



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board Meeting Minutes November 17, 2025

The Board Meeting was called to order at 5pm by Commissioner Skelly. Those present for roll call were Commissioner N. Eisengart, M. Matthews, A. Gear, J. Frey, D. Skelly. Others present (in person or via Zoom): Ross Bruni, Executive Director; Rick Collins, Superintendent of Buildings & Grounds; Rachael Click, Superintendent of Recreation; Zach Mullady, Superintendent of Revenue Facilities; Attorney Patrick Miner, Ariana Padilla. Not present: Melissa Woodard, Superintendent of Business

Public Present: None

Public Comment:

No Public Comment

COMMUNICATIONS

No Communications

CONSENT AGENDA

Motion was made to approve the minutes of the Board Meeting Minutes of October 27, 2025, by Commissioner Eisengart and seconded by Commissioner Matthews.

No Discussion

Ayes: IIII

Nays: 0

Consent Agenda Items B and C were tabled as the reports we still being processed by Lauterbach & Amen.

OLD BUSINESS

Update on Mayor R.J. Bailey Park Renovation Project

Pylons for deck at riverfront installed. Asphalt will be done on Tuesday or Wednesday for street and concrete.

NEW BUSINESS

A. Ordinance approving the establishment of a Museum Fund and Authorizing the Levy of a Tax for the same for Kankakee Valley Park District (Action)

A motion was made to approve an Ordinance approving the establishment of a Museum Fund and Authorizing the Levy of a Tax for the same for Kankakee Valley Park District by Commissioner Skelly and seconded by Commissioner Frey.

Discussion: Executive Director Bruni stated that in 2017 KVPD passed a Resolution to remove the Museum levy along with others to help with Corporate and Recreation Fund shortfall. This will re-establish the Museum Fund for the Levy. The addition of the Museum Levy will increase the aggregate percentage over the 5% which will require a Truth in Taxation hearing at the December meeting.

Ayes: IIII

Nays: 0

B. Approve Tentative Tax Levy 20205 (Action)

A motion to approve a tentative tax levy was made by Commissioner Gear, seconded by Commissioner Frey.

Discussion: Addition of the Museum numbers, all other numbers, same as last month's meeting.

Ayes: IIII

Nays: 0

C. IPRA/IADP Conference 2026

Executive Director Ross Bruni had packet of information on the 2026 IPRA/IADP Conference. Commissioners plan on attending days to be down. Saturday Dec 19th is the last day for early-bird pricing. Commissioner Frey recommends for all new commissioners there is a wide range of training.

STAFF REPORTS

Superintendent of Buildings/Grounds Rick Collins:

- Removed harbor meters at Beckman boat harbor and winterized it
- Building/ballfield winterized
- Upcoming events include Supper with Santa and Tree Lighting

Superintendent of Business Melissa Woodard:

- No report

Superintendent of Recreation Rachael Click:

- Successful month review brochure, marketing and budgets with projections of 30% profit margins.
- How do we get community involvement.
- Gala was a successful event. Raised between \$7,000 - \$8,000 in Sponsorships to support our Summer Camp initiative. Great events out of the gate shows what we must do for the next 100 years.
- Holiday season tree lighting, Santa and Mrs. Clause Supper with Santa, IV performance

Superintendent of Revenue Facilities Zach Mullady:

- Aaron meet with Doug & Sean from Illinois Softball for March 2026 Adult Slow Pitch
- Hosting indoors putting league in February.
- Hosting double black- belt karate grout from Texas, possible for 2026
- Staffing for camp & SV, possible rentals

Executive Director Ross Bruni:

- Splash Valley 2025 Season review was presented and discussed. Attendance and revenue were up over 2024 with over 860 Season Passes sold. Concession was profitable. Staff has already begun preparations and timelines for 2026 with new programs and initiatives planned. Commissioner Skelly stated he heard a lot of positive feedback in the community and would like to see some opportunities for the more of the community to have access. Suggested partnering with schools and library for incentives.

COMMITTEE REPORTS

Historical Society - Commissioner Frey:

- Museum bus trip partner with KCCVB last few times Bradley House drive through lights at historical society 12/11/25
- Hired Full time maintenance
- French Heritage open tearoom 12/13/25
- Gallery of Trees preview party for trees 12/3, opens 12/4 to public

SRA - Executive Director Bruni & Commissioner Matthews:

- Next report, meets tomorrow

KRS - Commissioner Gear & Executive Director Bruni

- Next report, meets tomorrow

Building Commission Report - Commissioner Skelly:

- Next report, meets next Tuesday

COMMISSIONERS FORUM

Commissioner Eisengart:

Bill will be going out to parcel. Bob is available if anything is found. 4-5 dog team. Will go before it gets cold, if not then at spring

Commissioner Matthews:

Nothing

Commissioner Gear:

Thank you for Gala

Commissioner Frey:

Nothing

Executive Session

Nothing

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:36pm by Commissioner Frey, seconded by Commissioner Gear. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Board Meeting Minutes (October 27, 2025)
2. Mayor Bailey Project Update
3. Ordinance for Museum Tax
4. Tentative Tax Levy 2025
5. IPRA/IAPD 2026 Conference
6. Superintendent of Buildings & Grounds Report
7. Superintendent of Business Report
8. Superintendent of Recreation Report
9. Superintendent of Revenue Facilities Report
10. Executive Director Report
11. Committee Reports
12. Commissioner Forum

Respectfully submitted: Ariana Padilla