

cPa DIXON, WALLER & CO., INC.

THE HOUSING AUTHORITY OF THE  
COUNTY OF OTERO, COLORADO  
FINANCIAL STATEMENTS  
DECEMBER 31, 2016



**RECEIVED**

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**DIXON, WALLER & CO., INC.**

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HOUSING AUTHORITY – COUNTY

OF OTERO, COLORADO

YEAR ENDED DECEMBER 31, 2016

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Independent Auditor's Report

Board of Directors  
Otero County Housing Authority  
La Junta, CO 81050

***Report on the Financial Statements***

We have audited the accompanying financial statements of the business-type activities and each major fund of the Otero County Housing Authority, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Otero County Housing Authority's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of the Otero County Housing Authority as of December 31, 2016, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## *Other Matters*

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages i through vii be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Otero County Housing Authority's basic financial statements. The financial data schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The financial data schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the financial data schedules and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 14, 2017 on our consideration of the Otero County Housing Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Otero County Housing Authority's internal control over financial reporting and compliance.

  
July 14, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

# ***Otero County Housing Authority Management's Discussion and Analysis For the Year Ended December 31, 2016***

## **Introduction**

This Management's Discussion and Analysis (MD&A) of the Otero County Housing Authority (Authority) provides an introduction and overview to the financial statements of the Otero County Housing Authority for the fiscal year ended December 31, 2016. The Otero County Housing Authority presents this discussion and analysis of its financial performance during the fiscal year ended December 31, 2016, to assist the reader in focusing on significant financial issues.

The primary focus of the Authority's financial statements is on the statements of its enterprise funds encompassing all programs administered by the Otero County Housing Authority. This information contained herein this MD&A should be considered in conjunction with the Authority's basic financial statements and related notes to the financial statements.

The Authority has five individual funds which include the Housing Choice Voucher Program, two separate Rural Development Projects, a subsidized 32 unit project, and a Management Fund. The housing Choice Voucher Program provides rental assistance to aid low income families afford, decent, safe and sanitary rental housing. The Housing Authority provides rental assistance in the form of a Housing Assistance Payment to a landlord on behalf of the tenant. The Housing Choice Voucher Program currently has 46 vouchers. The Housing Authority is provided an administrative fee for the purpose of covering the administrative costs of the program. The fee is preset by HUD on an annual basis.

The Manzanola Family Apartments is a 10 unit apartment complex funded through a notes payable from Rural Development. Rural Development also provides rental assistance payments to the program for these specific units. Tenants typically pay rent which is 30 percent of the adjusted gross income. The remaining portion of the rent is provided by Rural Development in the form of rental assistance.

The Valle Apartment Project is a 48 unit apartment complex funded with notes payable from the Farmer's Home Administration. Rural Development also provides rental assistance payments to the program for these specific units. Tenants typically pay rent which is 30 percent of the adjusted gross income. The remaining portion of the rent is provided by Rural Development in the form of rental assistance.

The Elderly Apartment Program is a 32 unit apartment complex. Rental assistance payments are provided by Colorado Housing and Finance Authority. The project currently has no debt attached to it.

## ***Management's Discussion and Analysis-Cont.***

The Management Fund is used to account for special grants received by the Housing Authority and to collect management fees earned from managing additional apartment complexes throughout the community.

### **Overview of the Financial Statements**

This overview of the financial statement is intended to inform and introduce the reader to the Authority's basic financial statements. The basic financial statements are comprised of three individual statements. These statements include:

- The Statement of Net Position
- The Statement of Revenues, Expense, and Changes in Net Position
- The Statement of Cash Flows

**The Statement of Net Position** presents information on the assets and liabilities, with the differences between the two being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial situation of the Authority is improving or deteriorating. Net Position is comprised of three individual components:

- *Investment in Capital Assets, Net of Related Debt* consists of capital asset balances net of accumulated depreciation less any outstanding balances of related debt associated with these assets
- *Restricted Component of Net Position* consists of assets that are restricted by limitations placed on these resources by an external source or party.
- *Unrestricted Component of Net Position* represents the remaining resources available that do not meet the definition of the above categories. Unrestricted component of Net Position is basically the amount of funds available for future year appropriations.

**The Statement of Revenues, Expenses, and Changes in Net Position** reports the operating revenues, operating expenses, non-operating revenues, and non-operating expenses of the Authority for the fiscal year ended December 31, 2016 to determine the change in net position for the fiscal year.

**The Statement of Cash Flows** reports cash activities for the fiscal year resulting from operating activities, investing activities, non-capital financing activities, and capital and related financing activities. The net result of these activities represents the increase or decrease of the cash equivalent account balance for the year ended December 31, 2016.

## *Management's Discussion and Analysis-Cont.*

### *Financial Highlights*

- The Otero County Housing Authority's total net position decreased from \$1,086,658 to \$1,078,219, a decrease of \$8,439 or 1%.
- The unrestricted net asset balance is reported as \$1,217,614 at December 31, 2016. This represents an increase of \$230,045 from the previous year.
- Total revenues decreased from \$928,426 to \$765,585 a decrease of \$162,841 or 18%.
- Total expenses decreased by \$2,712, from \$776,736 to \$774,024 for the current year.

### *Housing Authority Activities & Highlights*

The Housing Authority's overall financial position and operations for the past two years are summarized below based on the information in the current and prior financial statements. The table below lists the asset and liability comparisons for the year ended December 31, 2016 and December 31, 2015.

#### *Summary Statement of Net Position December 31, 2016 and 2015*

<u>Category</u>	<u>FYE 2016</u>	<u>FYE 2015</u>	<u>Change \$</u>	<u>Change %</u>
Current Assets	\$ 1,432,398	\$ 1,713,459	\$ (281,061)	-16%
Noncurrent Assets	\$ 834,513	\$ 864,053	\$ (29,540)	-3%
Total Assets	\$ 2,266,911	\$ 2,577,512	\$ (310,601)	-12%
Current Liabilities	\$ 131,712	\$ 401,401	\$ (269,689)	-67%
Long Term Liabilities	\$ 1,056,979	\$ 1,089,453	\$ (32,474)	-3%
Total Liabilities	\$ 1,188,691	\$ 1,490,854	\$ (302,163)	-20%
Unrestricted	\$ 1,217,614	\$ 987,569	\$ 230,045	23%
Net Investment in Capital Assets	\$ (139,394)	\$ (149,326)	\$ 9,932	-7%
Restricted	\$ -	\$ 248,415	\$ (248,415)	-100%
Total Net Position	\$ 1,078,220	\$ 1,086,658	\$ (8,438)	-1%

#### *Current Assets*

The Authority's current asset balance decreased by \$281,061 from the previous year. Cash and investments decreased by \$60,644 during the year, due primarily to the purchase of capital assets during the year.

#### *Noncurrent Assets*

Noncurrent assets decreased by \$29,540 primarily due to the recording of accumulated depreciation in the current year.

## *Management's Discussion and Analysis-Cont.*

### *Current Liabilities*

Current liabilities decreased from \$401,401 to \$131,712 during the current year. The decrease was primarily due to the accounts payable. Accounts payable decreased by \$292,325 during the year.

### *Noncurrent Liabilities*

Long Term Liabilities decreased from \$1,089,453 to \$1,056,979 as a result of normal monthly payments on mortgage payable balances.

### *Net Position*

The Authority's total net position decreased by \$8,438 from the previous year.

The Authority's unrestricted component of net position increased from \$987,569 to \$1,217,614, an increase of \$230,045, or 23% for the current year. This is primarily attributable to the completion of the capital improvement project in the Manzanola Family Project.

Restricted net position increased during the current fiscal year. This component decreased by \$248,415 due primarily to the reclassification of restricted resources in the Manzanola Family Project.

## *Management's Discussion and Analysis-Cont.*

### *Overview of the Financial Statements-Cont.*

#### *Summary Statement of Revenues & Expenses and Changes in Net Position Years Ended December 31, 2016 and 2015*

Category	FYE 2016	FYE 2015	Change \$	Change %
Tenant Revenue	\$ 153,613	\$ 160,077	\$ (6,464)	-4%
HUD Operating Grants	\$ 188,931	\$ 173,191	\$ 15,740	9%
Other Government Grants	\$ 370,087	\$ 543,218	\$ (173,131)	-32%
Interest Income	\$ 2,181	\$ 2,519	\$ (338)	-13%
Other Revenue	\$ 50,773	\$ 49,421	\$ 1,352	3%
Total Revenue	\$ 765,585	\$ 928,426	\$ (162,841)	-18%
Administration	\$ 131,901	\$ 170,728	\$ (38,827)	-23%
Utilities	\$ 116,313	\$ 136,214	\$ (19,901)	-15%
Ordinary Maintenance	\$ 237,447	\$ 173,998	\$ 63,449	36%
General Expense	\$ 65,655	\$ 73,991	\$ (8,336)	-11%
HAP	\$ 178,109	\$ 151,042	\$ 27,067	18%
Depreciation	\$ 44,598	\$ 70,763	\$ (26,165)	-37%
Total Expenses	\$ 774,023	\$ 776,736	\$ (2,713)	0%
Increase (Decrease) in Net Position	\$ (8,438)	\$ 151,690	\$ (160,128)	-106%
Net Position, Beginning of Year	\$ 1,086,658	\$ 934,968	\$ 151,690	16%
Net Position, End of Year	\$ 1,078,220	\$ 1,086,658	\$ (8,438)	-1%

#### *Results of Operations*

Revenues of the Authority are generated principally from dwelling rents, HUD grants and other government grants. The Authority's revenue decreased by \$162,841 from the previous fiscal year amount. Significant variances between the years include the following:

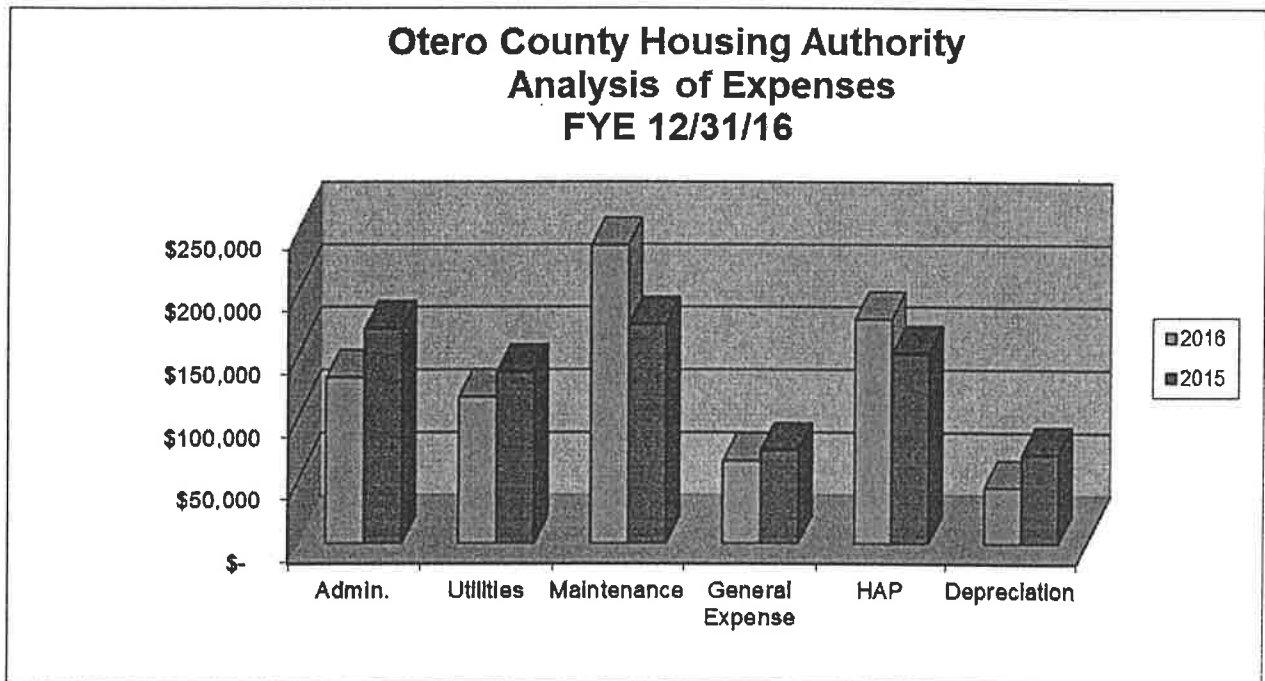
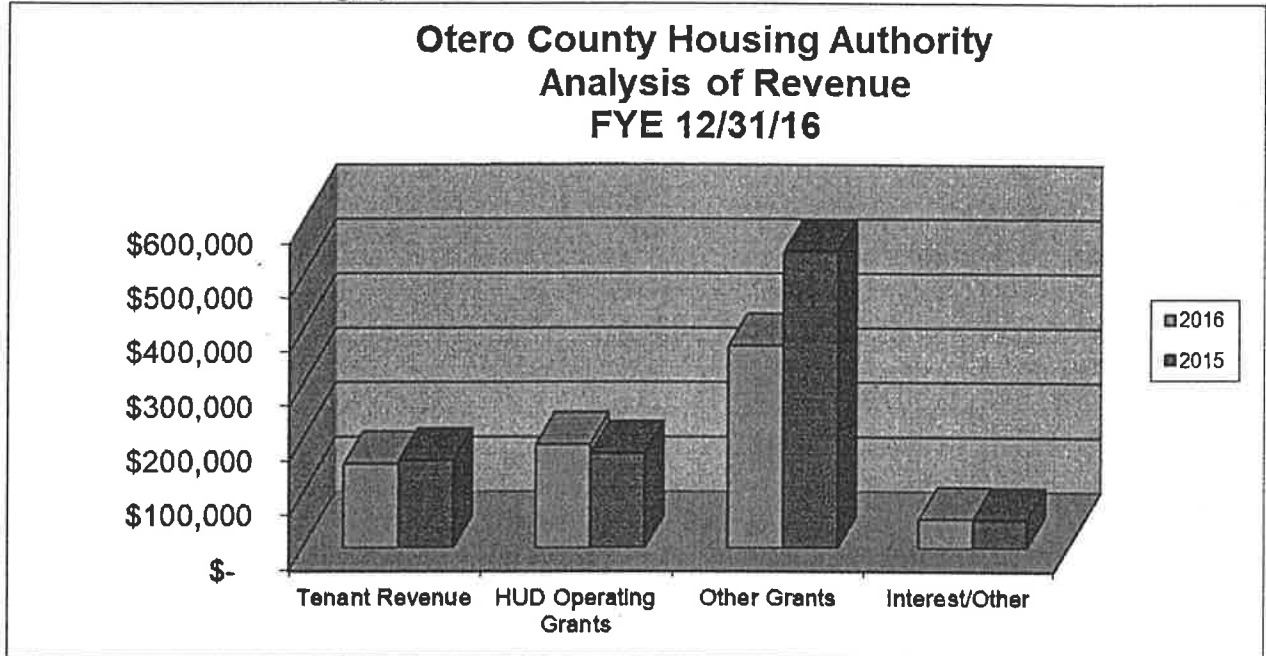
- HUD Operating Grants increased by \$15,740 or 9% from the previous year.
- Other Government Grants decreased by \$173,131 or 32% from the previous year. This is due primarily to decreased HAP funding on the Housing Choice Voucher program.

Total expenses decreased by \$2,712. Significant differences between the years include the following:

- Administrative costs decreased by \$38,827 or 23%, due primarily to a decrease in administrative personnel.
- Maintenance expenses increased by \$63,449 or 36%. Landscape and grounds increased from \$8,976 in 2015 to \$42,205 in 2016, an increase of \$33,229 during the year.
- Depreciation expense decreased by \$26,165 due primarily to assets being fully depreciated on El Valle Apartments.

## Management's Discussion and Analysis-Cont.

We have provided the following presentations to demonstrate the revenues and expenses by summarized account category:



## ***Management's Discussion and Analysis-Cont.***

### *Capital Assets*

As of December 31, 2016, the Otero County Housing Authority's net investment in capital assets was \$(139,394). This investment includes land, building, equipment, and related debt net of accumulated depreciation.

<u>Category</u>	<u>FYE 2016</u>	<u>FYE 2015</u>	<u>Change \$</u>	<u>Change %</u>
Land	\$ 64,798	\$ 64,798	\$ -	0%
Buildings	\$ 3,882,686	\$ 3,258,245	\$ 624,441	19%
Equipment	\$ 42,516	\$ 42,517	\$ (1)	0%
Accumulated Depreciation	\$ (3,155,487)	\$ (3,110,892)	\$ (44,595)	1%
Construction in Progress	\$ -	\$ 609,385	\$ (609,385)	-100%
Total Investment in Capital Assets	\$ 834,513	\$ 864,053	\$ (29,540)	-3%

Building additions consisted primarily of a rehab project at the Elderly Apartments Project and rehab project at the Manzanola Family Project.

### *Long Term Debt*

The agency incurred no additional debt in the current year. Principal reductions included the normal mortgage payments incurred throughout the fiscal year.

### **Subsequent Event**

The amount of funding for the 2017 calendar year for the Housing Choice Voucher Program has not been finalized by HUD. Estimated proration funding for administrative fees is 77% and HAP funding is 97%. These funding levels will result in lower revenues resulting in a decreased level of services supported during the upcoming fiscal year.

### **Request for Information**

This financial report is designed to provide a general overview of the Authority's accountability for all those interested.

If you should have additional questions regarding the financial information, you can contact our office in writing at the following address:

Otero County Housing Authority  
Diane McAtee, Executive Director  
P.O. Box 376  
La Junta, CO 81050

BASIC FINANCIAL STATEMENTS

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
December 31, 2016

	Business – Type Activities – Enterprise Funds					
	Manzanola	Valle				Total
	Family	Elderly	Apartments	Section 8	Management	
<b>ASSETS</b>						
<b>Current Assets</b>						
Cash and Cash Interest Bearing	4,729	120,136	55,269	27,607	538,128	745,869
Accrued Interest Receivable	-	581	1	-	2	584
Accounts Receivable:						
Tenants	281	348	1,751	-	-	2,380
HUD, RDA	2,678	-	7,520	339	-	10,537
Other	-	-	-	1,256	29,395	30,651
Prepaid Expenses	998	9,630	2,391	-	-	13,019
Due from Other Funds	-	558	343	-	116	1,017
<u>Total Current Assets</u>	<u>8,686</u>	<u>131,253</u>	<u>67,275</u>	<u>29,202</u>	<u>567,641</u>	<u>804,057</u>
<b>Restricted Assets</b>						
Cash	81,646	155,920	390,889	-	-	628,455
<b>Land, Structures and Equipment</b>						
Land, Structures and Equipment	916,218	978,696	2,082,591	317	12,180	3,990,002
Less Accumulated Depreciation	(310,707)	(862,882)	(1,969,639)	(243)	(12,017)	(3,155,488)
<u>Net Property, Plant &amp; Equipment</u>	<u>605,511</u>	<u>115,814</u>	<u>112,952</u>	<u>74</u>	<u>163</u>	<u>834,514</u>
<b>TOTAL ASSETS</b>	<u>695,843</u>	<u>402,987</u>	<u>571,116</u>	<u>29,276</u>	<u>567,804</u>	<u>2,267,026</u>
<b>DEFERRED OUTFLOW OF RESOURCES</b>	-	-	-	-	-	-
<b>LIABILITIES</b>						
<b>Current Liabilities</b>						
Accounts Payable	3,397	15,578	8,096	1,370	4,720	33,161
Accrued Interest Payable	5,184	-	350	-	-	5,534
Prepaid Rent	-	17	420	-	-	437
Due to Other Funds	29	-	-	87	901	1,017
Amounts Due – HUD	-	-	-	-	-	-
Tenant Security Deposits	5,357	7,742	2,600	-	-	15,699
Compensated Absences Payable	-	-	-	-	141,751	141,751
Unearned Grants	-	-	-	17,300	-	17,300
Current Portion of Long-Term Debt	3,053	-	35,781	-	-	38,834
<u>Total Current Liabilities</u>	<u>17,020</u>	<u>23,337</u>	<u>47,247</u>	<u>18,757</u>	<u>147,372</u>	<u>253,733</u>
<b>NonCurrent Liabilities</b>						
Notes Payable	550,261	-	384,812	-	-	935,073
<u>Total Long-Term Liabilities</u>	<u>550,261</u>	<u>-</u>	<u>384,812</u>	<u>-</u>	<u>-</u>	<u>935,073</u>
<b>TOTAL LIABILITIES</b>	<u>567,281</u>	<u>23,337</u>	<u>432,059</u>	<u>18,757</u>	<u>147,372</u>	<u>1,188,806</u>
<b>DEFERRED INFLOW OF RESOURCES</b>	-	-	-	-	-	-
<b>NET POSITION</b>						
Net Investment in Capital Assets	52,197	115,814	(307,641)	74	163	(139,393)
Restricted	-	-	-	-	-	-
Unrestricted	76,365	263,836	446,698	10,445	420,269	1,217,613
<b>TOTAL NET POSITION</b>	<u>128,562</u>	<u>379,650</u>	<u>139,057</u>	<u>10,519</u>	<u>420,432</u>	<u>1,078,220</u>

The accompanying notes are an integral part of these financial statements.

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION  
PROPRIETARY FUNDS

Year Ended December 31, 2016

	<u>Business -- Type Activities -- Enterprise Funds</u>					<u>Total</u>
	<u>Manzanola</u>	<u>Valle</u>			<u>Management</u>	
	<u>Family</u>	<u>Elderly</u>	<u>Apartments</u>	<u>Section 8</u>		
<u>OPERATING REVENUES</u>						
Dwelling Rental	13,088	90,909	44,630	-	-	148,627
Excess Utilities	-	100	-	-	-	100
HUD/RDA – Rent Subsidy	31,310	188,931	136,417	202,360	-	559,018
Other	<u>2,786</u>	<u>1,630</u>	<u>4,679</u>	<u>1,547</u>	<u>45,017</u>	<u>55,659</u>
<u>Total Operating Revenues</u>	<u>47,184</u>	<u>281,570</u>	<u>185,726</u>	<u>203,907</u>	<u>45,017</u>	<u>763,404</u>
<u>Operating Expenses</u>						
Administrative Salaries	700	3,157	80	7,033	5,308	16,278
Management Fees	-	-	14,616	-	-	14,616
Employee Benefits & Taxes	2,100	12,038	5,784	2,125	1,005	23,052
Allocated Overhead	5,735	24,852	-	7,647	46,039	84,273
Office & Other Administrative	1,734	6,645	5,564	2,950	326	17,219
Travel & Training	-	-	36	-	-	36
Utilities	19,057	50,007	47,250	-	-	116,314
Repairs and Maintenance	20,905	152,670	45,310	-	-	218,885
Insurance	6,378	18,982	10,184	181	1,087	36,812
Accounting & Audit	1,900	1,550	2,200	1,870	2,200	9,720
Housing Assistance Payments	-	-	-	178,109	-	178,109
Depreciation	<u>24,583</u>	<u>5,284</u>	<u>11,018</u>	<u>63</u>	<u>3,648</u>	<u>44,596</u>
<u>Total Operating Expenses</u>	<u>83,092</u>	<u>275,185</u>	<u>142,042</u>	<u>199,978</u>	<u>59,613</u>	<u>759,910</u>
<u>Operating Income (Loss)</u>	<u>(35,908)</u>	<u>6,385</u>	<u>43,684</u>	<u>3,929</u>	<u>(14,596)</u>	<u>3,494</u>
<u>Non-Operating Revenues (Expenses)</u>						
Capital Grant	-	-	-	-	-	-
Interest Earned	172	834	423	3	748	2,180
Interest Paid	(9,363)	-	(4,749)	-	-	(14,112)
Loss on Disposition of Assets	-	-	-	-	-	-
<u>Total Non-Operating Revenues (Expenses)</u>	<u>(9,191)</u>	<u>834</u>	<u>(4,326)</u>	<u>3</u>	<u>748</u>	<u>(11,932)</u>
<u>INCOME (LOSS) BEFORE OPERATING TRANSFERS</u>	<u>(45,099)</u>	<u>7,219</u>	<u>39,358</u>	<u>3,932</u>	<u>(13,848)</u>	<u>(8,438)</u>
<u>OPERATING TRANSFERS IN (OUT)(NET)</u>	<u>24,425</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(24,425)</u>	<u>-</u>
<u>CHANGE IN NET POSITION</u>	<u>(20,674)</u>	<u>7,219</u>	<u>39,358</u>	<u>3,932</u>	<u>(38,273)</u>	<u>(8,438)</u>
<u>TOTAL NET POSITION, Beginning</u>	<u>149,236</u>	<u>372,431</u>	<u>99,699</u>	<u>6,587</u>	<u>458,705</u>	<u>1,086,658</u>
<u>TOTAL NET POSITION, Ending</u>	<u>128,562</u>	<u>379,650</u>	<u>139,057</u>	<u>10,519</u>	<u>420,432</u>	<u>1,078,220</u>

The accompanying notes are an integral part of these financial statements.

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
Year Ended December 31, 2016

	Business – Type Activities – Enterprise Funds					Total
	Manzanola Family	Elderly	Valle Apartments	Section 8	Management	
<u>Cash Flows from Operating Activities</u>						
Receipts from Rents, Subsidies & Other Revenues	82,065	286,841	196,314	205,880	47,362	818,462
Payments for Salaries & Benefits	(7,388)	(47,947)	(22,872)	(9,158)	(6,313)	(93,678)
Payments for Allocated Overhead	(5,735)	(24,852)	-	(7,647)	(46,039)	(84,273)
Payments to Vendors, Homeowners	(47,687)	(190,829)	(107,595)	(168,808)	(59,348)	(574,267)
<u>Net Cash Provided by (Used in) Operating Activities</u>	<u>21,255</u>	<u>23,213</u>	<u>65,847</u>	<u>20,267</u>	<u>(64,338)</u>	<u>66,244</u>
<u>Cash from Investing Activities</u>						
Interest Earnings	172	437	422	3	802	1,836
<u>Net Cash from Investing Activities</u>	<u>172</u>	<u>437</u>	<u>422</u>	<u>3</u>	<u>802</u>	<u>1,836</u>
<u>Cash Flows from Non-Capital Financing Activities</u>						
Change in Due From/Due To Funds	9,190	1,130	(2,907)	(730)	(6,683)	-
Transfers In (Out)	24,425	-	-	-	(24,425)	-
<u>Net Cash from Non-Capital Financing Activities</u>	<u>33,615</u>	<u>1,130</u>	<u>(2,907)</u>	<u>(730)</u>	<u>(31,108)</u>	<u>-</u>
<u>Cash Flows from Capital &amp; Related Financing Activities</u>						
Acquisition of Capital Assets	(209,956)	(15,057)	-	-	-	(225,013)
Principal Paid in Notes	(4,047)	-	(35,425)	-	-	(39,472)
Interest Paid on Notes	(7,135)	-	(4,399)	-	-	(11,534)
<u>Net Cash from Capital &amp; Related Financing Activities</u>	<u>(221,138)</u>	<u>(15,057)</u>	<u>(39,824)</u>	<u>-</u>	<u>-</u>	<u>(276,019)</u>
<u>Net Increase (Decrease) in Cash and Cash Equivalents</u>	<u>(166,096)</u>	<u>9,723</u>	<u>23,538</u>	<u>19,540</u>	<u>(94,644)</u>	<u>(207,939)</u>
<u>Cash and Cash Equivalents at Beginning of Year</u>	<u>252,471</u>	<u>266,333</u>	<u>422,620</u>	<u>8,067</u>	<u>632,772</u>	<u>1,582,263</u>
<u>Cash and Cash Equivalents at End of Year</u>	<u>86,375</u>	<u>276,056</u>	<u>446,158</u>	<u>27,607</u>	<u>538,128</u>	<u>1,374,324</u>
<u>Cash Flows from Operating Activities</u>						
Operating Income (Loss)	(35,908)	6,385	43,684	3,929	(14,596)	3,494
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:						
Depreciation	24,583	5,284	11,018	63	3,648	44,596
Changes in Assets and Liabilities						
(Increase) Decrease in Prepaids	3,502	(807)	(750)	181	1,086	3,212
(Increase) Decrease in Accounts Receivable	34,881	5,271	10,588	1,973	2,345	55,058
Increase (Decrease) in Prepaid Rent	-	(13)	383	-	-	370
Increase (Decrease) in Accounts Payable	(7,017)	6,655	924	(2,860)	(57,324)	(59,622)
Increase (Decrease) in Tenant Deposits	1,214	438	-	-	-	1,652
Increase (Decrease) in Comp Absences Liability	-	-	-	-	503	503
Increase (Decrease) in Unearned Grants	-	-	-	16,981	-	16,981
<u>Net Cash Flows from Operating Activities</u>	<u>21,255</u>	<u>23,213</u>	<u>65,847</u>	<u>20,267</u>	<u>(64,338)</u>	<u>66,244</u>
<u>Cash – Statement of Net Position</u>						
Unrestricted						745,869
Restricted						628,455
Cash and Cash Equivalents (Above)						<u>1,374,324</u>

The accompanying notes are an integral part of these financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2016

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NOTE 1    SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Otero County Housing Authority (the Housing Authority) is a local government unit created for the purpose of owning and managing rental properties and programs.

A.    Reporting Entity

The reporting entity, for financial purposes, is defined as the primary government (the Otero County Housing Authority) and its component units. The Housing Authority has no component units; the financial statements are comprised of the funds more fully described in subsequent information contained in the footnotes.

The accounting policies of the Otero County Housing Authority conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

B.    Government – Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all the nonfiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. All activities of the Otero County Housing Authority are reported as business-type. Likewise, the *primary government* is reported separately from the Housing Authority's legally separate *component units* for which the Housing Authority is financially accountable. The Authority has no component units.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C.    Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2016

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NOTE 1    SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C.    Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

The Housing Authority consists of the following major proprietary funds:

- Manzanola Family
- Elderly
- Valle Apartments
- Section 8
- Management

Proprietary funds distinguish *operating revenues* and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Housing Authority are rents and rent supplements. Operating expenses for the Housing Authority include the cost of services, administrative expenses, and depreciation on capital assets.

D.    Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the financial statements. Capital assets are defined by the Housing Authority as assets with an initial estimated useful life in excess of two years having a value equal to or greater than \$500. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed. No such interest expense was incurred during the current fiscal year.

Capital assets of the primary government are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings, Fixtures & Equipment	5-40

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2016

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NOTE 1    SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E.    Budgets and Budgetary Accounting

Revenues and expenses are controlled by budgetary accounting systems in accordance with various legal and grant requirements. Budgets are prepared on the same basis as that used for accounting purposes.

F.    Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. All encumbrances lapse at the end of the year.

G.    Inventory

Inventory is valued at the lower of cost (first-in, first-out) or market. The costs of inventories are recorded as expenditures when they are used.

H.    Accumulated Unpaid Vacation, Sick Pay, and Other Employee Benefits Amounts

Accumulated unpaid vacation, sick pay, and other employee benefits amounts should be accrued when incurred in proprietary funds (using the accrual basis of accounting). Such amounts would not be accrued in governmental funds (using the modified accrual basis of accounting). Accrued vacation and sick leave payable has been reflected in the financial statements of the Management Fund as it has been recorded as expense in the other funds and funded on a current basis.

I.    Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expense during the reporting period. Actual results could differ from those estimates.

J.    Deposits and Investments

The Housing Authority's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Housing Authority to deposit in the accounts of federally insured banks, credit unions, and savings and loan associations, and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, banker's acceptances, and mutual funds composed of otherwise legal investments.

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2016

NOTE 1    SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

K.    Long-Term Obligations

In the proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenses in the year incurred.

L.    Deferred Outflows / Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position sometimes reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time

M.    Fund Equity

In the financial statements, funds report reservations of net position for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

NOTE 2    CAPITAL ASSETS

Capital Assets activity for the year ended December 31, 2016 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Business-Type Activities</u>				
Land	64,798	-	-	64,798
Capital Assets Being Depreciated:				
Structures	3,258,245	624,442	-	3,882,687
Furniture, Fixtures & Equip.	42,517	-	-	42,517
Construction in Progress	609,385	-	609,385	-
Total Capital Assets Being Depreciated	<u>3,910,147</u>	<u>624,442</u>	<u>609,385</u>	<u>3,925,204</u>
Less Accumulated Depreciation	<u>3,110,892</u>	<u>44,596</u>	-	<u>3,155,488</u>
<u>Total Capital Assets Being Depreciated, Net</u>	<u>799,255</u>	<u>579,846</u>	<u>609,385</u>	<u>769,716</u>
<u>Business-Type Activities</u>				
<u>Capital Assets, Net</u>	<u>864,053</u>	<u>579,846</u>	<u>609,385</u>	<u>834,514</u>

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2016

NOTE 3    CASH AND DEPOSITS

The Housing Authority's deposits at year-end were entirely covered by Federal Depository Insurance or secured under the Public Deposit Protection Act of the State of Colorado, whereby the custodial bank pledges collateral for amounts on deposit in excess of the amount guaranteed by the FDIC for governmental entities.

	<u>Bank Balance</u>	<u>Carrying Amount</u>
Insured	754,098	752,252
Uninsured, Collateralized Under the Public Deposit Protection Act of the State of Colorado	<u>621,972</u>	<u>621,972</u>
<u>Sub-Total</u>	1,376,070	1,374,224
Cash on Hand	-	100
<u>Total Cash and Deposits</u>	<u>1,376,070</u>	<u>1,374,324</u>

As presented above, deposits with a bank balance of \$621,972 and a carrying balance of \$621,972 as of December 31, 2016 are uninsured, are exposed to custodial risk, and are collateralized with securities held by the pledging financial institution.

NOTE 4    NOTES PAYABLE

Manzanola Family - The Authority had a note payable to the Farmers Home Administration as of December 31, 2016 which is collateralized by land and buildings. The note required monthly payments and bore the effective rate of interest shown below:

<u>Loan Number</u>	<u>Interest Rate</u>	<u>Monthly Payment</u>	<u>Principal Balance</u>
84-01	1.00%	\$642	\$116,311

This note was paid down to \$116,311 during 2015 and was then rewritten by the Farmers Home Administration. A debt deferral agreement was entered into by the Housing Authority. It will end on May 26, 2045 with a balloon payment of all principal and accrued interest due at that time. No payment are required until that date. The new loan number is 84-008. The estimated total amount due at May 26, 2045 is \$140,407.

In addition, during 2015 the following two loans were made:

Loan Number 84-005

The loan is a one percent rehabilitation loan made by Farmers Home Administration with all interest and principal payments deferred under the same terms as the longest remaining debt on the property at the time of this loan's issuance. The loan amount was \$95,308. Payment will not be required from normal project operation income but from excess cash after all other secured debts are satisfied. Payment of principal and all interest is due at the end of the loan term.

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2016

NOTE 4   NOTES PAYABLE (Continued)

Loan Number 84-007

An additional loan was made by Farmers Home Administration to assist in rehabilitation of the project, also collateralized by land and buildings. The loan requires monthly payment of \$733 by the Housing Authority to satisfy the debt and related interest (at a rate of 3.125% less a one percent interest credit from the monthly subsidy of \$408 allowed by Farmers Home Administration). The original loan amount was \$346,120. Amortization will be over a 50 year period.

<u>Loan Number</u>	<u>Interest Rate</u>	<u>Monthly Payment</u>	<u>Principal Balance</u>
84-007	3.125%	\$ 733	\$ 341,695

Estimated interest to maturity is \$322,626. Debt reduction requirements follow:

2017	3,053
2018	3,149
2019	3,249
2020	3,352
2021	3,459
2022-2026	19,009
2027-2031	22,219
2032-2036	25,973
2037-2041	30,358
2042-2046	35,484
2047-2051	41,477
2052-2056	48,482
2057-2061	56,669
2062-2065	<u>45,762</u>
	<u>341,695</u>

Valle Apartments - In 1996, the Authority borrowed \$1,099,789 from Farmers Home Administration under the Farm Labor Housing Loan Program. The debt is to be amortized in accordance with the following information:

<u>Monthly Interest Rate</u>	<u>Payment</u>	<u>Balance</u>
1%	\$3,318.58	\$420,593

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2016

NOTE 4    NOTES PAYABLE (Continued)

Valle Apartments (Continued)

Estimated interest to maturity is \$24,095. Yearly payments of principal are as follows:

2017	35,781
2018	36,140
2019	36,503
2020	36,869
2021	37,240
2022-2026	191,889
2027-2028	<u>46,171</u>
	<u>420,593</u>

Changes in Notes Payable

	<u>Beginning of Year</u>	<u>Increase</u>	<u>Payments</u>	<u>End of Year</u>	<u>Due Within One Year</u>
<u>Manzanola Family:</u>					
Loan Number 84-001,008	116,311	-	-	116,311	-
Loan Number 84-005	94,930	378	-	95,308	-
Loan Number 84-007	346,120	-	4,425	341,695	3,053
Valle Apartments	<u>456,018</u>	<u>-</u>	<u>35,425</u>	<u>420,593</u>	<u>35,781</u>
	<u>1,013,379</u>	<u>378</u>	<u>39,850</u>	<u>973,907</u>	<u>38,834</u>

NOTE 5    CAPITAL

The Housing Authority has capital consisting of funds advanced by and insured by the FHA under the terms of the Consolidated Farm and Rural Development Act or Title V of Housing Act of 1949.

The Housing Authority is eligible for assistance from HUD on this or any future projects.

NOTE 6    INTEREST SUBSIDY-NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES

Interest expense on notes payable to Farmers Home Administration does not include \$6,381 that has been credited to the Housing Authority through subsidy by Farmers Home Administration.

NOTE 7    RISK MANAGEMENT

The Authority is exposed to various risks of loss related torts, thefts of, damage to, or destruction of assets; errors or omissions; injuries to employees, or acts of God.

The Authority maintains commercial insurance for all risks of loss. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2016

NOTE 8     INTERFUND BALANCES

Individual fund interfund receivables and payable balances December 31, 2016 were:

	<u>Due From</u>	<u>Due To</u>	<u>Transfer In</u>	<u>Transfer Out</u>
Section 8	-	87	-	-
Management	116	901	-	24,425
Valle Apartments	343	-	-	-
Manzanola Family	-	29	24,425	-
Elderly	<u>558</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Total</u>	<u>1,017</u>	<u>1,017</u>	<u>24,425</u>	<u>24,425</u>

Interfund balances occur due to short-term lending between funds to assist with cash flow requirements. All are expected to be repaid within one year when classified as due to/from other funds. Transfers were made to support operations.

NOTE 9     CONTINGENCIES - TAX, SPENDING AND DEBT LIMITATIONS

In November 1992, the voters of Colorado approved Amendment 1, commonly known as the Taxpayer's Bill of Rights (TABOR), which adds a new Section 20 to Article X of the Colorado Constitution. TABOR contains tax, spending, revenue and debt limitations which apply to the State of Colorado and all local governments.

Enterprises, defined as government-owned businesses authorized to issue revenue bonds and receiving less than 10% of annual revenue in grants from all state and local governments combined, are excluded from the provisions of TABOR.

The initial base for local government spending and revenue limits is 1992 Fiscal Year Spending. Future spending and revenue limits are determined based on the prior year's Fiscal Year Spending adjusted for allowable increases based upon inflation and local growth. Fiscal Year Spending is generally defined as expenditures plus reserve increases with certain exceptions. Revenue in excess of the Fiscal Year Spending limit must be refunded unless the voters approve retention of such revenue.

TABOR requires local governments to establish Emergency Reserves. These reserves must be at least 1% of Fiscal Year Spending (excluding bonded debt service) in 1993, 2% in 1994 and 3% thereafter. Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls, or salary or benefit increases.

TABOR requires, with certain exceptions, voters approval prior to imposing new taxes, increasing a tax rate, increasing a mill levy above that for the prior year, extending an expiring tax, or implementing a tax policy change directly causing a net tax revenue gain to any local government.

THE HOUSING AUTHORITY OF THE COUNTY OF OTERO, COLORADO  
 NOTES TO FINANCIAL STATEMENTS  
 December 31, 2016

NOTE 9    CONTINGENCIES - TAX, SPENDING AND DEBT LIMITATIONS (Continued)

Except for bond refinancing at lower interest rates or adding employees to existing pension plans, TABOR specifically prohibits the creation of multiple-fiscal year debt or other financial obligations without voter approval or without irrevocably pledging present cash reserves for all future payments.

The Authority is an entity that exists for the purpose of administering housing programs to benefit the Otero County area. They have no taxing authority, and no bonded debt. They are primarily funded by federal grants, state grants and local county contributions.

The Authority's management believes it is in compliance with the provisions of TABOR which are applicable to this entity. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate Fiscal Year Spending limits (and qualification as an Enterprise) will require judicial interpretation.

NOTE 10    DEFINED CONTRIBUTION PLAN

The Authority makes contributions to a Simplified Employee Pension-Individual Retirement Account (IRA) plan. The contributions are discretionary and are made in accordance with the restrictions of Internal Revenue Service code Section 408 (k) directly to the IRA of the employee. Employees are eligible if at least 21 years of age and have been employed for at least 3 years. Contributions are based on a percentage of compensation. The Housing Authority made 5.7% contributions for the year of \$5,053. The compensation for which contributions were calculated was \$88,649.

NOTE 11    RESTRICTED NET POSITION

Net position restricted in the Section 8 Vouchers fund represents amounts received from HUD in excess of amounts earned for housing assistance payments and administrative fees. The funds restricted are to be used in future periods in the vouchers program.

There were no restricted amounts recorded at December 31, 2016.

NOTE 12    ALLOCATED OVERHEAD COSTS

The Otero County Housing Authority shares administration and operations employees and activities with the La Junta Housing Authority. The following are the total costs of shared services that have been allocated to each fund in the housing authorities and the percentage used to make the allocation by fund for the Otero County Housing Authority.

Administrative Salaries and Benefits	143,798
Office Expenses	6,125
Accounting Fees	22,190
Computer Cost	5,008
Materials	5,179
Insurance	8,192
Other General Administrative	<u>7,020</u>
	<u>197,512</u>

The allocation percentages for Otero County Housing Authority were:

Manzanola Family	3%
Elderly	13%
Section 8	4%
Management	24%
Valle Apartments	0%

SUPPLEMENTARY INFORMATION

Otero County Housing Authority (CO101)  
La Junta, CO

Program Balance Sheet Summary

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2016

	14.195 Section 8 Housing Assistance Program_Special Allocations	10.415 Rural Rental Housing Loans	10.410 Very Low to Moderate Income Housing Loans	10.427 Rural Rental Assistance Payments	14.871 Housing Choice Vouchers	1 Business Activities	Total
111 Cash - Unrestricted	\$115,536		\$4,729	\$55,269	\$10,307	\$538,128	\$723,969
112 Cash - Restricted - Modernization and Development							
113 Cash - Other Restricted	\$148,178		\$76,288	\$388,289			\$612,755
114 Cash - Tenant Security Deposits	\$12,343		\$5,358	\$2,600			\$20,301
115 Cash - Restricted for Payment of Current Liabilities					\$17,300		\$17,300
100 Total Cash	\$276,057	\$0	\$86,375	\$446,158	\$27,607	\$538,128	\$1,374,325
121 Accounts Receivable - PHA Projects							
122 Accounts Receivable - HUD Other Projects					\$339		\$339
124 Accounts Receivable - Other Government							
125 Accounts Receivable - Miscellaneous	\$452		\$2,678	\$7,520		\$29,395	\$39,993
126 Accounts Receivable - Tenants			\$2,814	\$2,120			\$5,386
126.1 Allowance for Doubtful Accounts - Tenants	-\$104		-\$2,532	-\$369			-\$3,005
126.2 Allowance for Doubtful Accounts - Other	\$0		\$0	\$0	\$0	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current							
128 Fraud Recovery					\$1,291		\$1,291
128.1 Allowance for Doubtful Accounts - Fraud					-\$35		-\$35
129 Accrued Interest Receivable	\$581			\$1		\$2	\$584
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$929	\$0	\$2,960	\$9,272	\$1,595	\$29,397	\$44,153
131 Investments - Unrestricted							
132 Investments - Restricted							
135 Investments - Restricted for Payment of Current Liability							
142 Prepaid Expenses and Other Assets	\$9,630		\$998	\$2,391			\$13,019
143 Inventories							
143.1 Allowance for Obsolete Inventories							
144 Inter Program Due From	\$558			\$343			\$901
145 Assets Held for Sale							
150 Total Current Assets	\$287,174	\$0	\$90,333	\$458,164	\$29,202	\$567,525	\$1,432,396
161 Land	\$47,514		\$17,284				\$64,798



Otero County Housing Authority (CO101)  
La Junta, CO

Program Balance Sheet Summary

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2016

345 Other Current Liabilities	\$4,760			\$2,192	\$4,497				\$11,449
346 Accrued Liabilities - Other									
347 Inter Program - Due To				\$29			\$87		\$901
348 Loan Liability - Current									
310 Total Current Liabilities	\$23,337	\$0		\$17,021	\$47,247		\$18,757	\$25,350	\$131,712
351 Long-term Debt, Net of Current - Capital Projects/Mortgage				\$550,261	\$384,812				\$835,073
352 Long-term Debt, Net of Current - Operating Borrowings									
353 Non-current Liabilities - Other									
354 Accrued Compensated Absences - Non Current									
355 Loan Liability - Non Current								\$121,906	\$121,906
356 FASB 5 Liabilities									
357 Accrued Pension and OPEB Liabilities									
350 Total Non-Current Liabilities	\$0	\$0		\$550,261	\$384,812		\$0	\$121,906	\$1,056,979
300 Total Liabilities	\$23,337	\$0		\$567,282	\$432,059		\$18,757	\$147,256	\$1,188,691
400 Deferred Inflow of Resources	\$0			\$0	\$0		\$0		\$0
508.4 Net Investment in Capital Assets				\$52,197	-\$307,641		\$74	\$163	-\$139,394
511.4 Restricted Net Position				\$0					\$0
512.4 Unrestricted Net Position	\$263,837	\$0		\$76,365	\$446,698		\$10,445	\$420,269	\$1,217,614
513 Total Equity - Net Assets / Position	\$379,650	\$0		\$128,562	\$139,057		\$10,519	\$420,432	\$1,078,220
600 Total Liabilities, Deferred Inflows of Resources and Equity -	\$402,987	\$0		\$695,844	\$571,116		\$29,276	\$567,688	\$2,266,911

Otero County Housing Authority (CO101)  
La Junta, CO

Program Revenue and Expense Summary

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2016

	14.195 Section 8 Housing Assistance Program_Special Allocations	10.415 Rural Rental Housing Loans	10.410 Very Low to Moderate Income Housing Loans	10.427 Rural Rental Assistance Payments	14.871 Housing Choice Vouchers	1 Business Activities	Total
70300 Net Tenant Rental Revenue	\$90,909		\$13,088	\$44,630			\$148,627
70400 Tenant Revenue - Other	\$346		\$2,286	\$2,354			\$4,986
70500 Total Tenant Revenue	\$91,255	\$0	\$15,374	\$46,984	\$0	\$0	\$153,613
70600 HUD PHA Operating Grants	\$188,931				\$202,360		\$391,291
70610 Capital Grants							
70710 Management Fee							
70720 Asset Management Fee							
70730 Book Keeping Fee							
70740 Front Line Service Fee							
70750 Other Fees							
70700 Total Fee Revenue							
70800 Other Government Grants		\$31,310		\$136,417			\$167,727
71100 Investment Income - Unrestricted	\$832		\$172	\$423	\$4	\$748	\$2,181
71200 Mortgage Interest Income							
71300 Proceeds from Disposition of Assets Held for Sale							
71310 Cost of Sale of Assets					\$1,546		\$1,546
71400 Fraud Recovery							
71500 Other Revenue	\$1,385		\$500	\$2,325		\$45,017	\$49,227
71600 Gain or Loss on Sale of Capital Assets							
72000 Investment Income - Restricted							
70000 Total Revenue	\$282,405	\$31,310	\$16,046	\$186,149	\$203,910	\$45,765	\$765,585
91100 Administrative Salaries	\$1,955		\$431		\$5,643	\$736	\$8,765
91200 Auditing Fees	\$1,550		\$1,900	\$2,200	\$1,500	\$1,600	\$8,750
91300 Management Fee				\$14,616			\$14,616
91310 Book-keeping Fee							
91400 Advertising and Marketing	\$74		\$22	\$175			\$271
91500 Employee Benefit contributions - Administrative	\$1,105		\$255		\$2,125	\$1,005	\$4,490
91600 Office Expenses	\$610			\$2,482	\$2,487		\$5,589

Otero County Housing Authority (CO101)  
La Junta, CO

Program Revenue and Expense Summary

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2016

91700 Legal Expense	\$424	\$307	\$436			\$1,167
91800 Travel			\$36		\$379	\$415
91810 Allocated Overhead	\$24,852	\$5,735			\$7,647	\$84,273
91900 Other	\$1,929	\$1	\$592		\$443	\$3,565
91000 Total Operating - Administrative	\$32,499	\$8,651	\$20,537	\$0	\$20,234	\$131,901
92000 Asset Management Fee						
92100 Tenant Services - Salaries						
92200 Relocation Costs						
92300 Employee Benefit Contributions - Tenant Services						
92400 Tenant Services - Other						
92500 Total Tenant Services	\$0	\$0	\$0	\$0	\$0	\$0
93100 Water	\$4,480	\$4,961	\$2,515			\$11,956
93200 Electricity	\$26,171	\$6,084	\$32,549			\$64,804
93300 Gas	\$14,662	\$4,456	\$8,768			\$27,905
93400 Fuel						
93500 Labor						
93600 Sewer	\$4,673	\$3,556	\$3,418			\$11,647
93700 Employee Benefit Contributions - Utilities						
93800 Other Utilities Expense						
93000 Total Utilities	\$50,006	\$19,057	\$47,250	\$0	\$0	\$116,313
94100 Ordinary Maintenance and Operations - Labor	\$32,752	\$4,588	\$17,008			\$54,348
94200 Ordinary Maintenance and Operations - Materials and	\$20,081	\$6,365	\$7,364			\$33,790
94300 Ordinary Maintenance and Operations Contracts	\$99,857	\$9,952	\$20,937			\$130,746
94500 Employee Benefit Contributions - Ordinary Maintenance	\$10,934	\$1,845	\$5,784			\$18,563
94000 Total Maintenance	\$163,604	\$22,750	\$51,093	\$0	\$0	\$237,447
95100 Protective Services - Labor						
95200 Protective Services - Other Contract Costs						
95300 Protective Services - Other						
95500 Employee Benefit Contributions - Protective Services						
95000 Total Protective Services	\$0	\$0	\$0	\$0	\$0	\$0

Otero County Housing Authority (CO101)  
La Junta, CO

Program Revenue and Expense Summary

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2016

96110	Property Insurance	\$15,836		\$3,958	\$6,971					\$26,765
96120	Liability Insurance	\$180		\$305	\$2,093					\$2,578
96130	Workmen's Compensation									
96140	All Other Insurance	\$2,966		\$2,115	\$1,120	\$181			\$1,086	\$7,468
96100	Total Insurance Premiums	\$18,982	\$0	\$6,378	\$10,184	\$181			\$1,086	\$36,811
96200	Other General Expenses	\$3,608		\$1,405	\$564				\$327	\$5,904
96210	Compensated Absences	\$1,202		\$269	\$80	\$1,390			\$4,572	\$7,513
96300	Payments in Lieu of Taxes									
96400	Bad debt - Tenant Rents				\$1,316					\$1,316
96500	Bad debt - Mortgages									
96600	Bad debt - Other									
96800	Severance Expense									
96000	Total Other General Expenses	\$4,810	\$0	\$1,674	\$1,960	\$1,390			\$4,899	\$14,733
96710	Interest of Mortgage (or Bonds) Payable									
96720	Interest on Notes Payable (Short and Long Term)									
96730	Amortization of Bond Issue Costs									
96700	Total Interest Expense and Amortization Cost	\$0	\$0	\$9,362	\$4,749	\$0			\$0	\$14,111
96900	Total Operating Expenses	\$269,901	\$0	\$67,872	\$135,773	\$21,805			\$55,965	\$551,316
97000	Excess of Operating Revenue over Operating Expenses	\$12,504	\$31,310	-\$51,826	\$50,376	\$182,105			-\$10,200	\$214,269
97100	Extraordinary Maintenance									
97200	Casualty Losses - Non-capitalized									
97300	Housing Assistance Payments					\$178,109				\$178,109
97350	HAP Portability-In									
97400	Depreciation Expense	\$5,285		\$24,583	\$11,018	\$64			\$3,648	\$44,598
97500	Fraud Losses									
97600	Capital Outlays - Governmental Funds									
97700	Debt Principal Payment - Governmental Funds									
97800	Dwelling Units Rent Expense									

Otero County Housing Authority (CO101)  
La Junta, CO

Program Revenue and Expense Summary

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2016

90000	Total Expenses	\$275,186	\$0	\$92,455	\$146,791	\$199,978	\$59,613	\$774,023
10010	Operating Transfer In							
10020	Operating transfer Out			\$55,735				\$55,735
10030	Operating Transfers from/to Primary Government							
10040	Operating Transfers from/to Component Unit							
10050	Proceeds from Notes, Loans and Bonds							
10060	Proceeds from Property Sales							
10070	Extraordinary Items, Net Gain/Loss							
10080	Special Items (Net Gain/Loss)							
10091	Inter Project Excess Cash Transfer In							
10092	Inter Project Excess Cash Transfer Out							
10093	Transfers between Program and Project - In							
10094	Transfers between Project and Program - Out							
10100	Total Other financing Sources (Uses)	\$0	-\$31,310	\$55,735	\$0	\$0	-\$24,425	\$0
10000	Excess (Deficiency) of Total Revenue Over (Under) Total	\$7,219	\$0	-\$20,674	\$39,358	\$3,932	-\$38,273	-\$6,438
11020	Required Annual Debt Principal Payments							
11030	Beginning Equity	\$0	\$0	\$4,047	\$70,497	\$0	\$0	\$74,544
11040	Prior Period Adjustments, Equity Transfers and Correction	\$372,431	\$0	\$149,236	\$99,699	\$6,587	\$458,705	\$1,086,658
11050	Changes in Compensated Absence Balance			\$0				\$0
11060	Changes in Contingent Liability Balance							
11070	Changes in Unrecognized Pension Transition Liability							
11080	Changes in Special Term/Severance Benefits Liability							
11090	Changes in Allowance for Doubtful Accounts - Dwelling							
11100	Changes in Allowance for Doubtful Accounts - Other							
11170	Administrative Fee Equity					\$10,519		\$10,519
11180	Housing Assistance Payments Equity					\$0		\$0
11190	Unit Months Available		120	120	576	518		1334
11210	Number of Unit Months Leased		77	77	243	475		872
11270	Excess Cash							
11610	Land Purchases							



SINGLE AUDIT SECTION

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Otero County Housing Authority  
La Junta, Colorado 81050

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and each major fund of Otero County Housing Authority as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise Otero County Housing Authority's basic financial statements, and have issued our report thereon dated July 14, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Otero County Housing Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Otero County Housing Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Otero County Housing Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. (See item 2016-001).

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Otero County Housing Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Sinton, Waller & Co., Inc.*

July 14, 2017

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY UNIFORM GUIDANCE**

Board of Directors  
Otero County Housing Authority  
La Junta, Colorado 81050

**Report on Compliance for Each Major Federal Program**

We have audited Otero County Housing Authority's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Otero County Housing Authority's major federal programs for the year ended December 31, 2016. Otero County Housing Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Otero County Housing Authority's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Otero County Housing Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Otero County Housing Authority's compliance.

## Opinion on Each Major Federal Program

In our opinion, Otero County Housing Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2016.

## Report on Internal Control Over Compliance

Management of Otero County Housing Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Otero County Housing Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Otero County Housing Authority's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Aitow, Waller & Co., Inc.*

July 14, 2017

OTERO COUNTY HOUSING AUTHORITY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For the Year Ended December 31, 2016

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SECTION 1 - SUMMARY OF AUDITOR'S RESULTS:

FINANCIAL STATEMENTS

Auditor's Report

An unqualified report has been issued on the financial statements of Otero County Housing Authority.

Internal Control Over Financial Reporting

A significant deficiency was disclosed by the audit; there were no material weaknesses identified.

Noncompliance Material to Financial Statements

No instances of noncompliance in amounts material to the financial statements of Otero County Housing Authority were disclosed by the audit.

FEDERAL AWARDS

Internal Control Over Major Programs

No significant deficiencies or material weaknesses were identified.

Auditor's Report on Compliance for Major Programs

An unmodified report has been issued on Otero County Housing Authority compliance for major programs.

Audit Findings

No findings requiring disclosure in accordance with 2 CFR Section 200.516(a) were disclosed by the audit.

Major Programs

Section 8 Housing Assistance Payments	14.195
Section 8 Housing Choice Vouchers	14.871

Dollar Threshold to Distinguish Type A and Type B Programs

\$750,000.

Qualification as low-risk auditee

Otero County Housing Authority qualified as a low-risk auditee for the year ended December 31, 2016.

OTERO COUNTY HOUSING AUTHORITY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For the Year Ended December 31, 2016

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(Continued)

SECTION II – FINANCIAL STATEMENT FINDINGS

Item 2016-001

Otero County Housing Authority has an inherent problem it shares with other entities in that it has a limited number of personnel performing accounting and administrative functions. Therefore, a proper separation of duties and responsibilities is not possible.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

OTERO COUNTY HOUSING AUTHORITY  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 For the Year Ended December 31, 2016

<u>Federal Grantor/Pass-through Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Expenditures</u>
<u>United States Department of Agriculture</u>		
Farm Labor Housing Loans	10.405	456,018
Rural Rental Assistance Payments	10.427	136,417
Rural Rental Housing Loans - Supplement	10.415	31,310
Low Income Housing Loans	10.410	<u>557,361</u>
<u>Total Department of Agriculture</u>		<u>1,181,106</u>
<u>Department of Housing and Urban Development</u>		
Section 8-Housing Choice Vouchers	14.871	202,360
Section 8-Housing Assistance Program-Special Allocation (Passed through Otero County, Colorado)	14.195	<u>188,931</u>
<u>Total Department of Housing</u>		<u>391,291</u>
<u>TOTAL EXPENDITURES</u>		<u>1,572,397</u>

The accompanying notes are an integral part of this schedule.

OTERO COUNTY HOUSING AUTHORITY  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Year Ended December 31, 2016

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NOTE 1    BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes grant activity of Otero County Housing Authority and is presented on the accrual basis of accounting. The information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the general purpose financial statements.

NOTE 2    LOANS OUTSTANDING

Otero County Housing Authority had the following loan balances outstanding at December 31, 2016. The balances outstanding are included in the federal expenditures presented in this schedule.

<u>Title</u>	<u>CFDA Number</u>	<u>Amount Outstanding</u>
Farm Labor Housing Loans	10.405	420,593
Low Income Housing Loans	10.410	553,314

NOTE 3    INDIRECT COSTS

The Housing Authority has elected not to use the 10 percent de minimis indirect cost rate.