

## REGULAR BOARD OF PARK COMMISSIONERS MEETING

A regular meeting of the Board of Park Commissioners of the Kankakee Valley Park District of Kankakee County, Illinois was held on Monday, February 23, at 5:00p.m. at the Bird Park Fieldhouse, Kankakee, Illinois. The meeting was called to order by Commissioner Hollis and roll call was taken.

The following Commissioners were present:

Cooper  
Skelly  
Mullady  
Hollis

Staff attending the meeting was John Coghlan, Kati Vaughn and Rick Hassett Roy Collins was out with a family emergency.

Press present: NONE

Public present: NONE

Commissioner Skelly led the Pledge of Allegiance.

Commissioner Hollis asked if there was any public comment:

Public Comment: NONE

Communications: NONE

Motion by Commissioner Skelly, seconded by Commissioner Cooper to receive the consent agenda.

On roll call the vote was as follows:

Skelly	Aye
Cooper	Aye
Mullady	Aye
Hollis	Aye

Motion made by Commissioner Mullady, seconded by Commissioner Hollis to approve consent agenda.

On roll call was as follows:

Skelly	Aye
Cooper	Aye
Mullady	Aye

Hollis           Aye

On motion by Commissioner Hollis seconded by Commissioner Mullady, and carried the following actions were taken:

- (A) Minutes of last meeting(ACTION)
- (B) Financial Statements (ACTION)
- (C) Bills Payable(ACTION)

Old Business: NONE

New Business:

- A. Leaf Program – Discussed Leaf Program at Committee Meeting. Staff suggests to approve as presented in Committee.

Motion made by Commissioner Skelly, seconded by Mullady to approve Leaf Program

On roll call was as follows:

Cooper	Aye
Skelly	Aye
Hollis	Aye
Mullady	Aye

- B. Farm Lease – Discussed Farm Lease at Committee Meeting. Staff suggests to approve as presented in Committee.

Motion made by Commissioner Mullady, seconded by Commissioner Skelly to approve Farm Lease.

On roll call was as follows:

Skelly	Aye
Cooper	Aye
Mullady	Aye
Hollis	Aye

Vaughn presented her report. All staff is working on the Summer Brochure as well as our budgets for 2016. Sam is trying some new events at the Rec Center. He wants to host a one day Junior High volleyball tournament and he is also trying a team basketball drop-in league. Ice Valley has been busy with 21 birthday parties since last month and 10 schools on Ice. They had 38 kids attend the Learn to Play Hockey Event. Commissioner Mullady said he went to this event and said all the staff and volunteers did a great job and it was very well received by the public. It was a great success.

Commissioner Hollis noted to let the record reflect that Commissioner Tucker joined the meeting.

Kati is getting ready for the PDRMA review which has included a lot of safety inspections, meetings and paperwork. Kati asked if there were any questions. Commissioner Skelly had a question/comment. He has been approached with concerns from individuals regarding the communication when cancelling the Adult Drop-In Hockey. These individuals have shown up to Ice Valley when the event has been cancelled and said they were not notified. Kati replied that they post a cancellation on the website and also update the phone recording daily. She also expressed that individuals should call the facility Manager and voice their concerns so they can go through the proper channels and changes can be made to the procedure if needed.

Hassett presented his report. Hassett announced January's revenue at \$33, 888. He spoke to the Auditors and they are giving April 30<sup>th</sup> to early May for completion on the beginning balance work. He had discussions with the Illinois Comptroller's Office. They expressed that they were accepting of June 30, 2015 for audit completion date of fiscal year 2014. They are very happy with the progress that has been made. All 2014 year end payroll, W2's, vendor processing and 1099's have been completed.

Commissioner Hollis noted that the Executive Director's report is attached. If there are any questions, contact Collins when he returns back to work.

KCCVB – Minutes of the Board of Directors meeting is attached. If there are any questions, contact Collins when he returns back to work.

Commissioner Skelly reported on the Historical Society – There is nothing to report at this time.

Commissioner Hollis reported on SRA – We are currently into the intergovernmental agreement portion of it. Bourbonnais Park District is asking the SRA for more things when they are not giving more money. Hollis talked to the Executive Director and he agreed to rethink some of these things. Hollis also suggested that we have the Executive Director of the Southwest Suburban SRA come talk to us about Inclusion Aids because not everyone on the Board understands what they are. Hollis will report back on that session. A lawyer is going to sit in on the next SRA meeting to talk about representation of Board members. Tom is suggesting that we have a special meeting to discuss the Intergovernmental Park Agreement which expires May 31. Hollis will discuss with him whether to have the special meeting or not.

#### Commissioners Forum:

Commissioner Tucker went to the garage/bake sale at the Civic that was hosted by the SRA and wanted to say that it went very well. The sale generated over \$4000 this year and it continues to grow.

Commissioner Mullady spoke about the Ultimate Outdoor Show coming up this weekend, March 7<sup>th</sup>. There will be 15 vendors there and it should be a big event for kids and adults.

Commissioner Hollis discussed getting IAPD training for Commissioners on some of the changes with policies. It is pertinent make sure everyone is on the same page.

Commissioner Skelly questioned the procedure/policy on Commissioners signing checks for payments. Hasset responded that the process has had some inconsistencies in the past and he is working on going forward with a consistent process.

On motion by Commissioner Mullady, seconded by Commissioner Skelly to adjourn.

On roll call was as follows

Skelly	Aye
Cooper	Aye
Mullady	Aye
Hollis	Aye
Tucker	Aye

---

Alfred Hollis -- President

---

Lisa Cooper -- Secretary