



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District

Board Meeting Minutes

October 24, 2022

The Board Meeting was called to order at 5:00pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads, D. Skelly (arrived via zoom at 5:04pm). Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman and Patrick Miner.

Public Present: Aaron Gold-Speer Financial, Bob & Cindy Purnell and family.

Pledge of Allegiance

Public Comment: NA

COMMUNICATIONS

In the packet.

INTRODUCTIONS OF NEW HIRES

Lisa Krenkel introduced the Recreation staff. Rick Collins introduced his maintenance staff.

RECOGNITION OF CAMPGROUND HOST ROBERT & CINDY PURNELL

Presented by Ariana Padilla. Commissioner Spriggs commended their work at the campground.

CONSENT AGENDA

Consent agenda for Monday, October 24, 2022, consists of public hearing minutes (September 26, 2022), board meeting minutes (September 26, 2022), 6-month review of executive session minutes for public view (July 25, 2022, June 27, 2022, May 23, 2022, February 28, 2022, August 23, 2021, May 28, 2019), financials August 2022 and bills payable for September 2022.

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve public hearing minutes (September 26, 2022) was made by Commissioner Spriggs, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve board meeting minutes (September 26, 2022) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve the 6-month review of executive session minutes for public view (July 25, 2022, June 27, 2022, May 23, 2022, February 28, 2022, August 23, 2021, May 28, 2019) was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: D. Heitz said these will be open for public view. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve financials August 2022 was made by Commissioner Spriggs, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Nay: Palmer

A motion to approve bills payable (September 2022) was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Melissa explained that the payment for the bond will go out. This is the first year we do not have an escrow account. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

OLD BUSINESS

Presentation of 2022A Bond Sale – Aaron Gold, Speer Financial

3 bids and the low bid was 3.51% from Park Ridge Community Bank. Anticipate closing on November 9. Recommend it be awarded to Park Ridge Community Bank.

An Ordinance providing for the issue of \$743,225 General Obligation Limited Tax Park Bonds, Series 2022, of the District for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding bonds of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to Park Ridge Community Bank.

(ACTION)

A motion to approve an ordinance providing for the issue of \$743,225 General Obligation Limited Tax Park Bonds was made by Commissioner Spriggs, seconded by Commissioner

Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Nay: Palmer.

An ordinance abating the tax hereto levied for the year 2022 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2018C, of the District. (ACTION)

A motion to approve an ordinance abating the tax hereto levied for the year 2022 to pay the principal of an interest on General Obligation Park Bonds was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads

An ordinance An Ordinance abating the tax hereto levied for the year 2022 to pay the principal of and interest on the General Obligation Park Bonds (Alternate Revenue Source), Series 2021A, of the District. (ACTION)

A motion to approve AN ORDINANCE abating the tax hereto levied for the year 2022 to pay the principal of and interest on the General Obligation Park Bonds (Alternate Revenue Source), Series 2021A was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads

Purchase and planting of park trees not to exceed \$10,000 (ACTION)

A motion to approve to purchase and plant of park trees not to exceed \$10,000 was made by Commissioner Spriggs, seconded by Commissioner Palmer. Discussion: Rick said he got pricing from 3 local places. Pricing is the same. Kankakee Nursey is wholesale but can't plant. We will use Tholen's and Snider's. Will plant oak trees at Civic and Cobb in April. Will place the bags and make sure they will be filled. Comes with full year warranty. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

NEW BUSINESS

Ratify approval of IVC compressor rebuild with Dual Temp in the amount of \$22,567.00 (ACTION)

A motion to ratify approval of IVC compressor rebuild with Dual Temp in the amount of \$22,567.00 was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Commissioner Skelly stated that it seems that we are putting a lot of money into the compressors again and we have, over the last 5-10 years. Rick Collins said we use them all year long and it's just normal wear and tear. When purchased new, they have a 2-year warranty. The rebuild is only 1 year. We will be rebuilding. Commissioner Skelly asked what the cost is to get a new instead of rebuild. Director Heitz said we are waiting for that quote. The liners and

pistons are going to wear. Have been told we can get parts for 10 years on the rebuild. That gives us some time to switch the full system. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads

Tentative Tax Levy 2022 (ACTION)

A motion to approve the tentative tax levy 2022 was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Director Heitz presented the tentative levy. We are tax capped. Did estimate at 6.63% increase with new property. If we go less than that, we leave that new property amount on the table which is never to be recouped. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads

2023 Committee & Board Meeting Schedule (ACTION)

A motion to approve the 2023 Committee & Board Meeting Schedule was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: Melissa said this is the time of year we present the next year schedule. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, R. Eads. Nay: D. Skelly.

2023 Observed Legal Holidays (ACTION)

A motion to approve the 2023 observed legal holidays was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: Melissa said this is the same schedule from prior years. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads

Selection of IAPD Delegates (ACTION)

A motion to approve our selection of IAPD delegates was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Director Heitz said this is for the business meeting at the state conference. Board agreed for Dayna to be the delegate. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads

STAFF REPORTS

Superintendent of Buildings/Grounds

Rick Collins: Winterizing buildings now. Done most of the project at River Road but waiting on supplies. Started removing docks. Started prepping for the pickleball courts from Sport Court. Hope to complete it this year but it is weather dependent. Completed the paving project at Levasseur south of the building.

Superintendent of Business

Melissa Woodard: New employee started today at Bird. Comparing insurance quotes between what we currently have and PDRMA.

Superintendent of Recreation

Lisa Krenkel: Figure skate competition yesterday and Angie did a great job. Everything went smoothly. Volleyball begins this week. Full league for competitive and recreation has 7 of 8 sports filled. Pickleball starts next week and starting a senior pickleball hour. Will be doing a hiring event for Splash Valley over the winter. Hope that 30-40 will return.

Executive Director

Dayna Heitz: Still working with Community Foundation and PDRMA on additionally insured certificate to finish clearing the trails. We are renting the equipment. Annual report is behind but will get it finished. No update on Midland on the credit card merchant fees.

COMMITTEE REPORTS

KCCVB:

Commissioner Skelly: Meeting last week. Begin discussion to Bradley on how to keep them involved in the agreement. 60% comes from Bradley. Bourbonnais is working on a sod quote for fields.

Historical Society

Commissioner Eads: Meeting next month.

SRA

Commissioner Eads/Palmer: Successful trip to Silver Dollar City. Board approved moving forward with a concrete project. The mouse race is November 12.

KRS

Commissioner Eads/Director Heitz: Hired an Executive Director. Bill Yonhka has hit the ground running.

Building Commission Report

Commissioner Palmer: No update.

COMMISSIONERS FORUM

Commissioner Eads thanked Lisa and Rick and their crew for their hard work and staff. Director Heitz reminded Commissioners of the harassment training on Wednesday evening. If any

commissioners are interested in attending state conference, please let us know. Commissioner Spriggs commended Lisa on Recreation. Very impressed. Also commended Rick for his new employees and Rick is doing a great job.

Executive Session

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:47pm by Commissioner Spriggs, seconded by Commissioner Matthews. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Public Hearing Minutes (September 26, 2022)
2. Board Meeting Minutes (September 26, 2022)
3. 6-month review of Executive Session Minutes
4. August 2022 Financials
5. Bills Payable September 2022
6. 2022A Bond Sale
7. \$743,225 General Obligation Limited Tax Park Bonds, Series 2022
8. AN ORDINANCE abating the tax hereto levied for the year 2022 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2018C, of the District.
9. AN ORDINANCE abating the tax hereto levied for the year 2022 to pay the principal of and interest on the General Obligation Park Bonds (Alternate Revenue Source), Series 2021A, of the District.
10. Purchase and planting of trees not to exceed \$10,000
11. IVC Compressor rebuild with Dual Temp \$22,567
12. Tentative Tax Levy 2022
13. 2023 Committee & Board Meeting Schedule
14. 2023 Observed Legal Holidays
15. IAPD Delegates 2023
16. Superintendent of Buildings & Grounds Report
17. Superintendent of Business Report
18. Superintendent of Recreation Report
19. Executive Director Report

Respectfully submitted: Melissa Woodard