

**Granby Sanitation District  
Granby, Colorado**

**FINANCIAL STATEMENTS**

**With Independent Auditors' Report**

**December 31, 2017 and 2016**

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Office of the State Auditor

July 24, 2018

**Granby Sanitation District**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Granby Sanitation District  
Granby, Colorado

We have audited the accompanying financial statements of Granby Sanitation District (the District) as of and for the years ended December 31, 2017 and 2016 and the related notes to the financial statements as listed in the table of contents

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Granby Sanitation District, as of December 31, 2017 and 2016, and the changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 1 through 4 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements as a whole. The supplemental information for the year ended December 31, 2017, as listed in the table of contents, is presented for purposes of additional analysis and legal requirements, and is not a required part of the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Fiscal Focus Partners, LLC*

Lakewood, Colorado  
May 30, 2018

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The discussion and analysis of Granby Sanitation District's financial performance provides an overall review of the District's financial activities for the year ended December 31, 2017. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should review the information presented here in conjunction with the basic financial statements and the notes to financial statements to enhance their understanding of the District's financial performance.

### Financial Highlights

- Assets of the District exceeded its liabilities at the close of the fiscal year by \$10,252,498 (net position). Of this amount, \$3,651,200 (unrestricted net position) may be used to meet the government's ongoing obligations to its citizens and creditors.
- The District's total net position increased \$187,044 from the prior fiscal year.
- Operating revenues increased \$3,285 over the prior year.
- Operating expenses decreased \$19,377 from the prior year, primarily due to a reduction of \$19,249 in salary expense.
- Interest expense decreased \$26,361, or 37%.

### Overview of the Financial Statements

The Granby Sanitation District basic financial statements included in this report are those of a special-purpose government engaged in a business-type activity, providing wastewater collection and treatment services. The statements are comprised of two components: 1) basic financial statements and 2) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

*Basic Financial Statements.* The basic financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the District's assets, liabilities, and deferred outflows and inflows of resources, with the net difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Revenues, Expenses and Changes in Net Position* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned compensation). The statement reports

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
(continued)**

the District's operating and nonoperating revenue by source along with operating and nonoperating expenses and capital contributions.

The *Statement of Cash Flows* reports the District's cash flows from operating activities, investing, capital and noncapital activities.

The *Notes to the financial statements* provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

A budgetary comparison statement has been provided in the *supplemental information* to demonstrate compliance with the budget.

**Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of Granby Sanitation District, assets exceeded liabilities by \$10,065,412 at the close of the most recent fiscal year.

**Statement of Net Position**

	<b>December 31,</b>		
	<b>2017</b>	<b>2016</b>	<b>2015</b>
Current assets	\$ 3,952,512	\$ 3,641,665	\$ 3,579,484
Capital assets	9,039,386	9,393,067	9,567,637
Total assets	12,991,898	13,034,732	13,147,121
Current liabilities	285,487	280,490	273,936
Long-term obligations	2,453,913	2,688,788	2,918,221
Total liabilities	2,739,400	2,969,278	3,192,157
Net position:			
Invested in capital assets, net of related debt	6,350,598	6,474,846	6,425,425
Restricted	250,700	225,300	207,300
Unrestricted	3,651,200	3,365,308	3,322,239
Net position	\$ 10,252,498	\$ 10,065,454	\$ 9,954,964

Current assets are composed of cash and investments. The District's unrestricted cash and investments are 13 times the cash needed to meet current liabilities.

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
(continued)**

**Budgetary Highlights**

The District prepares its budget on the modified accrual basis of accounting to recognize the fiscal impact of capital outlay and debt repayment in addition to operations and nonoperating revenue and expenses and contributions. Depreciation is not reflected in the budget since it does not affect funds available. Funds available (current assets less current liabilities, exclusive of the current portion of long-term obligations) increased \$311,295 during 2017.

Tap Fee revenue increased in 2017 as development in the Granby area continued to rise during 2017. Capital expenditures consisted of sewer plant equipment.

**Capital Assets**

The District's net investment in capital assets as of December 31, 2017, 2016, and 2015 was as follows:

	<b>Capital Assets</b>		
	<u>2017</u>	<u>December 31, 2016</u>	<u>2015</u>
Land	\$ 13,188	\$ 13,188	\$ 13,188
Sewer plant	8,781,590	8,781,590	8,697,372
Buildings	5,543,463	5,543,463	5,543,463
Collection and transmission	585,642	585,641	469,474
Operating equipment	676,966	650,329	644,336
Vehicles	218,806	218,806	218,806
Office furniture and equipment	7,537	7,539	7,539
Total capital assets	<u>15,827,192</u>	<u>15,800,556</u>	<u>15,594,178</u>
Accumulated depreciation	<u>(6,787,806)</u>	<u>(6,407,489)</u>	<u>(6,026,541)</u>
Net capital assets	<u>\$ 9,039,386</u>	<u>\$ 9,393,067</u>	<u>\$ 9,567,637</u>

Additional information relating to the District's capital assets activity can be found in Note 4 of this report.

**Debt Administration**

As of December 31, 2017 the District had debt liabilities of \$2,623,044. This amount is a note payable to the Colorado Water Resources and Power Development Authority.

Additional detail on the District's debt is in Note 5 of this report.

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
(continued)**

**Economic Factors and Next Year's Budget**

- Granby Sanitation District services an area including the Town of Granby, areas adjacent to the Town and the SilverCreek Water and Sanitation District. 2017 service fee revenues are based on an anticipated 2,934 single-family equivalent units multiplied by a \$32.00/month/SFE sewer service fee. Approximately 1,190 of which are anticipated to be serviced within the boundaries of Granby Sanitation District, 546 served by SilverCreek Water and Sanitation District and 1,198 serviced by the Town of Granby (outside of Granby Sanitation District boundaries). As of January 1, 2014, sewer service fees increased from \$26.50/sfe/month to \$32.00/sfe/month. The District expects to receive \$10,000 from the Town of Granby to reimburse the District for additional administrative and operational costs resulting from the 2004 and 2006 Agreements for Treatment of Sewage between Granby Sanitation District and the Town of Granby. These revenues, in addition to any surplus of sewer service fees minus operating expenses, will be added to the unrestricted operating contingency fund, which is included in the Ending Fund Balance. Likewise, there may be maintenance and repair items that will need to be funded from this unrestricted operating contingency fund and again, the change in this fund will be reflected in the Ending Fund Balance. The unrestricted operating contingency fund will accumulate any surplus from year to year. Plant investment fees and interest earned on the District's investments are added to the District's capital outlay fund.
- The District will make semi-annual debt service payments for the Colorado Water Pollution Control Revolving Funds loan received in 2006 to help pay for the upgrade and expansion of the District's wastewater treatment facilities. These payments are reflected in the 2018 budget.
- The sale of five (5) plant investment fees at \$8,500 each is budgeted for 2018. Effective April 4, 2012, plant investment fees are \$8,500/sfe.

**Requests for Information**

This financial report is designed to provide a general overview of the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

District Administrator  
Granby Sanitation District  
P.O. Box 560  
Granby, Colorado 80446-0560

## **BASIC FINANCIAL STATEMENTS**

**Granby Sanitation District**  
**STATEMENTS OF NET POSITION**  
**December 31, 2017 and 2016**

	<b>2017</b>	<b>2016</b>
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	\$ 165,944	\$ 211,035
Cash and cash equivalents - restricted	250,700	225,300
Investments	3,511,787	3,168,400
Accounts receivable - users	4,180	19,025
Accrued interest receivable	178	219
Prepaid expenses	19,723	17,686
<b>Total Current Assets</b>	<b>3,952,512</b>	<b>3,641,665</b>
<b>Capital assets</b>		
Capital assets not being depreciated	13,188	13,188
Capital assets being depreciated, net	9,026,198	9,379,879
<b>Capital assets, net</b>	<b>9,039,386</b>	<b>9,393,067</b>
<b>Total assets</b>	<b>\$ 12,991,898</b>	<b>\$ 13,034,732</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Accounts payable and other accrued liabilities	\$ 7,201	\$ 7,176
Accrued compensated absences	12,493	10,926
Accrued interest payable	30,918	32,955
Current portion of long-term debt	234,875	229,433
<b>Total current liabilities</b>	<b>285,487</b>	<b>280,490</b>
<b>Long-term obligations</b>	<b>2,453,913</b>	<b>2,688,788</b>
<b>Total liabilities</b>	<b>2,739,400</b>	<b>2,969,278</b>
<b>NET POSITION</b>		
Net investment in capital assets	6,350,598	6,474,846
Restricted	250,700	225,300
Unrestricted	3,651,200	3,365,308
<b>Total net position</b>	<b>\$ 10,252,498</b>	<b>\$ 10,065,454</b>

*The accompanying Notes to Financial Statements are an integral part of these statements.*

**Granby Sanitation District**  
**STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**For The Years Ended December 31, 2017 and 2016**

	<u>2017</u>	<u>2016</u>
<b>OPERATING REVENUES</b>		
Charges for services	\$ 1,124,254	\$ 1,121,220
Town of Granby	10,000	10,000
Other revenues	17,550	17,299
<b>Total operating revenues</b>	<u>1,151,804</u>	<u>1,148,519</u>
<b>OPERATING EXPENSES</b>		
Utilities	106,566	97,553
Plant operations	437,858	465,618
Depreciation	380,318	380,948
<b>Total operating expenses</b>	<u>924,742</u>	<u>944,119</u>
<b>GROSS PROFIT (LOSS) FROM OPERATIONS</b>	<u>227,062</u>	<u>204,400</u>
<b>GENERAL AND ADMINISTRATIVE EXPENSES</b>	<u>140,920</u>	<u>145,193</u>
<b>OPERATING INCOME (LOSS)</b>	<u>86,142</u>	<u>59,207</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>		
Net investment income	31,828	15,115
Debt service - interest	(43,251)	(69,612)
Amortization of loan premium	6,311	6,311
Debt service - administrative costs	(38,486)	(38,486)
<b>Total nonoperating revenues (expenses)</b>	<u>(43,598)</u>	<u>(86,672)</u>
<b>INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS</b>	<u>42,544</u>	<u>(27,465)</u>
<b>CAPITAL CONTRIBUTIONS</b>		
Tap fees	144,500	137,955
<b>CHANGE IN NET POSITION</b>	187,044	110,490
<b>NET POSITION - beginning of year</b>	<u>10,065,454</u>	<u>9,954,964</u>
<b>NET POSITION - end of year</b>	<u>\$ 10,252,498</u>	<u>\$ 10,065,454</u>

*The accompanying Notes to Financial Statements are an integral part of these statements.*

**Granby Sanitation District**  
**STATEMENTS OF CASH FLOWS**  
For The Years Ended December 31, 2017 and 2016

	<b>2017</b>	<b>2016</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from customers	\$ 1,166,648	\$ 1,143,116
Payments to suppliers for goods and services	(277,929)	(288,948)
Payments to employees for services	(407,860)	(413,049)
<b>Net cash provided by operating activities</b>	<b>480,859</b>	<b>441,119</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Acquisition of fixed assets	(26,636)	(206,378)
Loan principal payments	(223,122)	(217,680)
Interest paid on loan	(45,288)	(71,642)
Administrative costs paid on loan	(38,486)	(38,486)
Tap fees	144,500	137,955
<b>Net cash (used) by capital and related financing activities</b>	<b>(189,032)</b>	<b>(396,231)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest earnings received	31,869	15,065
<b>Net cash provided by investing activities</b>	<b>31,869</b>	<b>15,065</b>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>323,696</b>	<b>59,953</b>
<b>CASH AND CASH EQUIVALENTS - beginning of year</b>	<b>3,604,735</b>	<b>3,544,782</b>
<b>CASH AND CASH EQUIVALENTS - end of year</b>	<b>\$ 3,928,431</b>	<b>\$ 3,604,735</b>

(continued)

*The accompanying Notes to Financial Statements are an integral part of these statements.*

**Granby Sanitation District**  
**STATEMENTS OF CASH FLOWS**  
 (continued)

**For The Years Ended December 31, 2017 and 2016**

	<b>2017</b>	<b>2016</b>
<b>RECONCILIATION OF OPERATING (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
Operating income (loss)	\$ 86,142	\$ 59,207
Adjustments to reconcile operating (loss) to net cash provided by operating activities		
Depreciation	380,318	380,948
Change in assets and liabilities:		
(Increase) decrease in:		
Accounts receivable	14,845	(5,403)
Prepaid expenses	(2,037)	3,225
Increase (decrease) in:		
Accounts payable	25	3,424
Accrued compensated absences	1,567	(282)
Total adjustments	394,718	381,912
<b>Net cash provided by operating activities</b>	<b>\$ 480,860</b>	<b>\$ 441,119</b>

*The accompanying Notes to Financial Statements are an integral part of these statements.*

## Granby Sanitation District

### NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

#### **Note 1 – Definition of reporting entity**

The District, a quasi-municipal corporation and political subdivision of the State of Colorado, is governed pursuant to the provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District's service area is located in Grand County, Colorado. The District was established to provide sewage removal and treatment for the users within the District's boundaries.

The District follows the Governmental Accounting Standards Board (GASB) accounting pronouncements which provide guidance for determining which governmental activities, organizations and functions should be included within the financial reporting entity. GASB pronouncements set forth the financial accountability of a governmental organization's elected governing body as the basic criterion for including a possible component governmental organization in a primary government's legal entity. Financial accountability includes, but is not limited to, appointment of a voting majority of the organization's governing body, ability to impose its will on the organization, a potential for the organization to provide specific financial benefits or burdens and fiscal dependency.

The District is not financially accountable for any other organization, nor is the District a component unit of any other primary governmental entity.

#### **Note 2 – Summary of significant accounting policies**

The more significant accounting policies of the District are described as follows:

The accounting policies of the District conform to generally accepted accounting principles as applicable to governmental units accounted for as a proprietary enterprise fund. The enterprise fund is used since the District's powers are related to those operated in a manner similar to a private utility system where net income and capital maintenance are appropriate determinations of accountability. The District follows Governmental Accounting Standards Board pronouncements.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

#### **Basis of Accounting**

The District's financial statements are reported using the accrual basis of accounting. Revenue is recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of related cash flows. Depreciation is computed and recorded as an operating expense. Expenditures for capital assets are shown as increases in assets and payments on loans are recorded as reductions in liabilities. Tap fees and contributed assets from developers are recorded as capital contributions when received or collectible.

## **Granby Sanitation District**

### **NOTES TO FINANCIAL STATEMENTS (continued)**

**December 31, 2017 and 2016**

#### **Operating revenues and expenses**

The District distinguishes between operating revenues and expenses from nonoperating items in the Statement of Revenues, Expenses and Changes in Net Position. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the District's purpose of providing sewer services to its customers. Operating revenues consist of charges to customers for service provided. Operating expenses include the cost of service, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses or capital contributions.

#### **Cash equivalents**

For purposes of the Statement of Cash Flows, the District considers cash deposits (including certificates of deposit) and highly liquid investments with original maturities of three months or less from the date of acquisition, to be cash equivalents.

#### **Investments**

Investments for the District are reported at fair value.

#### **Accounts receivable, allowance for doubtful accounts**

User fees and tap fees constitute a perpetual lien on or against property served until paid. Such liens may be foreclosed upon as provided by the State of Colorado. Therefore, no provision for uncollectible receivables has been made in the financial statements.

#### **Property Taxes**

Service fees and other revenues have been sufficient for funding operations and debt service. Therefore, the District's Board of Directors elected not to certify a mill levy to the Grand County Commissioners for tax collection in 2017 and 2016.

#### **Capital assets**

Capital assets include land, buildings, collection system, and equipment and vehicles. Capital assets are defined by the District as those assets with an initial, individual cost of \$5,000 or greater. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation or at the developer's cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable. Interest incurred during the construction phase of capital assets is not included as part of the capitalized value of the assets constructed.

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

Depreciation expense has been computed using the straight-line method over the following estimated economic useful lives:

Buildings	20-50 years
Collection system	33 years
Equipment and vehicles	5 to 10 years

**Compensated absences**

The District has a policy that allows employees to accumulate unused vacation benefits up to a certain maximum hours. Compensated absences are accrued when incurred in the financial statements.

**Capital contributions**

Sewer lines contributed to the District by developers are recorded as capital contributions and additions to the sewer system when received. Tap fees are recorded as capital contribution revenue when received.

**Debt original issue premium**

Loan premiums are deferred and amortized over the life of the loan using the straight-line method.

**Budgets**

In accordance with the State Budget Law, the District's Board of Directors holds public hearings in the fall each year to approve the budget and appropriate the funds for the ensuing year. The appropriation is at the total fund expenditures level and lapses at year-end. The District's Board of Directors can modify the budget by line item within the total appropriation without notification. The total appropriation can only be modified upon completion of notification and publication requirements.

**New accounting pronouncements**

Effective January 1, 2016, the District implemented the provisions of GASB No. 68, "Accounting and Financial Reporting for Pensions" (GASB No. 68). GASB No. 68 establishes accounting and financial reporting standards for defined benefit pension plans and certain defined contribution pension plans. The District maintains a defined contribution plan (Note 7) that management believes is subject to the requirements of GASB No. 68.

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

**Note 3 – Cash and investments**

Cash and investments are reflected in the December 31, 2017 and 2016 Statements of Net Position as follows:

	<u>2017</u>	<u>2016</u>
Cash and cash equivalents	\$ 165,944	\$ 211,035
Cash and cash equivalents - restricted	250,700	225,300
Investments	3,511,787	3,168,400
Total cash and investments	<u>\$ 3,928,431</u>	<u>\$ 3,604,735</u>

Cash and investments as of December 31, 2016 and 2015 consist of the following:

	<u>2017</u>	<u>2016</u>
Cash on hand	\$ 200	\$ 200
Deposits with financial institutions	416,444	436,135
Investments	3,511,787	3,168,400
Total cash and investments	<u>\$ 3,928,431</u>	<u>\$ 3,604,735</u>

At December 31, 2017 and 2016, the District's cash deposits had bank balances of \$452,294 and \$465,502, respectively, and carrying balances of \$416,144 and \$436,135, respectively.

**Deposits with financial institutions**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. As of December 31, 2017 and 2016, the federal insurance limits were \$250,000. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool for all the uninsured public deposits as a group is to be maintained by another institution or held in trust. The market value of the collateral must be at least 102% of the aggregate uninsured deposits. The State Commissioners for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

**Custodial credit risk - deposits**

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District has not adopted a deposit policy for custodial credit risk. As of December 31, 2017 and 2016, none of the District's bank balances were exposed to custodial credit risk.

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

**Investments**

The District has not adopted a formal investment policy; however, the District follows state statutes regarding investments.

The District primarily limits its investments to local government investments pools, which are believed to have minimal credit risk, minimal interest rate risk and no foreign currency risk. Additionally, the District is not subject to concentration risk disclosure requirements or subject to custodial credit risk for investments that are in the possession of another party.

Colorado revised statutes limit investment maturities to five years or less unless formally approved by the Board of Directors.

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local governments may invest including the following:

- Obligations of the United States, certain U.S. government agency securities and securities of the World Bank
- General obligation and revenue bonds of U.S. local government entities
- Certain certificates of participation
- Certain securities lending agreements
- Bankers' acceptances of certain banks
- Commercial paper
- Written repurchase agreements certain reverse repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools

As of December 31, 2017 and 2016, the District had the following investments:

<u>Investment</u>	<u>Maturity</u>	<u>2017</u>	<u>2016</u>
Colorado Surplus Asset Fund Trust (CSAFE)	Weighted average under 60 days	\$ 1,311,513	\$ 1,460,314
Colorado Liquid Asset Trust (Colotrust Prime)	Less than 1 year	2,200,274	1,708,086
Total Investments		<u>\$ 3,511,787</u>	<u>\$ 3,168,400</u>

**CSAFE**

During 2017 and 2016, the District invested in the Colorado Surplus Asset Fund Trust (CSAFE), which is an investment vehicle established by state statute for local government entities to pool surplus assets. The State Securities Commissioner administers and enforces all State statutes governing the Trust. The trust is similar to a money market fund, with each share valued at \$1.00. CSAFE may invest in U.S. Treasury securities,

## **Granby Sanitation District**

### **NOTES TO FINANCIAL STATEMENTS (continued)**

**December 31, 2017 and 2016**

repurchase agreements collateralized by U.S. Treasury securities, certain money market funds, and highest rated commercial paper. A designated custodial bank serves as custodian for CSAFE's portfolio pursuant to a custodian agreement. The custodian acts as safekeeping agent for CSAFE's investment portfolio and provides services as the depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments owned by CSAFE. CSAFE is rated AAAM by Standard & Poor's. CSAFE records its investments at amortized cost and the District records its investment in CSAFE using the amortized cost method. There are no unfunded commitments, the redemption frequency is daily and there is no redemption notice period.

#### **COLOTRUST**

The District invests in the Colorado Local Government Liquid Asset Trust (the Trust); an investment vehicle established for local government entities in Colorado to pool surplus funds. The State Securities Commissioner administers and enforces all State statutes governing the Trust. The Trust operates similarly to a money market fund and each share is equal in value to \$1.00. The Trust offers shares in two portfolios, COLOTRUST PRIME and COLOTRUST PLUS+. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and repurchase agreements collateralized by certain obligations of U.S. government agencies. A designated custodial bank serves as custodian for the Trust's portfolios pursuant to a custodian agreement. The custodian acts as safekeeping agent for the Trust's investment portfolios and provides services as the depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments owned by the Trust. COLOTRUST is rated AAAM by Standard & Poor's. COLOTRUST records its investments at fair value and the District records its investment in COLOTRUST using the net asset value method. There are no unfunded commitments, the redemption frequency is daily and there is no redemption notice period.

#### **Restricted cash and investments**

In accordance with the terms of the Colorado Water Resource and Power Development Authority Loan (see Note 5) the District is required to maintain an operating reserve equal to three months of operation and maintenance expenses, excluding depreciation of the sewer system, as set forth in the annual budget for the current fiscal year but in no event greater than \$1,250,000. At December 31, 2017 and 2016, the required operating reserve was \$214,000 and \$196,000, respectively.

The District had restricted cash of \$36,700 and \$29,300, for emergencies as required by Article X, Section 20 of the Constitution of the State of Colorado (see Note 9), as of December 31, 2017 and 2016, respectively.

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

**Note 4 – Capital assets**

Capital asset activity for the year ended December 31, 2017 was as follows:

	Balance at December 31, 2016	Increases	Decreases	Balance at December 31, 2017
Capital assets, not being depreciated				
Land	\$ 13,188	\$ -	\$ -	\$ 13,188
Total capital assets, not being depreciated	13,188	-	-	13,188
Capital assets being depreciated				
Sewer plant	8,781,590	-	-	8,781,590
Buildings	5,543,463	-	-	5,543,463
Collection and transmission	585,641	-	-	585,641
Operating equipment	650,330	26,636	-	676,966
Vehicles	218,806	-	-	218,806
Office furniture and equipment	7,539	-	-	7,539
Total capital assets being depreciated	15,787,369	26,636	-	15,814,005
Less accumulated depreciation for				
Sewer plant	1,404,567	181,366	-	1,585,933
Buildings	4,062,607	131,311	-	4,193,918
Collection and transmission	260,601	13,518	-	274,119
Operating equipment	463,238	48,772	-	512,010
Vehicles	208,942	5,351	-	214,293
Office equipment	7,534	-	-	7,534
Total accumulated depreciation	6,407,489	380,318	-	6,787,807
Total capital assets being depreciated, net	9,379,880	(353,682)	-	9,026,198
Capital assets, net	\$ 9,393,068	\$ (353,682)	\$ -	\$ 9,039,386

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

Capital asset activity for the year ended December 31, 2016 was as follows:

	Balance at December 31, 2015	Increases	Decreases	Balance at December 31, 2016
Capital assets, not being depreciated				
Land	\$ 13,188	\$ -	\$ -	\$ 13,188
Total capital assets, not being depreciated	<u>13,188</u>	<u>-</u>	<u>-</u>	<u>13,188</u>
Capital assets being depreciated				
Sewer plant	8,697,372	84,218	-	8,781,590
Buildings	5,543,463	-	-	5,543,463
Collection and transmission	469,474	116,167	-	585,641
Operating equipment	644,336	5,993	-	650,329
Vehicles	218,806	-	-	218,806
Office furniture and equipment	7,539	-	-	7,539
Total capital assets being depreciated	<u>15,580,990</u>	<u>206,378</u>	<u>-</u>	<u>15,787,368</u>
Less accumulated depreciation for				
Sewer plant	1,223,200	181,367	-	1,404,567
Buildings	3,931,247	131,360	-	4,062,607
Collection and transmission	247,083	13,518	-	260,601
Operating equipment	413,887	49,351	-	463,238
Vehicles	203,590	5,352	-	208,942
Office equipment	7,534	-	-	7,534
Total accumulated depreciation	<u>6,026,541</u>	<u>380,948</u>	<u>-</u>	<u>6,407,489</u>
Total capital assets being depreciated, net	<u>9,554,449</u>	<u>(174,570)</u>	<u>-</u>	<u>9,379,879</u>
Capital assets, net	<u>\$ 9,567,637</u>	<u>\$ (174,570)</u>	<u>\$ -</u>	<u>\$ 9,393,067</u>

Depreciation expense of \$380,318 and \$380,948 for the years ended December 31, 2017 and 2016, respectively, was charged to sewer operations.

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

**Note 5 – Long term obligations**

The following is an analysis of the changes in the District's long-term obligations for the year ended December 31, 2017:

	Balance at December 31, 2016	Additions	Reductions	Balance at December 31, 2017	Due Within One Year
Loan	\$ 2,846,166	\$ -	\$ 223,122	\$ 2,623,044	\$ 234,875
Unamortized premium	72,055	-	6,311	65,744	6,311
	<u>\$ 2,918,221</u>	<u>\$ -</u>	<u>\$ 229,433</u>	<u>\$ 2,688,788</u>	<u>\$ 241,186</u>

The following is an analysis of the changes in the District's long-term obligations for the year ended December 31, 2016:

	Balance at December 31, 2015	Additions	Reductions	Balance at December 31, 2016	Due Within One Year
Loan	\$ 3,063,846	\$ -	\$ 217,680	\$ 2,846,166	\$ 223,122
Unamortized premium	78,366	-	6,311	72,055	6,311
	<u>\$ 3,142,212</u>	<u>\$ -</u>	<u>\$ 223,991</u>	<u>\$ 2,918,221</u>	<u>\$ 229,433</u>

On May 1, 2006, the District entered into a \$4,810,728 loan agreement with the Colorado Water Resource and Power Development Authority. The loan proceeds were used for sewer treatment plant upgrades. Payments of principal and interest are to be made semi-annually beginning August 1, 2006 through August 1, 2027.

Total annual payments of interest and principal vary from \$265,275 to \$317,002. The annual interest rate on this loan varies between .19% and 2.37%. Interest on this loan is subsidized by a federal grant.

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

Annual debt service requirements for the loan are as follows:

Year Ended December 31,	Principal	Interest	Total
2018	\$ 228,564	\$ 73,227	\$ 301,791
2019	234,006	68,284	302,290
2020	239,448	61,611	301,059
2021	244,890	54,782	299,672
2022	250,332	47,799	298,131
2023-2027	1,425,804	126,326	1,552,130
	<u>\$ 2,623,044</u>	<u>\$ 432,029</u>	<u>\$ 3,055,073</u>

**Debt authorization**

At December 31, 2017, the District had no authorized but unissued indebtedness.

**Note 6 –Net position**

The District’s net position consists of three components – net investment in capital assets, restricted, and unrestricted.

Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets. As of December 31, 2017 and 2016, the District had net investment in capital assets calculated as follows:

	2017	2016
Capital assets, net	\$ 9,039,386	\$ 9,393,067
Current portion of outstanding long-term obligations	(234,875)	(229,433)
Noncurrent portion of outstanding long-term obligations	(2,453,913)	(2,688,788)
Net investment in capital assets	<u>\$ 6,350,598</u>	<u>\$ 6,474,846</u>

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

Restricted position includes net position that is restricted for use either externally imposed by creditors, grantors, contributors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. The purposes for the restrictions of net position are described in Note 3. As of December 31, 2017 and 2016, the District had restricted net position as follows:

	<u>2017</u>	<u>2016</u>
Loan operating reserve requirement	\$ 214,000	\$ 196,000
Emergency reserves	36,700	29,300
Total restricted	<u>\$ 250,700</u>	<u>\$ 225,300</u>

The District's unrestricted net position as of December 31, 2017 and 2016 was \$3,651,200 and \$3,365,308 respectively.

**Note 7 – Retirement commitments**

The District provides pension benefits for all of its full-time employees through a defined contribution plan administered by the ICMA Retirement Corporation. The plan is authorized under Internal Revenue Code Section 401. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate from the date of employment. The District requires that both the employee and the District contribute an amount equal to 7.65% of the employee's salary each month, although larger contributions can be made by employees. The contributions for each employee vest immediately.

The District's total gross payroll for employees during 2017 and 2016 was \$272,496 and \$290,743, respectively. The District's contributions were \$19,769 and \$21,114 in 2017 and 2016, respectively; contributions from employees amounted to \$19,769 and \$21,114 in 2017 and 2016, respectively. The plan was fully funded as of December 31, 2017 and 2016.

**Note 8 – Risk management**

The District is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District carries commercial insurance for these risks of loss, including workers compensation and employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage during the past three fiscal years.

The District self-insures against worker's compensation claims. The Board of Directors has reserved \$66,000 for future claims.

**Granby Sanitation District**

**NOTES TO FINANCIAL STATEMENTS  
(continued)**

**December 31, 2017 and 2016**

**Note 9 – Tax, spending and debt limitation**

Article X, Section 20 of the Colorado constitution, commonly known as the Taxpayer's Bill of Rights (TABOR) contains tax, spending, revenue and debt limitations which apply to the State of Colorado and all local governments.

Enterprises, defined as government-owned businesses authorized to issue revenue bonds and receiving less than 10% of annual revenue in grants from all state and local governments combined, are excluded from the provisions of TABOR. The District's management believes its operations qualifies for this exclusion.

Spending and revenue limits are determined based on the prior year's fiscal year spending as adjusted for allowable increases for inflation and local growth. Fiscal year spending is generally defined as expenditures plus reserve increases with certain exceptions. Revenues in excess of the fiscal year spending limit must be refunded unless retention of such revenue has been approved by the voters.

TABOR requires local governments to establish emergency reserves. These reserves must be at least 3% of fiscal year spending (excluding bonded debt service). Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls or salary or benefit increases.

The District's management believes it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate fiscal year spending limits and qualification as an Enterprise will require judicial interpretation.

\* \* \* \* \*

**SUPPLEMENTAL INFORMATION**

**Granby Sanitation District**

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUNDS AVAILABLE - BUDGET AND ACTUAL (BUDGETARY BASIS)**

**For The Year Ended December 31, 2017**

	<b>Original and Final Budgeted Amounts</b>	<b>Actual Amounts</b>	<b>Variance Favorable (Unfavorable)</b>
<b>REVENUES</b>			
Sewer service charges	\$ 1,121,312	\$ 1,124,256	\$ 2,944
Sewer tap fees	42,500	144,500	102,000
Other revenues	1,500	7,886	6,386
Town of Granby	10,000	10,000	-
Animal shelter rent	9,664	9,664	-
Net investment income	13,820	31,828	18,008
<b>Total Revenues</b>	1,198,796	1,328,134	129,338
<b>EXPENDITURES</b>			
<b>Administration</b>			
Directors' fees	8,000	5,300	2,700
Insurance	31,885	28,913	2,972
Permit fees	6,556	6,494	62
Office	10,800	11,238	(438)
Legal	25,000	14,737	10,263
Audit	6,930	6,660	270
Dues	6,000	5,425	575
Election	-	-	-
Salary	67,734	62,153	5,581
<b>Total Administration</b>	162,905	140,920	21,985
<b>Utilities</b>			
Telephone	4,910	3,595	1,315
Plant Heat	9,900	10,058	(158)
Electricity	99,840	90,688	9,152
Trash Removal	2,240	2,225	15
<b>Total Utilities</b>	116,890	106,566	10,324

(continued)

**Granby Sanitation District**

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUNDS AVAILABLE - BUDGET AND ACTUAL (BUDGETARY BASIS  
(continued)**

**For The Year Ended December 31, 2017**

	<u>Original and Final Budgeted Amounts</u>	<u>Actual Amounts</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Plant Operations</b>			
Plant maintenance	42,161	43,566	(1,405)
Collection system	7,955	3,255	4,700
Engineering	10,000	500	9,500
Salaries	269,200	205,043	64,157
Benefits	163,960	129,540	34,420
Payroll taxes	5,540	4,257	1,283
Training and travel	7,000	2,352	4,648
Auto and truck	11,700	6,716	4,984
Supplies	48,800	35,181	13,619
Compliance lab test	10,110	7,448	2,662
<b>Total Plant Operations</b>	<u>576,426</u>	<u>437,858</u>	<u>138,568</u>
Capital outlay	100,000	26,636	73,364
Principal payments on loan	223,122	223,122	-
Debt service - loan interest	46,435	43,251	3,184
Debt service - loan administrative costs	38,486	38,486	-
Contingency and emergency reserve	3,472,402	-	3,472,402
<b>Total Expenditures</b>	<u>4,736,666</u>	<u>1,016,839</u>	<u>3,719,827</u>
<b>EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES</b>	(3,537,870)	311,295	3,849,165
<b>BEGINNING FUNDS AVAILABLE</b>	<u>3,537,870</u>	<u>3,590,608</u>	<u>52,738</u>
<b>ENDING FUNDS AVAILABLE</b>	<u><u>\$ -</u></u>	<u><u>\$ 3,901,903</u></u>	<u><u>\$ 3,901,903</u></u>

**Granby Sanitation District**  
**RECONCILIATION OF ACTUAL (BUDGETARY BASIS) TO STATEMENT**  
**OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**

**For The Year Ended December 31, 2017**

Revenues (budgetary basis)	\$ 1,328,134
Total revenues per Statement of Revenues, Expenses and Changes in Net Position	1,328,132
Expenditures (budgetary basis)	1,016,839
Depreciation and amortization	374,007
Loan principal payment	(223,122)
Capital outlay	(26,636)
Total expenses per Statement of Revenues, Expenses and Changes in Net Position	1,141,088
Change in net position per Statement of Revenues, Expenses and Changes in Net Position	\$ 187,044