.5% - 0.75% which renew on maturity.

Huerfano County Emergency Telephone Service Authority's Cash Flows

Changes in the Huerfano County Emergency Telephone Service Authority's operating cash flows are consistent with changes in operating income and non-operating revenues and expenses.

Capital Asset and Debt Administration

Capital Assets

Plans for the future continue to include providing the best 911 Emergency Telephone Service to Huerfano County residents through better training for dispatchers and ensuring proper maintenance of equipment and upgrading/updating equipment as necessary to provide exceptional service to the community. A summary of changes in Huerfano County Emergency Telephone Service Authority's capital assets are as follows.

	<u>Operating Activities</u>			
	<u>Balance</u>			<u>Balance</u>
	<u>Jan 1, 2017</u>	<u>Additions</u>	<u>Deletions</u>	<u>Dec 31, 2017</u>
Equipment	356,601	-	-	356,601
Accumulated Depreciation	(301,854)	(12,553)	-	(314,407)
Total	54,747		-	42,194

Debt

At the end of 2016, the Huerfano County Emergency Telephone Service Authority had no debt.

Contacting the Huerfano County Emergency Telephone Service Authority's Financial Management

This financial report designed to provide our citizens with a general overview of the Huerfano County Emergency Telephone Service Authority's finances and accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Huerfano County Emergency Telephone Service Authority, 500 South Albert, Walsenburg, Colorado 81089.

BASIC FINANCIAL STATEMENTS

HUERFANO COUNTY EMERGENCY
TELEPHONE SERVICE AUTHORITY
STATEMENT OF NET POSITION
DECEMBER 31, 2017

ASSETS

Current Assets

Cash	240,243
Accounts Receivable	6,350
Accrued Interest Receivable	<u>565</u>
<u>Total Current Assets</u>	<u>247,158</u>

Plant Investment

Office Equipment	29,752
Telephone Emergency Equipment	<u>326,849</u>
<u>Totals</u>	356,601
Less Accumulated Depreciation	(314,407)
<u>Net Plant Investment</u>	<u>42,194</u>

TOTAL ASSETS

289,352

LIABILITIES AND NET POSITION

Liabilities

Accounts Payable	<u>-</u>
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NET POSITION

Net Investment in Capital Assets

42,194

Unrestricted

Unreserved	<u>247,158</u>
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TOTAL NET POSITION

289,352

The accompanying notes to financial statements are an integral part of these statements.

**HUERFANO COUNTY EMERGENCY
TELEPHONE SERVICE AUTHORITY
STATEMENT OF REVENUES, EXPENSES
& CHANGES IN NET POSITION
For the Year Ended December 31, 2017**

Operating Revenues:

Surcharges	54,892
Other	<u> -</u>
<u>Total Operating Revenues</u>	<u>54,892</u>

Operating Expenses

Repairs	-
Maintenance Contract	-
Dispatch Training	2,291
Professional Services	3,483
Line Charges	4,452
Purchased Services	-
Miscellaneous	-
Depreciation	<u>12,553</u>
<u>Total Operating Expenses</u>	<u>22,779</u>

<u>Operating Income</u>	32,113
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Non-Operating Revenue

Interest Income	<u>1,352</u>
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<u>Change in Net Position</u>	33,465
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<u>Net Position, Beginning of Year</u>	<u>255,887</u>
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<u>Net Position, End of Year</u>	<u>289,352</u>
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The accompanying notes to financial statements are an integral part of these statements.

**HUERFANO COUNTY EMERGENCY
 TELEPHONE SERVICE AUTHORITY
 STATEMENT OF CASH FLOWS
 For the Year Ended December 31, 2017**

<u>Cash Flows from Operating Activities</u>	
Receipts from Customers	55,328
Payments to Employees	-
Payments to Vendors	<u>(10,225)</u>
<u>Cash Provided (Used) by Operating Activities</u>	<u>45,103</u>
<u>Cash Flows from Non-Capital Financing Activities</u>	<u>-</u>
<u>Net Cash from Non-Capital Financing Activities</u>	<u>-</u>
<u>Cash Flows from Capital and Related Financing Activities</u>	
Purchase of Fixed Assets	<u>-</u>
<u>Net Cash from Capital and Related Financing Activities</u>	<u>-</u>
<u>Cash Flows from Investing Activities</u>	
Interest Earnings	<u>787</u>
<u>Net Cash from Investing Activities</u>	<u>787</u>
<u>Net Increase (Decrease) in Cash and Cash Equivalents</u>	45,890
<u>Cash and Equivalents-Beginning of Year</u>	194,353
<u>Cash and Equivalents-End of Year</u>	<u>240,243</u>
<u>Reconciliation of Cash Flows from Operating Activities</u>	
Operating Income (Loss)	32,113
<u>Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities</u>	
Depreciation	12,553
(Increase) Decrease in Accounts Receivable	437
Increase (Decrease) in Accounts Payable	<u>-</u>
<u>Net Cash Provided by (Used in) Operating Activities</u>	<u>45,103</u>

The accompanying notes to financial statements are an integral part of these statements.

HUERFANO COUNTY EMERGENCY
TELEPHONE SERVICE AUTHORITY
NOTES TO FINANCIAL STATEMENTS
December 31, 2017

NOTE 1 **SUMMARY OF SIGNIFICANT ACCOUNTING**

The accounting policies of Huerfano County Emergency Telephone Service Authority (Authority) conform with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

The Authority operates under an appointed Board with three members.

A. Reporting Entity

Governmental Accounting Standards Board (GASB) Statement No. 14, (as amended by Statements No. 34, No. 39 and No. 61), "*The Financial Reporting Entity*" (GASB No. 14) describes the financial reporting entity as it relates to governmental accounting. According to this Statement, the financial reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations whose exclusion from the reporting entity's financial statements would cause those statements to be misleading or incomplete. Any organizations that can be described by these last two items are included with the primary government in the financial statements as component units.

This Authority is not included in any other governmental "reporting entity" as defined in GASB No. 14 and does not include any other component unit as part of its "reporting entity". As required by accounting principles generally accepted in the USA, these basis financial statements present the Authority (the primary government) and its component units.

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The proprietary fund types are accounted for on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. The measurement focus in these funds is on the flow of economic resources and emphasizes the determination of net income. All assets and all liabilities associated with their activity are included on their balance sheets. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total position.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing goods and services in connection with a proprietary fund's ongoing operations. The principal operating revenues of the Authority's proprietary funds are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenues and expenses.

HUERFANO COUNTY EMERGENCY
TELEPHONE SERVICE AUTHORITY
NOTES TO FINANCIAL STATEMENTS
December 31, 2017

NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, then unrestricted resources, as they are needed.

C. Fund Accounting

The accounts of the Authority are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The major funds presented in the accompanying basic financial statements are as follows:

- **Major Proprietary Funds – Business –Type Activities**

Enterprise Funds – used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds are considered major funds because of community interests in the activities and sources of funding supporting these operations.

Depreciation of all exhaustible fixed assets used by proprietary funds should be charged as an expense against their operations.

Accumulated depreciation should be reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight line method. The estimated useful lives are as follows:

Equipment	3-15 Years
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HUERFANO COUNTY EMERGENCY
TELEPHONE SERVICE AUTHORITY
NOTES TO FINANCIAL STATEMENTS
December 31, 2017

NOTE 1 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

D. Budgets and Budgetary Accounting

The authority has set procedures to be followed in establishing the budgetary data reflected in the financial statements:

1. Prior to September 1, the Authority submits to the Huerfano County Board of County Commissioners a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
2. Prior to December 31, the budget is legally enacted through passage of a resolution.
3. Formal budgetary integration should be employed as a management control device during the year for the Enterprise Fund.
4. The budget for the Enterprise Fund is adopted on a Non-GAAP Basis.

E. Encumbrances:

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. Encumbrance accounting is not used.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Interest

Interest income is recognized as revenue when earned.

H. Cash, Interest Bearing

The Authority's deposits are covered by Federal depository insurance or secured under the Public Deposit Protection Act of the State of Colorado. The Authority's custodial bank pledges collateral for amounts on deposit in excess of the amount guaranteed by the FDIC for governmental entities.

**HUERFANO COUNTY EMERGENCY
 TELEPHONE SERVICE AUTHORITY
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Cash and Cash Equivalents

For purpose of the Statement of Cash Flows, the Authority considers cash in bank and highly liquid investments with an original maturity of three months or less to be cash and cash equivalents.

NOTE 2 CASH

Deposits

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories, eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group.

At December 31, 2017, the Authority's cash deposits had a bank balance and corresponding carrying balance as follows:

	<u>Bank Balance</u>	<u>Carrying Balance</u>
Categorized Deposits		
Deposits Covered by Federal Insurance	240,243	240,243
Uninsured, Collateralized Under the Public Deposit Protection Act (See Above)	-	-
<u>Total Cash</u>	<u>240,243</u>	<u>240,243</u>

As presented above deposits with a bank balance of \$0 and a carrying balance of \$0 as of December 31, 2017 are uninsured, are exposed to custodial risk, and are collateralized with securities held by the pledging financial institution.

NOTE 3 ACCOUNTS RECEIVABLE

The accounts receivable are stated at gross, and represent amounts receivable from Enterprise Fund customers.

**HUERFANO COUNTY EMERGENCY
 TELEPHONE SERVICE AUTHORITY
 NOTES TO FINANCIAL STATEMENTS
 December 31, 2017**

NOTE 4 AMENDMENT ONE

Colorado voters passed an amendment to the State Constitution, Article X, Section 30, which has several limitations including revenue raising, spending abilities, and other specific requirements of state and local governments. The amendment is complex and subject to judicial interpretation. The entity has made certain interpretations of the amendment's language and believes the amendment does not apply to Huerfano County Emergency Telephone Service Authority.

NOTE 5 RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees, or acts of God.

The Authority maintains commercial insurance for all risks of loss. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

NOTE 6 CONTINGENCIES

There were no contingent liabilities payable at December 31, 2017.

NOTE 7 CAPITAL ASSETS

Business – Type Activities

A summary of changes in Authority's capital assets is as follows:

	<u>Balance</u> <u>Jan. 1, 2017</u>	<u>Additions</u>	<u>Deletion</u>	<u>Balance</u> <u>Dec. 31, 2017</u>
Equipment	356,601	-	-	356,601
Accumulated Depreciation	<u>(301,854)</u>	<u>(12,553)</u>	-	<u>(314,407)</u>
Total	<u>54,747</u>	<u>(12,553)</u>	<u>-</u>	<u>42,194</u>

Business – Type Activities Depreciation Expense:

Huerfano County Emergency Telephone Service Authority	<u>12,553</u>
<u>Total Depreciation Expense – Business Type Activities</u>	<u>12,553</u>

SUPPLEMENTAL INFORMATION

**HUERFANO COUNTY EMERGENCY
TELEPHONE SERVICE AUTHORITY
SCHEDULE OF REVENUES AND EXPENSES
BUDGET (NON-GAAP) AND ACTUAL
For the Year Ended December 31, 2017**

	<u>Budget</u>	<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
<u>Operating Revenues:</u>			
Surcharges	56,000	54,892	(1,108)
Other	<u>133,107</u>	-	<u>(133,107)</u>
<u>Total Operating Revenues</u>	<u>189,107</u>	<u>54,892</u>	<u>(134,215)</u>
<u>Operating Expenses</u>			
Maintenance Contract	2,250	-	2,250
Dispatch Training	6,500	2,291	4,209
Professional Services	3,505	3,483	22
Line Charges	11,368	4,452	6,916
Purchased Services	-	-	-
Miscellaneous	-	-	-
Capital Expenditures, Repairs and Supplies	129,479	-	129,479
Depreciation	15,000	12,553	2,447
Contingency	<u>6,390</u>	-	<u>6,390</u>
<u>Total Operating Expenses</u>	<u>174,492</u>	<u>22,779</u>	<u>151,713</u>
<u>Operating Income (Loss)</u>	14,615	32,113	
<u>Non-Operating Revenue</u>			
Interest Income	-	<u>1,352</u>	<u>1,352</u>
<u>Net Income (Loss)</u>	14,615	33,465	
<u>Reconciliation: Capital Assets</u>			
<u>Net Position, Beginning of Year</u>	<u>6,634</u>	<u>255,887</u>	
<u>Net Position, End of Year</u>	<u>21,249</u>	<u>289,352</u>	

The accompanying notes to financial statements are an integral part of these statements.