

### **King Center Contact Tracing Policy**

The Contact Tracing process involves assessing and informing those with potential exposure to the COVID-19 virus. This strategy is fundamental in minimizing the spread of the virus within a group. In an effort to determine the potential or confirmed case's contacts with other students or other members of the school community over the previous two or more days, the school will assist the local Department of Health by providing notification of potential contacts, such as students, staff or visitors who has had close contact with the individual, while maintaining confidentiality as required by state and federal laws and regulations.

- The CDC defines close contact as interaction within 6 feet for more than 15 minutes.
- King Center Health Office staff will utilize general principles of contact tracing to identify potentially exposed individuals.
- Health Office staff will assist the Department of Health with the Contact Tracing process.
- If the Department of Health identifies exposure, the school will work to identify students and staff who are at risk, and follow recommended steps in accordance with the CDC and local Department of Health

### **Returning to School After Possible Exposure**

Once an individual is excluded from the school environment, they may return if they satisfy the recommendations of the CDC and NYSDOH as follows:

- If officially diagnosed with COVID-19 (positive test result), individuals are to stay home until they are 14 days symptom free (no fever or other COVID related symptoms)
- If officially diagnosed with NO COVID-19 (negative test results), individuals are to stay home until they are 24 hours after having no fever or other COVID related symptoms.
- If no official test has been administered, individuals stay home until they are 14 days symptom free (no fever and no COVID related symptoms)
- If individual comes in to close contact (as defined by the CDC) with a person confirmed to have COVID-19, individual is to stay home for 14 days to monitor condition.
- King Center Charter School will NOT provide COVID testing. Families are encouraged to contact the Department of Health or their Primary Physician for testing options. Test result times may vary during which individuals must stay home.
- All areas used by potentially exposed or confirmed persons will be closed, cleaned and disinfected. Area will be sealed for 24 hours after this process before available for use.
- The local Department of Health will contact all persons of confirmed cases of COVID-19.
- Individuals may return to school if they are approved with a written notice from a Physician.