



# SMART GOALS

"A goal without a plan is just a wish"

Antoine de Saint-Exupéry

**Specific** ~ Be clear and concise with what your project is.

S

Within \_\_\_\_\_ I will start working on \_\_\_\_\_ project

So that I will have a lifestyle change of...

\_\_\_\_\_  
\_\_\_\_\_

**Measurable** ~ Measure the progress of your project. What is your final goal?

M

I will complete the project

With \_\_\_\_\_ dollars

Within \_\_\_\_\_ time

**Achievable** ~ Attainable, doable, possible

A

I will accomplish by...

Properly preparing for the project.

Do my homework so I know what I want.

Invite everyone required to complete a successful project.

Manage project and not cause delays with proper planning.

Other \_\_\_\_\_

**Relevant** ~ Make sure the goal is the right one for you right now. Is it worthwhile?

R

Can you answer "yes" to these questions?

Yes No

Is this project more important than other goals that it may take away from?

\_\_\_\_

Do you have the time required?

\_\_\_\_

Do you have the required finances to complete?

\_\_\_\_

**Time Limit** ~ What is the deadline for finishing your project?

T

I will complete the project on \_\_\_\_\_

and enjoy \_\_\_\_\_