

**Washington County School District R-3**  
**Otis, Colorado**

**Financial Statements**

**For the Year ended June 30, 2017**



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## **Independent Auditors' Report**

Board of Education  
Washington County School District R-3  
Otis, Colorado

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Washington County School District R-3 (the District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and historical pension information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The other supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Lauer, Szabo & Associates, P.C.*

Sterling, Colorado  
October 10, 2017

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Management Discussion and Analysis**  
**For Fiscal Year Ended June 30, 2017**

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This section of Washington County School District R-3's annual financial report presents its discussion and analysis of the District's financial performance during the year ended June 30, 2017.

**Financial Highlights**

- The assets and deferred outflows of resources of Otis School District R-3 exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$12,960,483 (net position).
- The district's total net position decreased by \$1,843,059.
- General revenues accounted for \$2,885,204 or 91% of the \$3,186,555 in total revenues. Program specific revenues in the form of charges for services, sales, and grants accounted for \$301,351 or 9% of revenues.
- The general fund ending fund balance reached \$992,974, an increase of \$117,094 from last year.

**Overview of Financial Statements**

The discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. A comparison to the prior year's activity is normally provided in the document. The basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements and, 3) notes to the financial statements. This report also contains required and other supplementary information in addition to the basic financial statements.

**Government-wide Statements**

The Government-wide financial statements are designed to provide readers with information about the School District as a whole using accounting methods similar to those used by private-sector businesses.

The statement of net position includes all of the School District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes). In the government-wide financial statements, the School District's activities include the following:

- **Governmental activities:** Most of the School District's basic services are included here, such as instruction, transportation, maintenance and operations, and administration. Taxes and intergovernmental revenues principally support these activities.

## **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The fund financial statements provide more detailed information about the School District's operations, focusing on the most significant or "major" funds, not the School District as a whole. The School District has two kinds of funds: governmental funds and fiduciary funds.

## **Governmental Funds**

Most of the District's basic services are included in the governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps determine the status of financial resources that can be spent in the near future to finance the School District's program.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. Thus, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and change in fund balances provide reconciliation to the government-wide financial statements in order to facilitate this comparison between governmental funds and governmental activities.

The School District maintains three individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenue, expenditures and change in fund balances for the General Fund and Bond Redemption Fund, which are considered to be major funds. Individual fund data for the nonmajor, other governmental fund is elsewhere in this report.

The basic governmental fund financial statements can be found on pages 14-17 of this report.

## **Fiduciary Funds**

Fiduciary funds are used to count for resources held for the benefit of parties outside the school district. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the School District's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on page 18 of this report.

## Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements may be found on pages 19-45 of this report.

## Other information

In addition to the basic financial statements, this report also presents other supplementary information concerning the School District's annual appropriated budgets with comparison statements that demonstrate compliance with budgets. Budgeted amounts may be found on pages 56-69.

## Financial Analysis of the School District as a Whole

As noted earlier, net position may serve over time as a useful indicator of the School District's financial position.

93% of the School District's assets are capital assets (e.g., land, buildings and equipment). The school District uses these assets to provide instruction and related services to its students.

The following table provides a summary of the district's net position as of June 30, 2017.

	Governmental Activities		Total Percentage Change 2016-2017
	2017	2016	
Current and Other assets	\$ 1,513,189	\$ 1,386,008	9.18%
Capital assets	20,032,763	20,523,676	-2.39%
<b>Total assets</b>	<b>21,545,952</b>	<b>21,909,684</b>	<b>-1.66%</b>
Deferred outflows of resources	3,764,128	677,274	455.78%
<b>Total assets and deferred outflows of resources</b>	<b>\$25,310,080</b>	<b>\$22,586,958</b>	<b>12.06%</b>
Long term liabilities	\$ 12,036,606	\$ 7,455,663	61.44%
Other liabilities	260,137	242,603	7.23%
<b>Total liabilities</b>	<b>12,296,743</b>	<b>7,698,266</b>	<b>59.73%</b>
Deferred inflows of resources	52,854	85,150	-37.93%
Net investment in capital assets	17,581,472	17,932,299	-1.96%
Restricted	442,278	442,086	0.04%
Unrestricted	(5,063,267)	(3,570,843)	41.79%
<b>Total net position</b>	<b>12,960,483</b>	<b>14,803,542</b>	<b>-12.45%</b>
<b>Total liabilities, deferred inflows of resources and net position</b>	<b>\$25,310,080</b>	<b>\$22,586,958</b>	<b>12.06%</b>

Following is a summary of the School District's change in net position.

Revenues	Governmental Activities		Total Percentage Change
	2017	2016	2016-2017
<b>Program Revenues</b>			
Charges for services	\$ 47,619	\$ 44,527	6.94%
Operating Grants & Contributions	205,770	243,243	-15.41%
Capital Grants	47,962	123,495	-61.16%
Property taxes	722,548	767,952	-5.91%
State equalization	2,073,138	1,954,895	6.05%
Other	89,518	185,473	-51.74%
<b>Total Revenue</b>	<b>3,186,555</b>	<b>3,321,624</b>	<b>-4.07%</b>
<b>Expenses</b>			
Instruction	2,687,627	1,771,918	51.68%
Pupil & Instructional Services	293,798	190,243	54.43%
Administration & Business	495,176	346,565	42.88%
Maintenance & Operations	442,910	303,223	46.07%
Transportation	253,321	195,713	29.43%
Other	856,782	776,190	10.38%
<b>Total Expenses</b>	<b>5,029,614</b>	<b>3,583,852</b>	<b>40.34%</b>
<b>Change in net position</b>	<b>\$(1,843,059)</b>	<b>\$ (262,228)</b>	<b>602.85%</b>

### Governmental Activities

The primary source of operating revenue for school districts comes from the School Finance Act of 1994, as amended (SFA). Under the SFA the School District received \$11,201 per funded student. In fiscal year 2016-17 the funded pupil count was 230.5. Funding for the SFA comes from property taxes, specific ownership tax and state equalization. The School District receives approximately 74 percent of this funding from state equalization while the remaining amount comes from property taxes and specific ownership tax. The School District's assessed valuation generated \$441,318 in property taxes for fiscal year 2016-2017.

### Governmental Funds

The focus of the School District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School district's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the School District's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the School District's governmental funds reported combined ending fund balances of \$1,241,544, an increase of \$124,359.

## General Fund Budget Highlights

The District's budget is prepared according to Colorado law and is based on accounting for transactions under generally accepted accounting principles. The most significant budgeted fund is the General Fund.

The District enrollment has remained steady this year after a significant increase last year and equalization funding should remain steady in the next year. The district was able to purchase much needed curriculums for elementary Reading, as well as high school Science, Math, Foreign Language and Language Arts. School employees received a 5% raise, one step and will a longevity bonus in December.

The District over the course of the last year has kept purchase orders to a minimum and has been able to rebuild the beginning fund balance. It is the District's intention to continue to keep expenditures reasonable and to continue building the beginning fund balance.

Food Service is now minimally subsidized by the general fund. There is a charge for seconds and A La Carte items are available for purchase. Federal guidelines make it difficult to keep cost per plate to a minimum.

The district saw increased expenditures in special education due to increased case load. The increase included training, supplies, and especially additional personnel salary costs.

## Capital Assets and Debt Administration

### Capital Assets

The School Districts investment in capital assets for its governmental and business type activities as of June 30, 2017 amounts to \$20,032,763 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, equipment, and capital leases all with an original cost greater than \$5,000.

Capital additions during the year included a new concessions building.

The School District's total capital assets at June 30, 2017 net of accumulated depreciation were as follows:

	Governmental Activities
Land	\$ 23,856
Construction in Progress	39,155
Building Improvements	19,732,303
Equipment & Furniture	121,763
Vehicles	115,687
Total Capital Assets	<u>\$ 20,032,764</u>

Additional information on the School District's capital assets can be found in note E to the basic financial statements.

### Long-Term Debt

At year-end, the School District's long-term debt of \$12,036,606 consisted of the following.

	Governmental Activities
Bonds Payable	\$ 2,368,796
Capital Lease Obligation	82,495
CDE Repayment	6,535
Net Pension Liability	9,578,780
Total	<u>\$ 12,036,606</u>

Additional information on the School District's long-term debt can be found in note G to the basic financial statements.

### Economic Factors

- Health insurance premiums dropped \$130 per insured employee which resulted in being able to give employees a 5% raise.
- Energy costs especially electricity have increased in the new more energy efficient school building.
- The state economic forecast for FY18 is slowing according to CDE representatives but is stronger than the national economic trend.
- The negative factor continues to take funding away from schools.
- Enrollment has remained steady.

### Contacting the Districts Financial Management

This financial report is designed to provide the District's citizens, taxpayers, parents, investors and creditors with a general overview of the District's finances and to demonstrate the district's accountability for the money it receives. If you have any questions about this report or need additional information, contact Washington County School District R-3, 518 Dungan Street, Otis, CO 80743.

## **Basic Financial Statements**

The basic financial statements of the District include the following:

*Governmentwide financial statements.* The government-wide statements display information about the reporting government as a whole, except for its fiduciary activities.

*Fund financial statements.* The fund financial statements display information about major funds individually and nonmajor funds in the aggregate for governmental and enterprise funds.

*Notes to the financial statements.* The notes communicate information essential for fair presentation of the financial statements that is not displayed on the face of the financial statements. As such, the notes are an integral part of the basic financial statements.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Statement of Net Position**  
**June 30, 2017**

	Governmental Activities
Assets	
Cash	\$ 1,226,340
Cash with fiscal agent	231,380
Receivables	47,849
Inventory	7,620
Capital assets, net of depreciation	20,032,763
Total assets	21,545,952
Deferred outflows of resources	
Pension deferrals	3,764,128
Total assets and deferred outflows of resources	\$ 25,310,080
Liabilities	
Accounts payable	\$ 33,994
Accrued salaries and benefits	218,615
Accrued interest payable	7,528
Noncurrent liabilities	
Due within one year	150,760
Due in more than one year	11,885,846
Total liabilities	12,296,743
Deferred inflows of resources	
Pension deferrals	52,854
Net position	
Net investment in capital assets	17,581,472
Restricted for:	
Emergencies	87,000
Colorado preschool program	48,038
BEST capital renewal reserve	66,290
Debt service	227,850
Food service operations	13,100
Unrestricted	(5,063,267)
Total net position	12,960,483
Total liabilities, deferred inflows of resources and net position	\$ 25,310,080

The accompanying notes are an integral part of these financial statements.

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**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Statement of Activities**  
**For the Year Ended June 30, 2017**

	Program Revenues			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental activities				
Instruction	\$ 2,687,627	\$ 15,559	\$ 122,142	\$ 47,962
Supporting services				
Students	226,826			
Instructional staff	66,972		3,500	
General administration	232,301			
School administration	145,318			
Business services	117,557			
Operations and maintenance	442,910			
Student transportation	253,321		16,979	
Central support services	133,793			
Food service operations	157,733	32,060	63,149	
Unallocated depreciation *	489,415			
Interest and fiscal charges	75,841			
Total governmental activities	<u>\$ 5,029,614</u>	<u>\$ 47,619</u>	<u>\$ 205,770</u>	<u>\$ 47,962</u>

\* This amount excludes depreciation that is included in the direct expenses of the various programs.

General revenues
Taxes
Property taxes, levied for general purposes
Property taxes, levied for debt service
Specific ownership taxes
Delinquent taxes and interest
State categorical aid
Earnings on investments
Other
Total general revenues
Change in net position
Net position at beginning of year, as originally reported
Prior period adjustment
Net position at beginning of year, as restated
Net position at end of year

The accompanying notes are an integral part of these financial statements.

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Net (Expenses)  
Revenues and  
Changes in  
Net Position

Total  
Governmental  
Activities

\$ (2,501,964)

(226,826)

(63,472)

(232,301)

(145,318)

(117,557)

(442,910)

(236,342)

(133,793)

(62,524)

(489,415)

(75,841)

(4,728,263)

441,318

187,717

91,544

1,969

2,073,138

3,890

85,628

2,885,204

(1,843,059)

16,110,328

(1,306,786)

14,803,542

\$ 12,960,483

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2017**

	General Fund	Bond Redemption Fund	Other Governmental Fund	Total Governmental Funds
<b>Assets</b>				
Cash	\$ 1,206,731		\$ 19,609	\$ 1,226,340
Cash with fiscal agent	7,568	\$ 223,812		231,380
Property taxes receivable	21,406	9,106		30,512
Due from other funds			211	211
Grants receivable	12,140			12,140
Other receivables	5,197			5,197
Inventories			7,620	7,620
<b>Total assets</b>	<b>\$ 1,253,042</b>	<b>\$ 232,918</b>	<b>\$ 27,440</b>	<b>\$ 1,513,400</b>
<b>Liabilities</b>				
Accounts payable	\$ 33,994			\$ 33,994
Due to other funds	211			211
Accrued salaries and benefits	211,895		\$ 6,720	218,615
<b>Total liabilities</b>	<b>246,100</b>	<b>\$ -</b>	<b>6,720</b>	<b>252,820</b>
<b>Deferred inflows of resources</b>				
Deferred property tax revenues	13,968	5,068		19,036
<b>Total deferred inflows of resources</b>	<b>13,968</b>	<b>5,068</b>	<b>-</b>	<b>19,036</b>
<b>Fund balance</b>				
Nonspendable inventories			7,620	7,620
Restricted for:				
Emergencies	87,000			87,000
Colorado preschool program	48,038			48,038
BEST capital renewal reserve	66,290			66,290
Debt service		227,850		227,850
Food service operations			13,100	13,100
Assigned to:				
Capital projects	63,835			63,835
Risk management	7,968			7,968
Unassigned	719,843			719,843
<b>Total fund balance</b>	<b>992,974</b>	<b>227,850</b>	<b>20,720</b>	<b>1,241,544</b>
<b>Total liabilities, deferred inflows of resources and fund balance</b>	<b>\$ 1,253,042</b>	<b>\$ 232,918</b>	<b>\$ 27,440</b>	<b>\$ 1,513,400</b>

The accompanying notes are an integral part of these financial statements.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position**  
**June 30, 2017**

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Amounts reported for governmental activities in the statement of net position are different because:

Total fund balance - governmental funds	\$ 1,241,544
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.	20,032,763
Certain receivables will be collected in the next fiscal year, but are not available soon enough to pay for the current period's expenditures and therefore are reported as unearned revenue in the funds.	19,036
Accrued interest on long-term debt is not due and payable in the current period and therefore is not reported as a liability in the funds.	(7,528)
Long-term liabilities and related deferred outflows and inflows of resources, including bonds payable, capital lease obligations, payments to the Colorado Department of Education and net pension liabilities, are not due and payable in the current period and therefore are not reported as liabilities in the funds.	<u>(8,325,332)</u>
Net position of the governmental activities	<u><u>\$ 12,960,483</u></u>

The accompanying notes are an integral part of these financial statements.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Governmental Funds**  
**For the Year Ended June 30, 2017**

	General Fund	Bond Redemption Fund	Other Governmental Fund	Total Governmental Funds
<b>Revenues</b>				
Local sources	\$ 636,402	\$ 193,971	\$ 34,841	\$ 865,214
Intermediate sources	171			171
State sources	2,222,482		1,747	2,224,229
Federal sources	41,239		61,402	102,641
<b>Total revenues</b>	<b>2,900,294</b>	<b>193,971</b>	<b>97,990</b>	<b>3,192,255</b>
<b>Expenditures</b>				
Instruction	1,715,714			1,715,714
Supporting services	1,028,473		106,993	1,135,466
Debt service				
Principal retirement	26,050	114,036		140,086
Interest and fiscal charges	2,963	73,667		76,630
<b>Total expenditures</b>	<b>2,773,200</b>	<b>187,703</b>	<b>106,993</b>	<b>3,067,896</b>
Excess of revenues over (under) expenditures	127,094	6,268	(9,003)	124,359
<b>Other financing source (uses)</b>				
Transfers in			10,000	10,000
Transfers out	(10,000)			(10,000)
<b>Total other financing sources (uses)</b>	<b>(10,000)</b>	<b>-</b>	<b>10,000</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>117,094</b>	<b>6,268</b>	<b>997</b>	<b>124,359</b>
Fund balance at beginning of year	875,880	221,582	19,723	1,117,185
Fund balance at end of year	<u>\$ 992,974</u>	<u>\$ 227,850</u>	<u>\$ 20,720</u>	<u>\$ 1,241,544</u>

The accompanying notes are an integral part of these financial statements.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances**  
**of Governmental Funds to the Statement of Activities**  
**For the Year Ended June 30, 2017**

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - governmental funds	\$ 124,359
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities, those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expense in the statement of activities. This is the amount by which depreciation exceeded capital outlays in the current period.	(490,913)
Because some property taxes will not be collected for several months after the fiscal year ends, they are not considered as "available" revenues in the governmental funds and are, instead, counted as deferred tax revenues. They are however, recorded as revenues in the statement of activities.	(15,502)
In the statement of activities, certain expenses related to the pension liabilities and related deferred outflows and inflows, repayments to the Colorado Department of Education and accrued interest payable - are measured by the amounts incurred during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid.)	(1,601,089)
Repayment of principal on general obligation bonds, capital lease obligations are an expenditure in the governmental funds, but the repayment reduces the long-term debt liability in the statement of net position.	<u>140,086</u>
Change in net position of governmental activities	<u><u>\$ (1,843,059)</u></u>

The accompanying notes are an integral part of these financial statements.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**June 30, 2017**

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	<u>Agency Funds</u>
Assets	
Cash	\$ 112,339
Total assets	<u>\$ 112,339</u>
Liabilities	
Due to scholarship recipients	\$ 82,225
Due to student groups	<u>30,114</u>
Total liabilities	<u>\$ 112,339</u>

The accompanying notes are an integral part of these financial statements.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies**

This summary of the Washington County School District R-3's significant accounting policies is presented to assist the reader in interpreting the financial statements and other data in this report. The policies are considered essential and should be read in conjunction with the accompanying financial statements.

The financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to local government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The more significant of the District's accounting policies are described below.

**A.1 – Reporting entity**

The Washington County School District R-3 is a school district governed by an elected five-member board of education. The financial reporting entity consists of (1) the primary government, (2) organizations for which the primary government is financially accountable, and (3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The reporting entity's financial statements should present the funds of the primary government (including its blended component units, which are, in substance, part of the primary government) and provide an overview of the discretely presented component units.

The District has examined other entities that could be included as defined in number 2 and 3 above. Based on these criteria, the District has no component units.

**A.2 – Fund accounting**

The District uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types." The District does not have any proprietary funds.

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked funds (special revenue funds), and the servicing of general long-term debt (debt service fund). The following are the District's major governmental funds:

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

General Fund – The General Fund is the operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Major revenue sources include local property taxes, specific ownership taxes, and State of Colorado equalization funding, as determined by the School Finance Act of 1994, as amended.

Expenditures include all costs associated with the daily operation of the schools, except for certain capital outlay expenditures, risk-related transactions, debt service, food service operations, scholarships and pupil activities.

Bond Redemption Fund – This fund is a debt service fund used to account for the revenues from a specific tax levy for the purpose of the repayment of debt principal, interest and other fiscal charges.

The following are the District's nonmajor governmental funds:

Food Service Fund – This fund is a special revenue fund used to account for the financial activities associated with the District's food service operations.

Fiduciary Funds focus on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations or other governments and are therefore not available to support the District's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The District has the following fiduciary funds:

Scholarship Agency Fund – This fund is an agency fund used to account for resources held by the District in a fiduciary capacity for scholarships to be distributed to area students for post-secondary education.

Pupil Activity Agency Fund – This fund is an agency fund used to record transactions related to school-sponsored pupil organizations and activities.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

**Note A.3 – Basis of presentation**

Government-wide financial statements – The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government except for fiduciary funds. The statements distinguish between those activities of the District that are governmental and those that are considered business-type activities.

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include reconciliations with a brief explanation to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore are clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the District.

Fund financial statements – Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources management focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources, and a statement of revenues, expenditures and changes in fund balance, which reports the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

Fiduciary funds focus on net position and changes in net position and are reported using accounting principles similar to proprietary funds. The District's fiduciary funds are presented in the fiduciary fund financial statements by type. Since by definition these assets are being held for the benefit of a third party and cannot be used to address the activities or obligations of the District, these funds are not incorporated into the government-wide financial statements.

**A.4 – Basis of accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting.

Revenues – exchange and non-exchange transactions – Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenues are recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year-end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenues from property taxes are recognized in the fiscal year for which the taxes are levied. State equalization monies are recognized as revenues during the period in which they are appropriated. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes collected within sixty days after year-end, interest, tuition, grants and student fees.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

Deferred outflows/inflows of resources - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Unearned revenue – Unearned revenues arise when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period. Unearned revenues also arise when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to meeting eligibility requirements. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unearned revenue is removed and the revenue is recognized.

Expenditures – The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

**A.5 – Encumbrances**

Encumbrance accounting is utilized by the District to record purchase orders, contracts and other commitments for the expenditure of monies to assure effective budgetary control and accountability. Encumbrances outstanding at year-end are canceled and reappropriated in the ensuing year’s budget.

**A.6 – Short-term interfund receivables/payables**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as internal balances on the government-wide statement of net position, and are classified as due from other funds or due to other funds on the balance sheet.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

**A.7 – Inventories**

Food Service Fund – purchased inventories are stated at cost as determined by the first-in, first-out method. Commodity inventories are stated at the United States Department of Agriculture’s assigned values, which approximate fair value, at the date of receipt. Expenditures for food items are recorded when consumed. The federal government donates surplus commodities to the national school lunch program. Commodity distributions used by the District are recorded as revenues at the date of their consumption.

**A.8 – Capital assets**

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements.

All capital assets with a unit cost greater than \$5,000 are capitalized at cost (or estimated historical cost, if actual cost is not available) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair value on the date received. Infrastructure assets, consisting of certain improvements other than buildings (such as parking facilities, sidewalks, landscaping and lighting systems) are capitalized along with other capital assets. Improvements to assets are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not.

All reported capital assets are depreciated with the exception of land costs. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Governmental Activities</u>
Buildings and improvements	20-50 years
Furniture and equipment	5-25 years
Licensed vehicles	7-10 years

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

**A.9 – Compensated absences**

Certain personnel and full-time employees receive seven or ten day's sick leave each year, which can be accumulated as long as the employee is with the District. After twenty years of service and upon retirement, the District will pay the certified personnel for thirty unused sick days at the current substitute rate.

**A.10 – Accrued liabilities and long-term obligations**

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, payables and accrued liabilities that will be paid from governmental funds are reported on the governmental fund financial statements regardless of whether they will be liquidated with current resources. However, the noncurrent portion of compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they will be paid with current, expendable, available financial resources. Bonds payable and other long-term obligations that will be paid from governmental funds are not recognized as a liability in the fund financial statements until due.

**A.11 – Fund balance**

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes.

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories listed below.

*Nonspendable*, such as fund balance associated with inventories, prepaid expenditures, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned),

*Restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

*Committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the board of education (the District's highest level of decision-making authority),

*Assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed, and

*Unassigned* fund balance is the residual classification for the District's general fund and includes all spendable amounts not contained in the other classifications.

Committed fund balance is established by a formal passage of a resolution. This is typically done through the adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund. Assigned fund balance is established by the board of education through adoption or amendment of the budget as intended for specific purpose (such as purchase of fixed assets, construction, debt service or for other purposes).

When both restricted and unrestricted resources are available in governmental funds, the District applies expenditures against restricted fund balance first, and followed by committed fund balance, assigned fund balance and unassigned fund balance.

**A.12 – Net position**

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are liabilities imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note A – Summary of significant accounting policies (Continued)**

**A.13 – Interfund transactions**

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. In general, the effect of interfund activity has been eliminated from the government-wide financial statements.

**A.14 – Extraordinary and special items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the board of education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during the year.

**Note B – Cash and investments**

**Cash and deposits**

Colorado State statutes govern the District's deposit of cash. The Public Deposit Protection Acts (PDPA) for banks and savings and loans require state regulators to certify eligible depositories for public deposits. The PDPA require eligible depositories with public deposits in excess of federal insurance levels to create a single institution collateral pool of defined eligible assets. Eligible collateral includes obligations of the United States, obligations of the State of Colorado or Colorado local governments and obligations secured by first lien mortgages on real property located in the state. The pool is to be maintained by another institution or held in trust for all uninsured public deposits as a group and not held in any individual government's name. The fair value of the assets in the pool must be at least equal to 102% of the aggregate uninsured deposits.

Custodial credit risk – deposits – Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk. As of year-end, the District had total deposits of \$1,369,144, of which \$250,000 was insured and \$1,119,144 was collateralized with securities held by the pledging institution's trust department or agent in the District's name.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note B – Cash and investments (Continued)**

**Investments**

Authorized investments - Investment policies are governed by Colorado State Statutes and the District's own investment policies and procedures. Investments of the District may include:

- Obligations of the U.S. Government such as treasury bills, notes and bonds
- Certain international agency securities
- General obligation and revenue bonds of United States local government entities
- Bankers acceptances of certain banks
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

Interest rate risk – The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing rates.

Credit risk – State law limits investments in commercial paper, corporate bonds, and mutual bond funds to the highest rating from at least one nationally recognized rating agency at the time of purchase. The District has no investment policy that would further limit its investment choices. At year-end, the District's investment in treasury bonds are rated AAA by Standard and Poor's.

The following table provides a reconciliation of cash and investments on the statement of net position:

Cash in bank	\$ 1,338,679
Cash with fiscal agent	<u>231,380</u>
Total	<u>\$ 1,570,059</u>
 <u>Statement of net position</u>	
Cash	\$ 1,226,340
Cash with fiscal agent	<u>231,380</u>
Subtotal	1,457,720
 <u>Statement of fiduciary net position</u>	
Cash	<u>112,339</u>
Total	<u>\$ 1,570,059</u>

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note C – Receivables**

Receivables at year-end consist of the following:

	<u>Governmental Receivables</u>
Property taxes receivable	\$ 30,512
Grants receivable	12,140
Other receivables	<u>5,197</u>
Total	<u>\$ 47,849</u>

Property taxes are levied on December 15<sup>th</sup> and attach as a lien on property the following January 1<sup>st</sup>. They are payable in full by April 30<sup>th</sup> or are due in two equal installments on February 28<sup>th</sup> and April 15<sup>th</sup>. Washington County bills and collects property taxes for all taxing entities within the County. The tax receipts collected by the county are remitted to the District in the subsequent month.

**Note D – Interfund transactions**

The following is a summary of interfund borrowings and transfers for the year as presented in the fund financial statements:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
<u>Governmental funds</u>		
General fund	\$ -	\$ 211
Other governmental fund	<u>211</u>	<u>-</u>
Total	<u>\$ 211</u>	<u>\$ 211</u>

All balances resulted from the time lag between the dates that (1) interfund reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

	<u>Transfers In</u>	<u>Transfers Out</u>
<u>Governmental funds</u>		
General fund	\$ -	\$ 10,000
Other governmental fund	<u>10,000</u>	<u>-</u>
Total	<u>\$ 10,000</u>	<u>\$ 10,000</u>

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them. During the year, the District transferred funds in the amount of \$10,000 from the General Fund to the Other Governmental Fund to subsidize the costs of maintaining the District's food service operations.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note E – Capital assets**

Capital asset activity for the year was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions/ Transfers</u>	<u>Ending Balance</u>
<b>Governmental activities</b>				
Capital assets, not being depreciated:				
Land	\$ 23,856	\$ -	\$ -	\$ 23,856
Construction in progress	<u>-</u>	<u>39,155</u>	<u>-</u>	<u>39,155</u>
Total capital assets, not being depreciated	23,856	39,155	-	63,011
Capital assets, being depreciated:				
Buildings and improvements	20,889,887	-	-	20,889,887
Furniture and equipment	262,666	-	-	262,666
Licensed vehicles	<u>508,773</u>	<u>-</u>	<u>-</u>	<u>508,773</u>
Total capital assets, being depreciated	<u>21,661,326</u>	<u>-</u>	<u>-</u>	<u>21,661,326</u>
Total capital assets	21,685,182	39,155	-	21,724,337
Less accumulated depreciation for:				
Buildings and improvements	(672,821)	(484,763)	-	(1,157,584)
Furniture and equipment	(116,524)	(24,379)	-	(140,903)
Licensed vehicles	<u>(372,161)</u>	<u>(20,926)</u>	<u>-</u>	<u>(393,087)</u>
Total accumulated depreciation	<u>(1,161,506)</u>	<u>(530,068)</u>	<u>-</u>	<u>(1,691,574)</u>
Governmental activities capital assets, net	<u>\$ 20,523,676</u>	<u>\$ (490,913)</u>	<u>\$ -</u>	<u>\$ 20,032,763</u>

Depreciation expense was charged to programs of the District as follows:

Governmental activities	
Business services	\$ 6,034
Operations and maintenance	1,147
Student transportation	20,927
Food service operations	12,545
Unallocated	<u>489,415</u>
Total depreciation expense	<u>\$ 530,068</u>

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note F – Accrued salaries and benefits**

Salaries and benefits of certain contractually employed personnel are paid over a twelve-month period from September to August, but are earned during a school year of approximately nine to ten months. The salaries and benefits earned but not paid at year-end are estimated to be \$218,615. Accordingly, this accrued compensation is reflected as a liability in the accompanying financial statements.

**Note G – Long-term debt**

The following is a summary of the changes in long-term debt for the year:

	<u>Beginning Balances</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balances</u>	<u>Due within one year</u>
<b>Governmental activities</b>					
Bonds payable	\$ 2,482,832	\$ -	\$ (114,036)	\$ 2,368,796	\$ 117,464
Capital lease obligation	108,545	-	(26,050)	82,495	26,761
CDE repayment	16,336	-	(9,801)	6,535	6,535
Net pension liability	<u>4,847,950</u>	<u>4,730,830</u>	<u>-</u>	<u>9,578,780</u>	<u>-</u>
Total	<u>\$ 7,455,663</u>	<u>\$ 4,730,830</u>	<u>\$ (149,887)</u>	<u>\$ 12,036,606</u>	<u>\$ 150,760</u>

Payments on the general obligation bonds are made in the Bond Redemption Fund, while payments on the capital lease obligation and repayment to the Colorado Department of Education are made in the Capital Reserve Fund and General Fund, respectively. The net pension liability attributable to the governmental activities will be liquidated primarily by the General Fund.

**Bonds Payable**

\$2,806,495 general obligation bonds, dated November 27, 2012, due in annual installments beginning in fiscal year 2013 ranging from \$105,478 to \$183,161; fixed annual interest rate of 3.01% payable semi-annually on June 1<sup>st</sup> and December 1<sup>st</sup>.

\$ 2,368,796

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note G – Long-term debt (Continued)**

The following schedule represents the District’s debt service requirements to maturity for the outstanding bonded debt at year-end:

<u>Year ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 117,464	\$ 69,438	\$ 186,902
2019	120,994	65,854	186,848
2020	124,631	62,163	186,794
2021	128,378	58,360	186,738
2022	132,236	54,443	186,679
2023-2027	723,249	209,215	932,464
2028-2032	838,683	92,046	930,729
2033	<u>183,161</u>	<u>2,753</u>	<u>185,914</u>
Totals	<u>\$ 2,368,796</u>	<u>\$ 614,272</u>	<u>\$ 2,983,068</u>

**Capital lease obligation**

Transportation vehicle lease obligation – In September 2013, the District entered into an agreement with De Lage Landen Public Finance LLC to purchase two Blue Bird school buses. The agreement called for a lease term of seven years with annual renewal options. Annual payments of \$29,013 are due on October 15<sup>th</sup> of each year, with a final payment due in 2019. The average interest rate over the lease term is 2.73%. The District has capitalized \$187,600 of assets under this capital lease.

The following is a schedule by years of future minimum lease payments under the capital leases above, together with the present value of the net minimum lease payments at year-end:

<u>Year ended June 30,</u>	<u>Debt service requirement</u>
2018	\$ 29,013
2019	29,013
2020	<u>29,013</u>
Total minimum lease payments	87,039
Less amount representing interest	<u>4,544</u>
Present value of future net minimum lease payments	<u>\$ 82,495</u>

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note G – Long-term debt (Continued)**

**Colorado Department of Education repayments**

On November 6, 2013 the District received the results of an audit for fiscal years 2009 through 2013, which resulted in an amount due and payable to the Colorado Department of Education of \$38,389. In accordance with Colorado Revised Statutes 22-2-113(II)(A)&(B), audits that begin on or after July 1, 2007 shall not recover an interest fee for the period that is equal to the number of years and any fraction of a year between the settlement date of the current audit and the settlement date of the proceeding audit. The District is making monthly payments of \$817 with a final payment due in February 2018.

**Note H – Defined benefit pension plan**

**Summary of significant accounting policies**

*Pensions.* The District participates in the School Division Trust Fund (SCHDTF), a cost-sharing multiple-employer defined benefit pension fund administered by the Public Employees' Retirement Association of Colorado (PERA). The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the SCHDTF have been determined using the economic resources measurement focus and the accrual basis of accounting. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**General information about the pension plan**

*Plan description.* Eligible employees of the District are provided with pensions through the School Division Trust Fund (SCHDTF) – a cost-sharing multiple-employer defined benefit pension plan administered by PERA. Plan benefits are specified in Title 24, Article 51 of the Colorado Revised Statutes (C.R.S.), administrative rules set forth at 8 C.C.R. 1502-1, and applicable provisions of the federal Internal Revenue Code. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. PERA issues a publicly available comprehensive annual financial report that can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

*Benefits provided.* PERA provides retirement, disability, and survivor benefits. Retirement benefits are determined by the amount of service credit earned and/or purchased, highest average salary, the benefit structure(s) under which the member retires, the benefit option selected at retirement, and age at retirement. Retirement eligibility is specified in tables set forth at C.R.S. Section 24-51-602, 604, 1713, and 1714.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note H – Defined benefit pension plan (Continued)**

The lifetime retirement benefit for all eligible retiring employees under the PERA Benefit Structure is the greater of the:

- Highest average salary multiplied by 2.5 percent and then multiplied by years of service credit.
- The value of the retiring employee's member contribution account plus a 100 percent match on eligible amounts as of the retirement date. This amount is then annuitized into a monthly benefit based on life expectancy and other actuarial factors.

The lifetime retirement benefit for all eligible retiring employees under the Denver Public Schools (DPS) Benefit Structure is the greater of the :

- Highest average salary multiplied by 2.5 percent and then multiplied by years of service credit.
- \$15 times the first 10 years of service credit plus \$20 times service credit over 10 years plus a monthly amount equal to the annuitized member contribution account balance based on life expectancy and other actuarial factors.

In all cases the service retirement benefit is limited to 100 percent of highest average salary and also cannot exceed the maximum benefit allowed by federal Internal Revenue Code.

Members may elect to withdraw their member contribution accounts upon termination of employment with all PERA employers; waiving rights to any lifetime retirement benefits earned. If eligible, the member may receive a match of either 50 percent or 100 percent on eligible amounts depending on when contributions were remitted to PERA, the date employment was terminated, whether 5 years of service credit has been obtained and the benefit structure under which contributions were made.

Benefit recipients who elect to receive a lifetime retirement benefit are generally eligible to receive post-retirement cost-of-living adjustments, referred to as annual increases in the C.R.S. Benefit recipients under the PERA benefit structure who began eligible employment before January 1, 2007 and all benefit recipients of the DPS benefit structure receive an annual increase of 2 percent, unless PERA has a negative investment year, in which case the annual increase for the next three years is the lesser of 2 percent or the average of the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the prior calendar year. Benefit recipients under the PERA benefit structure who began eligible employment after January 1, 2007 receive an annual increase of the lesser of 2 percent or the average CPI-W for the prior calendar year, not to exceed 10% of PERA's Annual Increase Reserve (AIR) for the SCHDTF.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note H – Defined benefit pension plan (Continued)**

Disability benefits are available for eligible employees once they reach five years of earned service credit and are determined to meet the definition of disability. The disability benefit amount is based on the retirement benefit formula shown above considering a minimum 20 years of service credit, if deemed disabled.

Survivor benefits are determined by several factors, which include the amount of earned service credit, highest average salary of the deceased, the benefit structure(s) under which service credit was obtained, and the qualified survivor(s) who will receive the benefits.

*Contributions.* Eligible employees and the District are required to contribute to the SCHDTF at a rate set by Colorado statute. The contribution requirements are established under C.R.S. Section 24-51-401, *et seq.* Eligible employees are required to contribute 8 percent of their PERA-includable salary. The employer contribution requirements are summarized in the table below:

	For the Year Ended December 31, 2015	For the Year Ended December 31, 2017
Employer contribution rate <sup>1</sup>	10.15%	10.15%
Amount of employer contribution apportioned to the Health Care Trust Fund as specified in C.R.S. Section 24-51-208(1)(f) <sup>1</sup>	<u>(1.02)%</u>	<u>(1.02)%</u>
Amount apportioned to the SCHDTF <sup>1</sup>	9.13%	9.13%
Amortization equalization disbursement (AED) as specified in C.R.S. Section 24-51-411 <sup>1</sup>	4.50%	4.50%
Supplemental amortization equalization disbursement (SAED) as specified in C.R.S. Section 24-51-411 <sup>1</sup>	<u>4.50%</u>	<u>5.00%</u>
Total employer contribution rate to the SCHDTF <sup>1</sup>	<u>18.13%</u>	<u>18.63%</u>

<sup>1</sup>Rates are expressed as a percentage of salary as define in C.R.S. Section 24-51-101(42).

Employer contributions are recognized by the SCHDTF in the period in which the compensation becomes payable to the member and the District is statutorily committed to pay the contributions to the SCHDTF. Employer contributions recognized by the SCHDTF from the District were \$282,272 for the year ended.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note H – Defined benefit pension plan (Continued)**

Pension liabilities, pension expense, and deferred outflows of resources and deferred inflows of resources related to pensions

At year-end, the District reported a liability of \$9,578,780 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2015. Standard update procedures were used to roll forward the total pension liability to December 31, 2016. The District's proportion of the net pension liability was based on the District's contributions to the SCHDTF for the calendar year 2016 relative to the total contributions of participating employers to the SCHDTF.

At December 31, 2016, the District's proportion was 0.0322 percent, which was an increase of 0.0005 percent from its proportion measured as of December 31, 2015.

For the year ended June 30, 2017, the District recognized pension expense of \$1,893,953. At year-end, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 119,155	\$ 84
Changes of assumptions or other inputs	3,108,114	42,559
Net difference between projected and actual earnings on pension plan investments	316,031	-
Changes in proportion and differences between contributions recognized and proportionate share of contributions	78,161	10,211
Contributions subsequent to the measurement date	<u>142,667</u>	<u>-</u>
Total	<u>\$ 3,764,128</u>	<u>\$ 52,854</u>

\$142,667 reported as deferred outflows of resources related to pensions, resulting from contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note H – Defined benefit pension plan (Continued)**

<u>Year Ended</u> <u>June 30, ___</u>	<u>Amount</u>
2018	\$ 1,442,480
2019	1,418,861
2020	704,071
2021	<u>3,195</u>
Totals	<u>\$ 3,568,607</u>

*Actuarial assumptions.* The total pension liability in the December 31, 2015 actuarial valuation was determined using the following actuarial cost method, actuarial assumptions and other inputs:

Actuarial cost method	Entry age
Price inflation	2.80 percent
Real wage growth	1.10 percent
Wage inflation	3.90 percent
Salary increases, including wage inflation	3.90 – 10.10 percent
Long-term investment rate of return, net of pension plan investment expenses, including price inflation	7.50 percent
Discount rate	7.50 percent
Post-retirement benefit increases:	
PERA benefit structure hired prior to 1/1/07; and DPS benefit structure (automatic)	2.00 percent
PERA benefit structure hired after 12/31/06; (ad hoc, substantively automatic)	Financed by the annual increase reserve

Based on the 2016 experience analysis and the October 28, 2016 actuarial assumptions workshop, revised economic and demographic assumptions were adopted by PERA's Board on November 18, 2016 and effective as of December 31, 2016. These revised assumptions shown below were reflected in the roll-forward calculation of the total pension liability from December 31, 2015 to December 31, 2016.

Actuarial cost method	Entry age
Price inflation	2.40 percent
Real wage growth	1.10 percent
Wage inflation	3.50 percent
Salary increases, including wage inflation	3.50 – 9.70 percent
Long-term investment rate of return, net of pension plan investment expenses, including price inflation	7.25 percent

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note H – Defined benefit pension plan (Continued)**

Discount rate	5.26 percent
Post-retirement benefit increases:	
PERA benefit structure hired prior to 1/1/07; and DPS benefit structure (automatic)	2.00 percent
PERA benefit structure hired after 12/31/06; (ad hoc, substantively automatic)	Financed by the annual increase reserve

Mortality rates used in the December 31, 2015 valuation were based on the RP-2000 Combined Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on a projection of Scale AA to 2020 with Males set back 1 year, and Females set back 2 years. Active member mortality was based upon the same mortality rates but adjusted to 55 percent of the base rate for males and 40 percent of the base rate for females. For disabled retirees, the RP-2000 Disabled Mortality Table (set back 2 years for males and set back 2 years for females) was assumed.

The actuarial assumptions used in the December 31, 2015 valuation were based on the results of an actuarial experience study for the period January 1, 2008 through December 31, 2011, adopted by PERA’s Board on November 13, 2012, and an economic assumption study, adopted by PERA’s Board on November 15, 2013 and January 17, 2014.

As a result of the 2016 experience analysis and the October 28, 2016 actuarial assumptions workshop, revised economic and demographic actuarial assumptions including withdrawal rates, retirement rates for early reduced and unreduced retirement, disability rates, administrative expense load, and pre- and post-retirement and disability mortality rates were adopted by PERA’s Board on November 18, 2016 to more closely reflect PERA’s actual experience. As the revised economic and demographic assumptions are effective as of the measurement date, December 31, 2016, these revised assumptions were reflected in the total pension liability and roll-forward procedures.

Healthy mortality assumptions for active members reflect the RP-2014 White Collar Employee Mortality Table, a table specifically developed for actively working people. To allow for an appropriate margin of improved mortality prospectively, the mortality rates incorporate a 70 percent factor applied to male rates and a 55 percent factor applied to female rates.

Healthy, post-retirement mortality assumptions reflect the RP-2014 White Collar Healthy Annuitant Mortality Table, adjusted as follows:

- Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 93 percent factor applied to rates for ages less than 80, a 113 percent factor applied to rates for ages 80 and above, and further adjustment for credibility.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note H – Defined benefit pension plan (Continued)**

- Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 68 percent factor applied to rates for ages less than 80, a 106 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

For disabled retirees, the mortality assumption was changed to reflect 90 percent of the RP-2014 Disabled Retiree Mortality Table.

The long-term expected return on plan assets is reviewed as part of regular experience studies prepared every four or five years for PERA. Recently, this assumption has been reviewed more frequently. The most recent analyses were outlined in presentations to PERA's Board on October 28, 2016. As a result of the October 28, 2016 actuarial assumptions workshop and the November 18, 2016 PERA Board meeting, the economic assumptions changed, effective December 31, 2016, as follows:

- Investment rate of return assumption decreased from 7.50 percent per year, compounded annually, net of investment expenses to 7.25 percent per year, compounded annually, net of investment expenses.
- Price inflation assumption decreased from 2.80 percent per year to 2.40 percent per year.
- Real rate of investment return assumption increased from 4.70 percent per year, net of investment expenses, to 4.85 percent per year, net of investment expenses.
- Wage inflation assumption decreased from 3.90 percent per year to 3.50 percent per year.

Several factors were considered in evaluating the long-term rate of return assumption for the SCHDTF, including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) were developed by the investment consultant for each major asset class.

These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

**Note H – Defined benefit pension plan (Continued)**

As of the November 18, 2016 adoption of the current long-term expected rate of return by the PERA Board, the target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>30 Year Expected Geometric Real Rate of Return</u>
U.S. equity – large cap	21.20%	4.30%
U.S. equity – small cap	7.42%	4.80%
Non U.S. equity – developed	18.55%	5.20%
Non U.S. equity – emerging	5.83%	5.40%
Core fixed income	19.32%	1.20%
High yield	1.38%	4.30%
Non U.S. fixed income - developed	1.84%	0.60%
Emerging market debt	0.46%	3.90%
Core real estate	8.50%	4.90%
Opportunity fund	6.00%	3.80%
Private equity	8.50%	6.60%
Cash	<u>1.00%</u>	0.20%
Total	<u>100.00%</u>	

In setting the long-term expected rate of return, projections employed to model future returns provide a range of expected long-term returns that, including expected inflation, ultimately support a long-term expected rate of return assumption of 7.25%.

*Discount rate.* The discount rate used to measure the total pension liability was 5.26 percent. The projection of cash flows used to determine the discount rate applied the actuarial cost method and assumptions shown above. In addition, the following methods and assumptions were used in the projection of cash flows:

- Updated economic and demographic actuarial assumptions adopted by PERA’s Board on November 18, 2016.
- Total covered payroll for the initial projection year consists of the covered payroll of the active membership present on the valuation date and the covered payroll of future plan members assumed to be hired during the year. In subsequent projection years, total covered payroll was assumed to increase annually at a rate of 3.50%.
- Employee contributions were assumed to be made at the current member contribution rate. Employee contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note H – Defined benefit pension plan (Continued)**

- Employer contributions were assumed to be made at rates equal to the fixed statutory rates specified in law and effective as of the measurement date, including current and estimate future AED and SAED, until the Actuarial Value Funding Ratio reaches 103%, at which point, the AED and SAED will each drop 0.50% every year until they are zero. Additionally, estimated employer contributions included reductions for the funding of the AIR and retiree health care benefits. For future plan members, employer contributions were further reduced by the estimated amount of total service costs for future plan members not financed by their member contributions.
- Employer contributions and the amount of total service costs for future plan members were based upon a process used by the plan to estimate future actuarially determined contributions assuming an analogous future plan member growth rate.

The AIR balance was excluded from the initial fiduciary net position, as, per statute, AIR amounts cannot be used to pay benefits until transferred to either the retirement benefits or the survivor benefits reserve, as appropriate. As the ad hoc post-retirement benefit increases financed by the AIR are defined to have a present value at the long-term expected rate of return on plan investments equal to the amount transferred for their future payment, AIR transfers to the fiduciary net position and the subsequent AIR benefit payments have no impact on the Single Equivalent Interest Rate (SEIR) determination process when the timing of AIR cash flows is not a factor (i.e., the plan's fiduciary net position is not projected to be depleted). When AIR cash flow timing is a factor in the SEIR determination process (i.e., the plan's fiduciary net position is projected to be depleted), AIR transfers to the fiduciary net position and the subsequent AIR benefit payments were estimated and included in the projections.

- Benefit payments and contributions were assumed to be made at the end of the month.

Based on the above assumptions and methods, the projection test indicates the SCHDTF's fiduciary net position was projected to be depleted in 2041 and, as a result, the municipal bond index rate was used in the determination of the discount rate. The long-term expected rate of return of 7.25 percent on pension plan investments was applied to periods through 2041 and the municipal bond index rate, the December average of the Bond Buyer General Obligation 20-year Municipal Bond Index published weekly by the Board of Governors of the Federal Reserve System, was applied to periods on and after 2041 to develop the discount rate. For the measurement date, the municipal bond index rate was 3.86 percent, resulting in a discount rate of 5.26 percent.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note H – Defined benefit pension plan (Continued)**

As of the prior measurement date, the projection test indicated the SCHDTF’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments of 7.50 percent was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate determination did not use a municipal bond index rate and the discount rate was 7.50 percent, 2.24 percent higher compared to the current measurement date.

*Sensitivity of the District’s proportionate share of the net pension liability to changes in the discount rate.* The following presents the proportionate share of the net pension liability calculated using the discount rate of 5.26 percent, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.26 percent) or 1-percentage-point higher (6.26 percent) than the current rate:

	1% Decrease <u>(4.26%)</u>	Current Discount <u>(5.26%)</u>	1% Increase <u>(6.26%)</u>
Proportionate share of the net pension liability	\$ 12,045,008	\$ 9,578,780	\$ 7,570,127

*Pension plan fiduciary net position.* Detailed information about the SCHDTF’s fiduciary net position is available in PERA’s comprehensive annual financial report which can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

Payables to the pension plan

The District did not report any payables to the pension plan at year-end.

**Note I – Defined contribution pension plan**

Voluntary Investment Program

*Plan description.* Employees of the District that are also members of the SCHDTF may voluntarily contribute to the Voluntary Investment Program, an Internal Revenue Code Section 401(k) defined contribution plan administered by PERA. Title 24, Article 51, Part 14 of the C.R.S., as amended, assigns the authority to establish the Plan provisions to the PERA Board of Trustees. PERA issues a publicly available comprehensive annual financial report of the Plan. That report can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note I – Defined contribution pension plan (Continued)**

*Funding policy.* The Voluntary Investment Program is funded by voluntary member contributions up to the maximum limits set by the Internal Revenue Service, as established under Title 24, Article 51, Section 1402 of the C.R.S., as amended. The District does not offer matching contributions to its employees. Employees are immediately vested in their own contributions and investment earnings. For the year, program members contributed \$3,728 and the District recognized pension expense and a liability of \$4,600 and \$0, respectively, for the Voluntary Investment Program.

**Note J – Other postemployment benefits**

**Health Care Trust Fund**

*Plan description.* The District contributed to the Health Care Trust Fund (HCTF), a cost-sharing multiple-employer healthcare trust administered by PERA. The HCTF benefit provides a health care premium subsidy and health care programs (known as PERACare) to PERA participating benefit recipients and their eligible beneficiaries. Title 24, Article 51, Part 12 of the C.R.S., as amended, establishes the HCTF and sets forth a framework that grants authority to the PERA Board to contract, selfinsure and authorize disbursements necessary in order to carry out the purposes of the PERACare program, including the administration of health care subsidies. PERA issues a publicly available comprehensive financial report that includes financial statements and required supplementary information for the HCTF. That report can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

*Funding policy.* The District is required to contribute at a rate of 1.02 percent of PERA-includable salary for all PERA members as set by statute. No member contributions are required. The contribution requirements for the District are established under Title 24, Article 51, Part 4 of the C.R.S., as amended. The apportionment of the contributions to the HCTF is established under Title 24, Article 51, Section 208(1)(f) of the C.R.S., as amended. For the fiscal years ended June 30, 2017, 2016 and 2015, the District's contributions to the HCTF were \$14,842, \$14,290 and \$13,901, respectively, equal to their required contributions for each year.

**Note K – Risk management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District participates in the Colorado School Districts Self-Insurance Pool (the Pool). The Pool's objectives are to provide member school districts defined property and liability coverages through self-insurance and excess insurance purchased from commercial companies. The District pays an annual contribution to the Pool for its insurance coverages. The District's contribution for the year was \$50,742. The District continues to carry commercial insurance for all other risks of loss, including workers' compensation and employee health and accident insurance. Settled claims resulting from these risks have not

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note K – Risk management (Continued)**

exceeded commercial insurance coverage or the deductible in any of the past three fiscal years. There has been no significant reduction in insurance coverage from the prior year in any of the major categories of risk.

**Note L – Commitments and contingencies**

Federal and state funding

The District receives revenues from various federal and state grant programs which are subject to final review and approval by the grantor agencies. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

TABOR Amendment

In November 1992, Colorado voters passed an amendment, commonly known as the Taxpayer's Bill of Rights (TABOR), to the State Constitution (Article X, Section 20) which limits the revenue raising and spending abilities of state and local governments. The limits on property taxes, revenue, and "fiscal year spending" include allowable annual increases tied to inflation and local growth in student enrollment. Fiscal year spending as defined by the amendment excludes spending from certain revenue and financing sources such as federal funds, gifts, property sales, fund transfers, damage awards, and fund reserves (balances). The amendment requires voter approval for any increase in mill levy or tax rates, new taxes, or creation of multi-year debt. Revenue earned in excess of the "spending limit" must be refunded or approved to be retained by the District under specified voting requirements by the entire electorate. On November 1, 1998, the voters of the District approved a ballot initiative permitting the District to retain, appropriate, and utilize, by retention for reserve, carryover fund balance, or expenditure, the full proceeds and revenues received from every source whatsoever, without limitation, in this fiscal year and all subsequent fiscal years notwithstanding any limitation of Article X, Section 20 of the Colorado Constitution. TABOR is complex and subject to judicial interpretation. The District believes it is in compliance with the requirements of TABOR. However, the District has made certain interpretations of TABOR's language in order to determine its compliance. The District has reserved funds in the General Fund in the amount of \$87,000 for the emergency reserve.

Budget law

Expenditures in the Food Service Fund exceeded appropriations by \$5,912 and may be in violation of Colorado Local Government Budget Laws.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to Financial Statements**

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**Note M – Joint Venture**

The District participates in the Northeast Colorado Board of Cooperative Educational Services (BOCES). This joint venture does not meet the criteria for inclusion within the reporting entity because the BOCES:

- is financially independent and responsible for its own financing deficits and entitled to its own surpluses,
- has a separate governing board from that of the District,
- has a separate management which is responsible for the day to day operations and is accountable to the separate board, governing board and management have the ability to significantly influence operations by approving budgetary requests and adjustments, signing contracts, hiring personnel, exercising control over facilities and determining the outcome or disposition of matters affecting the recipients of services provided, and
- has absolute authority over all funds and fiscal responsibility including budgetary responsibility and reporting to state agencies and controls fiscal management.

The District has one member on the board. This board has final authority for all budgeting and financing of the joint venture.

Separate financial statements of the Northeast Colorado Board of Educational Services are available by contacting their administrative office in Haxtun, Colorado.

For the year, the District's financial contribution was \$75,697.

**Note N – Prior period restatement**

In prior years, the District disposed of certain buildings and other fixed assets that were not removed from the capital asset records or accounts. The net book value of these assets should have been removed from the financial statements in the year they were disposed. Accordingly, the beginning net position of the governmental activities has been reduced by \$1,306,786.

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### **Required Supplementary Information**

Required supplementary information includes financial information and disclosures that are required by the Governmental Accounting Standards Board but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – General Fund
- Schedule of the District’s Proportionate Share of the Net Pension Liability
- Schedule of District Contributions
- Notes to the Required Supplementary Information

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**General Fund**  
**Budgetary Comparison Schedule**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues				
Local sources	\$ 608,751	\$ 608,751	\$ 636,402	\$ 27,651
Intermediate sources	250	250	171	(79)
State sources	2,103,897	2,103,897	2,222,482	118,585
Federal sources	39,000	39,000	41,239	2,239
Total revenues	2,751,898	2,751,898	2,900,294	148,396
Expenditures				
Instruction	1,613,895	1,613,895	1,715,714	(101,819)
Supporting services	1,079,841	1,079,841	1,028,473	51,368
Debt service				
Principal retirement			26,050	(26,050)
Interest and fiscal charges			2,963	(2,963)
Appropriated reserves	790,471	793,216		793,216
Total expenditures	3,484,207	3,486,952	2,773,200	713,752
Excess of revenues over (under) expenditures	(732,309)	(735,054)	127,094	862,148
Other financing uses				
Transfers out	(20,000)	(20,000)	(10,000)	10,000
Net change in fund balance	\$ (752,309)	\$ (755,054)	117,094	\$ 872,148
Fund balance at beginning			875,880	
Fund balance at end of year			\$ 992,974	

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Schedule of the District's Proportionate Share of the Net Pension Liability <sup>1</sup>**  
**June 30, 2017**

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
District's proportion of the net pension liability	0.0321717711%	0.0316977669%	0.0318689380%
District's proportionate share of the net net pension liability	\$ 9,578,780	\$ 4,847,950	\$ 4,319,312
District's covered <del>d</del> -employee payroll	\$ 1,455,049	\$ 1,401,018	\$ 1,362,818
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	658.31%	346.03%	316.94%
Plan fiduciary net position as a percentage of the total pension liability	43.10%	59.20%	62.84%

<sup>1</sup> Information is not available prior to June 30, 2015. In future reports, additional years will be added until 10 years of historical data are presented.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Schedule of District Contributions <sup>1</sup>**  
**June 30, 2017**

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Contractually required contribution	\$ 282,272	\$ 262,791	\$ 244,401
Contributions in relation to the contractually required contribution	<u>(282,272)</u>	<u>(262,791)</u>	<u>(244,401)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered-employee payroll	\$ 1,455,049	\$ 1,401,018	\$ 1,362,818
Contributions as a percentage of covered-employee payroll	19.40%	18.76%	17.93%

<sup>1</sup> Information is not available prior to June 30, 2015. In future reports, additional years will be added until 10 years of historical data are presented.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Notes to the Required Supplementary Information**

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**Note A – Budgetary data**

The District adheres to the following procedures in compliance with Colorado Revised Statutes, establishing the budgetary data in the financial statements:

1. Budgets are required by state law for all funds. Prior to May 31, the superintendent of schools submits to the board of education a proposed budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted by the board of education to obtain taxpayer comments.
3. Prior to June 30, the budget is adopted by formal resolution.
4. Prior to January 31, the board of education submits its adopted annual budget to the department of education.
5. Expenditures may not legally exceed appropriations at the fund level. Authorization to transfer budgeted amounts between departments within any fund and reallocation of budget line items within any department in the General Fund rests with the superintendent of schools. Revisions that alter the total expenditures of any fund must be approved by the board of education.
6. Budgets for all funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
7. Budgeted amounts reported in the accompanying financial statements are as originally adopted and as amended by the board of education throughout the year. After budget approval, the District board of education may approve supplemental appropriations if an occurrence, condition, or need exists which was not known at the time the budget was adopted.
8. Appropriations lapse at year-end.

**Note B – Factors affecting trends in amounts reported in the pension schedules**

Information about factors that significantly affect trends in the amounts reported in the Schedule of the District's Proportionate Share of the Net Pension Liability and the Schedule of District Contributions is available in PERA's comprehensive annual financial report which can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

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### **Other Supplementary Information**

Other supplementary information includes financial statements and schedules not required by the Governmental Accounting Standards Board, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

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### **Budgetary Comparison Schedules - General Fund**

The General Fund accounts for all transactions of the District not required to be accounted for in other funds. This fund represents an accounting of the District's ordinary operations financed primarily from property and specific ownership taxes and state aid. It is the most significant fund in relation to the District's overall operations. The schedules of revenues and expenditures are included to provide a greater level of detail to the reader of the financial statements.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**General Fund**  
**Budgetary Comparison Schedule - Revenues**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues				
Local sources				
Property taxes	\$ 502,964	\$ 502,964	\$ 452,178	\$ (50,786)
Specific ownership taxes	60,341	60,341	81,742	21,401
Delinquent taxes and interest	1,000	1,000	1,389	389
Earnings on investments	946	946	2,847	1,901
Other local revenue	43,500	43,500	98,246	54,746
Total local sources	608,751	608,751	636,402	27,651
Intermediate sources	250	250	171	(79)
State sources				
Equalization	2,011,797	2,011,797	2,073,138	61,341
Vocational education	14,000	14,000	9,103	(4,897)
ELPA professional development			488	488
English language proficiency			340	340
Transportation	25,000	25,000	16,979	(8,021)
BEST capital construction			47,962	47,962
READ Act	7,000	7,000	13,553	6,553
State grants to libraries	3,500	3,500	3,500	-
Additional at-risk funding			1,448	1,448
Services within the BOCES	42,600	42,600	55,971	13,371
Total state sources	2,103,897	2,103,897	2,222,482	118,585
Federal sources				
REAP	19,000	19,000	20,285	1,285
Services within the BOCES	20,000	20,000	20,954	954
Total federal sources	39,000	39,000	41,239	2,239
Total revenues	\$ 2,751,898	\$ 2,751,898	\$ 2,900,294	\$ 148,396

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**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**General Fund**  
**Budgetary Comparison Schedule - Expenditures**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Expenditures				
Instruction				
Salaries	\$ 912,794	\$ 912,794	\$ 948,247	\$ (35,453)
Employee benefits	343,501	343,501	341,216	2,285
Purchased services	199,450	199,450	277,121	(77,671)
Supplies and materials	138,800	138,800	114,936	23,864
Property	6,550	6,550	24,257	(17,707)
Other	12,800	12,800	9,937	2,863
Total instruction	1,613,895	1,613,895	1,715,714	(101,819)
Supporting services				
Students				
Salaries	86,103	86,103	94,225	(8,122)
Employee benefits	32,718	32,718	28,768	3,950
Supplies and materials	550	550	3,366	(2,816)
Total students	119,371	119,371	126,359	(6,988)
Instructional staff				
Salaries	34,887	34,887	21,177	13,710
Employee benefits	11,453	11,453	11,731	(278)
Purchased services	7,500	7,500	8,697	(1,197)
Supplies and materials	1,250	1,250	2,787	(1,537)
Total instructional staff	55,090	55,090	44,392	10,698
General administration				
Salaries	90,000	90,000	90,100	(100)
Employee benefits	23,201	23,201	19,205	3,996
Purchased services	35,750	35,750	19,388	16,362
Supplies and materials	2,700	2,700	2,471	229
Other	5,200	5,200	5,068	132
Total general administration	156,851	156,851	136,232	20,619

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
School administration				
Salaries	58,633	58,633	58,983	(350)
Employee benefits	17,590	17,590	19,993	(2,403)
Purchased services	3,100	3,100	2,861	239
Supplies and materials	300	300	191	109
Other	600	600	400	200
Total school administration	80,223	80,223	82,428	(2,205)
Business services				
Salaries	41,493	41,493	42,758	(1,265)
Employee benefits	17,267	17,267	17,268	(1)
Purchased services	500	500	1,145	(645)
Other	30,000	30,000	4,761	25,239
Total business services	89,260	89,260	65,932	23,328
Operations and maintenance				
Salaries	83,226	83,226	93,729	(10,503)
Employee benefits	32,476	32,476	36,381	(3,905)
Purchased services	82,500	82,500	76,186	6,314
Supplies and materials	132,500	132,500	135,528	(3,028)
Total operations and maintenance	330,702	330,702	341,824	(11,122)
Student transportation				
Salaries	67,781	67,781	73,116	(5,335)
Employee benefits	23,118	23,118	19,826	3,292
Purchased services	30,350	30,350	26,533	3,817
Supplies and materials	42,000	42,000	34,953	7,047
Property	5,000	5,000	7	4,993
Total student transportation	168,249	168,249	154,435	13,814

(continued)

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**General Fund**  
**Budgetary Comparison Schedule - Expenditures**  
**For the Year Ended June 30, 2017**

(continued)

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Central support services				
Salaries	52,895	52,895	53,385	(490)
Employee benefits	20,600	20,600	18,877	1,723
Purchased services	2,900	2,900	1,212	1,688
Supplies and materials	3,700	3,700	3,397	303
Total central support services	80,095	80,095	76,871	3,224
Total supporting services	1,079,841	1,079,841	1,028,473	51,368
Debt service				
Principal retirement			26,050	(26,050)
Interest and fiscal charges			2,963	(2,963)
Total debt service	-	-	29,013	(29,013)
Appropriated reserves	790,471	793,216		793,216
Total expenditures	\$ 3,484,207	\$ 3,486,952	\$ 2,773,200	\$ 713,752

## **Budgetary Comparison Schedule – Nonmajor Governmental Fund**

The District reports the following nonmajor special revenue fund:

Special Revenue Funds – These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

- Food Service Fund – This fund is used to record financial transactions related to the District’s food service operations.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Food Service Fund**  
**Budgetary Comparison Schedule**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues				
Local sources	\$ 37,513	\$ 37,513	\$ 34,841	\$ (2,672)
State sources			1,747	1,747
Federal sources	28,000	28,000	61,402	33,402
Total revenues	65,513	65,513	97,990	32,477
Food service operations				
Salaries	34,697	34,697	35,822	(1,125)
Employee benefits	13,185	13,185	17,421	(4,236)
Purchased services	2,100	2,100	2,267	(167)
Supplies and materials	46,599	46,599	51,483	(4,884)
Property	4,500	4,500		4,500
Total expenditures	101,081	101,081	106,993	(5,912)
Excess of revenues over (under) expenditures	(35,568)	(35,568)	(9,003)	26,565
Other financing sources				
Transfers in	14,377	14,377	10,000	(4,377)
Net change in fund balance	\$ (21,191)	\$ (21,191)	997	\$ 22,188
Fund balance at beginning of year			19,723	
Fund balance at end of year			\$ 20,720	

## **Budgetary Comparison Schedule – Bond Redemption Fund**

The District reports the following major debt service fund:

Debt Service Fund – These funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

- Bond Redemption Fund – This fund is a debt service fund used to account for the revenues from a specific tax levy for the purpose of the repayment of debt principal, interest and other fiscal charges.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Bond Redemption Fund**  
**Budgetary Comparison Schedule**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues				
Property taxes	\$ 308,540	\$ 308,540	\$ 192,359	\$ (116,181)
Delinquent taxes and interest	700	700	580	(120)
Earnings on investments	150	150	1,032	882
Total revenues	309,390	309,390	193,971	(115,419)
Expenditures				
Debt service				
Principal retirement	266,240	266,240	114,036	152,204
Interest and fiscal charges	83,522	83,522	73,667	9,855
Appropriated reserves	169,521	169,521		169,521
Total expenditures	519,283	519,283	187,703	331,580
Net change in fund balance	\$ (209,893)	\$ (209,893)	6,268	\$ 216,161
Fund balance at beginning of year			221,582	
Fund balance at end of year			\$ 227,850	

## **Budgetary Comparison Schedule – Fiduciary Funds**

These funds focus on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds.

Agency funds – These funds are used to report resources held by the District in a purely custodial capacity (assets equal liabilities). These funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

- Scholarship Agency Fund – This fund is an agency fund used to account for resources held by the District in a fiduciary capacity for scholarships to be distributed to area students for post-secondary education.
- Pupil Activity Agency Fund – This fund is an agency fund used to record transactions related to school-sponsored pupil organizations and activities.

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Combining Statement of Assets and Liabilities**  
**Agency Funds**  
**June 30, 2017**

	Scholarship Agency Fund	Pupil Activity Agency Fund	Total
<b>Assets</b>			
Cash	\$ 82,225	\$ 30,114	\$ 112,339
Total assets	<u>\$ 82,225</u>	<u>\$ 30,114</u>	<u>\$ 112,339</u>
<b>Liabilities</b>			
Due to scholarship recipients	\$ 82,225		\$ 82,225
Due to student groups		\$ 30,114	30,114
Total liabilities	<u>\$ 82,225</u>	<u>\$ 30,114</u>	<u>\$ 112,339</u>

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Combining Schedule of Additions, Deductions and Changes in Fund Liabilities**  
**Agency Funds**  
**For the Year Ended June 30, 2017**

	Scholarship Agency Fund	Pupil Activity Agency Fund	Total
<b>Additions</b>			
Earnings on investments	\$ 78		\$ 78
Fundraising and other events		\$ 114,449	114,449
Contributions	14,626		14,626
Other local revenue	2,000		2,000
<b>Total additions</b>	<b>16,704</b>	<b>114,449</b>	<b>131,153</b>
<b>Deductions</b>			
Scholarship payments	16,550		16,550
Other	10		10
Pupil activity expenditures		114,751	114,751
<b>Total deductions</b>	<b>16,560</b>	<b>114,751</b>	<b>131,311</b>
<b>Excess of additions over (under) deductions</b>	<b>144</b>	<b>(302)</b>	<b>(158)</b>
<b>Due to scholarship recipients/ student groups at beginning of year</b>	<b>82,081</b>	<b>30,416</b>	<b>112,497</b>
<b>Due to scholarship recipients/ student groups at end of year</b>	<b>\$ 82,225</b>	<b>\$ 30,114</b>	<b>\$ 112,339</b>

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Scholarship Agency Fund**  
**Budgetary Comparison Schedule**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
<b>Additions</b>				
Earnings on investments	\$ 1,000	\$ 1,000	\$ 78	\$ (92)
Contributions	85,645	85,645	14,626	(71,019)
Other local revenue			2,000	2,000
<b>Total additions</b>	<b>86,645</b>	<b>86,645</b>	<b>16,704</b>	<b>(69,941)</b>
<b>Deductions</b>				
Scholarship payments	10,650	10,650	16,550	(5,900)
Other	500	500	10	490
Appropriated reserves	85,961	85,961		85,961
<b>Total deductions</b>	<b>97,111</b>	<b>97,111</b>	<b>16,560</b>	<b>80,551</b>
<b>Excess of additions over (under) deductions</b>	<b>\$ (10,466)</b>	<b>\$ (10,466)</b>	<b>144</b>	<b>\$ 10,610</b>
Due to scholarship recipients at beginning of year			82,081	
Due to scholarship recipients at end of year			\$ 82,225	

**WASHINGTON COUNTY SCHOOL DISTRICT R-3**  
**Pupil Activity Agency Fund**  
**Budget Comparison Schedule**  
**For the Year Ended June 30, 2017**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Additions				
Fundraising and other events	\$ 125,025	\$ 125,025	\$ 114,449	\$ (10,576)
Deductions				
Pupil activity expenditures	125,000	125,000	114,751	10,249
Appropriated reserves	31,366	31,366		31,366
Total deductions	156,366	156,366	114,751	41,615
Excess of additions over (under) deductions	\$ (31,341)	\$ (31,341)	(302)	\$ 31,039
Due to student groups at beginning of year			30,416	
Due to student groups at end of year			\$ 30,114	

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**Colorado Department of Education  
Supplementary Schedule**

Auditors' integrity report – This fiscal-year report is required by the Colorado Department of Education to maintain statewide consistency in financial reporting. This report is also used to gather financial data that could affect future state funding.

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**Independent Auditors' Report on Auditors' Integrity Report**

Board of Education  
Washington County School District R-3  
Otis, Colorado

We have audited the financial statements of the Washington County School District R-3 (the District) as of and for the year ended June 30, 2017, and our report thereon dated October 10, 2017, which expressed an unmodified opinion on those financial statements, appears on pages 1-2. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Auditors' Integrity Report is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Lauer, Szabo & Associates, P.C.*

Sterling, Colorado  
October 10, 2017



**Colorado Department of Education**  
**Auditors Integrity Report**  
 District: 3050 - OTIS R-3  
 Fiscal Year 2016-17  
 Colorado School District/BOCES

Revenues, Expenditures, & Fund Balance by Fund

Fund Type & Number	Beg Fund Balance & Prior Per Adj (6880*)	1000 - 5999 Total Revenues & Other Sources	0001-0999 Total Expenditures & Other Uses	6700-6799 & Prior Per Adj (6880*) Ending Fund Balance
Governmental	+		-	=
10 General Fund	872,895	2,826,170	2,714,060	985,005
18 Risk Mgmt Sub-Fund of General Fund	2,986	64,123	59,141	7,968
19 Colorado Preschool Program Fund	0	0	0	0
<b>Sub-Total</b>	<b>875,880</b>	<b>2,890,293</b>	<b>2,773,200</b>	<b>992,974</b>
11 Charter School Fund	0	0	0	0
20.26-29 Special Revenue Fund	0	0	0	0
06 Supplemental Cap Const, Tech, Main, Fund	0	0	0	0
21 Food Service Spec Revenue Fund	19,723	107,990	106,993	20,720
22 Govt Designated-Purpose Grants Fund	0	0	0	0
23 Pupil Activity Special Revenue Fund	0	0	0	0
24 Full Day Kindergarten Mill Levy Override	0	0	0	0
25 Transportation Fund	0	0	0	0
31 Bond Redemption Fund	221,582	193,971	187,703	227,850
39 Certificate of Participation (COP) Debt Service Fund	0	0	0	0
41 Building Fund	0	0	0	0
42 Special Building Fund	0	0	0	0
43 Capital Reserve Capital Projects Fund	0	0	0	0
46 Supplemental Cap Const, Tech, Main Fund	0	0	0	0
<b>Totals</b>	<b>1,117,185</b>	<b>3,192,254</b>	<b>3,067,897</b>	<b>1,241,543</b>
<b>Proprietary</b>				
50 Other Enterprise Funds	0	0	0	0
64 (63) Risk-Related Activity Fund	0	0	0	0
60.65-69 Other Internal Service Funds	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fiduciary</b>				
70 Other Trust and Agency Funds	0	0	0	0
72 Private Purpose Trust Fund	0	0	0	0
73 Agency Fund	82,081	16,704	16,560	82,225
74 Pupil Activity Agency Fund	30,416	114,449	114,751	30,114
79 GASB 34 Permanent Fund	0	0	0	0
85 Foundations	0	0	0	0
<b>Totals</b>	<b>112,497</b>	<b>131,153</b>	<b>131,311</b>	<b>112,340</b>

FINAL