2019 Award Application Questions
# Awards 2019

**InBIA Member**

1. InBIA Member *
   - [ ] Yes
   - [ ] No

**Award Application**

2. Copy of Select the award you are applying for *
   Two Dinah Adkins awards will be given from the aggregated pool of applications below. Dinah Adkins winners need to be notified by early Feb and must attend the award banquet because one of them will also win the Robert Whaley award.

   - Technology/Science Entrepreneur Center of the year
   - Mixed Use Entrepreneur Center of the year
   - Specialty Entrepreneur Center of the year (food, fashion, arts, makerspaces, lifestyle)
   - Rural-based Entrepreneur Center of the year (less than 50,000 population within 50 miles)

**Entrepreneur Center Name**

3. Entrepreneur Center Name *

**Primary Contact Information**
4. Primary Incubator Contact Information *

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<tr>
<th>Full Name</th>
<th>Contact Title</th>
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Street Address

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Email Address

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Phone Number

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URL

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6. What year did you start accepting clients? *

7. Number of Employees *

8. Gross Square Footage *
   Current gross sq ft (include space permanently rented to anchor tenants who do not receive business incubation services)

9. Program Integrations *
   How does your program integrate the activities of the broader economic development goals and strategies for your community? Please be brief.
10. Board of Directors Contact *
Board member we can contact to validate submitted information.

First Name

Last Name

Title

Email Address

Phone Number

Incubator Program Information

11. Mission Statement *

...
12. Program Goals *
   Briefly describe up to 3 program goals

13. Business Services *
   Please describe the business services your program offers its clients and how these services are delivered. Include any innovative systems, fees, partnerships or other strategies that enhance the overall program and are unique to your community
14. Programs Offered *
- Pre-Incubation
- Incubation
- Acceleration
- Soft Landings
- All of the above

15. Events Hosted *
List the events you hosted during the year. Please include average number of attendees, community partnerships, sponsors, and any other pertinent information you think is relevant.
16. Industries Served *

- Aerospace
- Agribusiness
- Arts
- Bioscience
- Clean Energy
- Clean Tech
- Defense/Homeland Security
- Electronics
- Fashion
- Food
- Lifestyle
- Medical/Services/Technology
- Retail
- Telecom
- Tourism
- Other

17. Application Process *

Do you have an application process?

- Yes
- No
18. Client Demographics *
What percentage of your tenants/participants are local, non-local or international? Example: Local 60%, Non-Local 40%, International 0%

19. Graduation Policy *
Do you have a policy and procedure to exit your companies?
- Yes
- No

20. Mentoring Network *
Do you have a mentor network?
- Yes
- No

21. Program Impact *

IMPACT
22. Management Information Systems *

Do you maintain a management information system and collect statistics and other information necessary for ongoing program evaluation? If yes, which one is it?

Financial Stability

23. How many clients did you serve and how many jobs were created in the last 3 years? *

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<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2016</th>
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<tbody>
<tr>
<td>Number of clients served</td>
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<tr>
<td>Jobs Created</td>
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24. Financing
Describe how your programs' development was financed as well as how current operations are financed.

25. Finances
Describe the incubator's finances (most recent fiscal year in US dollars). Indicating sources of revenue and the percentage of revenue each source represents in total funding. Be sure to include any innovative approaches to generating revenue.

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<tr>
<th>Source 1</th>
<th>Source 2</th>
<th>Source 3</th>
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<tr>
<td>Revenue</td>
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<tr>
<td>Percentage of Revenue</td>
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Innovative approach to generating revenue

26. Do you have a financial sustainability plan?
   - Yes
   - No

Income Statement *
Browse...

27. Balance Sheet *
Browse...

28. What is the average salary for your management team? *
   - Number of staff
   - Average Salary
Companies you have helped

29. Case Study 1 *

Copy of Case Study 2 *

Additional Supporting Materials

30. Link Address