

**REGULAR BOARD OF PARK COMMISSIONERS MEETING**

A regular meeting of the Board of Park Commissioners of the Kankakee Valley Park District of Kankakee County, Illinois was held on Monday June 22, 2015 at 5:00 p.m. at the Bird Park Fieldhouse, Kankakee, Illinois. The meeting was called to order by Commissioner Hollis and roll call was taken.

The following Commissioners were present:

Tucker  
Hollis  
Skelly  
Mullady

Staff attending the meeting was, Attorney John Coghlan and Roy Collins

Press present: NONE

Public present: NONE

Commissioner Tucker led the Pledge of Allegiance.

President Hollis made note that Commissioner Cooper joined the Board meeting

Public Comment: NONE

Communications: NONE

Motion by Commissioner Mullady, seconded by Commissioner Tucker to receive the consent agenda.

On roll call the vote was as follows:

Tucker	Aye
Skelly	Aye
Cooper	Aye
Mullady	Aye
Hollis	Aye

Motion made by Commissioner Tucker, seconded by Commissioner Skelly to approve consent agenda.

On roll call the vote was as follows:

Tucker	Aye
Skelly	Aye
Cooper	Aye

Hollis           Aye  
Mullady         Aye

On motion by Commissioner Tucker seconded by Commissioner Mullady, and carried the following actions were taken:

- (A) Minutes of last meeting (ACTION)
- (B) Financial Statements (ACTION)
- (C) Bills Payable (ACTION)

Old Business: NONE

New Business:

- A. RecCenter roof bids – Collins reported that we received only two bids. The bid from Anytime Roof was not received by the deadline, therefore the bid from Langlois Roofing is the only bid being presented. Langlois bid is quoted at \$43,721 with a 15 year warranty for a new roof. There may be addenda to this figure once Langlois starts the project. KVPD had approved \$60,000 for the roof in the Capital Budget so the final cost should still come in under budget.

Vice President Mullady asked what the timeline would be for the project. Collins stated that Langlois Roofing will begin in the fall.

Motion made by Commissioner Skelly, seconded by Commissioner Mullady to approve the Langois bid for \$43,721.

On roll call the vote was as follows:

Tucker           Aye  
Skelly            Aye  
Cooper           Aye  
Mullady          Aye  
Hollis            Aye

- B. SRA Agreement – President Hollis and Commissioner Tucker met with members of the Bourbonnais and Limestone Park Districts to discuss the SRA Agreement. The only change made to the previously discussed agreement was in item 2 whereas this Agreement would be revisited every 2 years. The SRA Lawyer felt that there should be a clause in item 9 which states that any participating entity may withdraw from the Agreement upon one hundred eighty days prior written notice.

Motion made by Commissioner Mullady, seconded by Commissioner Cooper to approve the SRA Agreement

Discussion - Commissioner Hollis asked Attorney Coghlan if this wording was common. Coghlan replied that it is not uncommon in these types of agreements to have a 180 day get-out clause.

On roll call the vote was as follows:

Tucker	Aye
Skelly	Aye
Cooper	Aye
Hollis	Aye
Mullady	Aye

Superintendent of Recreation, Kati Vaughn, is not present. After reviewing her report, any questions can be directed to Kati.

Superintendent of Finance, Rick Hassett, is not present. After reviewing his report, any questions can be directed to Rick.

Roy Collins presented the Executive Director report. PDRMA was here this week. The focus was on Maintenance. Keeping certifications current is a key issue. We are implementing a procedure to insure timely and accurate documentation. Our preliminary score for Maintenance was a favorable 81, which will increase by October. PDRMA visited Cobb Park, Pirate Ship Park, River Road Park and Jeffers Park. They were pleased with the condition of the parks and will be back in July and do more field observations.

Collins met with Gerry Gund, John Coghlan and Sam Jordan to address softball issues at River Road and Butterfield Park. There were complaints about the concession stand closing early. The staff was addressed and the concessions will remain open longer during tournaments. Collins will be presenting something to the board soon about getting more field mix and turf. A couple of tournaments were lost due to field conditions at the River Road Complex. We are trying to rectify that with some super absorbent field mix which were put on 2 of the fields earlier in the year. It saved the Park District about \$1000 a weekend in field dry. We are looking at doing 2 more fields this year considering we have continued to keep capital projects under budget.

United way had their success by six at Jeffers Park. This was a signed program that United Way had paid for to do some projects along the Walking Trail. Maintenance posted their signs. This is a great program but unfortunately only 8 kids attended.

There have been several parks closed due to flooding which include, Potawatami, the Boat Harbor, Bird Park Boat Launch and Jeffers Park. Our Maintenance have done a nice job monitoring water levels and barricading areas with snow fence. We are going to have a tremendous amount of debris to clean up after the flooding is over.

KCCVB Report – Collins reported that the CVB hired a full time Finance Director and are in the process of hiring a full time Marketing Manager. Rob Rodewald resigned as president, so there will be some changes on the KCCVB Board next month. The CVB is launching a new Kankakee County App, which is very exciting. It will show all restaurants and hotels in town along with events in the County. The app will include the Park District, Splash Valley and the RecCenter.

Commissioner Tucker asked if PDRMA recalculates the score after the issues have been resolved or a plan of action has been put in place. Collins explained that PDRMA will usually come in for about 4 hours and go through paperwork and ask us to produce different documentation. As far as maintenance, they will visit the water park in July and will do field observations. They give a preliminary score. We then get time to rectify the issues and they recalculate the score. Collins gave an example that some of our maintenance license to spray had lapsed and they are already in the process of getting recertified. Department heads are supposed to monitor this but maintenance has a very full schedule. After some discussion, it was agreed that possibly in the future, KVPD puts someone in a position to monitor those types of things like keeping licenses up to date, do playground inspections and other responsibilities that are being neglected.

Historical Society Report – Commissioner Skelly reported that the Strawberry Jazz Festival had a very good turnout.

SRA Report – President Hollis reported that he was out of town during the SRA meeting. Commissioner Tucker went to the meeting and reported that it was the first official meeting with the new Commissioners from Bourbonnais Township. The meeting was basically a recap of last month’s meeting. Mr. Hollis wanted to let everyone know that he will be setting up meetings with each Executive Director the Superintendent of Recreation and Tom Breitenbucher to see what they would like to see from the SRA. Tom will also be able to let us know what he would like to do about the new programs. Next month SRA is going to have an Executive Director come down and talk about inclusion aids.

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#### Commissioners Forum:

Commissioner Skelly wanted to thank Roy for working with the Killbride Classic and making sure the Park looked great.

President Hollis wanted to remind everyone about the BBQ Fest that is coming up in July. He received a call from the President of the JC little league that people from a Beckman Park event went on their field that has new sod on it. Hollis assisted people with getting their boats out of the water at the Boat Harbor.

Commissioner Mullady had the pleasure of meeting with Keith and Lisa Cooper. He donated a batting cage to them for use at LaVasseur Park. The fishing derby has been delayed and will start in July.

On motion by Commissioner Mullady, seconded by Commissioner Skelly to adjourn.

On roll call was as follows

Hollis	Aye
Tucker	Aye
Mullady	Aye

Skelly

Aye

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Alfred Hollis – President

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Lisa Cooper – Secretary