



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District
893 W. Station St. Kankakee, IL 60901

KANKAKEE VALLEY PARK DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER. Employment with KVPD is governed on the basis of merit, competence and qualifications and will not be influenced in any manner by race, age, color, sex, religion, sexual orientation, veteran status, national origin, marital status, mental or physical disability or any other legally protected status. THOSE APPLICANTS REQUIRING REASONABLE ACCOMODATION TO THE APPLICATION/INTERVIEW PROCESS SHOULD NOTIFY KVPD.

Date of Application: _____

Name: _____
(Last) (First) (Middle)

Address: _____
(Street) (City) (State) (Zip)

Phone #: _____ Social Security #: _____

Driver's License #: _____ Email: _____

If you are under 16 years of age and if required, can you furnish a work permit? Yes No

Have you submitted an application here before? Yes No

Have you ever been employed with us before? Yes No
If Yes, give date _____

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you currently on "lay-off" status and subject to recall? Yes No

Are you legally eligible for employment in this country? Yes No

Application for (check applicable):

_____ Maintenance Department _____ Ice Rink _____ Recreation Center _____ Admin

Available for: _____ Part-Time Employment _____ Full-Time Employment _____ Seasonal

Will you be able to meet the attendance requirements of the position? Yes No

Desired wage? _____ Date available to begin work: _____



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EDUCATIONAL BACKGROUND (fill in below):

EDUCATION	SCHOOL Name/ Location	Number of Years Completed	MAJOR	YES/NO Degree/ Diploma
High School				
College/ University				
Other Training, Education				

Have you ever been convicted of any felony? _____ Yes _____ No

Have you ever been convicted of a misdemeanor involving dishonesty, criminal sexual conduct, assault or battery, or any criminal drug statute? _____ Yes _____ No

If yes, describe: _____

The district is required by state statute (70 ILCS 1205/8-23) to obtain criminal conviction information concerning applicants offered employment and shall perform a criminal background check for applicants for all positions, including the position for which you have applied. Applicants are not obligated to disclose sealed or expunged records of convictions. Pursuant to section 8-23 of said statute, certain convictions shall automatically disqualify the applicant from consideration for working for the district. All other convictions shall not automatically disqualify the applicant from consideration, but rather, the conviction will be considered in relationship to the specific job.

Have you served in the U. S. Armed Forces (include National Guard or Reserves) _____? Date of Duty: _____ Branch of Service: _____

Applicable Skills Acquired: _____

Please list skills, licenses, training, etc. applicable to the position for which you are applying:



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WORK HISTORY (fill in below, beginning with most current employment).

Most recent employer	Address	Phone
Start Date	Starting Salary	Starting Position
End Date	Ending Salary	Ending Position

Name and title of supervisor

Description of duties	Reason for leaving
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Employer	Address	Phone
Date started	Starting Salary	Starting Position
Date left	Salary on leaving	Position on leaving

Name and title of supervisor

Description of duties	Reason for leaving
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NOTE: Please explain any gaps in employment.

EMPLOYMENT REFERENCES

PLEASE LIST THE NAME, ADDRESS AND PHONE NUMBER OF TWO REFERENCES, NOT RELATED TO YOU, THAT WE MAY CONTACT.

- COMPANY _____ (Check One) _____ Past Employer _____ Other
 NAME _____
 ADDRESS _____ CITY _____ STATE _____ ZIP _____
 PHONE # _____ EMAIL ADDRESS _____
- COMPANY _____ (Check One) _____ Past Employer _____ Other
 NAME _____
 ADDRESS _____ CITY _____ STATE _____ ZIP _____
 PHONE # _____ EMAIL ADDRESS _____



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APPLICANT'S CERTIFICATION AND AGREEMENT

I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS MAY BE NECESSARY IN ARRIVING AT AN EMPLOYMENT DECISION AND HEREBY RELEASE AND WAIVE ANY CLAIM AGAINST THE PARK DISTRICT WHICH MAY ALLEGEDLY ARISE FROM SUCH INVESTIGATION. I FURTHER UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE EITHER CONTAINED IN MY APPLICATION OR GIVEN DURING ANY INTERVIEW AND ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME. IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE PARK DISTRICT'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT IS "AT-WILL" AND MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANYTIME, AT EITHER MY OR THE PARK DISTRICT'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITION OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE AT ANY TIME BY THE KANKAKEE VALLEY PARK DISTRICT.

I understand that if I am hired, I will be required to provide proof of identity and information for compliance with the Immigration Reform and Control Act.

Applicant's Signature _____ Date _____
