

REGULAR BOARD OF PARK COMMISSIONERS MEETING

A regular meeting of the Board of Park Commissioners of the Kankakee Valley Park District of Kankakee County, Illinois was held on Monday April 27, 2015 at 5:00 p.m. at the Bird Park Fieldhouse, Kankakee, Illinois. The meeting was called to order by Commissioner Hollis and roll call was taken.

The following Commissioners were present:

Tucker
Hollis
Skelly
Cooper
Mullady

Staff attending the meeting was, Kati Vaughn, Rick Hassett and Roy Collins

Press present: NONE

Public present: Steven Hunter, Jerry Downs, Aaron Dunlap, Cynthia Willis

Commissioner Cooper led the Pledge of Allegiance.

Public Comment:

- Steven Hunter, VP of The Hagler Youth Fund wanted to express that he got very positive feedback from the community on the event. He had a great rapport with the Rec Center staff and thanked them for a successful event.
- Jerry Downs commented that all the kids and families had a great time at the Hagler event. He thanked the Board members and especially thanked Kati Vaughn and the Rec staff for their hard work.
- Aaron Dunlap commented that Kati and her staff were amazing and they went above and beyond expectations for The Hagler Tournament. He said the Community looks forward to this this event every year.
- Cynthia Willis thanked the KVPD and everyone she talked to had great things to say about the building and how nice and clean it was.

Commissioner Tucker applauded everyone involved at the Tournament and said a combined effort from everyone made the event successful.

Commissioner Hollis expressed that it is nice to help one of our kids that was a member of one of our sponsor groups. We are glad we can help his foundation and help him give back to the community.

Communications:

- A. Special Needs Egg Hunt – Katie Vaughn spoke on the thank you letter received from the special needs families. We had donated daily Splash Valley tickets to them. There were about 70 people that participated in their event.

Motion by Commissioner Skelly, seconded by Commissioner Mullady to receive the consent agenda

On roll call the vote was as follows:

Tucker	Aye
Hollis	Aye
Skelly	Aye
Cooper	Aye
Mullady	Aye

Motion made by Commissioner Mullady, seconded by Commissioner Cooper to approve consent agenda.

On roll call was as follows:

Skelly	Aye
Tucker	Aye
Hollis	Aye
Cooper	Aye
Mullady	Aye

On motion by Commissioner Hollis seconded by Commissioner Cooper, and carried the following actions were taken:

- (A) Minutes of last meeting (ACTION)
- (B) Financial Statements (ACTION)
- (C) Bills Payable (ACTION)

Old Business: NONE

New Business:

- A. SRA Agreement – This agreement was presented at Committee and the Board agreed to option 1 since that would be most beneficial to the Park District financially.

Motion made by Commissioner Tucker, seconded by Mullady to approve the SRA Agreement.

On roll call was as follows:

Skelly	Aye
Tucker	Aye
Hollis	Aye
Cooper	Aye
Mullady	Aye

B. Purchasing Policy – Attorney Coghlan took recommendation from the Board at the Committee Meeting and went back and amended the policy and included multi year lease agreements needing to be approved by the Board. Staff is looking for recommendation to pass the Purchasing Policy.

Motion made by Commissioner Cooper and seconded by Commissioner Mullady to approve the Purchasing Policy.

On Roll Call was as follows:

Tucker	Aye
Skelly	Aye
Hollis	Aye
Mullady	Aye
Cooper	Aye

C. Capital Projects List – Staff is looking to approve the Capital Projects List as presented at Committee. Collins wanted to let everyone know that there is water in the Splash Valley water park and all the pumps are working.

Motion made by Mullady, seconded by Cooper to approve the Capital Projects List.

On Roll Call as follows:

Tucker	Aye
Skelly	Aye
Hollis	Aye
Mullady	Aye
Cooper	Aye

Vaughn presented the Recreation/Parks report: Sam has started the spring softball league at River Road. He has a total of 27 teams signed up. Sam is also coaching a Saturday morning preschool soccer class. Todd has been pushing the Book of Mormon trip that is coming up this week. He has been branching out and talking with a hula hoop fitness instructor and a bicycling instructor to try to get some new events. Steve Gilbert has been working on Splash Valley interviews, certification dates and recertification of previous lifeguards. He has been preparing to meet with PDRMA in the next two months. Andrew is doing end of the year evaluations for all of Ice Valley staff and scheduling games for next hockey season which starts in September. Kati has had a lot of meetings, some of them include a meeting with Ed Walls on the MMA Event; a meeting on the Easter Seals event and a meeting with the KVTA regarding a partnership for a Halloween event. President Hollis asked Kati if she was still pursuing colleges regarding

club teams for Icy Valley. Andrew coordinated a club team at Eastern, and ISU is considering it. Kati and Andrew are also going to meet with Olivet on getting their own club team together.

Hassett presented the Finance/HR report: The revenue for the month of March was \$71,000. Actual cash on hand was approximately \$480,000. Rick presented the GL Summary Distribution Report and the Cash Summary Report. The next Finance Committee meeting is scheduled for May 11th at 4:15.

Collins presented the Executive Director report: Seeing as how this is a busy time of year, there are a lot of organizations requesting use of our parks for different events. We will sort through them and bring the more important ones to the Board. Our initial PDRMA accreditation review visit went well. There were a couple of policies that they want us to update. Collins will bring those policies to the board at the next couple board meetings. PDRMA inspectors come back May 7th and will be here every month through September. Comcast Cares was a success despite the rain. Approximately 70 people signed in to help. Collins meets with the urban initiative people on Thursday and they would like to visit a few parks to observe things that could use improvement. They are talking about possibly getting new backboards and rims along with the resurfacing the courts. The Foundation is planning their two fundraising events for the year which include the BBQ Fest in July and the Craft Beer Fest in Sept. Mowing has begun in all the parks. Our maintenance team has been plagued with injuries and sickness for the last two weeks which makes it hard to get everything done. We are waiting on our summer help to finish school so we will have extra hands. Mullady asked Collins about holes in the parking lot at Pioneer Park. Collins replied that they put stone down to fill the holes.

KCCVB Report – The NFL Draft party is this weekend in which we are sending some staff members to work with the tourism Board as well as the representatives from the county.

Historical Society Report – Commissioner Skelly wanted to make everyone aware that it was the Historical Society's belief that there was money leftover in the bank account when the bond was paid off. Lawyers will be working that out.

SRA Report – Commissioner Hollis reported that they said goodbye to Donna Brown who served 5 years on the SRA Board. KVPD and Limestone have passed the Intergovernmental Agreement and they are now waiting on Bourbonnais to come to an agreement.

Commissioners Forum:

Commissioner Hollis is going to continue to send emails to everyone on Friday to keep everyone up to speed on what will be taking place over the weekend. Hollis met with the Mayor the Sun River Terrace and head of the Community Center. They are very happy that Hollis reached out to them and they are happy that Sam is going to also. They gave Hollis pictures of a makeup of what another park would look like across from the Community Center. This may be something that KVPD does in the future. Sun River Terrace is extremely happy with the Park District. Hollis will continue to go to their monthly meetings.

Commissioner Skelly credited Collins on the success at Cobb Park and it was good to see a positive relationship with the Comcast team. In regard to the Urban Initiative, Commissioner Skelly would like to see Aroma Park be one of the parks that receive some improvement. Collins said that Aroma Park is one of the 5 parks that they will be visiting. Skelly expressed that he appreciates the emails that are being sent by Hollis on Fridays.

On motion by Commissioner Skelly, seconded by Commissioner Tucker to adjourn.

On roll call was as follows

Hollis	Aye
Tucker	Aye
Mullady	Aye
Skelly	Aye
Cooper	Aye

Alfred Hollis – President

Lisa Cooper – Secretary