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***RANGEVIEW LIBRARY DISTRICT***

*FINANCIAL STATEMENTS*

*DECEMBER 31, 2016*

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## Contents

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	<b>Page</b>
<b>Independent Auditor's Report</b> .....	1 - 2
<b>Management's Discussion And Analysis</b> .....	i - ix
<b>Government-Wide Financial Statements</b>	
Statement Of Net Position .....	3
Statement Of Activities.....	4
<b>Fund Financial Statements</b>	
Balance Sheet - Governmental Fund .....	5
Reconciliation Of The Governmental Fund Balance Sheet To The Statement Of Net Position - Governmental Activities .....	6
Statement Of Revenues, Expenditures And Changes In Fund Balance - Governmental Fund .....	7
Reconciliation Of The Statement Of Revenues, Expenditures And Changes In Fund Balance Of The Governmental Fund To The Statement Of Activities - Governmental Activities .....	8
Notes To Basic Financial Statements .....	9 - 28
<b>Required Supplementary Information</b>	
Schedule Of Revenues, Expenditures And Changes In Fund Balances - Budget And Actual - General Fund .....	29
Schedule Of Library's Proportional Share Of The Net Pension Liability .....	30
Schedule Of Contributions To The Pension Plan.....	31
Note To Required Supplementary Information .....	32



## Independent Auditors' Report

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### Report On The Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Rangeview Library District (the District), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### *Management's Responsibility For The Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of December 31, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis Of Matter***

As discussed in Note 3, the Department adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*, effective for the year ended December 31, 2016. Our opinions are not modified with respect to this matter.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, budgetary comparison information, schedule of the District's proportionate share of the net pension liability, schedule of the District's contributions to the pension plan and notes to the required supplementary information on pages i through ix and pages 29 through 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by GASB, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*RubinBrown LLP*

July 12, 2017

## **Management's Discussion and Analysis**

The Management's Discussion and Analysis for the Rangeview Library District (hereafter referred to in this document as the "Library District") offers readers a narrative overview and analysis of the Library District's financial activities for the fiscal year that ended on December 31, 2016. We encourage readers to consider the information presented here in conjunction with the additional information that we have furnished in our financial statements and notes to the basic financial statements.

### **Financial Highlights**

- The Library District's assets exceeded its liabilities and deferred inflows or resources by \$ 14,502,940 (net position) for the calendar year reported.
- Total net position is comprised of the following:
  - Invested in capital assets, net of related debt, of \$6,157,093 including property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of capital assets.
  - Unrestricted Net Position: \$7,871,197 represents the portion available to maintain the Library District's continuing obligations to citizens and creditors.
- The Library District's Government Wide Fund ending balance was \$14,502,940 this year. The fund balance was increased by \$1,182,368.
- Tax revenue increased by \$ 1,584,391 from \$13,533,640 in 2015 to \$15,118,031 in 2016.
- Overall, the Library District continues to maintain a strong financial position.

The above financial highlights are explained in more detail in the Financial Analysis section of this document.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Library District's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements.

## **Government-wide Financial Statements**

The Library District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the Library District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

The first of these government-wide statements is the Statement of Net Position. This is the government-wide statement of position presenting information that includes all of the Library District's assets and liabilities, and deferred inflows or resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library District as a whole is improving or deteriorating. Evaluation of the overall health of the Library District would extend to other non-financial factors such as diversification of the taxpayer base or the condition of Library District infrastructure, in addition to the financial information provided in this report.

The second government-wide statement is the Statement of Activities, which reports how the Library District's net position changed during the current calendar year. All current year revenues and expenses are included regardless of when the Library District receives or pays cash. An important purpose of the design of the Statement of Activities is to show the financial reliance of the Library District's distinct activities or functions on revenues provided by the Library District's taxpayers.

The government-wide financial statements can be found on pages 3-8 of this report.

## **Fund Financial Statements**

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Library District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Library District's one significant fund.

***Governmental funds.*** Governmental funds are used to account for the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements use the modified accrual basis of accounting and the current financial resources measurement focus to report the financial activities in the Library District's funds.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Library's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The basic governmental fund financial statements and reconciliation schedules can be found on pages 5-8 of this report.

***Notes to the financial statements.*** The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the governmental-wide and fund financial statements. The notes to the basic financial statements can be found on pages 9-28 of this report.

***Required Supplementary Information and Supplementary Information.*** The Library District adopts an annual appropriated budget. A budgetary comparison schedule for the funds has been provided as required supplementary information. Details of the original budget, final budget and actual amounts are found in these sections at pages 29-32.

## Financial Analysis of the Library District as a Whole

The Library District's net position on December 31, 2016, after eliminations, are \$14,502,940. The following table provides a summary of the Library District's net position.

	<b>Governmental Activities</b>	
	<b><u>2016</u></b>	<b><u>2015</u></b>
<b>Assets:</b>		
Current Assets	29,203,991	28,864,122
Capital Assets	36,528,957	36,518,695
Other Assets	-	-
<b>Total Assets</b>	<b>65,732,948</b>	<b>65,382,817</b>
Total Deferred Outflow of Resources	4,661,645	4,176,169
<b>Liabilities:</b>		
Current Liabilities	616,265	606,172
Noncurrent Liabilities		
Due within One Year	1,932,508	1,859,735
Due in More than one Year	38,829,776	39,514,357
<b>Total Liabilities</b>	<b>41,378,549</b>	<b>41,980,264</b>
Total Deferred Inflow of Resources	14,513,104	14,258,150
<b>Net Position:</b>		
Capital Assets, net of Related Debt	6,157,093	740,543
Restricted	474,650	426,081
Unrestricted	7,871,197	12,153,948
<b>Total Net Position</b>	<b>14,502,940</b>	<b>13,320,572</b>

The Library District's net position includes its investment in capital assets (e.g., land, buildings and improvements, machinery and equipment, shelving, and the collection). This component represents 56% of the total assets for 2016 and 52% for 2015. The Library District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

The following table provides a summary of the Library District's changes in the governmental activity net position:

<b><u>Summary of Changes in Net Position</u></b>			
		<b><u>2016</u></b>	<b><u>2015</u></b>
Revenues:			
Program Revenues:			
Charges for Services		242,111	242,334
Grants and E-Rate rebates		281,115	227,493
General Revenues:			
Property Taxes		13,927,139	12,418,116
Specific Ownership Taxes		1,190,892	1,115,524
Interest Earnings		166,691	137,163
Miscellaneous		13,718	62,055
Total Revenues		15,821,666	14,202,685
Expenses:			
Library Services		13,220,690	12,686,231
Interest & Debt Related Costs		1,418,608	1,551,908
Total Expenses		14,639,298	14,238,139
Change in Net Position		1,182,368	(35,454)
Net Position Beginning		13,320,572	13,356,026
Net Position Ending		14,502,940	13,320,572

### **Governmental Revenues**

The Library District is heavily reliant on taxes to support governmental operations. Taxes provided 96% of the Library District's total revenues in 2016. Also, note that program revenues cover less than 2% of governmental operating expenses. This means that the government's taxpayers and the Library District's other general revenues fund 98% of the governmental activities. As a result, the general economy and the changes in both residential and commercial property values have a major impact on the Library District's revenue streams. Grants received include: Early Literacy Grant for \$116,093, Discover Space \$ 1,000, YOU Media \$ 5,000, Colorado Special Districts Safety Grant for \$3,570, and The Mozilla Grant for \$ 9,984. The E-rate rebate was \$132,016 for 2016.

Governmental activities increased the Library District's net assets by \$1,182,368 in 2016. Key elements of this increase are as follows:

Increases in revenues contributed to the increased to net assets, offset by minimal increases in expenditures:

- Total revenue from governmental activities increased by \$ 1,618,981. The property tax portion of these revenues is \$ 13,927,139. This revenue increased by \$ 1,509,023 in 2016.
- Specific Ownership Taxes increased by \$ 75,368 which is 7% over 2015.
- Interest earnings increased by \$ 29,528 due to longer term investing.
- Charges for services stayed the same.
- Grants increased by \$ 19,783 due to the YOU Media and Mozilla grants to support the expansion of our studio at Wright Farms and to increase web literacy skills for the library staff.

### **Governmental Functional Expenses**

Library services comprise 90% of the Library District's total governmental expenses. This classification showed an increase of approximately \$534,459 over that of calendar year 2015.

Interest and debt related costs on the Library District's capital lease totaled \$1,418,608. Depreciation expense on the Library District's assets totaled \$2,874,141 for 2016.

### **Financial Analysis of the Library District's Funds**

#### ***Governmental Funds***

As discussed, governmental funds are reported in the fund statements with a short-term inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$14,389,726. Of this year-end total, \$ 12,305,050 is unassigned, indicating availability for continuing Library District service requirements. Legally restricted fund balances (i.e., the restricted fund balances) include: \$474,650 required to be set aside for emergency reserve requirements pursuant to the TABOR amendment. There is \$1,500,000 of fund balance assigned for capital, replacement and operating reserves.

## ***Major Governmental Funds***

The General Fund is the Library District's primary operating fund and the largest source of day-to-day service delivery. The General Fund's fund balance increased by \$ 22,393.

Taxes total \$15,118,031 of the total General Fund revenues as compared to \$13,533,640 in calendar year 2015. Interest earned in the General Fund increased by \$ 29,528 due to change in investments and longer investment periods.

The General Fund expenditures showed an increase of \$ 1,410,253 over the prior year. This increase was due to the remodel of the Northglenn support services building.

## **Fund Budgetary Highlights**

There was no amendment to the budget in 2016.

Expenditures changed as follows:

Personal expenses increased by \$372,916 due to annual merit increases and additional staff.

Professional and technical expenses increased by \$75,831 for the increase in security service at all branches.

Facilities, vehicle and equipment expenses increased by \$30,077. The main increase was for utilities based on water rate increases.

Operations increased by \$45,430 in the supplies and non-consumables.

Library materials increased by \$95,407 for additional books, electronic resources, and downloadable resources.

The lease purchase interest and principal increased by \$568,196 based on the new payment schedule from the refinancing in 2015. In 2015, we did not make a June interest payment due to the refinancing timing.

## Capital Assets and Debt Administration

### Capital Assets

The Library District's investment in capital assets for its governmental activities as of December 31, 2016, amounts to \$36,528,957 (net of accumulated depreciation). This investment includes land, buildings and improvements, machinery and equipment, shelving, and the collection after depreciation. The net change in the Library District's investment in capital assets for the current fiscal year was \$10,262.

		<b>Capital Assets</b>	
		<b>Governmental Activities</b>	
		<u>2016</u>	<u>2015</u>
Non-depreciable assets			
Land		3,640,170	3,640,170
Total Non-depreciable		3,640,170	3,640,170
Depreciable Assets			
Building and Improvements		35,721,004	35,053,464
Machinery and Equipment		2,293,567	2,066,421
Shelving		1,035,246	1,035,246
Collection on Materials		15,069,843	13,080,126
Total Depreciable Assets		54,119,660	51,235,257
Less Accumulated Depreciation		21,230,873	18,356,732
Book Value - Depreciable Assets		32,888,787	32,878,525
Percentage Depreciated		37%	33%
Book value - All Assets		36,528,957	36,518,695

Major capital asset events during the current fiscal year included the following:

- Building Improvements of \$126,745 were added in 2016. The items were the installation of the rubber flooring at the studio in Brighton, the reconfiguration of the Wight Farms staff area, and the replacement of carpet at the Commerce City Branch.
- Remodel of the Northglenn building for support services was \$ 540,794.
- Collection increased by \$ 1,989,717 for 2016.

### ***Long-term Liabilities***

At the end of the calendar year, the District had total certificates of participation outstanding of \$31,270,000. This total debt is backed by the lease payments from the Library District to the bondholders. During the year, the Library District made interest payments in the amount of \$ 1,363,370 and a principal payment of \$1,650,000.

### **Requests for Information**

This financial report is designed to provide a general overview of the Library's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Finance Manager, Rangeview Library District, 5877 East 120<sup>th</sup> Avenue, Thornton, Colorado 80602.

# RANGEVIEW LIBRARY DISTRICT

## STATEMENT OF NET POSITION

December 31, 2016

### Assets

	<u>Governmental Activities</u>
<b>Current Assets</b>	
Cash and cash equivalents	\$ 32,064
Investments	14,126,687
Receivables:	
Property taxes	14,312,079
Accounts	623,135
Prepaid expenses	110,026
<b>Total Current Assets</b>	<u>29,203,991</u>
<b>Noncurrent Assets</b>	
Capital assets (nondepreciable)	3,640,170
Capital assets (net of accumulated depreciation):	
Building and improvements	28,823,452
Machinery and equipment	562,853
Shelving	694,800
Collection	2,807,682
<b>Total Noncurrent Assets</b>	<u>36,528,957</u>
<b>Deferred Outflows Of Resources</b>	
Deferred outflow - COP refinance	3,566,279
Deferred outflows - pension	1,095,366
<b>Total Deferred Outflows Of Resources</b>	<u>4,661,645</u>
<b>Total Assets And Deferred Outflows Of Resources</b>	<u>70,394,593</u>

### Liabilities

<b>Current Liabilities</b>	
Accounts payable	347,052
Accrued payroll	97,745
Advanced grant revenue	57,389
Interest payable	114,079
<b>Noncurrent Liabilities</b>	
Due within one year	1,932,508
Due in more than one year	32,444,147
Net pension liability	6,385,629
<b>Total Liabilities</b>	<u>41,378,549</u>
<b>Deferred Inflows Of Resources</b>	
Deferred inflow - property tax	14,312,079
Deferred inflows - pension	201,025
<b>Total Deferred Inflows Of Resources</b>	<u>14,513,104</u>
<b>Net Position</b>	
Net investment in capital assets	6,157,093
Restricted	474,650
Unrestricted	7,871,197
<b>Total Net Position</b>	<u>\$ 14,502,940</u>

# RANGEVIEW LIBRARY DISTRICT

## STATEMENT OF ACTIVITIES For The Year Ended December 31, 2016

Function/Programs	Expenses	Program Revenues		Net (Expenses) Revenues And Changes In Net Position
		Fines And Charges For Services	Operating Grants And Contributions	Governmental Activities
Governmental activities				
Library services	\$ 13,220,690	\$ 242,111	\$ 281,115	\$ (12,697,464)
Interest and debt-related costs	1,418,608	—	—	(1,418,608)
<b>Total Governmental Activities</b>	<b>\$ 14,639,298</b>	<b>\$ 242,111</b>	<b>\$ 281,115</b>	<b>(14,116,072)</b>
<b>General Revenues</b>				
Property taxes				13,927,139
Specific ownership tax				1,190,892
Investment income				166,691
Miscellaneous				13,718
<b>Total General Revenues</b>				<b>15,298,440</b>
Change in net position				1,182,368
<b>Net Position - Beginning</b>				<b>13,320,572</b>
<b>Net Position - Ending</b>				<b>\$ 14,502,940</b>

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# RANGEVIEW LIBRARY DISTRICT

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## BALANCE SHEET - GOVERNMENTAL FUND December 31, 2016

### Assets

Cash and cash equivalents	\$ 32,064
Investments	14,126,687
Receivables:	
Taxes	14,312,079
Accounts and fees	623,135
Prepaid expenses	<u>110,026</u>
<b>Total Assets</b>	<b><u>\$ 29,203,991</u></b>

### Liabilities

Accounts payable	\$ 347,052
Accrued payroll	97,745
Advanced grant revenue	<u>57,389</u>
<b>Total Liabilities</b>	<b>502,186</b>

### Deferred Inflows Of Resources

Unavailable property tax revenue	14,312,079
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### Fund Balance

Nonspendable fund balance	110,026
Restricted fund balance	474,650
Assigned fund balance	1,500,000
Unassigned	<u>12,305,050</u>
<b>Total Fund Balance</b>	<b><u>14,389,726</u></b>

<b>Total Liabilities, Deferred Inflows Of Resources And Fund Balance</b>	<b><u>\$ 29,203,991</u></b>
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## RANGEVIEW LIBRARY DISTRICT

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### RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE STATEMENT OF NET POSITION - GOVERNMENTAL ACTIVITIES December 31, 2016

<b>Total Government Fund Balance</b>	\$ 14,389,726
Amounts reported in the statement of net position are different because:	
Capital assets used in Library activities are not current financial resources and, therefore, are not reported in the fund.	36,528,957
Changes in advance refunding are not financial resources and, therefore, are not reported in the funds. However, in the statement of net position, the amounts are deferred outflows of resources and are amortized over the life of the debt.	
Deferred outflows from refunding debt	3,566,279
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund.	
Compensated absences	(438,512)
COPs	(31,270,000)
Premium on bonds	(2,668,143)
Accrued interest	(114,079)
Pension plan accounts, such as deferred inflows/outflows and net pension liability, are not receivable or payable in the current period and, therefore, are not reported in the governmental funds.	
Net pension liability	(6,385,629)
Deferred outflows - net pension liability	1,095,366
Deferred inflows - net pension liability	(201,025)
<b>Net Position</b>	<u><u>\$ 14,502,940</u></u>

# RANGEVIEW LIBRARY DISTRICT

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUND For The Year Ended December 31, 2016

	<u>General Fund</u>
<b>Revenues</b>	
Taxes	\$ 15,118,031
Charges for services	242,111
Grants and rebates	281,115
Investment income	166,691
Miscellaneous	13,718
<b>Total Revenues</b>	<u>15,821,666</u>
<b>Expenditures</b>	
Library services:	
Personnel	6,650,476
Professional and technical	1,197,981
Facilities expenses	863,408
Vehicle and equipment	154,950
Administrative services	624,030
Library materials	2,025,110
Library services	170,843
Miscellaneous	204,419
Capital outlay	894,686
Debt service:	
Principal	1,650,000
Interest	1,363,370
<b>Total Expenditures</b>	<u>15,799,273</u>
<b>Net Change In Fund</b>	22,393
<b>Fund Balance, Beginning Of Year</b>	<u>14,367,333</u>
<b>Fund Balance, End Of Year</b>	<u>\$ 14,389,726</u>

# RANGEVIEW LIBRARY DISTRICT

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES - GOVERNMENTAL ACTIVITIES For The Year Ended December 31, 2016

**Net Change In Fund Balance - Governmental Fund** \$ 22,393

Amounts reported in the statement of activities are different because:

In the fund, capital outlays are reported as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciated in the current period.

Capital outlay	\$ 894,686	
Collection	1,989,717	
Depreciation expense	(2,874,141)	10,262

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. This amount is the net effect of these difference in the treatment of long-term debt and related items.

Repayment of bond principal	1,650,000	
Amortization of bond premium	190,582	
Amortization of deferred refunding	(254,734)	
Change in accrued interest payable	8,914	1,594,762

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the fund.

Change in compensated absences	(55,524)	
Pension costs	(389,525)	(445,049)

**Change In Net Position** \$ 1,182,368

# **RANGEVIEW LIBRARY DISTRICT**

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## **NOTES TO BASIC FINANCIAL STATEMENTS**

**December 31, 2016**

### **1. Definition Of Reporting Entity**

The Rangeview Library District (the Library or the District) was established as of January 1, 2004 as a political subdivision of the State of Colorado and as a public library as defined under Section 24-90-103(13)(a), Colorado Revised Statutes (C.R.S.), as amended. Effective January 1, 2005, the Library and the County of Adams (the County) entered into an intergovernmental agreement (IGA) which separated the Library from the County and allowed certain supportive services to continue until December 31, 2007. The Library is governed by a five-member Board of Trustees (the Board).

The Library follows the Governmental Accounting Standards Board (GASB) accounting pronouncements which provide guidance for determining which governmental activities, organizations and functions should be included within the financial reporting entity. GASB pronouncements set forth the financial accountability of a governmental organization's elected governing body as the basic criterion for including a possible component governmental organization in a primary government's legal entity. Financial accountability includes, but is not limited to, appointment of a voting majority of the organization's governing body, ability to impose its will on the organization, a potential for the organization to provide specific financial benefits or burdens and fiscal dependency.

The Library is not financially accountable for any other organization, nor is the Library a component unit of any other primary governmental entity.

### **2. Summary Of Significant Accounting Policies**

The Library's accounting policies conform to U.S. generally accepted accounting principles (GAAP) as applied to government units, and have been consistently applied in preparation of the financial statements. The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes, and actual results may differ from those estimates.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

The significant accounting policies of the Library are described as follows:

#### **Measurement Focus, Basis Of Accounting And Financial Statement Presentation**

##### ***Government-wide And Fund Financial Statements***

The government-wide financial statements include the statement of net position and the statement of activities. These financial statements include all of the activities of the Library. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of net position reports all financial and capital resources of the Library. The difference between the assets/deferred inflows of resources and liabilities/deferred outflows of resources of the Library is reported as net position.

The statement of activities demonstrates the degree to which the direct and indirect expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

The Library reports the following major governmental fund:

The General Fund was the only fund of the District in 2016. It accounts for all current financial resources of the District.

*General Fund* - The General Fund accounts for all current financial resources except those required to be accounted for in another fund. The General Fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Colorado.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

#### ***Basis Of Accounting***

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Library considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. The major sources of revenue susceptible to accrual are all taxes and interest. All other revenue items are considered to be measurable and available only when cash is received by the Library. Expenditures are recorded when the liability is incurred or the long-term obligation is due.

#### ***Deposits And Investments***

The Library maintains demand deposits and other permitted investments with a variety of financial institutions. All deposits and investments are managed by the Library Director and Finance Manager of the Library. The Library considers all liquid investments with original maturities of three months or less to be cash equivalents. Investments are stated at fair value.

#### ***Receivables***

Receivables at December 31, 2016 consisted of taxes, accounts and fees.

Receivables are recorded on the District's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation and, in the case of receivables, collectability.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

#### ***Property Taxes***

Property taxes are levied by the Library's Board. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to levy the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the Library.

Property taxes, net of estimated uncollectible taxes, are recorded initially as receivable and deferred revenue in the year they represent an enforceable lien. The deferred property tax revenues are recorded as revenue in the year they are available or collected.

#### ***Capital Assets***

The Library reports capital assets in the government-wide statement of net position but does not report these assets in the governmental fund financial statements.

All capital assets are recorded at historical cost or estimated acquisition value and updated for additions and retirements during the year. Donated capital assets are recorded at their acquisition value as of the date received. The Library maintains a capitalization threshold of \$5,000. Improvements to capital assets are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are expensed.

The Library capitalizes library books and audiovisual materials. Annually, purchased additions are capitalized at cost. Damaged and lost materials are deleted from the inventory using average cost.

All reported capital assets are depreciated over their remaining useful lives except for land and construction in progress. Depreciation is computed using the straight line method except for Library books and audio visual materials (the materials collection), which is depreciated using the group method.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

The following estimated useful lives are used by the Library:

<b>Description</b>	<b>Estimated Lives</b>
Buildings	40 years
Building improvements	15 - 40 years
Computers and electronics	5 years
Equipment	7 years
Furniture and fixtures	10 years
Shelving	20 years
Materials collection	4 years

#### ***Compensated Absences***

The Library has a policy that allows employees to accumulate unused paid time-off benefits up to certain maximum hours. Compensated absences are accrued when incurred and reported in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. The Library's General Fund is used to liquidate compensated absences of the governmental activities.

#### ***Accrued Liabilities And Long-Term Obligations***

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of these funds.

#### ***Bond Premiums, Discounts And Issuance Costs***

On the government-wide statement of net position, bond premiums and discounts are netted against bonds payable. On the government-wide statement of activities, bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Debt issuance costs are reported as expenses.

At the government fund reporting level, bond premiums and discounts are reported as other financing sources and uses separately from the face amount of the bonds issued. Debt issuance costs are reported as expenditures.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

#### ***Deferred Outflows Of Resources***

In addition to assets, the statement of net position will sometimes include a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period or periods and so will not be recognized as an outflow of resources until then. The District has recognized deferred outflows of resources in the government-wide financial statements in relation to a certificate of participation refunding and in accordance with the presentation requirements for GASB Statement No. 68, *Accounting and Financial Reporting for Pensions - An Amendment of GASB Statement No. 27* (GASB 68) and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date* (GASB 71).

#### ***Deferred Inflows Of Resources***

In addition to liabilities, the statement of net position and government fund balance sheet will sometimes include a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period or periods and so will not be recognized as an inflow of resources until then. The District has recognized deferred inflows of resources in the government-wide and governmental fund financial statements in accordance with the presentation requirements for property taxes, and in the government-wide financial statements for GASB 68 and GASB 71.

#### ***Pensions***

The Library's employees participate in the Adams County Retirement Plan (the Plan), a cost-sharing multiple-employer defined benefit pension fund. The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the Plan have been determined using the same basis as they are reported by the Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### ***Fund Equity***

Fund equity at the governmental fund financial reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

#### ***Fund Balance***

Fund balance represents the difference between assets and liabilities/deferred inflows.

In the fund financial statements, governmental funds report the following classification of fund balance:

*Nonspendable* - includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.

*Restricted* - includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provision or enabling legislation. At December 31, 2016, the total restricted fund balance included \$474,650 restricted for Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer's Bill of Rights (TABOR) (Note 9).

*Assigned* - includes amounts the District intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance. The Board has the authority to assign fund balances for a specific purpose.

*Unassigned* - includes amounts that have not been restricted, committed or assigned to a specific purpose within the General Fund.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, assigned fund balance and, lastly, unassigned fund balance.

#### ***Net Position***

Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition or construction of improvements on those assets, excluding unspent bond proceeds. Net position is reported as restricted when there are limitations imposed on its use, either through the enabling legislation adopted by the Library or through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

### **3. Cash And Investments**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. At December 31, 2016, the state regulatory commissioners had indicated that all financial institutions holding deposits for the Library are eligible public depositories. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by PDPA. PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

The Library has a formal investment policy. The Library generally limits its concentration of investments to those noted with an asterisk (\*) below, which are believed to have minimal credit risk, minimal interest rate risk and no foreign currency risk. C.R.S. limits investment maturities to five years or less unless formally approved by the Board. Such actions are generally associated with a debt service reserve or sinking fund requirements.

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local governments may invest, which include:

- Obligations of the United States, certain U.S. government agency securities and securities of the World Bank\*
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Written repurchase agreements and certain reverse repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools\*

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

During 2016, the Library invested in the Colorado Surplus Asset Fund Trust (CSAFE), which is an investment vehicle established by state statute for local government entities to pool surplus assets. The State Securities Commissioner administers and enforces all state statutes governing CSAFE. CSAFE is similar to a money market fund, with each share valued at \$1.00. CSAFE is rated AAAM by Standard & Poor's. CSAFE may invest in investments allowed by state statutes. A designated custodial bank serves as custodian for CSAFE's portfolio, pursuant to a custodian agreement. The custodian acts as safekeeping agent for CSAFE's investment portfolio and provides services as the depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments by individual governments. To obtain financial statements for CSAFE, you may visit their website at [www.csafe.org](http://www.csafe.org).

The Library invests in the PFM Funds Prime Series, Colorado Investors Class, a money market mutual fund (marketed as the Colorado Statewide Investment Program or CSIP). The Prime Series is a separate investment portfolio of PFM Funds (the Trust). The Trust is an open-end, diversified, management investment company registered under the Investment Company Act of 1940. CSIP invests in obligations of the United States Government and its agencies, high-quality debt obligations of U.S. companies and obligations of financial institutions and is rated AAAM by Standard & Poor's. PFM Asset Management LLC serves as the investment advisor, administrator and transfer agent. Shares of the Trust are distributed by PFM Fund Distributors, Inc., a member of the Financial Industry Regulatory Authority. U.S. Bank N.A. serves as the custodian and acts as safekeeping agent. As of December 31, 2016, the Library had \$26,909 invested in CSIP. To obtain financial statements for CSIP, you may visit its website at [www.csipinvest.com](http://www.csipinvest.com).

<b>Fund Reporting Level</b>	<b>Cash And Cash</b>			<b>Total</b>
	<b>Equivalents</b>	<b>Investments</b>		
Governmental funds - balance sheet	\$ 32,064	\$ 14,126,687	\$	14,158,751
Deposits (Valley Bank)				32,064
CSAFE				3,294,810
Investments				10,831,877
<b>Primary Government Total</b>			\$	<b>14,158,751</b>

## RANGEVIEW LIBRARY DISTRICT

### Notes To Basic Financial Statements (*Continued*)

At December 31, 2016, the District's investments consisted of the following:

	S & P Rating	Fair Value	Investment Maturities		% Of Total
			Less Than 1 Year	1 - 5 Years	
<b>Investments</b>					
U.S Treasury securities	AA+	\$ 5,374,777	\$ —	\$ 5,374,777	38.05%
Federal agency bonds/notes	AA+	2,277,478	—	2,277,478	16.12%
Corporate bonds	AA+	1,725,127	—	1,725,127	12.21%
<b>Subtotal Investments</b>		<b>9,377,382</b>	<b>—</b>	<b>9,377,382</b>	<b>66.38%</b>
Commercial paper	A-1 to AA-	1,427,586	—	1,427,586	10.11%
Other money market funds (CSIP)	AAAm	26,909	—	26,909	0.19%
Local governmental investment pool (CSAFE)	AAAm	3,294,810	—	3,294,810	23.32%
<b>Subtotal Other Investments</b>		<b>4,749,305</b>	<b>—</b>	<b>4,749,305</b>	<b>33.62%</b>
		<b>\$ 14,126,687</b>	<b>\$ —</b>	<b>\$ 14,126,687</b>	<b>100.00%</b>

*Interest Rate Risk* - As a means of limiting its exposure to losses arising from changing interest rates, the Library's investment policy requires all investments to mature within five years or less from the date of trade settlement.

*Credit Risk* - State statutes limit investments in U.S. agency securities to the highest rating issued by two or more nationally recognized statistical rating organizations (NRSRO). State statutes also limit investments in money market funds to those that maintain a constant share price, with a maximum remaining maturity in accordance with Rule 2a-7, and either have assets of one billion dollars or the highest rating issued by a NRSRO. Funds invested in money market funds have a Standard & Poor's rating of AAAM for the primary government.

*Fair Value* - During 2016, the Library adopted GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the Library categorizes its fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets. Level 2 inputs are significant other observable inputs and are valued using matrix pricing model. Level 3 inputs are significant unobservable inputs. The Library has the following fair value measurements as of December 31, 2016.

# RANGEVIEW LIBRARY DISTRICT

## Notes To Basic Financial Statements (Continued)

	December 31, 2016	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
<b>Investments By Fair Value Level</b>				
U.S Treasury securities	\$ 5,374,777	\$ —	\$ 5,374,777	\$ —
Federal agency bonds/notes	2,277,478	—	2,277,478	—
Corporate bonds	1,725,127	—	1,725,127	—
Commercial paper	1,427,586	—	1,427,586	—
<b>Total Investments By Fair Value Level</b>	<b>10,804,968</b>	<b>\$ —</b>	<b>\$ 10,804,968</b>	<b>\$ —</b>
<b>Investments Not Required To Be Categorized</b>				
Local government investment pool - amortized cost	3,294,810			
Other money market funds (CSIP) - net asset value	26,909			
<b>Total Investments Not Required To Be Categorized</b>	<b>3,321,719</b>			
<b>Total Investments</b>	<b>\$ 14,126,687</b>			

## 4. Capital Assets

An analysis of the changes in capital assets for the year ended December 31, 2016 follows:

Governmental Activities	Balance December 31, 2015	Additions	Deletions	Balance As Of December 31, 2016
<b>Capital Assets Not Depreciated</b>				
Land	\$ 3,640,170	\$ —	\$ —	\$ 3,640,170
<b>Capital Assets Depreciated</b>				
Building and improvements	35,053,464	667,540	—	35,721,004
Collection	13,080,126	1,989,717	—	15,069,843
Shelving	1,035,246	—	—	1,035,246
Machinery and equipment	2,066,421	227,146	—	2,293,567
	51,235,257	2,884,403	—	54,119,660
<b>Less Accumulated Depreciation</b>				
Building and improvements	(5,990,313)	(907,239)	—	(6,897,552)
Collection	(10,527,943)	(1,734,218)	—	(12,262,161)
Shelving	(288,684)	(51,762)	—	(340,446)
Machinery and equipment	(1,549,792)	(180,922)	—	(1,730,714)
<b>Total Accumulated Depreciation</b>	<b>(18,356,732)</b>	<b>(2,874,141)</b>	<b>—</b>	<b>(21,230,873)</b>
<b>Net Total Capital Assets Depreciated</b>	<b>32,878,525</b>	<b>10,262</b>	<b>—</b>	<b>32,888,787</b>
<b>Governmental Activities Net Capital Assets</b>	<b>\$ 36,518,695</b>	<b>\$ 10,262</b>	<b>\$ —</b>	<b>\$ 36,528,957</b>

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

#### 5. Long-Term Obligations

*Primary Government Bonds* - the following is a summary of the outstanding long-term bond issues at December 31, 2016:

<u>Year Issued</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Interest Due Dates</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Authorized And Issued</u>
2008	Certificate of Participation	3% - 5%	06/15, 12/15	6/18/2008	12/15/2030	\$ 3,505,000
2015	Certificate of Participation	3% - 5%	06/15, 12/15	6/9/2015	12/15/2030	27,765,000

#### ***New Building Construction And Renovations***

On June 18, 2008, the Library issued \$42,900,000 in certificates of participation (COPs) for construction of new facilities and renovations of some existing facilities. The Library broke ground on construction of three new library buildings: the Bennett Branch, the Brighton Branch and a branch at 9417 Huron Street in 2008. Construction of the Wright Farms Branch began in 2009 and renovations of the Thornton and Commerce City Branches were completed in 2010. Perl Mack Branch renovations were completed in 2011. Wells Fargo Bank, N.A. serves as Trustee for the Library.

In June 2015, the District issued Refunding COP Series 2015 in the aggregated principal amount of \$27,765,000 to refund a portion of the COPs. Proceeds of this issuance were used to refund \$28,965,000 of COP Series 2008. Principal payments are due beginning with a payment on December 1, 2019; however, the remaining principal payments will be made annually beginning December 1, 2019 through 2030. Interest payments are due semi-annually on June 1 and December 1, with interest accruing at rates ranging from 3.0% to 5.0%. The partial refunding resulted in a difference between the acquisition price and the carrying amount of the old debt of \$3,821,013. This difference, as reported in the statement of net position as a deferred outflow of resources, is amortized over the new debt's life using the effective interest method. Additionally, the refunding will result in an economic gain to the constituents of approximately \$246,232 over the life of the bonds and reduced the total future debt payments by \$1,200,000.

## RANGEVIEW LIBRARY DISTRICT

### Notes To Basic Financial Statements (*Continued*)

Annual debt service requirements, as of December 31, 2016, are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 1,720,000	\$ 1,306,825	\$ 3,026,825
2018	1,785,000	1,238,025	3,023,025
2019	1,845,000	1,166,625	3,011,625
2020	1,920,000	1,092,825	3,012,825
2021	1,970,000	1,044,831	3,014,831
2022 - 2026	11,185,000	3,887,575	15,072,575
2027 - 2030	10,845,000	1,214,100	12,059,100
	<u>\$ 31,270,000</u>	<u>\$ 10,950,806</u>	<u>\$ 42,220,806</u>

***Changes In Long-term Liabilities*** - Changes in the District's long-term obligations consisted of the following for the year ended December 31, 2016:

	<u>Outstanding</u>			<u>December 31,</u>	<u>Amounts Due</u>
	<u>January 1, 2016</u>	<u>Additions</u>	<u>Reductions</u>	<u>2016</u>	<u>In One Year</u>
<b>Governmental Activities</b>					
Compensated absences	\$ 382,988	\$ 284,194	\$ (228,670)	\$ 438,512	\$ 21,926
<b>COPs</b>					
2008 COP	5,155,000	—	(1,650,000)	3,505,000	1,720,000
2015 COP	27,765,000	—	—	27,765,000	—
Premium (2008)	119,320	—	(7,955)	111,365	7,955
Premium (2015)	2,739,405	—	(182,627)	2,556,778	182,627
	<u>\$ 36,161,713</u>	<u>\$ 284,194</u>	<u>\$ (2,069,252)</u>	<u>\$ 34,376,655</u>	<u>\$ 1,932,508</u>

All long-term obligations of the Library's governmental funds will be financed through future General Fund expendable available financial sources as they become due. The compensated absences liability will be paid from the fund from which the employee's salaries are paid (i.e., currently the General Fund).

**6. Commitments And Contingencies**

**Operating Leases**

The Library leases various office equipment under operating leases.

	<u>Minimum Lease Payment</u>
2017	\$ 107,472
2018	61,694
2019	20,753
2020	8,130
2021	5,237
	<u>\$ 198,049</u>

**7. Pension Plan**

**Defined Benefit Pension Plan**

***General Information About The Pension Plan***

*Plan Description* - Eligible employees of the Library are provided with pension benefits through the Plan, a cost-sharing multiple-employer defined benefit pension plan. Plan benefits are specified in Title 24, Article 51 of C.R.S., administrative rules are set forth at 8 C.C.R. 1502-1 and the applicable provisions of the federal Internal Revenue Code. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. The Plan issues publically available annual financial statements that may be obtained by writing Adams County Retirement Plan, 4430 South Adams County Parkway, C3406, Brighton, Colorado 80601, or by calling 720.523.6167.

*Benefits Provided* - The Plan provides retirement, disability and survivor benefits. For employees that are hired prior to January 1, 2010, retirement benefits are determined as the sum of 2.5% of the employee's average monthly compensation, multiplied by the employee's years of service and 1.75% of the employee's career compensation divided by 12. In all cases, the service retirement benefit is limited to the lesser of 80% of the employee's highest average salary during any consecutive 12-month period and 2.5% of the employee's average monthly compensation, multiplied by the employee's years of service.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

For employees that are hired after January 1, 2010, retirement benefits are determined as 1.75% of the employee's career compensation divided by 12. In all cases, the service retirement benefit is limited to 80% of the employee's highest average salary during any consecutive 12-month period.

Employees may elect to withdraw their member contribution accounts upon termination of employment with all Plan employers, waiving rights to any lifetime retirement benefits earned. Disability benefits are available for eligible employees regardless of length of service. The disability benefit amount is determined in the same manner as retirement benefits. Survivor benefits are determined by several factors, which include the amount of earned service credit, highest average salary of the deceased, the benefit structure(s) under which service credit was obtained and the qualified survivor(s) who will receive the benefits.

*Contributions* - Eligible employees and the Library are required to contribute to the Plan at a rate set by Colorado statute. The contribution requirements are established under C.R.S. § 24-51-401, et seq. Eligible employees are required to contribute 9% of their Plan-includable salary. The employer required contribution rate is a matching 9%.

Employer contributions are recognized by the Plan in the period in which the compensation becomes payable to the member, and the Library is statutorily committed to pay the contributions to the Plan. Employer contributions recognized by the Plan from the District were \$349,577 for the year ended December 31, 2016.

#### **Pension Liabilities, Pension Expense And Deferred Outflows Of Resources And Deferred Inflows Of Resources Related To Pensions**

At December 31, 2016, the District reported a liability of \$6,385,629 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2015. Standard update procedures were used to roll forward the total pension liability to December 31, 2015. The District proportion of the net pension liability was based on the District contributions to the Plan for the calendar year 2015 relative to the total contributions of participating employers to the Plan.

At December 31, 2016, the District's proportion was 3.3897%, which was a decrease of 0.15% from its proportion measured as of December 31, 2015.

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (Continued)

For the year ended December 31, 2016, the District recognized pension expense of \$739,102. At December 31, 2016, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows Of Resources</u>	<u>Deferred Inflows Of Resources</u>
Net difference between projected and actual earnings on pension plan investments	\$ 482,400	\$ —
Net difference between expected and actual experience of the total pension liability	58,240	
Changes in proportion and differences between contributions recognized and proportionate share of contributions	205,149	201,025
Contributions subsequent to the measurement date	349,577	—
<b>Total</b>	<b>\$ 1,095,366</b>	<b>\$ 201,025</b>

Subsequent to the measurement date, contributions of \$349,577 reported as deferred outflows of resources related to pensions will be recognized as a reduction of the net pension liability in the year ended December 31, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	
2017	\$ 125,079
2018	125,079
2019	125,079
2020	118,388
2021	19,388
Thereafter	31,751
<b>Total</b>	<b>\$ 544,764</b>

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

*Actuarial Assumptions* - The total pension liability in the January 1, 2015 actuarial valuation was determined using the following actuarial assumptions and other inputs:

Price inflation	2.80%
Salary increases, including wage inflation	3.80 - 9.30%
Long-term investment rate of return, net of pension plan investment expenses, including price inflation	7.50%

Mortality rates were based on the RP-2000 Combined Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on a projection of Scale AA to 2020, with Females set back one year.

The Plan's long-term expected rate of return on pension plan investments was determined using a building block method in which expected future real rates of return (expected return, net of investment expense and inflation) were developed for each major asset class. These real rates of return were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

For each major asset class that is included in the pension plan's target asset allocation as of January 1, 2015, these best estimates are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>10-Year Expected Geometric Real Rate Of Return*</u>
Domestic fixed income	15.00%	0.90%
Domestic equity	50.00%	6.05%
Private equity	5.00%	9.10%
Real estate	20.00%	4.20%
Alternative investments	10.00%	4.60%
	<u>100.00%</u>	

\* In setting the long-term expected rate of return, projections employed to model future returns provide a range of expected long-term returns that, including expected inflation, ultimately support a long-term expected rate of return assumption of 7.50%.

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

*Discount Rate* - The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the fixed statutory rates specified in law. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate determination does not use the Municipal Bond Index Rate. There was no change in the discount rate from the prior measurement date.

*Sensitivity Of The District's Proportionate Share Of The Net Pension Liability To Changes In The Discount Rate* - The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.50%) or one percentage point higher (8.50%) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Proportionate share of the net pension liability	\$ 8,071,643	\$ 6,385,629	\$ 4,960,586

*Pension Plan Fiduciary Net Position* - Detailed information about the Plan's fiduciary net position is available in annual financial statements that may be obtained by writing Adams County Retirement Plan, 4430 South Adams County Parkway, C3406, Brighton, Colorado 80601, or by calling 720.523.6167.

## 8. Risk Management

The Library is exposed to various risks of loss related to torts; thefts of, damage to or destruction of assets; errors or omissions; injuries to employees or acts of God.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

The Library is a member of the Colorado Special Districts Property and Liability Pool (the Pool) as of December 31, 2016. The Pool is an organization created by IGA to provide property, liability, public officials' liability, boiler and machinery and workers compensation coverage to its members. Settled claims have not exceeded this coverage in any of the past three fiscal years.

The Library pays annual premiums to the Pool for liability, property, public officials liability and workers compensation coverage. In the event aggregated losses incurred by the Pool exceed amounts recoverable from reinsurance contracts and funds accumulated by the Pool, the Pool may require additional contributions from the Pool members. Any excess funds which the Pool determines are not needed for purposes of the Pool may be returned to the members pursuant to a distribution formula.

## **9. Tax, Spending And Debt Limitations**

TABOR contains tax, spending, revenue and debt limitations that apply to the State of Colorado and all local governments.

Spending and revenue limits are determined based on the prior-year's fiscal year spending adjusted for allowable increases based upon inflation and local growth. Fiscal year spending is generally defined as expenditures plus reserve increases with certain exceptions. Revenue in excess of the fiscal year spending limit must be refunded unless the voters approve retention of such revenue.

At a general election held in November 2006, the Library's voters approved an increase in the Library's taxes by \$6 million annually, commencing in 2007, and by whatever additional amounts are raised annually thereafter by an increase of 2.261 mills, and also authorized the Library to collect, retain and spend all revenues generated from the mill levy increase, as a voter-approved revenue and spending change and an exception each year, beginning in 2007 and thereafter, to any statutory limits and any constitutional limits, including TABOR.

TABOR requires local governments to establish emergency reserves. The Library restricted 3% of its annual General Fund revenues to comply with provisions of TABOR's emergency reserve requirements. Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls or salary or benefit increases.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

The Library's management believes it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate fiscal year spending limits, will require judicial interpretation.

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**Required Supplementary Information**

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## RANGEVUE LIBRARY DISTRICT

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND For The Year Ending December 31, 2016

	Original	Final	Actual Amounts	Variance With Final Budget - Positive (Negative)
<b>Revenues</b>				
Taxes:				
General property taxes	\$ 14,054,410	\$ 14,054,410	\$ 13,927,139	\$ (127,271)
Specific ownership taxes	1,126,351	1,126,351	1,190,892	64,541
Charges for services	205,020	205,020	242,111	37,091
Grants and rebates	263,168	293,168	281,115	(12,053)
Investment income	70,000	70,000	166,691	96,691
Miscellaneous	45,000	45,000	13,718	(31,282)
<b>Total Revenues</b>	<b>15,763,949</b>	<b>15,793,949</b>	<b>15,821,666</b>	<b>27,717</b>
<b>Expenditures</b>				
Personnel	7,120,080	6,766,490	6,650,476	116,014
Professional and technical	1,440,021	1,443,021	1,197,981	245,040
Facilities, vehicles and equipment	989,746	1,086,336	1,018,358	67,978
Administrative services	693,000	712,000	624,030	87,970
Library materials	1,956,584	1,986,584	2,025,110	(38,526)
Library services	211,000	211,000	170,843	40,157
Capital outlay	596,719	731,719	894,686	(162,967)
Miscellaneous	149,136	219,136	204,419	14,717
Debt services:				
Interest and principal	3,022,825	3,022,825	3,013,370	9,455
Debt issuance costs	—	—	—	—
<b>Total Expenditures</b>	<b>16,179,111</b>	<b>16,179,111</b>	<b>15,799,273</b>	<b>379,838</b>
Excess (deficiency) of revenues over (under) expenditures	(415,162)	(385,162)	22,393	407,555
<b>Fund Balance At Beginning Of Year</b>	<b>14,367,333</b>	<b>14,367,333</b>	<b>14,367,333</b>	<b>—</b>
<b>Fund Balance At End Of Year</b>	<b>\$ 13,952,171</b>	<b>\$ 13,982,171</b>	<b>\$ 14,389,726</b>	<b>\$ 407,555</b>

# RANGEVIEW LIBRARY DISTRICT

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## SCHEDULE OF LIBRARY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

For The Year Ended December 31, 2015 (Measurement Date)  
Employee Pension Plan Year Two<sup>1</sup>

	<u>2016</u>	<u>2015</u>
Library's portion of the net pension liability	3.39%	3.24%
Library's proportionate share of the net pension liability	\$ 6,385,629	\$ 5,212,378
Plan fiduciary net position as a percentage of the total pension liability	54.43%	59.34%
Library's covered employee payroll	\$ 3,655,431	\$ 3,320,059
Library's proportionate share of the net pension liability as a percentage of its covered payroll	174.69%	157.00%

(1) GASB 68 was implemented during 2015. This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Library is presenting information for those years for which information is available.

**RANGEVIEW LIBRARY DISTRICT**

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**SCHEDULE OF CONTRIBUTIONS TO THE PENSION PLAN  
For The Year Ended December 31, 2016  
Employee Pension Plan Year Two<sup>1</sup>**

<b>Fiscal Year Ending December 31,</b>	<b>2016</b>	<b>2015</b>
Statutorily required contribution	\$ 349,577	\$ 329,136
Contributions in relation to the statutorily required contribution	(349,577)	(329,136)
Annual contribution deficiency	—	—
Library's covered employee payroll	3,884,189	3,655,431
Library's proportionate share of the net pension liability as a percentage of its covered payroll	9.00%	9.00%

(1) GASB 68 was implemented during 2015. This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Library is presenting information for those years for which information is available.

# RANGEVIEW LIBRARY DISTRICT

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## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2016

### 1. Stewardship, Compliance And Accountability

#### **Budget**

A budget is legally adopted for the Library. The basis of budgeting is the same as GAAP. Schedules in the required supplementary information are presented on a GAAP basis. Capital outlay is budgeted as an expenditure.

The Library follows these procedures in establishing the budgetary data reflected in the financial statement:

- In October, the Library Director submits a proposed operating budget for the fiscal year commencing the following January 1.
- Public hearings are conducted to obtain taxpayer comments.
- Prior to December 31, the budget is legally enacted through passage of a resolution of the Board.
- The Library Director is authorized to transfer budget amounts between line items. Any revisions that alter the total expenditures of the Library must be approved by the Board after the required public hearings have been conducted.
- All appropriations lapse at year end. Colorado governments may not exceed budgeted appropriations at the fund level.