



## DIRECTION TO CONVEY

*(Please attach a copy of the Trustee's Deed to this form.)*

To: Municipal Trust & Savings Bank

You are hereby authorized and directed to execute and deliver the original of the attached TRUSTEE'S DEED in your capacity as Trustee under your Trust Number \_\_\_\_\_.

Date of Deed: \_\_\_\_\_ Deliver the Deed to: \_\_\_\_\_.

Names / Tenancies of Grantees \_\_\_\_\_.

Address of Grantees \_\_\_\_\_.

You are also authorized to execute a pay proceeds letter in favor of \_\_\_\_\_.

Legal Description:

Common Address:

After this conveyance will other property remain in this trust? ☐ Yes ☐ No

IF NO PROPERTY REMAINS IN THE TRUST AFTER THIS CONVEYANCE, TRUSTEE IS AUTHORIZED TO TERMINATE THIS TRUST. ALL FEES MUST BE PAID PRIOR TO EXECUTION OF THE DEED.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Municipal Bank Officer Witness

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Municipal Bank Officer Witness

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Municipal Bank Officer Witness

THE FOLLOWING ACKNOWLEDGMENT SHOULD BE COMPLETED WHEN THIS INSTRUMENT IS NOT SIGNED IN THE PRESENCE OF AN OFFICER OF **MUNICIPAL TRUST & SAVINGS BANK**.

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) ss

The foregoing Direction to Convey was acknowledged  
before me on \_\_\_\_\_  
By \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**IF APPLICABLE PLEASE HAVE COLLATERAL ASSIGNEE  
CONSENT BELOW TO THE ABOVE DIRECTION.**

\_\_\_\_\_  
Collateral Assignee's Name

\_\_\_\_\_  
Signature

**I/ WE HEREBY CERTIFY THAT THIS  
IS NOT MY PRIMARY RESIDENCE.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Receipt of the foregoing is acknowledged.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature